

# **Knightwick and Doddenham Parish Council**

## **Minutes of the Meeting of the Council held at 7:30pm on Monday 7th September 2015 in the Village Hall, Knightwick.**

### **Present;**

Cllrs: Ms M Horton, Ms K L Parkinson, Messrs; F Budden, P Edwards, B Munt, P Tuthill County Cllr.  
G M Brewin (Clerk)

**Apologies:** Ms G Evans,

**Visitors** - None

### **Public Question Time prior to the formal meeting;**

None

### **Reports; County Councillor, District Councillors, Parish Footpath's Warden et al.**

Cllr Tuthill reported on WCC matters including expenditure reductions and the new Parkway Station project.

The formal meeting began at 7:50pm

## **Agenda**

1.

### **Apologies for absence and members' declarations of interest.**

The apologies from Cllr Ms G Evans was accepted.

There were no Declarations of Interest in agenda items.

2.

### **Elect a Chair of the Council following the resignation from Chair of the Council by Cllr Ms G Evans**

By unanimous agreement Cllr B Munt was elected Chair of the Council.

Cllr Munt signed the Acceptance of Office and took the chair.

3.

### **Confirm the minutes of the Meeting of the Council - 27th July 2015, circulated in advance.**

These were agreed as a true record and signed by the chairman.

4.

### **Financial Matters;**

- a) Note Clerk's delegated payment, E.ON – V/Hall electricity, £25.95 inc vat
- b) Note Clerk's delegated payment, E.ON – V/Hall electricity, £23.13 inc vat
- c) Note Clerk's delegated payment, Gottfire Protection, V/Hall Fire ext. check £37.80 inc vat

5.

### **Possible Sale of the Village Hall**

- a) Consider correspondence (Circulated in advance) from Ian Guest Associates and decide how to proceed.

It was agreed that the Hall would be sold as currently designated; 'A Parish Meeting Room' ref MHDC 83/01233. The clerk was asked to obtain estimates of its market value and cost of the sale process.

- b) Clerk to advise on document search, correspondence, etc.

The clerk read correspondence from Mr P Walker and Harrison Clark Rickerbys Limited, solicitors, who acted for the council on the original sale. He would keep members informed between meetings.

6.

### **Neighbourhood Plan – Progress etc.**

Clerk to report. There was little that the council could contribute at present. He would keep members informed of progress between meetings.

7.

### **Clerk's Report,**

Correspondence, Actions from the previous meeting, etc

Members were asked to ensure that their 'Declarations of Interests' were complete and submitted to MHDC.

**8.**  
**Items for the next meeting**

Sale of the Village Hall  
Neighbourhood Plan  
Budget and precept 2016-17

**9.**  
**Confirm the date of the next meeting:**

Monday 16th November 2015 – confirmed.

The meeting closed at 8:30pm

*Minutes confirmed* .....216/11/15