

# West Malvern Parish Council

## Minutes of the Parish Council Meeting held on Monday 13<sup>th</sup> July 2015 in The Fisher Hall.

### Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Ms S Rouse, Mr A Turner

### In Attendance

County and District Cllr. Prof J Raine; District Cllr. Mr J Roskams; Mr D Sharp (Clerk).

### 84/15 Apologies

#### **To consider acceptance of apologies for absence from Councillors:**

Cllr. Mr L Unsworth (accepted). Also Mr C Rouse (Malvern Hills Conservators).

### 85/15 Interests

- i. **Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda:** There were none.
- ii. **Notification of changes to the register of interests:** There were none.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting. (Written requests to be with the clerk at least 4 clear days prior to a meeting.):** There were none.

### 86/15 Co-Option

**To consider applications for co-option to the Parish Council:** Mrs Ellie Harnden was unanimously co-opted and it was agreed that she could complete her acceptance of office before or at the next ordinary meeting.

### 87/15 Reports from other representatives

**To receive reports from County and District Councillors, Malvern Hills Conservators, Tree and Footpath Wardens:**

**District Cllr. J Roskams** had no report other than to inform councillors that there was a full meeting of MHDC councillors tomorrow.

**County Cllr. J Raine** Reported that the De Walden Road footway had been listed for improvement.

### 88/15 Minutes

**To consider for adoption the minutes of the last Parish Council meeting:** The minutes of the Parish Council Meeting held on 8<sup>th</sup> June were approved and signed by the Chairman.

### 89/15 Progress Reports and other matters arising from the minutes

The Clerk confirmed that he had ordered new chains for the cradle swings.

Unfortunately Malvern Town Council were not able to mow the bank with their machinery. The Clerk reported that the Malvern Hills Conservators were unable to help and he had arranged for a cut by Mr O'Boyle but was to search for a local contractor.

### 90/15 Planning

#### **To consider a responses to the following applications:**

Application No	From	Details
15/00701/HOU	Mr & Mrs Wilkinson 72 West Malvern Rd	To provide an additional floor to existing dwelling
15/00761/HOU	Mr & Mrs Brooks 230B West Malvern Rd	Extension of existing balcony to the rear elevation, alterations to the west and north elevation fenestration
15/00767/HOU	Mr J Malik Woodland House West Malvern Rd	Demolish existing garage and replace with parking deck
15/00837/HOU	Ms M Philpott 28 Lower Montpelier Rd	Single storey side extension to rear
15/00872/FUL	Mind Body & Soul Therapy Centre Runnings Park	Conversion of Therapy Centre (Class B1) to residential unit

The following responses were agreed:

15/00701/HOU - 'The Parish Council has no objection to the principle of development but would ask that account is made to the highways issues brought up by local residents.'

15/00761/HOU, 15/00767/HOU, 15/00837/HOU, 15/00872/FUL - 'The Parish Council has no objection to the development.'

### 91/15 Playing Fields

The Clerk reported that he had sprayed an area of Japanese knot weed on the bank below the playing fields. Advice on the RHS website suggested 3 sprays over the summer period and a final spray would be made in September.

The jubilee memorial stone had been moved.

WestFest had taken place on 4<sup>th</sup> July. The weather had been fine and no problems had been reported. County Cllr. Raine offered to purchase two wooden picnic benches for the glade. A quotation from P Hollins to install two concrete pads (2mx2m) was accepted.

### 92/15 Allotments & Community Woodland

The Clerk reported that the recent allotment inspection had identified 3 plots that required urgent attention. The holders had been contacted and asked to rectify the situation.

The chairman reported that Mr John Hudson had been elected chair of the Allotment Association at the recent meeting. Also that no skip provision was requested this year.

### 93/15 Highways & Footpaths

The Clerk was asked to investigate a possible breach of planning consent regarding a new access from a property onto Lower Road.

### 94/15 Finance

**To consider payment of invoices presented:** The following payments were approved.

From/Due to	Date	Amount	Details
J Moore	26/06	£118.00	Lengthman Fees (Jun)
SF Creamer	30/06	£40.00	Bus Shelter Cleaning (Jun)
B&Q	07/07	£21.74	Roundup Weedkiller
B&Q	14/06	£9.74	Combi. Padlock
PJ O'Boyle	01/07	£240.00	Flailing Playingfield Bank
Malvern Town Council	23/06	£444.00	Grass Cutting/Rubbish Clearance
West Malvern Village Hall	29/06	£38.00	Hall Hire
British Gas	03/07	£674.04	Gas Charges
B&S Chains	08/07	£64.48	Swing Chains
Anthem (UK) Ltd	15/06	£60.00	Internal Audit Fee
Severn Trent Water	23/06	£178.37	Allotment Water Charges
HM Revenue & Customs	-	£242.40	PAYE Apr-Jun
DA Sharp	08/06	£323.28	Clerk's Fees May (£404.08 gross SP25)
	<b>Total</b>	<b>£2,454.05</b>	

After these payments are made bank balances will be as follows:

<b>Savings Account B/F</b>	<b>£14,468.95</b>
Interest	£2.53
<b>Savings Account C/F</b>	<b>£14,471.48</b>

<b>Community Account B/F</b>	<b>£10,295.28</b>
WCC Lengthman	£118.00
July Payments	-£2,454.05
<b>Community Account C/F</b>	<b>£7,959.23</b>

### 95/15 Correspondence

**To consider the following correspondence previously circulated:**

FROM	* email	SUBJECT
WM Allotment Assoc	*	Meeting 15 <sup>th</sup> June
CPRE	*	AGM July 4th
MHDC	*	Parish Conference 5 <sup>th</sup> October

### 96/15 Councillors' items for Report

Nothing further was discussed.

### 97/15 Next Meeting

The date of the next Parish Council Meeting was confirmed as Monday 14<sup>th</sup> September 2015 in the Fisher Hall.

There being no further business the meeting closed at 8.30 pm.