

## **Knightwick and Doddenham Parish Council**

### **Minutes of the Meeting of the Council held at 7:30pm on Monday 27th July 2015 in the Village Hall, Knightwick.**

#### **Present;**

Cllrs: Ms M Horton, Messrs; F Budden, B Munt, G M Brewin (Clerk)  
Ms K L Parkinson, Candidate for co-option to the council

**Apologies:** Ms G Evans, P Edwards,

**Visitors** - None

#### **Public Question Time prior to the formal meeting;**

None

#### **Reports; County Councillor, District Councillors, Parish Footpath's Warden et al.**

None

The formal meeting began at 7:30pm

### **Agenda**

1.

#### **Apologies for absence and members' declarations of interest.**

The apologies from Cllrs Ms G Evans and P Edwards, were accepted.  
There were no Declarations of Interest in agenda items.

2.

#### **Elect a Chair of the Council following the resignation from Chair of the Council by Cllr Ms G Evans**

Members could not agree on a Chair. It was agreed that Cllr B Munt would chair the current meeting.  
Ms K L Parkinson, Candidate for co-option to the council was co-opted to fill a vacancy from the election on 7th May 2015. She signed the Declaration of Acceptance of Office and joined the council.

3.

#### **Confirm the minutes of the Meeting of the Council - Monday 18th May 2015, circulated in advance.**

These were agreed as a true record and signed by the chairman.

4.

#### **Financial Matters;**

- a) Note Clerk's delegated payment, E.ON – V/Hall electricity, £41.93 inc vat
- b) Note Clerk's delegated payment, B, Gas - late charge V/Hall electricity, £27.99 inc vat
- c) Note Clerk's delegated payment, Worcs. Shed and Fencing (M Kite) Bus Shelter, £1250.00 inc vat
- d) Note Clerk's delegated payment, Community First. V/Hall ins. £170.98

All the above were noted

5.

#### **Possible Sale of the Village Hall**

- a) Consider correspondence (Circulated in advance) from Ian Guest Associates and decide how to proceed.

The clerk was instructed to draw up, in conjunction with Ian Guest Associates, an Outline Planning Application for a 'change of use' to residential dwelling for the existing building and curtilage for submission to MHDC.  
The clerk was instructed also to contact the residents of The Old Church and explore the possibility of a private sale.

- b) Advise the Trustees of the Village Hall Charity on the council's position regarding future financial support.

The council agreed - 'This council can no longer support the costs associated with the upkeep and maintenance of the Village Hall and advises the trustees that with effect from 31st March 2017 it will cease to do so.'

6.

#### **Neighbourhood Plan – Progress etc.**

The Clerk reported on the latest draft of the Plan and advised that copies could be supplied on request.

7.

#### **Clerk's Report,**

Correspondence - is now virtually all via email and is circulated to councillors on receipt if relevant.

Actions from the previous meeting, - The Bus Shelter has been repaired. The auditors had returned an 'unqualified

report' but had noted that the division of the Precept and Government Grant for 2013-4 had not been corrected. He was asked to arrange for the Lengthsman to clear the footpath from the A44 to the Talbot Hotel. He was asked to locate the tables missing from the Village Hall.

**8.  
Items for the next meeting**

Note delegated payments to Gottfire and E.ON

**9.  
Confirm the date of the next meeting:**

The Clerk was asked to email members as to the preferred date of the September meeting.

The meeting closed at 8:10pm

*Minutes confirmed .....*