

**CASTLEMORTON PARISH COUNCIL**  
**Draft Minutes of a Meeting of Castlemorton Parish Council held on**  
**Thursday 16<sup>th</sup> July 2015 at the Parish Hall at 7.30pm**

**Present:** Cllrs: Don Lupton (Chair), Barbara Wilkes, Anne Cotterell and Jerry Fryman

**In Attendance:** D.Cllr.Mike Davies & Mrs C Leake (Clerk)

**Members of the Public:** 4

**42/2015. Apologies:** Cllrs Smallwood and Wiggins - received and accepted and Footpath Warden - Angus Golightly.

**43/15. Declarations of interest**

1. *Register of Interests.* None
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.* None
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011)*

**44/15. Minutes of the Previous Meeting**

It was **RESOLVED** that the draft minutes of the meeting of 20 May 2015 were a true record of the meeting and signed.

**45/2015. Co-option of 3 Council Members**

Three qualifying candidates had each registered an interest in joining the Parish Council and introduced themselves to all the Councillors. It was **RESOLVED** that **Mrs Hilary Flanders, Mr Jeremy Hubbard and Mr Simon Watts were respectively co-opted onto the Parish Council.** Upon completion of declarations of office they were invited to join councillors for the remainder of the meeting.

**46/15. Election of Vice Chairman**

It was **RESOLVED** unanimously that Cllr. Anne Cotterell be Vice-Chair.

**47/15 Code Of Conduct, Standing Orders, Financial Regulations and Delegated Councillor Responsibility and Parish Council Representatives**

The chairman confirmed that he was in the process of completing the draft proposals for standing orders and financial regulations in conjunction with the clerk and they would be available for perusal soon.

**The following Councillor Responsibilities and Parish representations were duly elected/confirmed:**

Cllr Fryman – Planning and Parish representative on AONB

Cllr Smallwood – Highways, 4C's, Lengthsman and Parish representative on Castlemorton United Charities (CUC).

Cllrs Cotterell and Lupton – Parish Hall Trust

Cllr Wilkes – Castlemorton Common Co-Ordinating Committee (4C's)

Clerk - Responsible Financial Officer

Mr Angus Golightly – Parish Footpath Warden and Parish representative Malvern Hills Conservators (MHC)

**48/15 Lengthsman**

With the Lengthsman back in action following recent injury Cllr Smallwood reported through Chairman that a number of small tasks had been completed and a site meeting was due to take place shortly to consider future jobs. The Clerk reported that the VAS presently in Hollybush had

been installed by Pendock Lengthsman and an invoice would be presented to the Parish Council for payment.

#### **49/15 District Councillor Report**

DCllr Davies reported on recent MHDC matters including:

- No funding for the resettlement scheme for the Syrian refugees
- Chief Executive to re evaluate further sharing schemes with other local authorities and seeking voluntary redundancies
- Evaluation of Waste Management – Sharing or outsourcing?

Parish Council asked if he would investigate the recent poor performance of the Worcestershire Hub.

#### **50/15 Broadband**

Chairman provided an update on present roll out of broadband. Plans are underway to tackle further areas of Birtsmorton exchange with the configuration of the exchange not yet complete. Cllrs were keen to pursue a campaign for more local support for an improved facility and suggested information be publicised in proposed newsletter to encourage parishioners to communicate with the broadband team and develop the congenial exchange presently taking place between chairman and broadband team. It was **RESOLVED** to establish a working party (Broadband Champions) with Cllrs. Fryman, Watts and Hubbard.

#### **51/15 Highways**

Report available for Cllrs to view. Particular mention of removal of bus shelter. Clerk to enquire of MHC if local material could be used to infill void. WCC Lengthsman manager confirmed that planings could be used for minor off highway repairs and source and storage would be discussed further at next meeting.

#### **52/15. Finance Report**

##### **Income and Payments**

It was **RESOLVED** that the following income be noted & payments agreed:

	£	£	Description
Balance: 20 <sup>th</sup> May 2015		<b>11,028.29</b>	
<b>Add Income</b>			
<b>Total</b>		0.00	
<b>Less Expenditure pre-meeting</b>			
<b>Total</b>		0.00	
<b>Less Expenditure at meeting</b>			
Lengthsman		30.00	Pendock VAS
Clerk		483.96	April/May/June
<b>Total</b>		<b>513.96</b>	
<b>Balance at close of meeting</b>		<b>10,514.13</b>	

Clerk reported that the audit had been completed satisfactorily and there would be the expected invoice of £200 plus VAT. The financial details would now be put on the WCC My Parish website.

#### **53/15.Planning**

Report of planning applications **received/decided** since last meeting was noted

15/00409/HOU	Mulberry House, Castlemorton, Worcestershire, WR13 6BL.	Construction of first floor extension to rear, two storey extension to side, triple garage to side and swimming pool enclosure	MHDC Refuse 14.5.15
15/00515/FUL	Bell Acre, Druggers End Lane, Castlemorton, Worcestershire,	Erection of independent dwelling with benefit of existing vehicular and pedestrian access and change of use of existing stables for domestic use	MHDC Refuse 15.6.15
15/00719/FUL	Walnut Tree Cottage Castlemorton WR13 6BS (Mr & Mrs J Heywood)	Proposed conversion and extension of two outbuildings to form new dwelling.	Recommend Refuse with comment
15/00903/PDU	Pewtrice Farm, Castlemorton, Worcestershire, WR13 6LT	Notification for Prior Approval for a Proposed Change of Use of Agricultural Building to a Dwelling house (Class 3) and for Associated Operational Development	No consultation

- Parish Council to enquire of Development Control as to why no consultation on 15/00903/PDU
- Upon enquiry Parish Council are satisfied information received from Development Control is sufficient to allow validation of present building operations on land in ownership of Walnut Tree Cottage
- A number of former planning applications were put forward for MHDC development tour.

#### **54/15. Parish Hall Trust**

- Good Support for Grand Opening of Community Space- Saturday 30<sup>th</sup> June.
- Ideally there is a parking plan for hall hirers which will be encouraged visually rather than the use of painted markings.
- Underground water pipe installed to new trough location.

#### **55/15 Telephone Boxes**

BT seeking alternative uses for the increasing number of redundant telephone boxes for nominal sum. Chairman to distribute information. This to be reviewed at next meeting.

#### **56/15 New Initiatives**

Chairman keen for Cllrs to be encouraged to seek new initiatives to enhance the work of the Parish Council within the community. Draft proposals to be sent to all Cllrs. and further ideas sought.

#### **57/15 Newsletter**

Draft proposal/presentation to be prepared by clerk with Cllr. input.

#### **58/15 Correspondence**

A list of the Correspondence received, was advised by the clerk to councillors and hardcopies were available for Councillors to view. Particular reference to:

Forthcoming Training Evening Thursday 23<sup>rd</sup> July 7pm in Parish Hall

#### **59/15. Next Meetings**

**RESOLVED that the next meeting will be Thursday 10<sup>th</sup> September 2015** with the following meetings provisionally

5<sup>th</sup> November 2015, 7<sup>th</sup> January 2016, 3<sup>rd</sup> March 2016, 12<sup>th</sup> May 2016

There being no other business, the meeting closed at 9.30pm

Signed .....

Date.....