

**The minutes of Knighton on Teme Parish Council Meeting  
held at Knighton on Teme Parish Room at 7.30pm on 7<sup>th</sup> July, 2015**

**Present:** Cllrs Mrs K Redfern, Mrs P Davies, Messrs C Bevan, J Barnes, J Rugman, R Lear.

**In attendance:** Clerk, Mrs Karen Yates, Cllr C Dell

Cllr J Rugman chaired the meeting.

K Redfern signed a declaration of acceptance of office

- 1) **Apologies:** J Powell, R Collie
- 2) **Register / Declarations of Interest** - none.  
**Dispensations** – none

**Public Question Time**

- 3) **District/County Councillor's Report.** C Dell advised that the District Council is looking at the sharing of all services to save costs. A council tax rise is possible. C Dell advised the meeting that he has a £500 ward budget available for community use and welcomes requests.
- 4) **Minutes:** Minutes of the meeting held on 2<sup>nd</sup> June, 2015 were approved.
- 5) **Correspondence:**
  - a) Items of correspondence noted.
  - b) Parish Council Bill. A NALC consultation is requesting suitable policies to be included in a bill that affect parish councils, the list is currently too long. This was noted, to be further reviewed at the consultation stage later.
- 6) **Planning**
  - a) There were no applications
  - b) There were no determinations
  - c) Application determined under delegated powers: none.
- 7) **Finance.**
  - a) Bank mandate. The Clerk advised that following a visit to the local branch, upon reviewing the letter suggested by colleagues on the phone, it was not needed. Furthermore, R Lear added his name as a signatory as agreed. The Clerk will test this system out prior to the next meeting.
  - b) The audit for year ending 2014-2015 is now complete. This has been advertised.
- 8) **Highways**
  - a) Lengthsman Scheme. Invoice for June £192 approved. A review will be undertaken of overgrown hedges and general tidying up in Newnham Bridge.
  - b) Water meter in verge by Parish Rooms. Severn Trent now have the landowners account details. It was decided this should now be discussed between the landowner and Severn Trent.
  - c) Overgrown tree at Maes Court – complete.

- d) Request for unsuitable for HGV signs either end of Church Road. This cannot be supported as the alternative northbound route is similarly narrow. SATNAV issues are difficult to deal with as Highways have no control over the mapping software.
  - e) Top dressing on re-surfaced road at Woodgates Green. This is being top dressed at the end of July.
- 9) **Vacancy for a Councillor.** No applicants have come forward. It was agreed to advertise this further, more widely including Teme Span. Closing date end of September for consideration at the October meeting.
- 10) **Councillors' reports and items for future agenda.**  
J Hogan advised us that the Bickley verge had been cut by the council contractor. Cllr Pollock has taken this forward on our behalf to find out why and how this has happened. To be placed on the next agenda including general discussion on verges in the parish.  
J Barnes requested a discussion about community needs in the village be placed on the next agenda.
- 11) **Date of next meeting:** 7.30pm on Tuesday 4<sup>th</sup> August, 2015.

There being no other business, the meeting closed at 8.20pm.

Signed .....  
Chairman

Date .....