

ELDERSFIELD PARISH COUNCIL

Minutes of the Meeting of Eldersfield Parish Council held on
Friday 29th May 2015 at Eldersfield Lawn School, commencing at 7.30 p.m.

Present: A. Davies, Mrs S Rush, Mrs R. Willder

In Attendance: District Councillor Bronwen Behan

Members of the Public: 3

a. Mr A Davies, Mrs S Rush and Mrs R Willder signed their Declarations of Undertaking of Office in the presence of the Clerk.

The Clerk reported that Mrs C Powell-Chandler had signed her Declaration prior to the meeting.

b. The meeting opened without a Chairman, the chairman of the previous council being absent.

1. To elect a Chairman

After a short discussion Mr Davies offered himself for election as chairman to serve until the number of members of the council was increased, hopefully by cooption at the next meeting, and it was accordingly **RESOLVED** that **Mr Davies be appointed Chairman to serve as such until the next meeting of the Council.**

2. To elect a Vice Chairman

After a short discussion Mrs Willder offered herself for election as vice-chairman to serve until the number of members of the council was increased, hopefully by cooption at the next meeting, and it was accordingly **RESOLVED** that **Councillor Willder be appointed Vice-Chairman to serve as such until the next meeting of the Council.**

3. Members' interests

None

3. Apologies for absence

Apologies were accepted from Mrs C Powell-Chandler.

4. Adoption of the Minutes of the previous meeting

The Minutes of the meeting held on Thursday 12th March 2015 were accepted as a true record of that meeting and were signed as such by the Chairman of the meeting.

5. Matters arising

None

6. Reports from District and County Councillors

District Councillor Bronwen Behan opened her remarks by saying that in her view a great debt of gratitude was owed by all parishioners to Harold Davis and Roger Manwaring who, as Chairman and Vice-Chairman, had between them served the parish for very many years in an exemplary manner. (This remark was greeted with warm applause.)

Councillor Behan then advised the meeting that the matter of mayors was of topical interest. Should Worcestershire have an elected Mayor? She sought the views of members of the public but noted that it seemed that to be successful the proposal would require the support of all districts within the county. A subsidiary but allied question was whether the role of Police and Crime Commissioner should be combined with that of mayor. Discussions continue.

7. Report from the Police

The police were not represented and no report was available.

8. Public Comment

Mr Scott Winnard advised the Council that he had submitted a planning application to MHDC and wished to explain to Council certain aspects of it.

He had constructed a building in the mistaken belief that it was within permitted height and scale. MHDC had advised him, *post factum*, that the height and scale of the building were excessive and required *inter alia* that one third of the building be removed. With the aim of minimising costs, his proposal included the conversion of one third of the building into a pergola which would enable the foundations and frame to be retained. He also planned to place solar panels on both sides of the roof and implement an effective landscaping plan.

He said that he was keen to work with both MHDC and this Council to produce an acceptable outcome.

Mr John Keighley suggested that it might be possible for the Council to meet on days other than the second Thursday of alternate months, with the possible result of attracting as councillors people who were committed on those days.

9. Planning

SUMMARY OF PLANNING DECISIONS SINCE LAST MEETING

14/00144/FUL as	Change of use of holiday let/student/caretaker accommodation to use as an independent residential dwelling <ul style="list-style-type: none">• The Old Forge, Bridgend, Eldersfield, Worcestershire, GL19 4PP
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Approval (Full Planning)

14/01725/HOU Single	Two storey side extension to provide lounge with bedrooms over. Single storey side extension to provide utility. Single storey rear extension to provide sun room. New pitched roofs to existing garage and office. <ul style="list-style-type: none">• Orchard Rise, Link End Road, Corse Lawn, Worcestershire, GL19 4NN
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Council's Comments:

We support the granting of approval.

Approval (Full) Planning Householder

15/00031/FUL Riding arena for private use.
• Willow Barn, Hill Court Farm, Frogmarsh, Corse Lawn, Worcestershire, GL19 4PW
Approval (Full Planning)

15/00087/HOU Extensions to front, side and rear and general upgrading of property.
• Terabe, Wad Lane, Corse Lawn, Worcestershire, GL19 4LT
Approval (Full) Planning Householder

15/00108/FUL Extension to an existing brick built stable and store with change of use
to offices and a new access drive
• Rose Cottage, Corse Lawn, Worcestershire, GL19 4LY
Approval (Full Planning)

15/00189/FUL Erection of a mixed use (agricultural & equestrian) pole barn.
• Field Adj New Barn Farm, Gadfield Elm, Staunton, Worcestershire, GL19 3PE
not found

15/00211/FUL Proposed 5 dwellings and access provision
• Land adj. Granary Barn, Link End Road, Corse Lawn, Worcestershire, GL19 4NN
Refusal (Full Planning)

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SUMMARY OF PLANNING APPLICATIONS AWAITING DECISION

15/00521/CLE Use of building as a dwelling house (c3).
• Ploughs End Corse Lawn Gloucester GL19 4LZ
• Mr & Mrs T Gray

15/00539/HOU Reduction of outbuilding and erection of solar panels
• The Old Forge, Bridgend, Eldersfield, Worcestershire, GL19 4PP
• Mr S Winnard

15/00423/HOU & 15/00424/LBC Extension to existing link
• Eldersfield Pound, Church Lane, Eldersfield, Worcestershire, GL19 4NP
• Mr S Greener

10. Accounts

It was **RESOLVED** that the accounts circulated by the Clerk prior to the meeting be approved and adopted as the Accounts of the Council; that they be attached hereto as Appendix A; and that the Chairman be authorised to sign the Annual Return Sections 1 and 2, and the Council required that the Clerk publish forthwith the relevant Notice as prescribed by regulation.

11. Bank Account Signatories:

Council took notice of the fact that the existing signatories authorised to operate current bank account with Lloyds were Messrs Davis, Manwaring, Jeffes and Parsons and decided that, given that these signatories were no longer members of the council, they should be deleted. Accordingly it was **RESOLVED** that Messrs Davis, Manwaring, Jeffes and Parsons be deleted as authorised signatories on the Council's current bank account with Lloyds and that Mr A Davies, Mrs C Powell-Chandler, Mrs S Rush and Mrs R Willder be appointed such signatories.

12. Investment Policy

It was **RESOLVED** that, in accordance with item 15 of the minutes of the meeting of 11th May 2006, the Council's investment policy remain that all funds be maintained in a current account and that this Policy be reviewed annually.

13. Risk Assessment

The Councillors considered the Risk Assessment Policy adopted on 14th July 2011 and decided that no amendments were required.

14. Insurance

The Council considered the offer of the Council's current insurer Zurich Limited to renew the insurance for the year commencing 1st June 2015 at a premium of £243.80 and it was **RESOLVED** that this offer be accepted and the premium of £243.80 paid.

15. CALC

The Council considered the invitation by CALC to renew the Council's membership for the current year at a premium of £267.00 and it was **RESOLVED** that this invitation be accepted.

16. BT boxes

Council noted that both boxes were in need of repainting and general maintenance and recalled that an offer to assist with this task had been received from a parishioner. It was agreed that the offer would be pursued.

17. Lengthsman

The Clerk reported that he had received a number of expressions of interest in the post and that, having consulted the Chairman, he had selected a preferred candidate.

Councillors suggested that a discussion with the successful candidate would be of value and instructed the Clerk to invited the candidate to attend the next meeting of the Council in order that working arrangements between the Council and the candidate be agreed.

18. Training

Council noted that CALC runs training sessions for councillors. Councillors undertook to inform the Clerk of those sessions which they wished to attend before 5th June in order that he might reserve places.

19. Pendock Liaison Group

It was noted that the Pendock Liaison Group had met on 5th March and it was **RESOLVED** that an invoice for £15.14 from WCC for hire of the School hall for a meeting of the Group be paid.

It was further noted that the nominated representative to the Group was no longer a councillor and accordingly it was agreed that Mrs Rush should serve in that post.

20. Authorisation of Disbursements

It was **RESOLVED** that the following disbursements be made:

£ 361.72	J L Gabbott
£31.60	HMRC
£267.00	CALC
£243.80	Zurich Insurance
£15.14	WCC

21. Correspondence

The following correspondence was noted

Received:

- CALC updates
- MHDC: News Updates
- Local Government Chronicle

15. Future Meetings

It was noted that pursuant to item 15 of the meeting held 13th November 2014 future meetings of the Council would take place at Eldersfield Lawn School at 7.30 pm on the following Thursdays in 2015: 16th July, 10th September, 12th November

16. Other business

There being no other business, the meeting closed at 9.25 p.m.

JLG
3.6.15

*New Councillors will be invited by the Clerk to sign their Undertaking of Office.
The Chairman of the outgoing Council, if present, will take the Chair.*

5. Matters arising from the Minutes (and not otherwise appearing on the agenda)

14. Insurance: To note a) that the Council's current insurer Zurich Municipal has offered to renew the insurance for the year commencing 1st June 2015 at a premium of £243.80 (2014: £243.80) and that offers of insurance have been received from Aon, and to decide what action now to take.

17. Lengthsman: To receive a statement from the Clerk and to decide what further action, if any, now to take.

22. Future Meetings

To note that future meetings of the Council will, in accordance with Minute 14 of 13th November 2014, take place at 7.30 pm at Eldersfield Lawn School on the following Thursday in 2014: 2015: 16th July, 10th September, 12th November

Accounts for the Year 1st April 2014 to 31st March 2015

<i>Receipts</i>		2013-14	2014-15	2014-15	<i>Assets</i>
		£	£	£	
	Precept	4,000	4,000		
	Grant from MHDC		200		
	Grant from CAPRI	1,033			
	Hire of table, chairs, china	83	95		
	VAT Refund	236			
		5,352	4,295	£4,950	Shed, tables, chairs, etc
<i>Payments</i>		2013-14	2013-14	£	<i>Cash</i>
		£	£		
	Clerk: salary, expenses	1,448	1,094	10,307	Opening Bank Balance
	Insurance	244	244	4,295	Receipts
	Audit			-	Payments
	CALC	234	248	1,788	Net cash movement
	Grant: CL Women's Group	80	80		
	Grant: Flower Arrangement classes	41	60		
	Grant: Jubilee Committees	60			
	Grant: Milestone Society	80			
	Grant: St John the Baptist	500	600		
	Hire of meeting rooms	148	181		
	Election expenses				
	Other: Jubilee Commem Booklet	387			
	Other - Notice Board	650			
		3,872	2,507	12,095	Closing Bank Balance

I certify that these accounts present fairly the financial position of the Council and its receipts and payments for the year ended 31st March 2015

J L Gabbott *Clerk*
29th April 2015