

## **Parish Council of Alfrick and Lulsley**

**Minutes of the Annual Meeting of the Parish Council on Tuesday 19th May 2015 at 19:30hrs in the Village Hall, Alfrick.**

**Present:**

Cllr Miss L Randall, Chair.

Cllrs Mrs D Jammal, P Brown, A J Crockford, B Fishwick, E Mutter, G Lowe, B Martin, G M Brewin (Clerk),

**Apologies** Cllr A G Cooper.

**Visitors - None**

*The meeting was opened by the current chairman; Cllr Miss L Randall.*

**Public Question Time. None**

Prior to the formal meeting members signed their Declarations of Acceptance of Office.

*(The clerk noted that Cllr A G Cooper had already signed his Declaration of Acceptance of Office which he had witnessed.)*

**Agenda -**

**1.**

**To accept nominations and appoint a Chairman**

By unanimous agreement Cllr Miss L Randall was nominated.

She signed the 'declaration of acceptance of office' and took the chair.

**2.**

**To accept nominations and appoint a Vice-Chairman**

Cllr B Martin was nominated and agreed

**3.**

**Members' Apologies for Absence**

The apology from Cllr A G Cooper was accepted.

**4.**

**Members' Declarations of Interest**

There were no Declarations of Interest in agenda items

**5.**

**Appoint councillors to committees etc; -**

a) Community Plan Action Group - The Chair advised that this would be discontinued. See agenda - 12

b) Designate consultees on Planning Matters.

Proposed - Alfrick, Cllrs B Fishwick, B Martin; Alfrick Pound and Old Storridge, Cllrs Mrs D Jammal, G Lowe; Lulsley, Cllrs E Mutter, P Brown. - Agreed

**6.**

**Appoint representatives to external organisations;**

a) Village Hall Committee. Cllr B Fishwick - Agreed

b) Community Shop Committee. Cllr B Martin - Agreed

c) Two representatives to WCALC Area Meeting. Cllrs D Jammal, B Martin - Agreed

d) Alfrick Charities Trustees. G M Brewin, P Brown, P Gilbert, B Martin. - Agreed

**7.**

**Confirm the minutes of the monthly meetings held 21/04/15.**

These had been circulated in advance, were agreed as a true record and signed by the chair.

**8.**

**Review the Annual Risk Assessment;**

It was agreed that members would review this and report to the next meeting as to any changes needing to be made.

**9.**

**Financial Matters**

- a) Acceptance of the Accounts for 2014-15 and Statement of Assurance. -  
Following confirmation by the internal auditor these were accepted and signed by the Chair.
- b) Confirm Clerk's salary and hours of work for 2013-4; (NALC - SCP27 - £12.317/hr, 312hrs/yr) - Confirmed
- c) Approve payment - Council Insurance Premium; £482.87 ( First year of a three-yr arrangement) - Approved

**10.**

**Confirm the adoption the General Power of Competence**

This Council declares that it meets the criteria set by the Secretary of State under the Localism Act 2011 (s8) in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. viz:

- i. At least two-thirds of total number of councillors must have been elected
- ii. The Clerk holds CiLCA 2012 or other relevant qualification.

And therefore confirms the adoption of the General Power of Competence as set out in the above act.

Confirmed unanimously

**11.**

**Approve new Standing Orders and Financial Regulations (as advised by NALC) circulated in advance.**

Approved and signed by the Chair

**12.**

**Community Plan Action Group**

Review and decide the objectives for the group.

There is no further work for the group which is now closed - Agreed

The council agreed unanimously to the following statement by the CPAG

Following the decision not to proceed with a Neighbourhood Plan members of the group have completed a revision of the existing Parish Design Statement –this incorporates the results of the questionnaire produced for the Neighbourhood Plan. After some final tidying of the revised PDS the document will be published as the 2015 edition and will reflect the views of the local community. Members of the Community Plan Action Group, the Parish Council and the Planning Department of MHDC will be issued with printed copies, the document will also be available on the Council website.

**13.**

**Clerk's Report**

a) Items from the last meeting - work was continuing to improve the condition of the BT Telephone Box by the Folly Road cross-roads: the data from the VAS camera was being processed to make a useful presentation to the local police unit on speeding vehicles: following the Winter clearance of the Alfrick Pound the new Spring growth would be cleared in the next few weeks.

b) Outstanding matters requiring the council's notice

The Bus Shelter at Alfrick Pound was in need of maintenance. He would obtain a quotation for window repairs etc.

The Spring Newsletter would be held back pending new information on planning matters.

The Annual Report in the format issued last year would be the council's prime assurance report from 2017 replacing the external auditor's report. The council's report and the external auditor's report would run together for the next two years.

Now that the internal 'audit' report had been completed he would prepare a draft report for 2014-5 and circulate to members for confirmation at the next meeting.

**13.**

**Items for the next meeting**

Further support for the Community Shop Project, Annual Report 2014-5, Parish Design Statement.

**14.**

**Confirm the date of the next meeting; 16th June 2015 at 7.30pm, Alfrick Village Hall**

Agreed

The meeting closed at 8:35pm

*Minutes confirmed .....*

*16/06/2015*