

# BAYTON PARISH COUNCIL

## Minutes of the Monthly Parish Council Meeting of Bayton Parish Council held in Bayton Village Hall at 7.30pm on Tuesday 9<sup>th</sup> JUNE 2015

**Present:** Cllr Blount (Chairman), Cllr Salisbury (Vice Chairman),  
Cllr Carver, Cllr Rochelle, Cllr Taylor

**In Attendance:** Clerk.

1. **Apologies:** Cllr Clarke, Cllr Miles apologies received and accepted.
2. **Declaration of Interest:**
  - a. **Register of Interests** – No changes declared.
  - b. **Disclosable Pecuniary Interests** – None.
  - c. **Other Disclosable Interests** – None.
3. **Dispensations** –
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) –
    - **Dispensations** – none requested.
4. **Public Question Time** – No Members of the Public in attendance.
5. **Minutes** of Annual Parish Council Meeting held on 12th May 2015 were agreed and signed by Chairman.
6. **District Cllrs report** – Apologies received.  
**County Cllrs report** – Apologies received, nothing new to report.
7. **Progress reports for information:**
  - a. **Defibrillator Training** – Retired nurse willing to do training. Dates to be advertised when known.
  - b. **Community Shop Steering Group** – Further meeting to be held on 11<sup>th</sup> June at Clows Top. After presentations at this meeting a vote will be taken which will decide whether the project moves to the next stage.
  - c. **Baytoneu website** – Cheque for £36.00 signed at last meeting has been cancelled due to fees being £72.00 for 2015-16. Clerk has already paid full amount. Cllr Salisbury to raise the future of this site with Bayton Village Hall Committee at their next meeting.
8. **Reports on Meeting attended by Clerk or Councillors:**  
**WCC Conference 4<sup>th</sup> June** – Items discussed were Superfast Broadband in Worcestershire, Go On Worcestershire (digital inclusion in County), Your Life, Your Choice (how Parish Councils can help move this project forward). Further details on all these matters on WCC website.
9. **Finances:**
  - a. **Payments made** –Mrs P Howell Internal Audit (see item d below) = £50.00, Mrs S Burrows (see item 7c) = £72.00, Staples UK Ltd (printer ink/photocopying APM) = £41.48, Mr I Mapp LM April/May 2015 = £390.00.
  - b. **To report receipts since last meeting** – HSBC Bank = £200.00. This payment was made by HSBC as a gesture of goodwill towards the PC. HSBC had mislaid new bank mandate, no apology offered to Clerk. Clerk sent letter of complaint and was offered this payment. It was agreed by all to minute a note of thanks to Clerk for obtaining compensation for the PC on this matter.
  - c. **Bank Reconciliation April 2015** – Signed by Cllr, balance agreed as £15543.23.
  - d. **Internal Auditors Report** – No issues were raised by Auditor and it was agreed to pay £50.00 fee. Annual Return has been posted to External Auditor.
  - e. **Bank Mandate** - It was agreed to sign new mandate, all Cllrs to be signatories with any two being able to sign cheques.

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**10. Planning:**

- a. **Plans circulated since last meeting** – None
- b. **Decisions received since last meeting** – None.
- c. **Plans for comment on tonight** – None.

**11. Road report**

- a. **Lengthsman** – No areas of concern.
- b. **Any problems to report** – Beach Hay Road, top end rough, Meadow Farm Road by recent repairs side of road breaking up.

**12. Review of Bayton Conservation Area** – Dist Cllr is looking into this matter.

**13. Newsletter** – Clerk felt one letter a year should be sent out with a view to setting up email list of residents for future. This was agreed by all.

**14. Correspondence for information** –

Items available at the meeting – list in folder.

**15. Clerks report on Urgent Decisions since last meeting** – None.

**16. Councillors' reports and items for the next agenda.**

**Annual Parish Meeting** – Draft Minutes of the meeting had been sent to Head of Bayton School and she had advised a letter has been sent to all parents regarding road issues.

**Agenda items** – Community Shop, Conservation area, Annual Parish Meeting date for 2016.

**17. Date of next meeting: TUESDAY 14<sup>th</sup> JULY 2015 AT 7.30pm**

**18. Meeting Closed 7.58pm.**

Signed----- Date 14<sup>th</sup> July 2015

Chairman

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