

Honeybourne Parish Council

Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.30 pm in the Village Hall on 10th November 2015

Present: Cllrs. C. Clear, G. Clelland, M. Powell, T. Probert, A. Perry, A. Attridge, S. Walsh, S. Sidwell, D. Cowan, & H. Jobes.

In Attendance: Cllr Alistair Adams, Mr. Trevor Askew & Mr. Steve Bullen

140. Apologies were accepted from: Cllr Sue Preater

Note: The Clerk was not able to attend and Cllr Walsh acted as Clerk to the meeting

141. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary and other Interests: None declared

Register of Interests: Members were reminded to update their register of interests up to date

142. Public Open Forum:

1) Stephenson Way resident raised issues over the parking problems relating to station users. Action points raised to assist in this matter: -

(a) Request a meeting between residents, Network Rail, Worcestershire CC & Developers – to discuss possible solutions; such as :- wooden posts around the green; introduction of parking charges etc.

Due to meeting time the Chairman advised the meeting could be delayed until the new year and will be separate to Parish Council meetings.

(b) Cllr Mike Powell will now arrange to conduct a survey of station users. Action Point – Parish Clerk required to draft a letter for Mike to confirm he is conducting the survey on behalf of the Parish Council.

(c) A member of the public in attendance admitted he travelled from Stratford to use Honeybourne Station as its cheaper than paying the £7 parking charge at Warwick Parkway!

2) Mr Steve Bullen presented the ‘Simply Run’ event 9-week programme starting 10th January to 13th March, then Comic Relief Mile 20th March, then ‘Learn to Cycle’ 9-week programme starts from 27th March until 29th May, Decathlon 5th June, Honeybourne Cycle fest 19th June. Steve requested permission for use of Recreation Field and location of banners on site, the matter will be considered at the December meeting.

3) A representative of the Felix Dennis Estate addressed the council regarding the planning application number W/15/02661/CU – He requested a consideration to increase from 5 to 10 cabins to make it more commercially viable. He had expectations the Estate were planning to start work March 2016.

Ward Members Report: Cllr Alistair Adams’s report is appended to the minutes.

143. Minutes:

- a) Council agreed the wording of the minutes of the October ordinary meeting; the Chairman signed the minutes as a true record of the meeting.

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144. Clerk's Report on Matters in Progress:

- a. Contact with Bovis Homes regarding sponsorship of small project is awaiting the Clerk's attention - Noted
- b. Request to Royal Mail to install a new letter box – matter is in hand - Noted
- c. New Honeybourne sign on Weston Road obscured by the hedgerow growth has been referred to Cllr Alistair Adams – Cllr Alistair Adams advised M J Evans to go back and cut remaining growth.
- d. Flooding on Shinehill Lane referred to Lengthsman and waiting heavy rain to enable checks to be made – Cllr Colin Clear advised still bad on both sides.
- e. St Ecgwin Churchyard Path, confirmation that Parish Council is supportive for the scheme to go ahead has been sent to the PCC – Noted.
- f. Reinstatement of the streetlight on Station Road, The Clerk to instruct Bovis Homes to urgently install the new streetlight on Station Road which was removed to enable the new footway to be installed which also requires urgent action to mitigate public safety concerns on the highway.

145. Planning Applications:

- a. **W/15/02306/PP:** 20 Fernihough Avenue, Erection of single storey side and front extension.
Under the Clerk delegated power the Council offered no objection or comment on the application.
- b. **W/15/02251/LB:** Baldwyn House, High Street, Honeybourne, Proposal: Various refurbishment and repair works to the garage of Baldwyn House.
Council offered no objection or comment on the application.
- c. **W/15/02661/CU** Applicant: Mr Bliss Executors of the Estate of Felix Denis Location: Bushy Hill, Mickleton Road, Honeybourne: Change of use of Land for the Siting of Five Log Cabin Holiday Chalets.
The Parish Council considers the occupancy of the cabins is restricted to ten months in any year to ensure none residential use. The site should be fully closed for two months in each year. Furthermore, condition 10 of application W/15/00954/CU should also be applied to this application if granted.
- d. **W/15/02659/PP & W/15/02660/LB:** Baldwyn House, High Street, Honeybourne, Proposal: Construction of new conservatory at rear of Baldwyn house. Council considered that as this is a Grade Two listed building the heritage officer's recommendation should be the principal for the decision on the application.
- e. **W/15/02693/OU:** 14 Stratford Road, Honeybourne: Demolition of existing outbuilding and erection of a two-bedroom bungalow. The Council offered no objection or comment on the application.

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146. Planning decisions: Noted

- a) **W/15/02081/PN** Mr J Rushbrooke Proposal: Erection of dwelling house and associated development as approved under planning permission ref no W/09/01251/PN, with variation of condition 7 of W09/01251/PN (to remove the requirement for the roof to be retractable) Location: Land adjacent Blenheim Farm, Buckle Street, Granted with 15 conditions.
- b) **W/15/02117/PN** Mr N Bastow Location: 64 Westbourne, Proposal: Demolition of conservatory and garage and construction of two-bedroom bungalow - adjacent to scheme approved under W/14/01281. Granted with 3 condition.
- c) **W/15/02306/PP**: Mr P Allen Proposal: Erection of single storey side and front extension Location: 20 Fernihough Avenue. **Granted** with 3 condition.
- d) **W/15/01889/PN**: Sir R Appleby, Proposal: The erection of an Anaerobic Digestion (AD) Plant and ancillary infrastructure Location: Land Adjacent Tower Farm House, Weston Road, Bretforton **Granted** with 15 condition.
- e) **W/15/01928/RM** Bovis Homes Ltd Land Between Dudley Road and, Station Road, Proposal: Erection of 3no. B1(a) office buildings - application seeking reserved matters approval following outline planning permission reference number W/11/02531/OU **Granted** with 5 condition.

147. Planning Matters

- a. Members considered a letter from a resident of Abacot Fields regarding the private play area used by the general public. The Clerk will respond pointing out the section 106 agreement in planning permission for the site which states the play area is for use by the general public.
- b. **Station Parking**: Cllr Mike Powell reported on his proposed survey of Honeybourne Station users. The survey will be conducted now Bidford bridge has been opened and requested a letter from the Parish Council advising commuters that the survey is on behalf of Parish Council to improve station parking facilities.

148. Neighbourhood Development Plan: NDP

- a. Council considered procuring a NDP logo based on the quotations gained by Cllr Alex Parry and circulated by email from Alex – Members commented if we should look at something similar to what was used for recent Honeybourne Show; also if maybe it should incorporate local landmarks such as Thatch/Church Spire. Cllr Alex Parry provided with contact whom may assist is coming up with logo.
- b. Cllr Alex Perry to report on NDP logo design and creating a flyer to promote a public presentation event for the NDP. Matter deferred until Parish Clerks return.

149. Finance:

- a. **Payments**: Council approved the Payments, Receipts and Balances as circulated by the Clerk. The approved payment schedule is appended to the minutes.
- b. The Clerk's report on Sec 106 funding and a report on VAT claims lodged with HMRC was noted.

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- c. It was agreed that the finance group will meet on 15th December at 8pm to consider the budget and precept for 2016-17 (apologies Cllr T. Probert)
- d. The Clerk reported the documents for the Lloyds Bank mandate changes were returned as incomplete and the process is ongoing. Cllr T Probert requested that she be removed from account access and the Parish Council selects another Cllr to replace her within this process.

150. Cemetery & Churchyard:

- a. Remedial work on the willow trees encroaching on power lines as reported by Mr Bruce Hayball – Chairman reported on his meeting with the amenity contractor and the quotation for the pollarding, council agreed to proceed to remedial work on trees.
- b. The completion of the landscape contract work was noted as the grass seed is now sown on the site of the removed hedge. Matter resolved.

151. Street Lights:

- a. Streetlights reported in need of attention: None at this time
- b. The Chairman reported the new power supply for the new streetlight on Stratford Road is to be connected to the underground supply in Stratford Road instead of the shop and the power supply has been authorised with WPD.
- c. The Clerk reported that a Streetlight in Station Road and one in Brick Walk were repaired in October - **Noted**
- d. To receive a report on the progress with the new LED streetlights in Green Close and the Gate Inn cross roads. – **New correct brackets are still awaited.**
- e. The Chairman reported the connection of the new streetlight by the Cemetery access is **complete and operational.**

152. Public Rights of Way (PROW): David Cowan (PPW)

- a. To receive any reported PROW problems or issues –
- b. Footpath 526 connecting Westbourne & Station Road, A Chain Link Fence is broken down and a possible hazard; Being unsure whether the ownership is Council or neighbouring property investigations will be made and reported to a future meeting.

153. Highways:

- a. New highway matters to be reported to County Highways.
 - i. Subsidence across the road on Railway Bridge (Bidford side) appears to be increasing and requires investigation.

- b. To receive a report on VAS data for September & October: -

i. Station Road	7865	14 days
ii. Stratford Road	2861	07 days
iii. Weston Road	11771	14 days
iv. Station Road	8388	16 days

Cllrs requested information on which direction do these readings relate too, Lengthsman to add direction to future VAS reports

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154. Lengthsman and Handyman:

- a. Report on works issued to the Handyman: -
 - i. Two areas of flooding on Shinehill Lane – ongoing
 - ii. Verge strimming at the Gate Inn cross roads - completed
 - iii. Re-siting the Weston Road street name sign - completed

155. The Leys Playing Field:

- a. Council noted the weekly visual inspection report for The Leys, no recommendations were reported.

156. Sports & Recreation Field Development Project.

- a. A written updated report on the Recreation Field development from Ken Watkins was circulated to members. In consideration of the report the Council requested the Clerk to write to Mr Haynes advising that all necessary requirements for the field's development were adhered to.
It was agreed to request the Handyman to check if there is any cause for concern regarding drainage or flooding in the northwest corner of the field
- b. Consideration of phase two of the Recreation Field development. It was agreed to place Phase Two on hold until further notice.
- c. Handyman requested to move the Recreation Field litterbin to near the Youth Shelter – matter ongoing.
- d. A request was received for renting the Recreation Field for one night as a party venue for a birthday party. The applicant would supply the marquee and asks how much it would cost to rent it on either 21st December or 31st December. It was agreed that due to planning condition restrictions field cannot be used after 9pm; therefore, the Council are unable to accept request.

157. Community Centre Project:

- a. No further reports from the WCC Conveyancer on the land transfer from Taylor Wimpey were available, matter is ongoing. Cllrs requested Parish Clerk to chase Taylor Wimpey/Worc's CC Conveyance Dept. for update.

158. Existing Village Hall

- a. To receive any project update reports from members. None to report
- b. To receive a report on the request to the committee for their funding availability – Cllr H. Jobs advised that Village Hall Committee meet Thursday 12th November both Cllr H Jobs & Cllr G Clelland attending and will report back and will request funding/finance update prior to Parish Council meeting December. Next fund raising event is Bingo night in December.

159. Matters Raised by Members for information or Items for Future Agendas:

- a. Cllr T Probert informed the meeting of anonymous correspondence posted through her letterbox.

160. Correspondence:

- a. Dates & Times for the C25k event was provided to meeting by Mr Steve Bullen.

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161. Meeting Dates:

- a. Members confirmed the next Ordinary Meeting of the Council is scheduled for the 8th December at the Village Hall at **7.30 pm**

There being no further business the Chairman closed the meeting at 10.30 pm

Chairman

Date

Payments Authorised

Cheque Number	Payee	Details	Gross Payment	Net Payment
1369	Westhill Direct	Stationary	121.58	101.32
1369	Westhill Direct	Stationary	56.71	47.25
1370	JM Phillips & Son	Rec Field Access & car park	96,493.20	80,411.00
1371	Peter Dickenson	Village Hall	120.00	100.00
1372	PD Long	Streetlight Maintenance	67.20	56.00
1373	J Stedman	Clerks salary and expenses	***	***
1374	Limebridge RS	Mowing contract	1,048.80	874.00
1375	Severn Trent Water Ltd	Rec Field water connection	346.99	252.06
1376	one ten archaeology	Rec Field archaeology surveying	1,150.00	1,150.00
1377	Ken Watkins	Rec Field project fees Oct	770.00	770.00
1378	Royal British Legion	Remembrance wreath	35.00	35.00
1379	John Hyde	Lengthsman Works	306.35	306.35
1379	John Hyde	Handyman Works	95.25	95.25
1380	BPS	Padlocks for the Rec Field	42.65	35.54

District Councillor & County Councillor report - Honeybourne

Month: November 2015

Prepared by Alastair Adams
 District Councillor, Wychavon District Council
 County Councillor, Worcestershire County Council

Bidford Bridge open – repairs to Bidford Bridge are now complete and the bridge is open to traffic – Hooray!

Also the Diamond Bus service 247 has reverted back to normal route from 9th November.

However, the bridge will be closed again on 18-20th November whilst they install some bollards

For further information see the Warwickshire County Council Special website:-

<http://www.warwickshire.gov.uk/bidfordbridge>

Highways

1. Grange Farm – Taylor Wimpy – Work progressing with new traffic calming measures. The central reservations and bollards and keep left signs erected. I complained the hedge was obscuring the new 30mph signs, and the hedge was been cut but it is still not perfect so I have asked for the next 20metres of the hedge to be cut too. The new “Slow down” flashing sign is being installed – awaiting for the electricity cables. Then there are the dragons teeth and the gates to be installed.

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2. Ways to stop HGV's using Mickleton Rd as a rat run - We have an agreement that GCC will lead on imposing a weight limit on this road, with the support of Worcestershire CC. Various correspondence has occurred with the GCC County Councillor and it is progressing slowly.
3. Adoption of Roads in Stephenson Way - I have heard nothing more so will ask our MP to add pressure on all parties.
4. Broken hand rails on raised footpath at junction Station Rd /High Street – All installed
5. Move the 30MPH zone to beyond the original Recreation Field access – further west along the Bretforton Road – request passed to Highways
6. Extend the tarmacked footway on the north side of Bretforton Road to align with the Recreation Field new car park access gate
7. Install new cautionary signs on Bretforton Road for the new Recreation Field access– request passed to Highways
8. Superfast Broadband – supposedly the new cabinet 3 is full and therefore no new houses can be connected to Superfast ie not available in the new Taylor Wimpy houses – I am checking to see what plans BT have to solve the problem. The good news for Honeybourne industrial estate is a new cabinet called Badsey 11 is being installed so those businesses there will soon be able to get Superfast Broadband. The other good news is the BDUK extension programme will include parts of Ullington, by installing new infrastructure, either a new cabinet or a special junction box, that means fibre will reach some sites, but the bad news is they do not know which houses will be connected and the roll-out will take up to June 2017.
9. Development site off the High Street – I am trying to make sure the short length of PROW that connects this new site to the Abacot Fields site is made from a suitable hard-standing to allow pushchairs access in case of flooding of the main highway. The planning officer has also insisted the following after the Parish Council comments:-

- a. 2 visitors parking spaces are now specified and are shown in the amended plan
- b. Rear access has now been formed by converting the row of 4 houses into 2 x semis

PACT – (Police And Communities Together) At the PACT meeting last Monday evening, and it was good to hear that speed checks are continuing to be done around the area. It was also good to meet our new CSO Elliot Wilson at the meeting which means we now have 2 Community Support Officers in Evesham North Rural; Elliot Wilson & Bradley Sansom. I suggested this new local Police team should visit each of my 8 Parish Councils to introduce themselves.

Scrutiny Team looking into Planning Enforcement As Chair of O&S at WDC, I can report that a team is investigating the effectiveness of the Council's department that administers Planning Enforcement matters, and any residents who have recently had need to use, or had experience with, planning enforcement are asked to send in their comments; good or bad! Please email me your comments to adams.pebworth@gmail.com

Divisional Funds Finally, there are still some Divisional funds available so if you have an important community project that needs a small grant of up to £500 then please let me know before the end of this financial year.

Other Council issues:

1. New Wychavon District Council 4 year strategy and budget nearly completed.
2. SWDP (Local Development Plan) – approved at Council – should be finalised early part of next year.
3. Schools – I attended a meeting with Nicky Morgan – Secretary of State for Education and asked her a question on what help she can give to Worcestershire schools to help them convert from the 3 tier system to the 2 tier system. She was sympathetic but did not immediately promise any more money from central government. It is down to the schools (First, Middle & High) to work together to find a way forward to transfer to the 2-tier school system and long term sustainability.

End of report.