

Frankley Parish Council

Thursday 16 July 2015
At St Leonards Church Hall 1930 hours

MINUTES

Present: J Gwinnett (JG) M Sherrey (MS)
N Bailey (NB) A Sherry (AS)
J Jarrard (JJ) C Allen-Jones (CAJ)
P Smith (PS)

Apologies: M Bridger (MB)
R Jenkins (RJ)

1) Welcome and Introductions

The Chair welcomed those present to the meeting. Apologies were received from MB. RJ had previously advised she would be unable to attend until October.

2) Declarations of Interest

The Declarations of Interest form was signed off.

3) Public Session

There were no members of the public in attendance.

4) Approval of the Minutes of the Previous Meeting

The Minutes of the Previous Meeting were agreed as an accurate reflection. PS proposed, JJ seconded.

5) Chairman's Report

- 1) JG and JJ attended the Annual Meeting of the Council.
- 2) FOI Act: agreed as acceptable.
- 3) NHW update: Enough residents within the Parish have shown an interest in joining the NHW. It was suggested that a NHW meeting be held on 15 October 2015 at 18.30, prior to the Parish Council meeting.
- 4) Risk Assessment: An amendment is to be made to the document outlining the jobs that Contractors carry out for the Parish.

6) Finance

- 1) There were no cheques to be signed at the meeting.
- 2) A quarterly reconciliation was presented.
- 3) External Audit – the accounts for 2014/2015 remain with the Auditors for comment.

7) Planning Matters

It was suggested that the Parish put together a Neighbourhood Plan, in order that they have a voice in development for the area.

8) Roads and Footpaths

JG is to contact Richard Clewer, Highways. No response received from RJ, despite several emails being sent.

9) Parish Lengthsman

A quotation of £360.00 has been received for maintenance of the bench, bus shelter and noticeboard. JG proposed, PS seconded.

10) Outside Meetings

The Chair provided an update on meetings attended since May.

11) County Councillor

Chris Allen-Booth and Margaret Sherry advised they are contactable should the Parish Council have any queries. They will endeavour to attend future meetings.

12) Correspondence

- i) The Parish can claim up to £500.00 for right of way from County. JG to forward details to NB.

13) Any Other Business

A discussion took place regarding signage required throughout the Parish, including “ice”, “slow – farm vehicles turning” and, outstanding from previous meetings “welcome to Frankley Green”. JG to speak to Richard Clewer.

Minutes of meeting dated 16 July 2015 approved by Chair:

..... Signed

..... Dated