

HARVINGTON PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on Wednesday 14th May 2014 at 7.40 pm in Harvington Village Hall.

Present	Cllrs. Mrs. Jenkinson, Mr. Allen, Miss. Cappell, Mrs. White, Mr. Clements, Mrs. Chadwick, Mr. Steventon, Mr. Langley and Mr. Redman. <u>In attendance:</u> Mrs. Holland (Clerk), County Cllr. Mr. Holt, Dist. Cllr. Mr. Homer and 3 parishioners.
1.	Election of Chairman: resolved that Cllr. Mr. Steventon be elected as Chairman for the ensuing year. Declaration of Office duly signed.
2.	Apologies: Nil.
3.	Election of a Vice-Chairman: resolved that Cllr. Mr. Allen be elected as Vice-Chairman for the ensuing year.
4.	Declaration of interests: members reminded of their obligation to declare any interests as defined in the Members' Code of Conduct and to update their entry in the Register of Interests if necessary. <u>Other Disclosable Interests</u> – Cllr. Mrs. Chadwick declared re minute no: 17.7e as member of Cricket Club. Member left the meeting whilst the item was under discussion.
5.	Dispensations: nil received.
6.	Resolved that urgent decisions required between scheduled meetings be delegated to the Clerk in consultation with the Chairman and Vice Chairman of the Council.
7.	<p>To appoint representatives for the following:</p> <p><u>a) Working Groups:</u></p> <p>i) Finance and General Purposes Group – <i>Cllr. Mrs. Jenkinson and Mrs. White.</i></p> <p>ii) Personnel Working Group – <i>Cllr. Miss Cappell.</i></p> <p>NB .The Chairman and Vice-Chairman are ex-officio members</p> <p>iii) Parish Plan Steering Group – <i>Cllrs. Mr. Allen, Mrs. White, Mr. Clements and Mr. Steventon.</i></p> <p><u>b) Representatives to organisations:</u></p> <p>i) Village Hall Committee – <i>Cllr. Mr. Clements.</i></p> <p>ii) Worcestershire CALC – <i>Cllrs. Mr. Steventon and Mrs. Chadwick.</i></p> <p>iii) Harvington Trust/Jubilee Orchard- <i>Cllrs. Mr. Redman and Mrs. Chadwick.</i></p> <p>iv) Harvington Community Group – <i>Cllrs. Miss Cappell and Mrs. Chadwick.</i></p> <p>v) Perkins Educational Foundation – <i>Cllr. Mr. Langley.</i></p> <p>vi) Playing Field Association – <i>Cllrs. Mrs. White and Mr. Clements.</i></p> <p><u>c) Representatives with responsibility for:</u></p> <p>Police PACT Group – <i>Cllr. Mr. Clements.</i></p>
8.	Resolved to adopt Financial Regulations version 2014 with amendments.
9.	<p>The following policies and memberships for 2014/15 were reviewed and agreed:</p> <p>a) Risk Assessment.</p> <p>b) Asset Register.</p> <p>c) Worcestershire CALC – annual charge of £674.86.</p>
10.	<p>Reports received from County, Dist. Cllrs. and Police:</p> <p><u>County Cllr. Mr. Holt:</u></p> <ul style="list-style-type: none"> • Mr. Holt thanked Mrs. Jenkinson for her excellent work as Chairman and welcomed Mr. Steventon

Chairman initials.....

HARVINGTON PARISH COUNCIL

	<p>as the new Chair.</p> <ul style="list-style-type: none"> • Church Street has been recommended for footway repairs. • With regard to the footpath on the other side of Bridge 63 it is believed that the maintenance is the responsibility of the Highways Department. Mr. Holt will confirm details with the Parish Council. <p><u>District Cllr. Mr. Homer:</u></p> <ul style="list-style-type: none"> • Thanks to Mrs. Jenkinson as outgoing Chair and congratulations to Mr. Steventon. • Cllr. Lynne Duffy has been appointed as the Chairman of the District Council for 2014-15. Over her term she wishes to connect with the local communities and to create better links between Town and Parish Councils. • The District Council will have a stall at the Harvington Fete. • Rooftop Housing Association will be carrying out a 'walkabout' in the village on the 28th May and the 31st July. • Request suggestions for an open forum debate by the 23rd May 2014. <p><u>Police:</u></p> <p>PC Shortell gave his report before the start of the meeting:</p> <ul style="list-style-type: none"> • If feedback is required on work carried out in the village please contact PACT. • Speeding enforcement and parking issues will continue to be carried out in the village. • Catalytic convertor thefts have been reduced. • Concerns raised over parking on double yellow lines in the village.
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Public Question Time: Nil.

11.	Minutes: it was resolved that the minutes of the Ordinary Parish Council meeting held on 16.04.14 were an accurate record, duly signed by the Chairman.
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12.	<p>Clerk's report:</p> <p><u>Wychavon Area CALC meeting</u> – to take place on the 5th June.</p> <p><u>Licensing Act 2003 review of Statement of Licensing Policy</u> – consultation can be viewed at www.wychavon.gov.uk/licensingpolicy.</p> <p>Closing date for consultation is Friday 11th July 2014. Parish Councils invited to comment as they are considered to be representatives of businesses and residents in the area.</p> <p><u>New Homes Bonus</u> – funding available to April 2015 £10,033.</p> <p><u>External audit</u> - to take place on the 16th June 2014.</p> <p><u>Parish Lengthsman</u> – contract signed for 2014-15.</p> <p><u>Badsey & Aldington Parish Council</u> - invitation received to attend a meeting on the 6th June 2014 at Badsey Remembrance Hall, Badsey commencing at 6.30pm. Sir Peter Luff MP will be attending with invitations also sent to members of Wychavon District Council Planning Committee, Worcestershire Highways, Severn Trent, Environment Agency, Evesham Journal, Evesham Observer, The Telegraph and District Councillor for Badsey & Aldington together with residents from Badsey.</p>
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13.	<p>Representatives report duly noted:</p> <p>a) Minutes of the Governors of the Perkins Educational Foundation held on the 5th March 2014 circulated to members. Cllr. Mr. Langley added that the Foundation is reviewing extending the funding to other groups i.e. apprenticeship schemes.</p>
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14.	Finance & General Purposes April meeting notes duly noted. The following recommendation was considered.
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14.1	It was agreed to approach Countryside Services regarding a proposed Permissive Path from the Harvington Orchard to the existing Public Footpath to the North of the Orchard. Any expenses involved with the project will be incurred by the Harvington Trust.
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Chairman initials.....

HARVINGTON PARISH COUNCIL

15.	Correspondence received considered:
15.1	Wychavon District Council is undertaking a periodic review of polling districts and polling places and invites any interested parties to make comments. The Council agreed to respond as the present polling station, Harvington Village Hall, is most suitable for voting purposes.
15.2	It was agreed that St. James' Church, Harvington be permitted to use the playing field for the Village Fete on the 28 th June 2014. Satisfactory documents relating to public liability cover and a risk assessment had been received
15.3	South Lenches Parish Council offering to print A3 documents for a small charge. Item deferred.

16.	Highways.
16.1	The results of the recent speed survey, Evesham/Alcester Road were duly noted. The results do not reflect the figures collected from the Vehicle Activated Signs. Further enforcement will be carried out.
16.2	Worcestershire County Council – the report received from the Engineer regarding signage along the Stratford Road was discussed. Clerk to request further information on the type/size of the sign.
16.3	Correspondence received regarding road surfacing maintenance to Leys Road, Station Road and Village Street discussed. Whilst Highways acknowledge that these roads do require some attention, they are not currently on the schedule for this year. Leys Road has been identified for resurfacing. When the roads were last resurfaced a large patch was missed by 'The Barns' between Hughes Lane and Grange Lane. County Cllr. Mr. Holt would discuss this further with the Highways Officer.

17.	Financial Matters.
17.1	Resolved to approve the accounts for year ending March 2014.
17.2	The Annual Internal Review of Effectiveness statement was approved.
17.3	The Internal Auditor's report was duly noted. No action required.
17.4	It was agreed to transfer funds from under spend 2013/14 to the following: a) £10,000 to Business account. b) £3107 to contingency budget. c) £5000 to reserves budget. d) £500 to Parish Lengthsman scheme budget. e) £8194 remains in account to cover Jubilee Orchard grant payments.
17.5	Resolved to approve the following documents for the External Auditor: a) Statement of Accounts and the b) Annual Governance statement.
17.6	Resolved to approve the schedule of payments as listed.
17.7	The following grant applications were considered: a) <u>Church of St. James' The Great</u> – request to assist with the costs for hire of marquee, tables and chairs. Resolved to grant £525. b) <u>Church of St. James the Great</u> – request to assist with churchyard maintenance costs. Following discussion on the application it was resolved to grant the sum of £500 by a vote of 8 for with 1 against. c) <u>Harvington Youth Group</u> – request for salary support. Resolved to grant £750. d) <u>Harvington Community AED scheme</u> – request to pay annual subscription to Numbers Plus, automatic dialling system with the West Midlands Ambulance Service. Grant approved as funds still remaining from the New Homes Bonus application. e) <u>Harvington Cricket Club</u> - request to assist with costs towards new scoreboard. The proposal for £900 was amended to £500 by Cllr. Mrs. White, seconded by Cllr. Mr. Redman. The vote to go ahead with the amendment was approved. It was then resolved by a vote of 5 for with 3 against that £500 is awarded to the Cricket Club. f) <u>'Shredding for Warmth' project</u> – request to assist with start up project. Following a lengthy

HARVINGTON PARISH COUNCIL

	discussion it was agreed to defer a decision until the June meeting. Project Manager to be asked to provide further information on how many households would benefit from the scheme. Also to be asked to contact David Manning from the Opportunity Vale of Evesham Project for statistical information.
17.8	<p>Resolved that Cllr. Mr. Steventon attends the following training sessions:</p> <ul style="list-style-type: none"> a) Accounts and finances training day – Thursday 19th June 2014, 9am to 5pm. b) Effective meetings and Chairmanship – County Hall 2nd July at 7pm with Elisabeth Skinner. c) Insurance and Risk – Came & Company, County Hall, 15th July at 7pm.

Meeting closed at 9.20 pm.

Signed by the Chairman: **Dated:** 11th June 2014

Chairman initials.....

HARVINGTON PARISH COUNCIL

Minutes of the Ordinary Parish Council meeting held on Wednesday 11th June 2014 at 7.38pm in Harvington Village Hall.

Present	Cllrs. Mr. Steventon (Chairman), Mrs. Jenkinson, Miss. Cappell, Mr. Clements, Mrs. Chadwick, Mr. Langley and Mr. Redman. <u>In attendance:</u> Mrs. Holland (Clerk), County Cllr. Mr. Holt, and 3 parishioners.
18.	Apologies: Cllrs. Mrs. White and Mr. Allen (reasons accepted by Council), Dist. Cllr. Mr. Homer.
19.	Declaration of interests: members reminded of their obligation to declare any interests as defined in the Members' Code of Conduct and to update their entry in the Register of Interests if necessary. No interests declared.
20.	Dispensations: nil received.
21.	Reports received from County, Dist. Cllrs. and Police: <u>County Cllr. Mr. Holt:</u> <ul style="list-style-type: none"> • Unemployment claimant count in April reduced by 461, lowest since 2008. • Footway repairs to be carried out along Church Street, also requested that footways along Station Road are inspected. • To follow up on the dropped kerb that was promised in Blakenhurst.
Public Question Time: meeting suspended at 7.41pm, reconvening at 7.50pm. Notes appended to these minutes.	
22.	Minutes: it was resolved that the minutes of the Annual Parish Council meeting held on 15.04.14 were an accurate record, duly signed by the Chairman.
23.	Clerk's report: <u>New Homes Bonus Scheme</u> – grant money available until April 2015 £10,033. <u>Worcestershire Hub</u> - the website has recently been updated to be more interactive and user friendly. Please follow the link below if you wish to report a highways maintenance or defect issue online https://www.worcestershire.gov.uk/onlinereporting/ <u>CPRE Worcestershire Branch</u> – AGM and talk on the Worcestershire Wildlife Trust on Sunday 27 th July 2014 at 2.30pm, Worcester University. <u>Perkins Educational Foundation</u> – Awards for academic year 2014-15. Applications to be submitted by the 15 th October 2014. Applications can be obtained in writing form the Clerk to the Governors, details in notice boards, or downloaded from the website www.williamperkinscharity.org
24.	Representatives report duly noted: a) <u>PACT</u> . Cllr. Mr. Clements discussed the main points related to Harvington i.e. various speed monitoring exercises continue throughout the village. b) <u>Badsey & Aldington meeting</u> regarding increase in large planning developments. Cllr. Mr. Steventon reported that the meeting was constructive. Peter Luff, MP, answered questions and reiterated that until the South Worcestershire Development Plan is adopted the current increase of applications will continue. No officers from Wychavon District Council attended the meeting.
25.	Finance & General Purposes April meeting notes duly noted. The following recommendations were considered.
25.1	The following items were considered to raise the profile of the Parish Council when funding is granted:

Chairman initials.....

HARVINGTON PARISH COUNCIL

	<p>a) 'Terms & Conditions' of the grant scheme were agreed: <i>It shall be a condition of any grant given by the Harvington Parish Council that the person or organisation receiving the grant should acknowledge the funding in a suitable manner.</i></p> <p>1. <i>If the grant is for an administrative purpose, then any stationery or advertising material should carry the Parish Council logo.</i></p> <p>2. <i>If the funding is for a capital grant then the Parish Council plaque will be displayed.</i></p> <p>3. <i>If the funding is for an event then the Parish Council banner will be displayed.</i></p> <p>b) Resolved that the wording of the 'logo' is "Financially supported by Harvington Parish Council" with suggested type face <i>Bradley Hand</i> ITC.</p> <p>The Council asked Sue Hurst, Village News Editor, if she could provide some examples of a 'logo' for the next Parish Council meeting.</p> <p>c) To agree to purchase two banners with the agreed 'logo' wording so that they can be displayed at events where funding has been given. Deferred until 'logo' confirmed.</p> <p>d) To agree to purchase a plaque/s. Deferred until 'logo' confirmed.</p>
25.2	It was agreed that the 'Chain of Office' requires revaluation for insurance purposes as it has not been done for 14 years. Chairman to contact the firm that made the Chain.
25.3	Coordinator Harvington Community Group. Cllr. Mrs. Chadwick has offered to take over the role as Coordinator for the Group from Jenny Grey.

26.	Planning.
26.1	<p>The following applications were considered:</p> <p>a) W/14/00693/PN – Land rear of Harvington Village Hall. Proposal: Proposed erection of new dwelling on land to rear of 'Glen Avon'. Further to previous consultation due to revised information being received the registration date of this application has been restarted due to amended certificate of ownership. Comments: No further comments. Application to go before the Planning Committee for decision on the 19th June 2014. No one is able to attend from the Council.</p> <p>b) W/14/00819/PP and W/14/00820/LB – Grange Lane, Harvington. Proposal: Proposed single storey extension to create orangery/family room. Internal alterations, replacement of glazed lean-to/porch & boiler room facade, landscaping and alterations to existing garden wall (Listed Building Consent) application. Comments: None.</p>
26.2	<p>Decision notice received duly noted:</p> <p>a) W/13/02169/PN – Land east of Bromley Close and off Crest Hill. Permission granted with 21 conditions/reasons.</p>

27.	Financial Matters.
27.1	Resolved to approve payments as listed on the schedule. Accounts agreed to 02.06.14. Bank reconciliation signed. See Appendix 1.
27.2	An application for Discretionary Rural Rate Relief in regard to the Convenience Store was considered. It was resolved that the business is of benefit to the community and it is reasonable for the parish to support it financially so 50% discretionary relief will be awarded of £228.95.
27.3	A grant application for the 'Shredding for Warmth' project was considered following further information received, requested from the May meeting, to assist with start up costs. Following discussion it was agreed to reject the application at this time as it was felt that a detailed Business Plan is required. The Council are happy for the application to be submitted at the November meeting when the next round of grants is discussed.
27.4	The payment for this year's School Prize of £30 plus fee to engrave the School Notice Board was discussed. It was proposed and seconded that that the prize money be increased to £50. It was resolved by a vote of 6 for with 1 against that the increase be granted.

HARVINGTON PARISH COUNCIL

28.	Highways.
28.1	It was agreed to ask the Highways Department if a shield could be placed over streetlight 36 to prevent light disturbance.
28.2	Further information received from the Engineer regarding the no entry signage along the Stratford Road was considered. Resolved that the Clerk request that a larger sign be put in place on a longer post so the sign is higher up. The larger sign would be 560mm x 560mm.
28.3	Consideration of purchasing a Vehicle Activated Sign for use in Harvington was discussed at length. It was proposed that in order to control speeding, which continues to be a serious issue in the village and therefore a significant risk to the health and safety of villagers, an additional vehicle activated sign be purchased to be rotated on a fortnightly basis in the 5 Harvington locations. The proposal was not seconded. It was agreed that there is a problem of speeding vehicles in the village but not enough information was made available to the Council that an additional sign would actually 'control' the issue. Details of evidence required and other options available to be discussed at a future meeting.

Meeting closed at 9.20 pm.

Correspondence for circulation

1.	Wychavon District Council Parish Matters – Spring 2014.
2.	CPRE Newsletter – April 2014.
3.	CALC Updates circulated by email.

Signed by the Chairman: **Dated: July 9th 2014.**

Following the closure of the meeting the following items were put to Council:

- a) Information that application W/13/02394/PN – 3, Rowberry Cottages, Leys Road, Harvington. Planning appeal lodged. If the Parish Council wishes to make any further comments these have to be submitted by the 11th July 2014.
- b) Agreement given to pay Wychavon District Council for the Play Inspection Report of £84 and to pay Wicksteed Playscapes for cost of replacement part of £31.20

Public Question Time – 3 parishioners in attendance.

- a) Fly tipping in lay by Severn Trent Sewage Works.
- b) Bypass right hand ditch large amount of fly tipping.
- c) Footpath 506, Crest Hill to Playing Field requires cutting.

Chairman initials.....

HARVINGTON PARISH COUNCIL

Appendix 1.

Summary of accounts.

Harvington Parish Council 04.06.14				
Accounts 2013/14	2014/15	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		20001.00		
Mowing - Worcs CC				
Lengthsman - Worcs CC				
PP3 - Worcs CC				
VAT - Recoverable				
Other Receipts				
Total		20001.00		
Payments				
Mowing - Parish Amenity	5500.00	980.00	4520.00	18%
Street Lighting	2050.00	0.00	2050.00	0%
Warden	1500.00	120.00	1380.00	8%
Lengthsman	2841.78	521.30	2320.48	18%
Repair and Maintenance	500.00	0.00	500.00	0%
Village News	1000.00	0.00	1000.00	0%
Parish Paths (PP3)	150.00	0.00	150.00	0%
Grants	5800.00	0.00	5800.00	0%
Donations	285.00	75.00	210.00	26%
RRR	300.00	164.37	135.63	55%
Salaries	7300.00	1324.00	5976.00	18%
Training	400.00	0.00	0.00	0%
Village Hall - Insurance	800.00	0.00	0.00	0%
Insurance	2000.00	0.00	0.00	0%
Subscriptions	650.00	574.26	75.74	88%
Admin	350.00	129.54	220.46	37%
Audit Fees	500.00	95.00	405.00	19%
Costs	100.00	10.82	89.18	11%
Parish Plan/Actions	1200.00	0.00	0.00	0%
Chairman's Allowance	100.00	0.00	0.00	0%
Loan Repayments	3172.00	1585.84	1586.16	50%
Contingency	5000.00	0.00	0.00	0%
Funds to increase reserves	5000.00	0.00	0.00	0%
Jubilee Orchard	450.00	0.00	0.00	0%
Playing Fields	3500.00	0.00	0.00	0%
TOTAL	50448.78	5580.13		
	-1841.78			
	48607.00			
Opp. V of Evesham	1615.30	147.00	1468.30	9%

Chairman initials.....

HARVINGTON PARISH COUNCIL

VAT	0.00	368.76		
NHBS - Orchard other grants	2152.78	350.00	1802.78	16%
NHBS - Defib	271.21	0.00	271.21	0%
NHBS (PF)	2732.00	0.00	2732.00	0%
		6445.89		

Treasurers Account.

B/F 01.04.14	33572.98
Income received	20111.50
Minus expenditure	-6445.89
Total	47238.59

Bank statement to 02.06.14	47772.99
minus unrepresented payments	-534.40
Total	47238.59

Less grant allocations	1468.30	V of E
	-1802.78	NHBS JO/PC/STW
	-271.21	NHBS Defib
	-2732.00	NHBS PF
Remaining	43900.90	

Bus Inst A/C 09.05.14	34238.09
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Chairman initials.....

HARVINGTON PARISH COUNCIL

**Minutes of the Ordinary Parish Council meeting held on Wednesday 9th July 2014 at 7.32pm
in Harvington Village Hall.**

Present:	Cllrs. Mr. Steventon (Chairman), Mrs. Jenkinson, Miss. Cappell, Mr. Clements, Mrs. Chadwick, Mr. Allen and Mr. Redman. <u>In attendance:</u> Mrs. Holland (Clerk), County Cllr. Mr. Holt, Dist. Cllr. Mr. Homer and 4 parishioners.
29.	Apologies: Cllrs. Mrs. White and Mr. Langley (reasons accepted by Council).
30.	Declaration of interests: members reminded of their obligation to declare any interests as defined in the Members' Code of Conduct and to update their entry in the Register of Interests if necessary. No interests declared.
31.	Dispensations: nil received.
32.	<p>Reports received from County, Dist. Cllrs. and Police:</p> <p><u>County Cllr. Mr. Holt:</u></p> <p>a) Government to provide funds of £47 million to the County Council and Local Enterprise Partnerships. Some of this will go towards the building of Norton Parkway Station.</p> <p><u>Dist. Cllr. Mr. Homer reported:</u></p> <p>a) Joint Chief Executive Officer between Malvern and Wychavon District Councils still in consultation.</p> <p>b) Planning application for a development behind the Village Hall was deferred because of a problem with the access road and flood alleviation in place. An Engineer is to contact the Village Hall Committee and arrange a meeting.</p> <p>c) Both County and District Cllrs. have met with representatives from the Cricket Club who wish to apply for funding assistance.</p> <p>d) Meeting with representatives from Severn Trent Water. If anyone has had any contact with the company and wish to comment on any positive/negative thoughts please inform Mr. Homer.</p> <p>e) Wychavon District Council has recently lost 2 large planning appeals mainly due to lack of 5 year land supply.</p> <p>f) Head of Planning, Giorgio Framalico has left. No replacement to be made at present.</p> <p>g) S106 Deed of Variation has been signed in regard to Groves Close.</p> <p>It was asked of Mr. Homer could request a site visit with regard to planning application W/14/00693/PN.</p>
Public Question Time: meeting suspended at 7.54pm, reconvening at 8.05pm. Notes appended to these minutes.	
33.	Minutes: it was resolved that the minutes of the Ordinary Parish Council meeting held on 11.06.14 were an accurate record, duly signed by the Chairman.
34.	<p>Clerk's report:</p> <p><u>New Homes Bonus Scheme</u> – grant money available until April 2015 £10,033.</p> <p><u>Worcestershire Hub</u> - the website has recently been updated to be more interactive and user friendly. Please follow the link below if you wish to report a highways maintenance or defect issue online https://www.worcestershire.gov.uk/onlinereporting</p> <p><u>St. James Church, Harvington</u> – letter received thanking the Parish Council for the grant towards</p>

HARVINGTON PARISH COUNCIL

	<p>maintaining the cemetery.</p> <p><u>Wychavon Parish Games</u> - Harvington have entered 13 events in this year's Games. The cost for this will be £69.00. Invoices for payment will be sent out to the Parish Council at the end of July/beginning of August.</p> <p><u>Maintenance work playing field</u> – contractor has apologised for the delay in carrying out the work on the smaller multiplay unit and the balancing beams which has been due to a high demand for services.</p> <p><u>Harvington First School</u> – has been invited to join the Prince Henry's High School Multi Academy Trust. The Governors of the School have voted unanimously to make a formal application to the Trust. This will ensure that the pupils will have a guaranteed educational pathway through outstanding schools within the local pyramid and secure the viability of the Harvington School. The Governors will now be applying to the Diocese of Worcester for permission to join the Trust.</p> <p><u>Dog fouling</u> – two emails received regarding the recent article on dog fouling in the Village News, the poor state of the footpath at the edge of the playing field in the winter and the lack of dog waste bins.</p> <p><u>Streetlight 36</u> – a front shield has been fitted on streetlight 36, the corner of Shakespeare Lane, so this should resolve the light disturbance issue.</p>
35.	<p>Representatives report duly noted:</p> <p><u>a) Visit to Environment Agency Flood Warning Service.</u> Cllr. Mr. Allen reported: The Environmental Agency has no powers, can only comment on planning applications and can only react after the law has been broken. Their website gathers information from the Met Office and then sends out information to the local authorities who pass it on to the relevant local area through their website.</p> <p><u>b) Finance Training Day</u> - Cllr. Mr. Steventon reported that all areas of financial regulations were dealt with in depth i.e. VAT, Dispensations, Audit Commission to be disbanded from 2017; Reserve accounts should be set at a minimum of 12 months net.</p>
36.	<p>Finance & General Purposes June meeting notes duly noted. The following recommendations were considered.</p>
36.1	<p>'Logo' designs to raise the profile of the Parish Council when funding is granted to organisations were considered. Two versions of the design were looked at. It was agreed that the font should all be in the same style and the lines of the logo to be straight. To be reviewed by the Finance Group once further design received on the shape and style.</p>
36.2	<p>A request from Worcestershire County Council was considered regarding a project to look at cycle parking improvements in Harvington, as they have a small pot of developer monies to be used specifically for this. Two locations identified are by the playing field and an area to the left of the entrance to the Village Hall. Following discussion the Council agreed that the area by the entrance to the Village Hall will cause a problem with parked cars and the playing field was just a destination to arrive at. An area that was thought to be more suitable would be the patch of grass/lay by outside the Convenience Shop, or in that area, as cyclists do visit this site frequently.</p>
37.	<p>Planning.</p>
37.1	<p>The following application was considered:</p> <p>a) W/14/01051/CU - Pool House, Village Street, Harvington. WR11 8NQ</p> <p>Proposal: Outbuilding conversion into 1 no. 2 bed dwelling.</p> <p>Comments: The Parish Council has concerns regarding the access as it is on a blind bend.</p>
37.2	<p>Decision notices received duly noted:</p> <p>a) W/14/00693/PN – Land rear of Harvington Village Hall - the application was deferred in</p>

HARVINGTON PARISH COUNCIL

	order to further assess drainage of the site. b) W/14/00819/PP and W/14/00820/LB – The Grange, Grange Lane, Harvington. Permission granted with 6 conditions/reasons.
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38.	Financial Matters.
38.1	Resolved to approve payments as listed on the schedule. Accounts agreed to 02.06.14. Bank reconciliation signed. See Appendix 1.
38.2	Resolved to purchase a copy of 'Local councils EXPLAINED', National Association of Local Councils new book for local councils in England and Wales, published on 4th October 2013 at a cost of £49.99 plus postage & packing.
38.3	A request from the Harvington Trust for a donation of £75 towards the administration costs of the official opening on the 12 th September 2014 of the Jubilee Orchard was discussed. It was proposed, seconded and resolved by all that a donation of £200 be granted.

39.	Resolved to exclude the public and press in the public interest for consideration of the following item: Wardens contract for services – Warden to be invited to the next Finance Group meeting to discuss issues that have arisen with the contract.
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Meeting closed at 9.10 pm.

Correspondence for circulation

1.	Worcestershire County Council – Consultation on Statement of Community Involvement. Emailed to members 23rd June 2014. Document can be viewed www.worcestershire.gov.uk/planningconsultation
2.	Worcestershire County Council's draft consultation Planning Validation Document. Emailed to members 23rd June 2014. Document can be viewed www.worcestershire.gov.uk/planningconsultation
3.	Stratford -on-Avon District – proposed submission core strategy, prior to submission there will be a six week period from 5th June. Emailed to members 24th June 2014. www.stratford.gov.uk/corestrategy
	If members feel that the Council should make comments on items 1, 2 and 3 please let the Clerk know.
4.	Annual Play Inspection Report.

Signed by the Chairman:**Dated: 13 the August 2014.**

Following the closure of the meeting the following item was put to Council:

Gladman Developments – letter received stating that they are considering a proposal for an outline planning application for approximately 200 new homes between Village Street and Ellenden Farm. They have requested to meet and discuss the proposals and explore how the benefits of the development can be optimised in the community.

Council agreed that they would be prepared to meet with the developers in a Parish Council meeting.

Each member to email the Clerk with any suggestions of any benefits they feel would be relevant in regard to this development.

Chairman initials.....

HARVINGTON PARISH COUNCIL

Public Question Time – 4 parishioners in attendance.

a) Concerns raised over lack of dog waste bins, owners with dogs using the playing field, poor state of the footpath adjacent to the playing field during the winter months. The Chairman responded by saying that the recent article in the Village News was not intended to upset responsible dog owners. He explained that the footpath is the responsibility of the County Council, bins were expensive to install and maintain with the problem of them being vandalised in the past.

b) It was asked if the money from the reserves account could be used to purchase the bins.

Appendix 1.

Harvington Parish Council 03.07.14				
Accounts 2013/14	2014/15	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		20001.00		
Mowing - Worcs CC		0.00		
Lengthsman - Worcs CC		110.50		
PP3 - Worcs CC		0.00		
VAT - Recoverable		0.00		
Other Receipts		0.00		
Total		20111.50		
Payments				
Mowing - Parish Amenity	5500.00	980.00	4520.00	18%
Street Lighting	2050.00	0.00	2050.00	0%
Warden	1500.00	192.00	1308.00	13%
Lengthsman	2841.78	755.30	2086.48	27%
Repair and Maintenance	500.00	0.00	500.00	0%
Village News	1000.00	0.00	1000.00	0%
Parish Paths (PP3)	150.00	46.70	103.30	0%
Grants	5800.00	2275.00	3525.00	0%
Donations	285.00	75.00	210.00	26%
RRR	300.00	393.32	-93.32	131%
Salaries	7300.00	1986.00	5314.00	27%
Training	400.00	0.00	400.00	0%
Village Hall - Insurance	800.00	0.00	800.00	0%
Insurance	2000.00	0.00	75.74	0%
Subscriptions	650.00	574.26	75.74	88%
Admin	350.00	175.82	174.18	50%
Audit Fees	500.00	95.00	405.00	19%
Costs	100.00	10.82	89.18	11%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairman's Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	1585.84	1586.16	50%

Chairman initials.....

HARVINGTON PARISH COUNCIL

Contingency	5000.00	0.00	5000.00	0%
Funds to increase reserves	5000.00	0.00	5000.00	0%
Jubilee Orchard	450.00	0.00	450.00	0%
Playing Fields	3500.00	101.20	3398.80	0%
TOTAL	50448.78	9246.26		
	-1841.78			
	48607.00			
Opp. Vof Evesham	1615.30	417.00	1198.30	26%
VAT		630.76		
NHBS - Orchard+other grants	2152.78	1590.00	562.78	74%
NHBS - Defib	271.21	0.00	271.21	0%
NHBS (PF)	2732.00	0.00	2732.00	0%
		11884.02		

Treasurers Account.

B/F 01.04.14 33572.98

Income received 20111.50

-

Minus expenditure 11884.02

Total 41800.46

Bank statement to 02.06.14 47772.99

minus unrepresented payments -5972.53

Total 41800.46

Less grant allocations 1468.30 Vof E

-1802.78 NHBS JO/PC/STW

NHBS

-271.21 Defib

-2732.00 NHBS PF

Remaining 38462.77

Bus Inst A/C 09.05.14 34238.09

Chairman initials.....

HARVINGTON PARISH COUNCIL

Minutes of the Ordinary Parish Council meeting held on Wednesday 9th July 2014 at 7.32pm in Harvington Village Hall.
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Present:	Cllrs. Mr. Steventon (Chairman), Mrs. Jenkinson, Miss. Cappell, Mr. Clements, Mrs. Chadwick, Mr. Allen and Mr. Redman. <u>In attendance:</u> Mrs. Holland (Clerk), County Cllr. Mr. Holt, Dist. Cllr. Mr. Homer and 4 parishioners.
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29.	Apologies: Cllrs. Mrs. White and Mr. Langley (reasons accepted by Council).
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30.	Declaration of interests: members reminded of their obligation to declare any interests as defined in the Members' Code of Conduct and to update their entry in the Register of Interests if necessary. No interests declared.
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31.	Dispensations: nil received.
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32.	<p>Reports received from County, Dist. Cllrs. and Police:</p> <p><u>County Cllr. Mr. Holt:</u></p> <p>a) Government to provide funds of £47 million to the County Council and Local Enterprise Partnerships. Some of this will go towards the building of Norton Parkway Station.</p> <p><u>Dist. Cllr. Mr. Homer reported:</u></p> <p>a) Joint Chief Executive Officer between Malvern and Wychavon District Councils still in consultation.</p> <p>b) Planning application for a development behind the Village Hall was deferred because of a problem with the access road and flood alleviation in place. An Engineer is to contact the Village Hall Committee and arrange a meeting.</p> <p>c) Both County and District Cllrs. have met with representatives from the Cricket Club who wish to apply for funding assistance.</p> <p>d) Meeting with representatives from Severn Trent Water. If anyone has had any contact with the company and wish to comment on any positive/negative thoughts please inform Mr. Homer.</p> <p>e) Wychavon District Council has recently lost 2 large planning appeals mainly due to lack of 5 year land supply.</p> <p>f) Head of Planning, Giorgio Framaliccio has left. No replacement to be made at present.</p> <p>g) S106 Deed of Variation has been signed in regard to Groves Close.</p> <p>It was asked of Mr. Homer could request a site visit with regard to planning application W/14/00693/PN.</p>
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Public Question Time: meeting suspended at 7.54pm, reconvening at 8.05pm. Notes appended to these minutes.

33.	Minutes: it was resolved that the minutes of the Ordinary Parish Council meeting held on 11.06.14 were an accurate record, duly signed by the Chairman.
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34.	<p>Clerk's report:</p> <p><u>New Homes Bonus Scheme</u> – grant money available until April 2015 £10,033.</p> <p><u>Worcestershire Hub</u> - the website has recently been updated to be more interactive and user friendly. Please follow the link below if you wish to report a highways maintenance or defect issue online https://www.worcestershire.gov.uk/online-reporting</p> <p><u>St. James Church, Harvington</u> – letter received thanking the Parish Council for the grant towards maintaining the cemetery.</p> <p><u>Wychavon Parish Games</u> - Harvington have entered 13 events in this year's Games. The cost for this will be £69.00. Invoices for payment will be sent out to the Parish Council at the end of July/beginning of August.</p>
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HARVINGTON PARISH COUNCIL

	<p><u>Maintenance work playing field</u> – contractor has apologised for the delay in carrying out the work on the smaller multiplay unit and the balancing beams which has been due to a high demand for services.</p> <p><u>Harvington First School</u> – has been invited to join the Prince Henry’s High School Multi Academy Trust. The Governors of the School have voted unanimously to make a formal application to the Trust. This will ensure that the pupils will have a guaranteed educational pathway through outstanding schools within the local pyramid and secure the viability of the Harvington School. The Governors will now be applying to the Diocese of Worcester for permission to join the Trust.</p> <p><u>Dog fouling</u> – two emails received regarding the recent article on dog fouling in the Village News, the poor state of the footpath at the edge of the playing field in the winter and the lack of dog waste bins.</p> <p><u>Streetlight 36</u> – a front shield has been fitted on streetlight 36, the corner of Shakespeare Lane, so this should resolve the light disturbance issue.</p>
35.	<p>Representatives report duly noted:</p> <p>a) <u>Visit to Environment Agency Flood Warning Service</u>. Cllr. Mr. Allen reported: The Environmental Agency has no powers, can only comment on planning applications and can only react after the law has been broken. Their website gathers information from the Met Office and then sends out information to the local authorities who pass it on to the relevant local area through their website.</p> <p>b) <u>Finance Training Day</u> - Cllr. Mr. Steventon reported that all areas of financial regulations were dealt with in depth i.e. VAT, Dispensations, Audit Commission to be disbanded from 2017; Reserve accounts should be set at a minimum of 12 months net.</p>
36.	<p>Finance & General Purposes June meeting notes duly noted. The following recommendations were considered.</p>
36.1	<p>‘Logo’ designs to raise the profile of the Parish Council when funding is granted to organisations were considered. Two versions of the design were looked at. It was agreed that the font should all be in the same style and the lines of the logo to be straight. To be reviewed by the Finance Group once further design received on the shape and style.</p>
36.2	<p>A request from Worcestershire County Council was considered regarding a project to look at cycle parking improvements in Harvington, as they have a small pot of developer monies to be used specifically for this. Two locations identified are by the playing field and an area to the left of the entrance to the Village Hall. Following discussion the Council agreed that the area by the entrance to the Village Hall will cause a problem with parked cars and the playing field was just a destination to arrive at. An area that was thought to be more suitable would be the patch of grass/lawn by outside the Convenience Shop, or in that area, as cyclists do visit this site frequently.</p>
37.	<p>Planning.</p>
37.1	<p>The following application was considered: a) W/14/01051/CU - Pool House, Village Street, Harvington. WR11 8NQ Proposal: Outbuilding conversion into 1 no. 2 bed dwelling. Comments: The Parish Council has concerns regarding the access as it is on a blind bend.</p>
37.2	<p>Decision notices received duly noted: a) W/14/00693/PN – Land rear of Harvington Village Hall - the application was deferred in order to further assess drainage of the site. b) W/14/00819/PP and W/14/00820/LB – The Grange, Grange Lane, Harvington. Permission granted with 6 conditions/reasons.</p>
38.	<p>Financial Matters.</p>
38.1	<p>Resolved to approve payments as listed on the schedule. Accounts agreed to 02.06.14. Bank reconciliation signed. See Appendix 1.</p>

HARVINGTON PARISH COUNCIL

38.2	Resolved to purchase a copy of 'Local councils EXPLAINED', National Association of Local Councils new book for local councils in England and Wales, published on 4th October 2013 at a cost of £49.99 plus postage & packing.
38.3	A request from the Harvington Trust for a donation of £75 towards the administration costs of the official opening on the 12 th September 2014 of the Jubilee Orchard was discussed. It was proposed, seconded and resolved by all that a donation of £200 be granted.

39.	Resolved to exclude the public and press in the public interest for consideration of the following item: Wardens contract for services – Warden to be invited to the next Finance Group meeting to discuss issues that have arisen with the contract.
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Meeting closed at 9.10 pm.

Correspondence for circulation

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3.	Stratford -on-Avon District – proposed submission core strategy, prior to submission there will be a six week period from 5th June. Emailed to members 24th June 2014. www.stratford.gov.uk/corestrategy
	If members feel that the Council should make comments on items 1, 2 and 3 please let the Clerk know.
4.	Annual Play Inspection Report.

Signed by the Chairman:**dated: 13th August 2014.**

Following the closure of the meeting the following item was put to Council:

Gladman Developments – letter received stating that they are considering a proposal for an outline planning application for approximately 200 new homes between Village Street and Ellenden Farm. They have requested to meet and discuss the proposals and explore how the benefits of the development can be optimised in the community.

Council agreed that they would be prepared to meet with the developers in a Parish Council meeting.

Each member to email the Clerk with any suggestions of any benefits they feel would be relevant in regard to this development.

Public Question Time – 4 parishioners in attendance.

a) Concerns raised over lack of dog waste bins, owners with dogs using the playing field, poor state of the footpath adjacent to the playing field during the winter months. The Chairman responded by saying that the recent article in the Village News was not intended to upset responsible dog owners. He explained that the footpath is the responsibility of the County Council, bins were expensive to install and maintain with the problem of them being vandalised in the past.

b) It was asked if the money from the reserves account could be used to purchase the bins.

Chairman initials.....

HARVINGTON PARISH COUNCIL

Appendix 1.

Harvington Parish Council 03.07.14				
Accounts 2013/14	2014/15	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		20001.00		
Mowing - Worcs CC		0.00		
Lengthsman - Worcs CC		110.50		
PP3 - Worcs CC		0.00		
VAT - Recoverable		0.00		
Other Receipts		0.00		
Total		20111.50		
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Mowing - Parish Amenity	5500.00	980.00	4520.00	18%
Street Lighting	2050.00	0.00	2050.00	0%
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Village News	1000.00	0.00	1000.00	0%
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Loan Repayments	3172.00	1585.84	1586.16	50%
Contingency	5000.00	0.00	5000.00	0%
Funds to increase reserves	5000.00	0.00	5000.00	0%
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Playing Fields	3500.00	101.20	3398.80	0%
TOTAL	50448.78	9246.26		
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	48607.00			
Opp. Vof Evesham	1615.30	417.00	1198.30	26%
VAT		630.76		

Chairman initials.....

HARVINGTON PARISH COUNCIL

NHBS - Orchard+other grants	2152.78	1590.00	562.78	74%
NHBS - Defib	271.21	0.00	271.21	0%
NHBS (PF)	2732.00	0.00	2732.00	0%
		11884.02		

Treasurers Account.

B/F 01.04.14 33572.98

Income received 20111.50

-

Minus expenditure 11884.02

Total **41800.46**

Bank statement to 02.06.14 47772.99

minus unrepresented

payments -5972.53

Total **41800.46**

Less grant allocations 1468.30 Vof E

-1802.78 NHBS JO/PC/STW

NHBS

-271.21 Defib

-2732.00 NHBS PF

Remaining **38462.77**

Bus Inst A/C 09.05.14 **34238.09**

HARVINGTON PARISH COUNCIL

Minutes of the Ordinary Parish Council meeting held on Wednesday 13th August 2014 at 7.38pm in Harvington Village Hall.

Present: Cllrs. Mr. Steventon (Chairman), Mrs. Jenkinson, Miss. Cappell, Mr. Clements, Mrs. Chadwick, Mr. Allen, Mrs. White and Mr. Redman.
In attendance: Mrs. Holland (Clerk), Dist. Cllr. Mr. Homer, Mr. S. Taylor, Planning Consultant, and 55 parishioners.

40. Apologies: Cllr. Mr. Langley (reasons accepted by Council) and County Cllr. Mr. Holt.

41. Declaration of interests: members reminded of their obligation to declare any interests as defined in the Members' Code of Conduct and to update their entry in the Register of Interests if necessary.
No interests declared.

42. Dispensations: nil received.

43. Presentation from representatives of the Harvington Nursery and Pre-School re funding opportunities. Jeremy Davey, Manager and Nicky Marshall, Treasurer reported the following:

44. No reports received from County, Dist. Cllrs. and Police.

Public Question Time: meeting suspended at 8.00pm, reconvening at 8.45pm. Notes appended to these minutes.

45. Minutes: it was **resolved** that the minutes of the Ordinary Parish Council meeting held on 09.07.14 were an accurate record, duly signed by the Chairman.

46. Clerk's report:
New Homes Bonus Scheme – grant money available until April 2015 £10,033.
Worcestershire Hub - the website has recently been updated to be more interactive and user friendly. Please follow the link below if you wish to report a highways maintenance or defect issue online <https://www.worcestershire.gov.uk/onlinereporting/>
South Worcestershire Development Plan - invitation for 3 members to attend one of the Parish and Town Council briefing sessions either on Monday 22 September or Thursday 25 September from 6pm – 7:30pm at the Council Chamber, Pershore. This is in advance of the Wychavon Council meeting on 30 September 2014 that will be taking the SWDP forward to the next stage. Cllrs. Mrs. Jenkinson and Mr. Steventon to attend.
Gladman developers – meeting arranged for the 2nd September 2014 at 7.30pm for the Developers to present proposed plans on a housing development on land between Village Street and Ellenden Farm.
Road closures – C2016 Station Road from its junction with U44010 Station Road to junction with U44005 Church Street and U44005 Church Street from its junction with U44007 Village Street to its junction with C2016 Station Road. The closures will not be at the same time. Anticipated duration 5 days within a 5 week period commencing 15th September 2014.
Wychavon Area CALC meeting – to take place on the 3rd September 2014 at 7.30pm in Pershore Library.
Opportunity Vale of Evesham Evaluation Event – 8.45 am 12th September 2014. Harvington Community Group informed.
Vehicle Activated signage – two new batteries required. Prices to be obtained.
Planning Committee meeting – Chairman will be attending on behalf of the Parish Council to speak at the meeting in regard to application W/14/00693/PN on Thursday 14th August 2014.

HARVINGTON PARISH COUNCIL

47.	Finance & General Purposes July meeting notes duly noted. The following recommendations were considered.
47.1	<p>“Logo’:</p> <p>a) Designs to raise the profile of the Parish Council when funding is granted to organisations were discussed. It was agreed to have the second logo on sheet ‘A’ by a vote of 7 for with 1 against.</p> <p>b) Resolved to purchase two banners with the agreed ‘logo’ wording so that they can be displayed at events where funding has been given.</p> <p>c) Resolved to purchase a plaque/s.</p>
47.2	It was agreed in principle that a flyer be placed in the next edition of the Village News requesting views from residents on how the New Homes Bonus money should be spent to benefit the community. Clerk given authority to print the documents and to contact the distributor.
47.3	A request to install bicycle stands on behalf of the Coach & Horses PH was discussed. It was agreed that as the stands were being offered free of charge to local businesses that an offer to assist in the installation would be declined as it is likely that these may also be offered to other businesses in the village.
47.4	The maintenance of the bund area outside Mandeville Cottages considered. It was agreed that the Clerk contact the Highways Department requesting that the Highways take on the responsibility of maintenance for the residents but because of the nature and difficulty in cutting the grass on the bund the Parish Council would not carry out work on this section on the County Council’s behalf.

48.	Correspondence received considered.
48.1	<p>Worcestershire County Association of Councils Executive.</p> <p>A request for member councils to write to the County Council Chief Executive, to express their support for the Association and to raise the issue with their County Councillors about the withdrawal of grant funding was agreed. The Council urges the County Council to reconsider this matter for the following reasons:</p> <ul style="list-style-type: none"> •CALC supports the majority of Town and Parish Councils in Worcestershire providing superb training to Clerks & Councillors and giving legal advice. •This has resulted in a much improved working relationship with the three tiers and in the professional running of Parish Councils. •Without the support of CALC the Parish Lengthsman would not have been implemented. This has proved to be a great success for the Highways Department at the County Council, most of their minor maintenance work is now carried out by Parish Councils. •The successful Parish Conference that has been running for a few years would not have been implemented without CALC. <p>The Parish Council agrees that Worcestershire County Council has benefited greatly through the liaison services that CALC provide and if CALC should have to close its offices this would be detrimental to close working relationships between the three tiers.</p>
48.2	Briefing Session on the Wychavon Local Enforcement Plan and Planning Compliance Officer Role. It was agreed to confirm a date in September/October with a session being held between 4 local Parish Councils.

49.	Financial Matters.
49.1	Resolved to approve payments as listed on the schedule. Accounts agreed to 02.07.14. Bank reconciliation signed. See Appendix 1.
49.2	It was agreed to accept an offer from South Lenches Parish Council to print A3 documents at 20p per copy.
49.3	Resolved to transfer £95 from the contingency budget to the Rural Rate Relief budget.

50.	Parish Conference: It was agreed that the Council would offer to present the ‘Harvington Jubilee Orchard’ project at the October conference.
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HARVINGTON PARISH COUNCIL

51.	Resolved to exclude the public and press in the public interest for consideration of the following item: Wardens contract for services – Warden to be invited to the next Finance Group meeting to discuss issues that have arisen with the contract.
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Meeting closed at 9.50 pm.

Correspondence for circulation

1.	Countryside Voice magazine - Summer 2014
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Signed by the Chairman:Dated: 2nd September 2014.

Public Question Time – 55 parishioners in attendance.

Steve Taylor, Planning Consultant gave a brief presentation on an application for 85 houses on the south side of Crest Hill. At present it has planning permission for 9 houses with access in. Several plans were made available to the public and the Parish Council.

- Aware that another developer is looking at putting in an application for a development of 200 houses on land opposite the Golden Cross PH. This is likely to be a dense development.
- Scheme for Crest Hill will be low density with decent sized gardens; 40% social housing some available to get people onto the market, small amount over 55's sheltered housing, landscaped, Public Open space area.
- The Planners decide the mix of the houses

Questions were asked on access to the site, size of housing, and increase in number of cars accessing the highway, and drainage issues although the developer stated that the run off rates would be no greater than at present.

Foul drainage –Engineers will assess the capacity.

It was inevitable that the land opposite the Golden Cross would be built on some day as it has been earmarked for development for a number of years. It was advised that community benefit should be looked at for both sites.

If both developments go ahead there will be an increase of 42%.

Chairman initials.....

HARVINGTON PARISH COUNCIL

Appendix 1.

Harvington Parish Council 06.08.14				
Accounts 2014/15	2014/15	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		20001.00		
Mowing - Worcs CC		0.00		
Lengthsman - Worcs CC		466.68		
PP3 - Worcs CC		0.00		
VAT - Recoverable		2252.21		
Other Receipts		1590.00		
Total		24309.89		
Payments				
Mowing - Parish Amenity	5500.00	1355.00	4145.00	25%
Street Lighting	2050.00	0.00	2050.00	0%
Warden	1500.00	288.00	1212.00	19%
Lengthsman	2841.78	983.30	1858.48	35%
Repair and Maintenance	500.00	0.00	500.00	0%
Village News	1000.00	0.00	1000.00	0%
Parish Paths (PP3)	150.00	200.55	-50.55	134%
Grants	5800.00	2275.00	3525.00	39%
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Salaries	7300.00	2648.00	4652.00	36%
Training	400.00	100.00	300.00	25%
Village Hall - Insurance	800.00	0.00	800.00	0%
Insurance	2000.00	0.00	75.74	0%
Subscriptions	650.00	574.26	75.74	88%
Admin	350.00	217.83	132.17	62%
Audit Fees	500.00	95.00	405.00	19%
Costs	100.00	14.41	85.59	14%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairman's Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	1585.84	1586.16	50%
Contingency	5000.00	0.00	5000.00	0%
Funds to increase reserves	5000.00	0.00	5000.00	0%
Jubilee Orchard	450.00	0.00	450.00	0%
Playing Fields	3500.00	101.20	3398.80	3%
TOTAL	50448.78	10906.71		
	-1841.78			
	48607.00			

Chairman initials.....

HARVINGTON PARISH COUNCIL

Opp. Vof Evesham	1615.30	579.00	1036.30	36%
VAT		725.76		
NHBS - Orchard+other grants	2152.78	1590.00	562.78	74%
NHBS - Defib	271.21	0.00	271.21	0%
NHBS (PF)	2732.00	0.00	2732.00	0%
		13801.47		

Treasurers Account.

B/F 01.04.14	33572.98
Income received	24309.89
Minus expenditure	-13801.47
Transfer to bus. AC	-10000.00
Total	34081.40

Bank statement to 02.07.14	46881.25
minus unrepresented payments	-2799.85
Transfer to Bus.AC.	-10000.00
Total	34081.40

Less grant allocations	1036.30	Vof E
	-1802.78	NHBS JO/PC/STW
	-271.21	NHBS Defib
	-2732.00	NHBS PF
Remaining	30311.71	

Chairman initials.....

HARVINGTON PARISH COUNCIL

Minutes of the Extraordinary Parish Council meeting held on Tuesday 2nd September 2014 at 7.35pm in Harvington Village Hall.
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Present:	<p>Cllrs. Mr. Steventon (Chairman), Mrs. Jenkinson, Miss. Cappell, Mr. Clements, Mrs. Chadwick, Mr. Allen, Mrs. White, Mr. Langley and Mr. Redman.</p> <p><u>In attendance:</u> Mrs. Holland (Clerk), County Cllr. Mr. Holt, Dist. Cllr. Mr. Homer, Gladman Developments representatives Diana Richardson (Project Planner), Jason Lewis (Project Manager), Megan Farmer (Graduate Planner) and 180 parishioners.</p>
52.	Apologies: Nil.
53.	<p>Declaration of interests: members reminded of their obligation to declare any interests as defined in the Members' Code of Conduct and to update their entry in the Register of Interests if necessary. No interests declared.</p>
54.	Dispensations: nil received.
55.	<p>Minutes: it was resolved that the minutes of the Ordinary Parish Council meeting held on 13.08.14 were an accurate record, duly signed by the Chairman.</p>
56.	<p>Resolved not to exclude the public and press as it was felt as the Parish Council would not be able to produce instant decisions of views and opinions on the presentation, it was not in the public interest for public and press to be excluded from the meeting.</p>
57.	<p>Presentation from representatives of Gladman Developments on the proposed residential development on land between Village Street and Ellenden Farm.</p> <p>Diana Richardson gave the following information:</p> <ul style="list-style-type: none"> • Gladman Developments source and promote land on behalf of developers and then sell onto them to develop a site. They are not house builders. They approach a landowner directly in an area where developments are sustainable such as Harvington i.e. Post Office, Public Houses, School, allotments, Play area, Bus services and other community facilities. The village is also in close proximity to Evesham which has a wider range of facilities. The site in question is an infill site that will connect the two arms of the village. • Site: has a right of way running from north to south and in a south easterly direction which is to be retained and enhanced. An additional right of way will provide a path to the Farm Shop. The south western corner of the site will have a landscape buffer with tree planting etc. One constraint is the culvert from the flood alleviation scheme as aware that part of the site is a flood risk. Plans to upgrade the culvert or have a stream in place, technical work ongoing. • Development Framework Plan will be submitted with a planning application for outline permission only for up to 200 houses for development. Will probably work to reduce this number. No details of the houses will appear on this application. If outline planning permission granted the second application will be submitted by the housebuilder. As a condition of planning subsequent plans would have to follow giving details of public open space, roads, landscaping, amenity to residents and equipped play area. The culvert/attenuation tanks will be subject to change following discussion with local officers. • Hoping to submit application end of September/beginning of October subject to the flood risk report. Once these technical reports are finalised will make amendments. <p><u>Cllr. questions:</u></p> <p>Q. Once outline permission given could the developer change the plan.</p> <p>A. Development Framework Plan - once approved conditions of planning would be made. The</p>

HARVINGTON PARISH COUNCIL

developer would be legally bound by those conditions i.e. s106 agreements, Public Open space, Play space, education, highways etc. The developer would submit a second application for the houses.

Q. Clarify potential packet of land for permission.

A. The Landowner is on board and the land available for sale.

Q. Would the site have retirement homes?

A. If there was a specific need this would be discussed with the District Council. Could be a condition of planning, happy to consider if beneficial to the local community.

Q. To build a development of 200 houses will increase the village population by a third. The school can presently cope, the Village Hall is 80 years old, restrained from expansion and will not be adequate to take extra numbers. How is the village to provide for an increase in population?

A. Gladman Developments are in contact with the Local Education Authority and have given them current projections. Waiting on a response. Could be new staff would be required or an extension to the school through payments to Local Education Authority.

Regarding the Village Hall would be willing to look at this with the Parish Council. Financial contribution to provide a piece of land for community benefit. Specific improvement ideas would be welcome.

Q. Have services been looked at?

A. Full survey of utilities re foul drainage, connection points, electricity, gas. They will advise as to whether upgrades are needed. Have consultants on board. Part of the Statute Act is that 18 months/2 years notice is given to the statutory authority. If there are capacity problems the relevant company would be notified to carry out the work. No occupation of houses unless the capacity is there.

Q. How do you justify loss of agricultural land for food production which will affect loss of economy?

A. The country needs to keep producing food and building houses. The Planning Authority will consider the loss of agricultural need to development of houses.

Q. Why was the leaflet not sent to all houses?

A. Apologise. Look and see how many houses are affected by the development, a red line is then drawn around a map and the Post Office arranges delivery. A press notice is due to be released in the local paper.

Q. It is understood that the District Council has obtained the 5 year land supply.

A. Appeal Inspector has released a statement this week that this is not in place. The South Worcestershire Development Plan confirms that they are not meeting those numbers of housing need.

Q. Pollution/traffic will affect 1700 people. The exit on to the Evesham Road is dangerous due to visibility.

A. Will be submitting reports to Highways re visibility, lowering speed limits to provide a safer junction in compliance with Highway Regulations.

Q. Highly valued Ellenden Farm Shop. How will you protect their land from being flooded?

A. Looking at the flow rate of the site, attenuation design either as ponds or underground tanks. Would have to comply with regulations for safety to children.

Q. This is a lovely area in which you are depriving the residents of the countryside and its habitat.

A. Aware that the development is on a green field but providing Public open space and rights of way. An Ecological survey has been applied for.

Meeting closed at 8.10 pm.

Signed by the Chairman:dated: September 10th 2014.

Chairman initials.....

HARVINGTON PARISH COUNCIL

Minutes of the Ordinary Parish Council meeting held on Wednesday 10th September 2014 at 7.37pm in Harvington Village Hall.
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Present:	Cllrs. Mr. Allen (Chairman), Mrs. Jenkinson, Miss. Cappell, Mr. Clements, Mrs. Chadwick, Mr. Langley and Mrs. White. <u>In attendance:</u> Mrs. Holland (Clerk), Dist. Cllr. Mr. Homer, and 10 parishioners.
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58.	Apologies: Cllrs. Mr. Steventon and Mr. Redman (reasons accepted by Council) and County Cllr. Mr. Holt.
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59.	Declaration of interests: members reminded of their obligation to declare any interests as defined in the Members' Code of Conduct and to update their entry in the Register of Interests if necessary. No interests declared.
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60.	Dispensations: nil received.
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61.	Report received from Dist. Cllr. Mr. Homer: <u>South Worcestershire Development Plan (SWDP)</u> – to be presented to the District Councils on the 30th September 2014. These papers contain details of the proposed additional sites and other policy changes considered to be required, in order to meet the increased housing requirement, consequent to the Planning Inspector's Interim Conclusions, published in March 2014, as part of the examination process.
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Public Question Time: Nil.

62.	Minutes: it was resolved that the minutes of the Extraordinary Parish Council meeting held on 02.09.14 were an accurate record, duly signed by the Chairman.
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63.	<p>Clerk's report:</p> <p><u>New Homes Bonus Scheme</u> – grant money available until April 2015 £10,033.</p> <p><u>Worcestershire Hub</u> - the website has recently been updated to be more interactive and user friendly. Please follow the link below if you wish to report a highways maintenance or defect issue online https://www.worcestershire.gov.uk/onlinereporting/</p> <p><u>South Worcestershire Development Plan</u> - invitation for 3 members to attend one of the Parish and Town Council briefing sessions either on Monday 22 September or Thursday 25 September from 6pm – 7:30pm at the Council Chamber, Pershore. This is in advance of the Wychavon Council meeting on 30 September 2014 that will be taking the SWDP forward to the next stage. Cllrs. Mrs. Jenkinson and Mr. Steventon to attend.</p> <p><u>Road closures</u> – C2016 Station Road from its junction with U44010 Station Road to junction with U44005 Church Street and U44005 Church Street from its junction with U44007 Village Street to its junction with C2016 Station Road. The closures will not be at the same time. Anticipated duration 5 days within a 5 week period commencing 15th September 2014.</p> <p><u>Bridge 63, Anchor Lane</u> – Cllr. Mr. Holt contacted the Countryside Services regarding the condition of the highway steps leading from Anchor Lane to the cricket club in Harvington. Remedial/maintenance work was carried out by the Community Payback Team. Whilst in the area, they also carried out some fairly extensive clearance on Harvington Footpath 529 which leads from Harvington Lock Caravan Park onto Anchor Lane. This was previously impassable. A signpost also needs to be replaced here which will be scheduled with the next works programme in the area.</p> <p><u>Trees on property 'Magnolia'</u> – Western Power Distribution have decided that the trees on 'Magnolia' property that borders the Playing Field are now too high so will be reduced in height within the next four weeks.</p>
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HARVINGTON PARISH COUNCIL

	<p><u>External Auditor</u> - the information in the annual return is in accordance with proper practices. No matters have come to the attention of Grant Thornton giving cause for concern that relevant legislation and regulatory requirements have not been met.</p> <p><u>Parish Conference</u> – will be held in the Council Chamber on Wednesday 29th October 2014. The information market place will be outside the Council Chamber from 5.30pm and the conference will commence at 6.30pm.</p> <p><u>Jubilee Orchard opening ceremony</u> – Email received from Tony Jones, Engineering Consultancy Manager at Wychavon District Council to thank the Council very much for its contribution of £200.00 towards the costs of the opening.</p>
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64.	<p>Standing Orders: following the introduction of the ‘Openness of Local Government Bodies Regulations 2014’, which came into force on 6th August standing order No: 3 (I) at present refers to the ability to record meetings only with the council’s permission. It was resolved to revise standing orders by deleting the wording of SO 3(I), leaving the number in place, and adding in “Deleted following the implementation of the Openness of Local Government Bodies Regulations 2014”.</p>
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65.	Financial Matters.
65.1	Resolved to approve payments as listed on the schedule. Accounts agreed to 30.08.14. Bank reconciliation signed. See Appendix 1.
65.2	Resolved by a vote of 6 for with 1 abstention to donate £150 to the Harvington Youth Group for the successful completion of the Litter Pick.
65.3	Resolved to transfer £300 from the contingency budget to the Administration budget.
65.4	Renewal of insurance policy. Three quotes received, 2 from Brokers Came & Company and the third from Zurich. The Council agreed for the Finance Group to decide on a policy as the renewal date is due on the 1 st October 2014.
65.5	<p>A request from the Harvington Pre-School for financial assistance was discussed at length. It was agreed that the Pre School is a vital service necessary for the village and members wished to support the Group. It was therefore resolved that:</p> <p>a) The Council would ask that Cllr. Mr. Clements be temporarily involved with the Management Team of the Pre School in order that he can report back to the Council so that they have a better ability to understand the financial problems that are presently being encountered.</p> <p>b) To pay the Hall hire fees of £576 for the period September to December.</p>

66.	Planning Matters.
66.1	<p>Correspondence received duly noted:</p> <p>a) W/14/00693/PN - Land rear of, Harvington Village Hall, 41 Village Street, Harvington. Application refused.</p> <p>b) W/13/02394/PN – 3 Leys Road, Harvington. Appeal dismissed.</p> <p>c) W/14/01473/PP – 7 Brickyard, Alcester Road, Harvington. Permission granted with 5 conditions/reasons.</p>

67.	Gladman Development Presentation.
67.1	It was agreed to ask Gladman Developments to hold a Public Consultation event in order to give residents the opportunity to view the plans at a ‘drop in’ session.
67.2	Tree Preservation Orders along Evesham Road. It was agreed to ask the Officer from Wychavon District Council to visit the site.
67.3	A proposal to place an article in the Newsletter explaining the reasons why the Council invited Gladman developers to a meeting was seconded and agreed.
67.4	Correspondence received from parishioners regarding two potential developments in the village is being forwarded onto members.

HARVINGTON PARISH COUNCIL

68.	Jubilee Orchard: quotation received for 'Trim Trail' play equipment from Playdale Playgrounds Ltd was considered. Equipment to be placed in three areas away from properties and is suitable for children from 6 years to adults. Purchase of 6 pieces of equipment plus delivery and installation amounts to £4790. Clerk to request price for instruction boards.
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69.	Resolved to exclude the public and press in the public interest for consideration of the following item: <u>Warden contract for services</u> – In the light of the information presented the Council decided to terminate its contract for services with the warden, with effect from 18 th September 2014. Alternative arrangements for the inspection of the Jubilee Orchard and the Playing Field were made for an interim period of three months.
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Meeting closed at 9 pm.

Correspondence for circulation

1.	Site Allocations Plan for Stratford-on-Avon District: Intention to Prepare a Local Plan - Regulation 18 Consultation and Stratford-on-Avon Community Infrastructure Levy Draft Charging Schedule Consultation. Emailed to members 23rd August 2014.
2.	Letter from parishioner re development proposals circulated to all members.
3.	Notes from the Finance & General Purposes Group September meeting.

Signed by the Chairman:**dated: 8th October 2014.**

Appendix 1.

Harvington Parish Council 10.09.14				
Accounts 2014/15	2014/15	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		20001.00		
Mowing - Worcs CC		0.00		
Lengthsman - Worcs CC		724.08		
PP3 - Worcs CC		0.00		
VAT - Recoverable		2252.21		
Other Receipts		1590.00		
Total		24567.29		
Payments				
Mowing - Parish Amenity	5500.00	1790.00	3710.00	33%
Street Lighting	2050.00	0.00	2050.00	0%
Warden	1500.00	480.00	1020.00	32%
Lengthsman	2841.78	1351.46	1490.32	48%
Repair and Maintenance	500.00	0.00	500.00	0%
Village News	1000.00	0.00	1000.00	0%
Parish Paths (PP3)	150.00	200.55	-50.55	134%
Grants	5800.00	2275.00	3525.00	39%
Donations	285.00	159.00	126.00	56%

Chairman initials.....

HARVINGTON PARISH COUNCIL

RRR	395.00	393.32	1.68	100%
Salaries	7300.00	3310.00	3990.00	45%
Training	400.00	120.00	280.00	30%
Village Hall - Insurance	800.00	0.00	800.00	0%
Insurance	2000.00	0.00	75.74	0%
Subscriptions	650.00	574.26	75.74	88%
Admin	350.00	346.23	3.77	99%
Audit Fees	500.00	95.00	405.00	19%
Costs	100.00	18.81	81.19	19%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairman's Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	1585.84	1586.16	50%
Contingency	4905.00	0.00	4905.00	0%
Funds to increase reserves	5000.00	0.00	5000.00	0%
Jubilee Orchard	450.00	200.00	250.00	44%
Playing Fields	3500.00	101.20	3398.80	3%
TOTAL	50448.78	13000.67		
	-1841.78			
	48607.00			
Opp. Vof Evesham	1615.30	705.00	910.30	44%
VAT		812.76		
NHBS - Orchard+other grants	2152.78	1590.00	562.78	74%
NHBS - Defib	271.21	0.00	271.21	0%
NHBS (PF)	2732.00	0.00	2732.00	0%
		16108.43		

Treasurers Account.

B/F 01.04.14	33572.98
Income received	24567.29
Minus expenditure	-16108.43
Transfer to bus. AC	-10000.00
Total	32031.84

Bank statement to 30.07.14	45221.20
minus unrepresented payments	-3189.36
Transfer to Bus.AC.	-10000.00
Total	32031.84

Less grant allocations	1036.30	Vof E
	-1802.78	NHBS JO/PC/STW
	-271.21	NHBS Defib
	-2732.00	NHBS PF

Remaining **28262.15**

Bus Inst A/C 09.07.14 **34240.95**

Chairman initials.....

HARVINGTON PARISH COUNCIL

Minutes of the Ordinary Parish Council meeting held on Wednesday 8th October 2014 at 7.34pm in Harvington Village Hall.

Present:	Cllrs. Mr. Steventon (Chairman), Mrs. Jenkinson, Miss. Cappell, Mr. Allen, Mr. Langley, and Mrs. White. <u>In attendance:</u> Mrs. Holland (Clerk), Dist. Cllr. Mr. Homer, and 18 parishioners.
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70.	Apologies: Cllrs. Mr. Redman, Mr. Clements and Mrs Chadwick, who has been invited to a meeting as the Parish Council representative regarding the next phase of the Rural Communities Programme, (reasons accepted by Council) and County Cllr. Mr. Holt.
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71.	Declaration of interests: Prejudicial interest declared by Mr. Langley in minute no: 78.1 as he has a permanent right of access across the land adjacent to the barn which the planning application applies to.
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72.	Dispensation: Written request received from Cllr. Mr. Langley for the Council to grant a dispensation to enable him to participate in the discussion on the proposed planning application for "Pool House". The Council agreed to grant the dispensation to allow the member to take part in the discussion as it will be in the interests of people living in the Council area. The dispensation was given for the meeting only.
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73.	Report received from Dist. Cllr. Mr. Homer: <u>South Worcestershire Development Plan (SWDP)</u> – all three District Councils agreed to the changes. The document is now out for consultation for a period of 6 weeks from Monday 6th October 2014 until 5.00pm on Friday 14th November 2014. Will email the Clerk a template of a letter with a request that the Parish Council writes to the Rt. Hon. Mr. Pickles, MP, Secretary of State for Communities and Local Government.
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Public Question Time: meeting adjourned at 7.40pm reconvening at 8.07pm. Notes appended to the minutes.
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74.	Minutes: it was resolved that the minutes of the Ordinary Parish Council meeting held on 10.09.14 were an accurate record, duly signed by the Chairman.
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75.	<p>Clerk's report:</p> <p><u>Parish Conference</u> – will be held in the Council Chamber on Wednesday 29th October 2014. The information market place will be outside the Council Chamber from 5.30pm and the conference will commence at 6.30pm.</p> <p><u>Enforcement Briefing Session by Officers from Wychavon District Council</u> – to take place in Church Lench Village Hall on Monday 13th October 2014 at 7.30pm. Please confirm attendance with the Clerk.</p> <p><u>CALC training programme</u> – circulated to all members by email. If anyone wishes to attend please notify the Clerk.</p> <p><u>Gladman Developments</u> – have decided against holding a public exhibition as they feel that they have received sufficient feedback from both the Parish Council Meeting (including the open question and answer session after presentation) and responses received following the leaflet drop to inform of the planning application. Gladman Developments are happy to answer any questions that the Parish Council has both prior to and following the submission of the planning application.</p> <p><u>Insurance policy</u> – renewed through Brokers Came & Company, policy with Hiscox Insurance</p>
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HARVINGTON PARISH COUNCIL

	<p>Company Ltd for a long term agreement of 3 years at a cost of £934.99.</p> <p><u>Parish Paths Warden</u> – Countryside Services have contacted the Parish Council as they have received a letter from Tony Watts resigning from his post.</p> <p><u>Parish Council grant applications</u> – closing date for receipt 25th October 2014.</p> <p><u>Finance & General Purposes</u> notes of meeting held on the 7th October circulated to members.</p>
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76.	<p>Reports from representatives:</p> <p>South Worcestershire Development Plan seminar notes circulated to members. There was nothing further to be said as Dist.Cllr. Mr. Homer had addressed questions raised during Public Question Time.</p>
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77.	Financial Matters.
77.1	Resolved to approve payments as listed on the schedule. Accounts agreed to 03.09.14. Bank reconciliation signed. See Appendix 1.
77.2	Logo Banner. Three quotes received. It was resolved by all to accept the quote from Areca Design for a Roller Banner made of high quality 440gsm material, with grey blacked-out back that includes a carry bag and measures 2,000 (height) x 850 (width) mm at a cost of £65.00 + VAT.
77.3	Royal British Legion donation to include the purchase of a wreath. It was proposed that the Council should donate the sum of £100 as this was a centenary year. This was seconded and agreed by all. Cllr. Mr. Allen to lay the wreath at the service on the 9 th November 2014 on behalf of the Parish Council.

78.	Planning Matters.
78.1	<p>It was agreed, following discussion, that no comment would be made in regard to the following application:</p> <p>a) W/14/01051/CU – Pool House, Village Street, Harvington.</p> <p>Proposal: Amendment - revised extension design.</p>
78.1	<p>Correspondence received duly noted:</p> <p>a) W/14/01498/PP – 5 Brookdale, Harvington. Permission granted with 4 conditions/reasons.</p>

79.	Correspondence received considered.
79.1	Maintenance of Bund outside Mandeville properties. The Council discussed the request to include this area of land into its grass cutting programme on behalf of Worcestershire County Council at length. It was agreed not to take on the bund maintenance as it is set back from the highway. Either side of the bund is cut due to a visibility issue as those verges are closer to the highway. It was felt that this would set a precedent as there are other areas of land in the village that are owned by highways but maintained by residents.
79.2	Requests to progress the Local Plan to a Neighbourhood Plan in accordance with the Localism Act 2011. Council discussed and agreed to set up an investigation team looking into the process of implementing a Neighbourhood Plan. Senior Planning Officer, to be invited to a meeting to explain the process and information required with Chris Haynes, who offered to lead the project, representatives from the Parish Council, and a small core of residents. Mr. Haynes would then report back to the Council at their next meeting.

80.	<p>Jubilee Orchard: Trim Trail equipment. A further amended quote for purchase of instruction signs for each station was discussed. It was agreed that as the equipment was self explanatory there was no need for the signs to be purchased at this time. Clerk to place an order for the 6 pieces of equipment.</p>
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Meeting closed at 8.30 pm.

Chairman initials.....

HARVINGTON PARISH COUNCIL

Correspondence for circulation

1.	South Worcestershire Development Plan Consultation process – circulated to members 17th September 2014.
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Signed by the Chairman:dated: 17th October 2014.

Following closure of the meeting the Council agreed to hold a Planning meeting to discuss the application for 85 houses at Crest Hill on Friday 17th October 2014 at 7.30pm in the Village Hall.

Public Question Time.

18 parishioners present.

Questions were asked on the South Worcestershire Development Plan (SWDP):

- *Dist. Cllr. Mr. Homer encouraged residents to write to Mr. Pickles, MP.*
- *Lists of rejected sites are on the Wychavon District Council (WDC) website.*
- *He reiterated that no new sites have been allocated to Harvington – the 9 houses at Crest Hill are included.*
- *With regard to Crest Hill application for 85 houses residents of Bromley Close were asked to forward emails to Dist. Cllr. Mr. Homer in regard to the application showing encroachment on the Bromley Close existing borders.*
- *It was explained that any new site that has 5 or more new houses is required to include social/affordable housing whether needed or not.*
- *WDC has a 5year land supply which can now be demonstrated and will carry more weight with the SWDP. The SWDP has several pieces of legislation to go through at present. WDC have three planning appeals which are with the Government Inspectorate for decision. If these appeals are rejected within the next few weeks this will then set a precedent for the SWDP to be more forceful.*
- *Urge residents to comment on the Crest Hill planning application, it will be considered by the Planning Committee at WDC for decision.*

Appendix 1

	2014/15	Receipts/ Payments	Under/Over Spend	% Spent
Accounts 2014/15				
Receipts				
Precepts		20001.00		
Mowing - Worcs CC		0.00		
Lengthsman - Worcs CC		1094.88		
PP3 - Worcs CC		0.00		
VAT - Recoverable		2252.21		

Chairman initials.....

HARVINGTON PARISH COUNCIL

Other Receipts		1590.00		
Total		24938.09		
Payments				
Mowing - Parish Amenity	5500.00	2325.00	3175.00	42%
Street Lighting	2050.00	0.00	2050.00	0%
Warden	1500.00	528.00	972.00	35%
Lengthsman	2841.78	1495.46	1346.32	53%
Repair and Maintenance	500.00	50.70	449.30	10%
Village News	1000.00	0.00	1000.00	0%
Parish Paths (PP3)	150.00	200.55	-50.55	134%
Grants	5800.00	2275.00	3525.00	39%
Donations	285.00	184.00	101.00	65%
RRR	395.00	393.32	1.68	100%
Salaries	7300.00	3972.00	3328.00	54%
Training	400.00	120.00	280.00	30%
Village Hall - Insurance	800.00	0.00	800.00	0%
Insurance	2000.00	934.99	39.74	47%
Subscriptions	650.00	610.26	39.74	94%
Admin	650.00	378.65	271.35	58%
Audit Fees	500.00	395.00	105.00	79%
Costs	100.00	18.81	81.19	19%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairman's Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	1585.84	1586.16	50%
Contingency	4605.00	576.00	4029.00	13%
Funds to increase reserves	5000.00	0.00	5000.00	0%
Jubilee Orchard	450.00	200.00	250.00	44%
Playing Fields	3500.00	101.20	3398.80	3%
TOTAL	50448.78	16344.78		
	-1841.78			
	48607.00			
Opp. Vof Evesham	1615.30	885.00	730.30	55%
VAT		979.76		
NHBS - Orchard+other grants	2152.78	1590.00	562.78	74%
NHBS - Defib	271.21	0.00	271.21	0%
NHBS (PF)	2732.00	0.00	2732.00	0%
		19799.54		

Treasurers Account.

B/F 01.04.14	33572.98
Income received	24938.09
Minus expenditure	-19799.54
Transfer to bus. AC	-10000.00
Total	28711.53

Chairman initials.....

HARVINGTON PARISH COUNCIL

Bank statement to 03.09.14	32673.24	
minus unpresented payments	-3961.71	
Total	28711.53	
Less grant allocations	-730.30	Vof E
	-2152.78	NHBS JO/PC/STW
	-271.21	NHBS Defib
	-2732.00	NHBS PF
Remaining	22825.24	
Bus Inst A/C 12.08.14	44242.50	

Chairman initials.....

HARVINGTON PARISH COUNCIL

Minutes of the Extraordinary Parish Council meeting held on Friday 17th October 2014 at 7.38pm in Harvington Village Hall.
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Present:	Cllrs. Mr. Steventon (Chairman), Mrs. Jenkinson, Mr. Clements, Mr. Allen, Mrs. White, Mr. Langley and Mr. Redman. <u>In attendance:</u> Mrs. Holland (Clerk) and 15 parishioners.
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81.	Apologies: Cllr. Miss Cappell (reasons accepted by Council) and Dist. Cllr. Mr. Homer.
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82.	Declaration of interests: Cllrs. Mr. Steventon, Mrs. White and Mr. Allen declared a prejudicial interest in minute no: 85.1 as they all own land either adjacent or in close proximity to the proposed application along Crest Hill.
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83.	Dispensations: three requests received from Cllrs. Mr. Steventon, Mr. Allen and Mrs. White. Resolved that granting the dispensations is in the interests of people living in the Council's area and that the members could remain in the meeting, take part in the debate but would take no part in a vote.
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Public Question Time: meeting adjourned at 7.42pm, reconvening at 7.47pm. Notes appended to these minutes.

84.	Minutes: it was resolved that the minutes of the Ordinary Parish Council meeting held on 08.10.14 were an accurate record, duly signed by the Chairman.
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85.	Planning.
85.1	<p>After a lengthy discussion it was agreed to comment on the following application. Cllrs. Mr. Steventon, Mrs. White and Mr. Allen left the meeting whilst the remaining members determined the final comments to be made to the Planning Authority.</p> <p>a) Application No: W/14/01788/OU - Land to the south of, Crest Hill, Harvington.</p> <p>Proposal: Outline application for the development of up to 85 new dwellings including part change of use.</p> <p>Comments: The Parish Council objects to this proposal for the following reasons: The South Worcestershire Development Plan, although not adopted, does state that this site is: "not consistent with strategy (out of keeping with village location) and that current commitments including submitted SWDP allocations already exceed Wychavon District Objectively Assessed need for Housing. See statement including 5 year land supply so there is no requirement for additional housing in the village. Site constraint (natural or historic environment asset)". Wychavon District Council has demonstrated that they have a five year land supply in place. The Harvington Parish Plan and Village Design Statement are supported by Wychavon District Council. Section 9.1d states "The character and appearance of all village entrances should be protected and where possible enhanced". The topography of the site is a steep slope; the approach to the entrance to Harvington from the Crest Hill junction with the amount of housing proposed will have a detrimental visual impact. The proposed development does not comply with that document. Two photographs attached as the Council feel that these are a true representation of the Crest Hill area, not like the ones supplied.</p> <p><u>Highways/Traffic issues.</u> The exit/entrance splays to the site are potentially in the wrong situation and the Council would suggest that a member of the planning/highway team visits Bromley Close and exits the site in a car onto Crest Hill to understand the safety difficulties faced on a daily basis to car users and</p>

HARVINGTON PARISH COUNCIL

	<p>pedestrians.</p> <ul style="list-style-type: none"> • The PACT group has highlighted a speeding problem along Crest Hill. A report is attached showing a selection of data over a 10 day period from a Vehicle Activated Sign located outbound on Crest Hill. This information is available in raw format directly from the VAS record. • The incident of speeding is likely to increase further with the amount of traffic to the proposed site. This will be affected by not only property owners' vehicles but visitors to the site, delivery vans, service vehicles etc. • Increased traffic flow will also have an impact on the whole village. • Buses along Crest Hill – 4 buses per hour pass each other. <p>Part of the Transport Statement is factually incorrect.</p> <p>a) It refers to the fact that "Crest Hill has a single footway leading to the access to the main highway network via the A46".</p> <p>The A46 has no effect on traffic in Harvington. Crest Hill leads onto the B439, a bypass put in place to avoid traffic passing through the village.</p> <p>b) In the section on walking links it states that "to reach the local store and post office within 5 minutes, the local primary school within 10 minutes" from internal footpath proposed as part of development.</p> <p>The School is closer to the proposal, the post office is further along Village Street and the local store is situated along Leys Road.</p> <ul style="list-style-type: none"> • Residents returning from the Evesham direction will be drawn to travelling through the Conservation Area which would involve traffic passing through a narrow and twisted road. • Regarding document plan numbers H-2014-02 Rev A and 5307/LM.03 Rev. A: the boundaries of the land appear to have altered and, as far as the Council is aware, now take over land owned by village residents without their prior knowledge or wish to release. <p>It is also noted that the boundaries have been changed from the boundaries submitted by the applicant in the currently approved planning application for 9 houses on this site. (W/13/02169/PN)</p> <p><u>Flooding/ Environmental issues.</u></p> <ul style="list-style-type: none"> • The Council feels that not enough detail has been provided to give adequate consideration to correct drainage and flooding in the Crest Hill area. <p>It does not appear that the soil has been examined for the rate of permeability in the soakaways and wetlands area.</p> <ul style="list-style-type: none"> • The effect of buildings being built on the cliff face of the high bank at Anchor Lane is a danger to those residents and their properties situated below. <p>It will have a devastating impact and a loss of amenity to those residents as the proposed houses will be built above the roof level of the Anchor Lane properties.</p> <ul style="list-style-type: none"> • Concerns raised over light pollution as it is very likely, due to the houses being set at all angles, that this will be a problem with streetlights, and residents own security lights. <p>The Developer has a history in the village of not adhering to previous planning conditions on other developments in the vicinity.</p> <p>If this application were to be approved the Council requests that strict conditions are imposed regarding a long term maintenance programme for the attenuation tanks, public open spaces and to specify who will be responsible for the maintenance of the retaining hedge.</p> <p>The Council is happy to elaborate on their comments if so required.</p> <p>It was resolved that these comments be submitted. The three members returned to the meeting.</p>
85.2	<p>Correspondence received considered:</p> <p>a) The Proposed Modifications to the Submitted South Worcestershire Development Plan are available for comment from Monday 6th October 2014 until 5.00pm on Friday 14th November 2014. The Parish Council had no further comments.</p> <p>b) Notification of Planning appeal in regard to W/14/00693/PN - Proposed Erection of New</p>

HARVINGTON PARISH COUNCIL

	Dwelling on land to Rear of 'Glen Avon', Land rear of, Harvington Village Hall, 41 Village Street, Harvington. Appeal Start Date: 07/10/2014. No further comments from the Parish Council.
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Meeting closed at 9.00 pm.

Signed by the Chairman:Dated: November 12th 2014.

Public Question Time – 15 parishioners in attendance.

Comments made in relation to Application No: W/14/01788/OU:

Light pollution; splays; enforcement mechanisms; boundary applied to 9 houses is different for the 85 application.

Chairman initials.....

HARVINGTON PARISH COUNCIL

**Minutes of the Ordinary Parish Council meeting held on Wednesday 12th November 2014 at 7.34pm
in Harvington Village Hall.**

Present:	Cllrs. Mr. Steventon (Chairman), Miss. Cappell, Mr. Allen, Mr. Clements, Mrs. Chadwick and Mrs. White. <u>In attendance:</u> Mrs. Holland (Clerk), David Manning, Project Officer, Opportunity Vale of Evesham, County Cllr. Mr. Holt, Dist. Cllr. Mr. Homer and 6 parishioners.
86.	Apologies: Cllrs. Mrs. Jenkinson and Mr. Langley who is attending a Perkins Trust meeting on behalf of the Parish Council (reasons accepted by Council).
87.	Declaration of interests: Cllr. Mr. Allen declared an Other Disclosable Interest as he has a financial interest in minute no: 96.3a as submitted the grant papers on behalf of the Harvington Trust. Member left the meeting whilst the item was under discussion.
88.	Dispensation: Nil received.
89.	<p>David Manning, Project Officer attending to inform the Council about the Rural Communities Programme (RCP).</p> <p>Mr. Manning thanked the Parish Council and the community for supporting Opportunity Vale of Evesham, this first phase is drawing to its end. Evaluation report is available online and a copy will be forwarded to the Clerk.</p> <p>Phase 2 of the Opportunity Vale of Evesham Project and has the following four aims:</p> <ul style="list-style-type: none"> •To support vulnerable individuals and communities in rural Wychavon including older people and the socially isolated. •To implement a model for strong rural communities by developing existing networks and establishing community champions. •To focus on building community capacity, thereby enabling professionals to refer into community groups. •To maximise uptake and impact of existing public, voluntary and community services in rural areas whilst not increasing reliance on them. <p>The next phase will include 13 areas working to provide best practise and improving the following: Transport, Good neighbour schemes, Access services online, Supporting Lunch Clubs, Update community folders and Website on best practise.</p> <p>Cllr. Mrs. Chadwick will be part of the 'Think Tank' group. Hopefully this will be developed over the next 12 months, returning to the Parish Council in 6 months to update on progress.</p> <p>David was thanked for all his support in the Village.</p>
90.	Casual Vacancy: Cllr. Mr. Redman has resigned from the Council. The Returning Officer has been notified and notices placed regarding requests for a bye-election which was not called for. An advert has been placed in the notice boards and on the website requesting applications to fill the post by co-option at the December meeting.
91.	<p>Report from County Cllr. and Dist. Cllr.</p> <p><u>County Cllr. Mr. Holt:</u></p> <ul style="list-style-type: none"> • Unemployment figures for September reduced by 332 reducing the claimant number to 5120, lowest level seen since before the recession. • Average wage has increased and is now slightly above inflation. • Leaflets available showing the proposed Norton/Parkway Railway Station which will provide links to Birmingham, Bristol and the Worcester to Paddington line.

HARVINGTON PARISH COUNCIL

	<ul style="list-style-type: none"> • The budget for 2015-16 will be reduced over a three year period by £70 million through savings and efficiency cuts. 400 staff will be leaving during the next 12 months and work is being commissioned to outside contractors. • Countryside Services have cleared some of the footpath network in the Anchor Lane area on the other side of the bypass using the Community Payback team. <p><u>Dist. Cllr. Mr. Homer:</u></p> <ul style="list-style-type: none"> • Jack Hegarty has been appointed as the Joint Executive Director over Wychavon and Malvern Hills District Councils. He will start his post on the 1st December 2014. • English Heritage split its services in April 2015 into a charity which deals with certain properties and a Public Body, which is an advisory service that will be able to consult on planning applications that affect their properties. • The site for Refuse vehicles will be moved to Pinvin, the Fire Station to the Leisure Centre and a Waitrose Store will be built on the Fire Station site. • Wychavon District Council maintains that it has a robust 5 year land supply; this hopefully will be confirmed in two planning appeals that are with the Government Inspector at present.
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Public Question Time: meeting adjourned at 7.55 pm reconvening at 7.58pm. Notes appended to the minutes.

92.	Minutes: it was resolved that the minutes of the Extraordinary Parish Council meeting held on 17.10.14 were an accurate record, duly signed by the Chairman.
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93.	<p>Clerk's report:</p> <p><u>Wychavon area CALC meeting</u> – 4th December 2014.</p> <p><u>Annual General Meeting of the Worcestershire County Association</u> of Local Councils will be held on Wednesday 26th November 2014 at 7pm in the Council Chamber at County Hall, Worcester.</p> <p><u>Highways Agency</u> – letter written by Wychavon District Council informing the Agency that remedial work is required on an overgrown ditch, under the bypass carriageway and the culverts as they have been neglected for several years and now require clearance.</p> <p><u>Convenience Store at Leys Road</u> has successfully installed 4 cycle stands outside their store which were provided by Worcestershire County Council.</p>
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94.	<p>Reports from representatives:</p> <p>a) <u>Parish Conference</u> – deferred to December meeting.</p> <p>b) <u>Harvington Conservation Area</u> – report received from Cllr. Mr. Allen circulated to members on the proposed revised boundary. The proposed boundaries will cover areas from the Village Green including properties opposite, the School, along Village Street, Grange Lane, Finch Lane (does not include new properties), Stratford Road, Church and area to the south of Church Street to include the Coach & Horses and both sides of Anchor Lane and its properties. Waiting for Conservation Officers to comment on the proposed changes. Once this is finalised the changes will be put to the Village and all properties affected will be consulted.</p>
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95.	Neighbourhood Plan.
95.1	Report on meeting held with Planning Officer, members of the Parish Council and representative community regarding the implementation of a Neighbourhood Plan duly noted.
95.2	Preparatory report from Chris Haynes regarding activities into a Neighbourhood Plan duly noted.
95.3	Resolved that the Parish Council would implement a Neighbourhood Development Plan. It was agreed that to include Norton & Lenchwick Parish in the Harvington Plan would involve too large an area, the Council and the Steering Group would offer advice to Norton & Lenchwick if they decide to proceed with their own plan.

HARVINGTON PARISH COUNCIL

95.4	The following was agreed: a) Cllrs. Mr. Allen and Mr. Clements to be members of the Steering Group. b) Letter of application to Wychavon District Council and the area of the Neighbourhood Plan to include the whole of the parish within the boundary line. c) The Steering Group constitution approved.
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96.	Financial Matters.
96.1	Resolved to approve payments as listed on the schedule. Accounts agreed to 28.10.14. Bank reconciliation signed. See Appendix 1.
96.2	The following grant applications were considered: a) Resolved to grant Harvington Youth Project £750 for costs towards salary support for the Village Youth Worker. b) Harvington First School PTFA for costs towards National Curriculum Resources. This was discussed at length with much debate. The proposal to grant £1000 was not seconded. An amendment to grant £500 was proposed and seconded with a vote of 2 for with 4 against. The grant application was deemed to be too controversial to support.
96.3	New Homes Bonus applications considered: a) <u>Harvington Trust</u> – Jubilee Orchard for purchase of signs, field drains, materials, legal expenses and height barrier to car park. Questions were raised on the work to be carried out. A request was made for further clarification of documentation with recent evidence of support. The Council would then consider the application at a future meeting. b) <u>Harvington Cricket Club</u> – for refurbishment and improvement to facilities. Following discussion it was agreed not to approve the full amount requested. The breakdown of the costs were as follows: 1. Redevelopment of the clubhouse and marquee - £5500 2. Remaining redevelopment of the clubhouse - £2,500. 3. BBQ section - £1500. It was resolved by a vote of 5 for with 1 abstention that £5,000 be requested in order to redevelop the clubhouse and purchase a marquee. c) <u>Harvington Village Hall</u> – resolved to request the sum of £2,600 for a projection system for the Village Hall.
96.4	The amenity contract for tender with additions agreed over the past two years for 2015 and 16 was considered. It was agreed to place adverts in the Evesham Journal and Worcester News.

97.	Planning Matters: Correspondence duly noted. a)W/14/01051/CU – Pool House, Village Street, Harvington. Permission granted with 13 conditions/reasons. b) Application received for outline permission to develop land east of the Evesham Road. Clerk to arrange a meeting.
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98.	Harvington Trust: following the resignation of Mr. Redman Cllr. Miss Cappell was elected as a trustee of the Harvington Trust.
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99.	Correspondence received considered.
99.1	Consultation document in relation to Street Trading within Wychavon. It was agreed to respond requesting that Harvington be excluded.
99.2	Requests from residents and the ‘Harvington says No ‘ campaign to ask Sir Peter Luff, MP for his support in regard to the following was agreed: a) The Crest Hill/Evesham Road planning applications. b) To bring a ten minute rule motion submitted by Greg Mulholland, MP in May 2014, National Planning Policy Framework (Community Involvement Bill) back to the House of Commons as due to the summer recess this was not debated.

HARVINGTON PARISH COUNCIL

	Clerk to write to Sir Peter Luff requesting his support and to make representation to the District Council on the residents and Council's views on the two large housing developments and to consider submitting the ten minute rule motion as above.
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100.	Jubilee Orchard: The installation sites for the Trim Trail equipment were agreed as shown on the map distributed to members.
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101.	Playing Field.
101.1	Interim inspection report of the play equipment duly noted. Action highlighted to replace a missing bolt on the balance board and to tighten the kick board on the second tier of the large multisplay unit. Clerk to ask Warden to do repairs.
101.2	Basketball net: it was agreed to purchase a metal net at an approximate cost of £40 + fitting charge.
101.3	Installation of bark surface on the small multi play unit completed. Contractor reported that the surface will settle and a crust will form.

102.	Urgent decisions noted: a) Harvington PTFA permission to hold firework display on the playing field following receipt of letter, public liability insurance cover and risk assessment. b) Playdale equipment, Jubilee orchard – 50% of deposit required. Cheque authorised. c) Application No: W/14/02132/REM Castle Fields Farm, Harvington Lane, Norton. Following information received from the Enforcement Officer it was agreed no comment should be made on this application.
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103.	Date of May meeting 2015 – due to Elections May 15 th and 20 th to be booked. Annual Parish Meeting 2015 – deferred to next meeting.
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Meeting closed at 9.55 pm.

Correspondence for circulation

1.	Finance & General Purposes meeting notes circulated to members.
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Signed by the Chairman:Dated: 10th December 2014.

Public Question Time.

6 parishioners present.

New Homes Bonus application for the Cricket Club: comments given on plans to involve local children in the Club and plans for refurbishment.

Chairman initials.....

HARVINGTON PARISH COUNCIL

Appendix 1

Harvington Parish Council 12.11.14				
Accounts 2014/15	2014/15	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		40000.00		
Mowing - Worcs CC		0.00		
Lengthsman - Worcs CC		1358.64		
PP3 - Worcs CC		200.55		
VAT - Recoverable		2252.21		
Other Receipts		6590.00		
Total		50401.40		
Payments				
Mowing - Parish Amenity	5500.00	2610.00	2890.00	47%
Street Lighting	2050.00	0.00	2050.00	0%
Warden	1500.00	600.00	900.00	40%
Lengthsman	2841.78	1741.46	1100.32	61%
Repair and Maintenance	500.00	50.70	449.30	10%
Village News	1000.00	0.00	1000.00	0%
Parish Paths (PP3)	350.55	212.55	138.00	61%
Grants	5800.00	2275.00	3525.00	39%
Donations	285.00	284.00	1.00	100%
RRR	395.00	393.32	1.68	100%
Salaries	7300.00	4501.60	2798.40	62%
Training	400.00	120.00	280.00	30%
Village Hall - Insurance	800.00	0.00	800.00	0%
Insurance	2000.00	934.99	39.74	47%
Subscriptions	650.00	610.26	39.74	94%
Admin	650.00	424.57	225.43	65%
Audit Fees	500.00	395.00	105.00	79%
Costs	100.00	20.23	79.77	20%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairman's Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	1585.84	1586.16	50%
Contingency	4605.00	576.00	4029.00	13%
Funds to increase reserves	5000.00	0.00	5000.00	0%
Jubilee Orchard	450.00	200.00	250.00	44%
Playing Fields	3500.00	101.20	3398.80	3%
TOTAL	50649.33	17636.72		
	-1841.78			
	48807.55			
Opp. Vof Evesham	1615.30	1191.00	424.30	74%
VAT		1515.76		
NHBS - Orchard+other grants	8742.78	3985.00	4757.78	46%
NHBS - Defib	271.21	118.81	152.40	44%

Chairman initials.....

HARVINGTON PARISH COUNCIL

NHBS (PF)	2732.00	0.00	2732.00	0%
		24447.29		

Treasurers Account.

B/F 01.04.14 33572.98

Income received 50401.40

-

Minus expenditure 24447.29

-

Transfer to bus. AC 10000.00

Total 49527.09

Bank statement to 03.010.14 54956.24

minus unrepresented payments -5429.15

Total 49527.09

Less grant allocations -424.30 Vof E

-4757.78 NHBS JO/PC/STW

-152.40 NHBS Defib

-2732.00 NHBS PF

Remaining 41460.61

Bus Inst A/C 09.09.14 44244.46

HARVINGTON PARISH COUNCIL

Minutes of the Extraordinary Parish Council meeting held on Friday 20th November 2014 at 8.16pm in the Harvington First School Hall.

Present: Cllrs. Mr. Steventon (Chairman), Miss. Cappell, Mr. Clements, Mr. Allen, and Mrs. Chadwick.
In attendance: Mrs. Holland (Clerk), Dist. Cllr. Mr. Homer and 32 parishioners.

104. Apologies: Cllrs. Mrs. Jenkinson, Mr. Langley and Mrs. White (reasons accepted by Council) and Mr. and Mrs. Davies, and Mr. Tarling (parishioners).

105. Declaration of interests: Nil declared.

106. Dispensations: Nil received.

Public Question Time: meeting adjourned at 8.18pm to 8.19pm, 9.20pm reconvening at 9.25pm. Notes appended to these minutes.

107. Planning.

107.1 a) W/14/02434/OU - Land to the east of, Evesham Road, Harvington.
Proposal: An application for outline planning permission for the erection of up to 190 residential dwellings (including up to 40% affordable housing), demolition of existing outbuildings, stables and water tank and introduction of structural planting and landscaping, informal public open space, children's play area, drainage, attenuation, vehicle access points from Evesham Road and Village Street and associated ancillary works. All matters reserved with the exception of the main site access points.
The Chairman stated on behalf of Harvington First School that the school is not full. There are vacancies for the current year and for 2015 - 16. The School is in the continuous process of marketing the school and therefore statements regarding the current capacity may deter families from moving into the village, and others from applying for places.
A lengthy discussion took place which resulted in agreement that the following comments be submitted to the Planning Officer.
Comments: The Parish Council objects to the proposal for the following reasons:
The South Worcestershire Development Plan, although not adopted, states that current commitment, including submitted SWDP allocations, already exceeds Wychavon District objectively assessed need for housing.
Wychavon District Council has demonstrated that they have a robust five year land supply in place.
The scale of the development is overbearing and will have a detrimental/accumulative visual impact which will erode the rural character of the Village.
Sustainability.
The proposed development would have no long term economic or employment benefit to the Village.
Public transport is not sustainable for travel to work as the present service has limited route and service. The area is heavily reliant on private vehicle use to access shopping centres and employment.
Highways/Traffic issues.
The B4088 is a busy stretch of road that divides Harvington Village with a speed limit of 50mph that reduces to 30pmh in the built up area as it passes through the Village.
It is dangerous to cross especially for the elderly and children. Requests to introduce a pelican or similar crossing were rejected by Worcestershire County Council.
Further isolation of residents on the Leys Road side of the village to access facilities is likely to occur, as well as residents on the Village Street side in accessing the Shop, increasing a divide in

HARVINGTON PARISH COUNCIL

	<p>the community.</p> <p>Visibility when exiting right onto the B4088 from Village Street is reduced due to a slight dip in the road.</p> <p>The entrance to the proposed site along Village Street is unsuitable, not only because of the position of the bus shelter, but also it is in close proximity to the crossroads and access to Myatts Field.</p> <p>There is a constant problem with vehicles speeding even though monitored by Vehicle Activated <u>Signage and the Police on a regular basis.</u></p> <p>The proposed development would exacerbate traffic movements throughout the whole village. <u>Bus Shelter</u> is understood to be owned by the Parish Council, who have not received any correspondence from the developer in respect of this, so should not be demolished.</p> <p>The interior of the bus shelter was refurbished in 2011/12 with local residents and children working with an artist to produce drawings of local buildings in the village.</p> <p>Their artistic value is not only recognised locally but in the wider area as well.</p> <p><u>The Harvington Parish Plan and Village Design Statement</u> is supported by Wychavon District Council. It is felt that the proposal is not in accordance with that document as this is a far denser development than any other in the Village.</p> <p><u>Ellenden Farm.</u></p> <p>The Village would lose a community asset as due to loss of space Ellenden Farm would no longer be able to hold functions that raise money for the village as well as holding physical activities on the site. It is a valuable amenity asset.</p> <p>Over development of the site results in a further loss of productive arable land in a rural Village.</p> <p><u>Flooding.</u></p> <p>The existing site is in a flood zone and is part of the flood alleviation scheme in the Village. The amount of hard standing on the proposed site will exacerbate the flooding/drainage issues within the Village.</p>
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Meeting closed at 9.30 pm.

Signed by the Chairman:dated: 10th December 2014.

Public Question Time – 32 parishioners in attendance.

Members of the public were in attendance and raised the following concerns during Public Question Time over the planning application W/14/02434/OU.

Chairman initials.....

HARVINGTON PARISH COUNCIL

**Minutes of the Ordinary Parish Council meeting held on Wednesday 10th December 2014 at 7.38pm
in Harvington Village Hall.**

Present:	Cllrs. Mr. Steventon (Chairman), Miss. Cappell, Mr. Allen, Mr. Clements, Mrs. Jenkinson and Mr. Langley. <u>In attendance:</u> Mrs. Holland (Clerk), County Cllr. Mr. Holt, and 4 parishioners.
108.	Apologies: Cllrs. Mrs. White and Mrs. Chadwick (reasons accepted by Council) and Dist. Cllr. Mr. Homer.
109.	<p>a) Register of Interests: Councillors are reminded of the need to update their register of interests.</p> <p>b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Nil declared.</p> <p>c) To declare any Other Disclosable Interests in items on the agenda and their nature. Nil declared.</p> <p>d) Written requests for the council to grant a dispensation (S33 of the Localism Act2011) are to be with the clerk at least four clear days prior to a meeting.</p> <p>Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.</p> <p>Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.</p>
110.	Casual Vacancy: One application received. Resolved that Mrs. Hall be co-opted.
111.	<p>Report from County Cllr. and Dist. Cllr.</p> <p><u>County Cllr. Mr. Holt:</u> waiting to hear from the Government on the financial settlement before the County Council sets the budget for 2015-16.</p>
Public Question Time: Nil.	
112.	Minutes: it was resolved that the minutes of the Ordinary Parish Council meeting held on 12.11.14 and the Extraordinary Parish Council meeting on the 20.11.14 were an accurate record, duly signed by the Chairman.
113.	<p>Clerk's report:</p> <p><u>South Worcestershire Development Plan</u> – email received from Sir Peter Luff, MP, in response to the Parish Council request to support the village in regard to the two large planning developments. He will be in contact with the District Council and hopes that given the much more stable position of the land supply that this will work in favour for the Planning Officers. He also stated that the Ten Minute Rule Bills rarely are successful and so it is not surprising that time did not allow for Greg Mulholland's Bill to pass. Your Council's support for the fundamental principles of the Bill and the implications that the National Planning Policy Framework has had on our local communities is noted. He will continue to support the adoption of the South Worcestershire Development Plan as soon as possible.</p> <p><u>Tree Preservation Order</u> – the order took effect from the 21st November 2014 and will continue for a period of six months unless the Order is confirmed earlier on the Orchard area situated in Bromley Close. Any objections or comments need to be submitted by the 19th December 2014.</p> <p><u>New Homes Bonus</u> - £2400 available to April 2015.</p>
114.	Reports from representatives:

HARVINGTON PARISH COUNCIL

	a) <u>Parish Conference</u> – well attended, useful meeting. Items mentioned included upgrade of the County Council website; the launch in the future of a Quality Parish Council scheme; looking at a scheme whereby the three Council tiers can report problems on one website.
115.	Correspondence received considered.
115.1	<u>Conservation Review</u> : following a request from the Conservation Officer at Wychavon District Council the Parish Council agreed to write a letter of support, to the Chair of the Planning Committee, in regard to the proposed Conservation Area appraisal and revised boundary. The document is to be submitted to the Planning Committee in order to gain permission for public consultation.
116.	Finance & General Purposes Group recommendations.
116.1	Neighbourhood Plan. Resolved to suspend Standing Orders in order to consider for approval amendments to the Harvington Steering Group constitution which were agreed by all. Standing Orders reinstated.
116.2	Laptop – resolved to contribute up to £200, exclusive of VAT, towards the cost of a replacement laptop for the Clerk. The laptop would be bought through equal contributions from the 4 Parish Councils that the Clerk is employed by, to be depreciated over a period of 5 years. Choice of purchase remains with the Clerk.
117.	Financial Matters: resolved to approve payments as listed, receipts and balances agreed to 03.11.14. Appendix 1. Discussion took place on the amount of reserves that is held in the Business A/C. It was clarified that at least half of the precept requirement should be held in reserves along with sufficient funds to replace assets i.e. street light columns, play field equipment and an amount to cover unexpected costs i.e. legal issues.
118.	Planning.
118.1	It was agreed to comment on the following application: a) W/14/02275/OU – 71, Village Street, Harvington. WR11 8NQ. Proposal: Outline application for residential development of one house within the Harvington settlement boundary. Comments: The Parish Council requests that if the application is approved, that the house is positioned away from surrounding single storey properties, so it does not dominate or overlook them in order to ensure there is no loss of amenity to these households.
118.2	Correspondence received duly noted: a) W/14/02132/RM – Castle Fields Farm, Harvington Lane, Norton. Permission granted.
119.	Playing Field: it was agreed that the Council should look into purchasing trees to be planted in the far right hand corner of the field and to replace one silver birch tree. Clerk to contact Tree Officer at Worcestershire County Council.
120.	Resolved to exclude the public and press in the public interest for consideration of the following items: a) <u>Personnel issues</u> relating to the NALC recommended salary award. It was resolved that the NALC recommendations be accepted. b) <u>Two applications received for the Greenspace Warden post.</u> References to be obtained for interview. c) <u>New Homes Bonus application</u> – agreed that further information submitted by the Cricket Club in relation to the application would be sent to the District Council. d) <u>Harvington Pre-School</u> - financial situation following presentation given to the Council in August was discussed. It was agreed that a misunderstanding had occurred over the Village Hall

HARVINGTON PARISH COUNCIL

Hire costs and further information to be requested in order to clarify the Pre-School's position.

Meeting closed at 9.15 pm.

Signed by the Chairman: **Dated:** 14th January 2015.

Correspondence for circulation

1.	Finance & General Purposes meeting notes circulated to members.
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Following closure of the meeting a request from a parishioner for a convex mirror to be sited at the bottom of Shakespeare Lane for safety reasons and concerns over light disturbance from SL 36 was discussed. Both items referred to Worcestershire County Council.

Public Question Time.

4 parishioners present.

New Homes Bonus application for the Cricket Club: comments given on plans to involve local children in the Club and plans for refurbishment.

Appendix 1.

Harvington Parish Council 10.12.14				
Accounts 2014/15	2014/15	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		40000.00		
Mowing - Worcs CC		0.00		
Lengthsman - Worcs CC		1358.64		
PP3 - Worcs CC		200.55		
VAT - Recoverable		2252.21		
Other Receipts		6590.00		
Total		50401.40		
Payments				
Mowing - Parish Amenity	5500.00	3135.00	2365.00	57%
Street Lighting	2050.00	0.00	2050.00	0%
Warden	1500.00	684.00	816.00	46%
Lengthsman	2841.78	1975.46	866.32	70%
Repair and Maintenance	500.00	50.70	449.30	10%
Village News	1000.00	0.00	1000.00	0%
Parish Paths (PP3)	350.55	212.55	138.00	61%
Grants	5800.00	2275.00	3525.00	39%
Donations	285.00	284.00	1.00	100%
RRR	395.00	393.32	1.68	100%
Salaries	7300.00	5031.20	2268.80	69%

Chairman initials.....

HARVINGTON PARISH COUNCIL

**Minutes of the Ordinary Parish Council meeting held on Wednesday 14th January 2015 at 7.48pm
in Harvington Village Hall.**

Present: Cllrs. Mr. Steventon (Chairman), Miss. Cappell, Mr. Allen, Mr. Clements, Mrs. Jenkinson, Mrs. Hall Mrs. White, Mrs. Chadwick and Mr. Langley.
In attendance: Mrs. Holland (Clerk), County Cllr. Mr. Holt, and 20 parishioners.

121. Apologies: Dist. Cllr. Mr. Homer.

122. a) Register of Interests: Councillors are reminded of the need to update their register of interests.
b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. **Nil declared.**
c) To declare any Other Disclosable Interests in items on the agenda and their nature. **Nil declared.**

123. Dispensations: nil received.

124. Report from County Cllr. and Dist. Cllr.
County Cllr. Mr. Holt:
a) Budget for 2015-16 is being worked on, 26 million savings to be made during this period by improving working situations and cutting bureaucracy. A proposal is to be put to the Cabinet to increase the Council Tax by 1.94%. This will then go to the Council for decision on the 12th February 2015. It has to be taken into account that there will be an increase of 4 million in spending for children in care and for older persons/vulnerable services 2 million.
b) Unemployment figures continue to fall. Since the peak in August 2009 the claimant numbers has fallen by 8382, the level is at the stage before the recession started.
c) Footway repairs have been completed along Station Road and Church Street and the disabled access for 2 persons at Blakenhurst has been put in place. Hopefully resurfacing works in Blakenhurst will be in plans for 2015-16.
It was asked if parents can be made to put costs towards their children who are in care. Cllr. Mr. Holt replied this was not possible as the County Council has a legal duty towards children.

Public Question Time: notes appended to these minutes. Meeting suspended at 8.02 pm, reconvening at 8.26 pm.

125. Minutes: it was **resolved** that the minutes of the Ordinary Parish Council meeting held on 10.12.14 were an accurate record, duly signed by the Chairman.

126. Clerk's report:
Open space at Groves Close/Leys Road - the required Deed of Variation of the Section 106 Agreement and transfer between the developers and Rooftop have been agreed with the parties. The Deed of Variation is currently with Leitch & Co. for signing by his clients. Following receipt, the District Council will forward the documents to Rooftop's Solicitor together with the Transfers and will then arrange to complete the transactions to enable the land to be transferred to Rooftop and thereafter maintained by the Housing Association.
Unauthorised works in regard to Tree Preservation Order, Orchard on Land to the south of, Crest Hill. Enforcement Officer reported that the works being undertaken in the orchard area are in relation to an archaeological survey the owner of the land is undertaking in relation to the planning application that has been approved for 9 dwellings and a further application for 85 dwellings which is currently being determined. The works the owner is carrying out is considered

HARVINGTON PARISH COUNCIL

	<p>to be permitted development and therefore planning consent is not required for these works to be undertaken. The trenches that have been dug were inspected and in the Officer's the trees covered by the Tree Preservation Order have not sustained any permanent damage. In the circumstances the Planning Authority will not be taking any further action in this matter and the file has been closed accordingly.</p> <p><u>Neighbourhood Plan</u> – Grant application applied for on behalf of the Parish Council from the 'Emerging Potential Areas and Parish Building for Service Delivery Programme' was unsuccessful. The primary reason for this decision was that the panel felt that although the Council are already doing a lot of good work a neighbourhood planning application fell outside the parameters of this funding programme. The application applied for by the Steering Group through the 'Community Development Foundation' has been successful and £1568 is being processed to the Parish Council account.</p> <p><u>Laptop</u> - ACER Aspire V3-572 15.6" purchased at a sale price of £499.99 inclusive of VAT. Three Parish Councils to be invoiced for their contribution of £104.17.</p> <p><u>2015 Wychavon Community Grants scheme</u> - Grant Application Packs are available now and the closing date for all grant applications is NOON on Friday 27th March 2015.</p> <p><u>Neighbourhood Plan consultation</u> -in respect of an application for Designation of a Neighbourhood Area by Harvington Parish Council can be viewed http://www.wychavon.gov.uk/neighbourhood-plan-consultation The consultation period will run from 9am Friday 9th January to Friday 20th February 2015.</p> <p><u>Co-option</u> – Mrs. Hall has signed the 'Declaration of Acceptance of Office' form and the District Council has been notified that the vacancy has been filled.</p> <p><u>Request for Convex mirror and light disturbance from SL 36</u> - County Council Highways have reported that mirrors are not currently approved for use by the Department for Transport. As such they are not able to provide on the public highway. This may change this year when new regulations are due to be released but at the present time they cannot agree to this request. The County Council contractors have blacked out the lantern where they could on SL 36 to prevent light disturbance. Residents have been informed.</p>
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127.	Correspondence received considered.
127.1	<p><u>Free NHS Health Checks and Smoking Cessation</u> – Correspondence received from a healthy lifestyles adviser from a company called ICE Creates who are commissioned by Worcestershire County Council to delivery Free NHS Health Checks to people between the ages of 40-74 years and a Smoking Cessation (12+ Yrs) service to people in Worcestershire. They have worked with District Councils in the past and have completed around 2,000 checks to date. The Community Group offered to contact the company involved with this project.</p>
127.2	<p>Resolved to respond to an extract from a statement made, 18 December 2014, by Local Government Minister, Kris Hopkins, on the subject of increases in Council Tax precepts and the passing on of funding support grants to local councils. It was agreed to respond to this statement with the following comments:</p> <p>Harvington Parish Council objects to the statement made by Local Government Minister, Kris Hopkins, on the subject of increases in Council Tax precepts.</p> <p>The Parish Council is not in favour of placing a 2% threshold on Parish Councils.</p> <p>The use of percentages in his statement is very misleading, the 2% rise is on the whole 100% but the Parish rise of 14.7% is only 3-5% of the 100% and contributes to the 2% rise overall.</p> <p>It appears disproportionate when viewed in these figures but when actual pence per household of the annual payment are used the Parish Council rise is much lower than the other larger authorities in the whole. Parish Councils do not receive the same funding support as the principal authorities.</p> <p>For Parish Councils the increase on a Band D property is minute in comparison. More and more services are being handed down to Parish Councils by County and District which is likely to</p>

HARVINGTON PARISH COUNCIL

	increase the Parish Council precept which of course they then maybe hit by referendum costs. The Government need to resolve the issue of the council tax funding support grant and ensure that it is passed on in full to Parish Councils. It is unfair that some principal authorities pass it on and others do not. Without this grant services will be cut back or else the precept will have to be increased to meet the shortfall which could result in a Council being forced into a referendum with expensive costs.
127.3	<u>Wychavon Parish Games</u> – invitation to attend the AGM/De Brief Meeting, to be held at the Civic Centre on Monday 26th January 2015 at 7.30pm. The main item on the Agenda is the revised rules, copies of which can be found on the website – www.wychavongames.org . The Committee has been asked by Droitwich Town Council to look at the possibility of merging wards. No one from the Parish Council available to attend.

128.	Financial Matters.
128.1	The Financial report on holding reserves was discussed and agreed.
128.2	Resolved that the budget to form the precept for 2015-16 would be £40,000. (LGA 1972 s150).
128.3	Resolved to approve payments as listed, receipts and balances agreed to 03.11.14. Appendix 1.
128.4	Agreed to renew the agreement for the Internal Auditor post for 2015-16 at the same cost as last year.

129.	Planning.
129.1	Correspondence received duly noted: a) W/14/00693/PN – Land at the rear of Glenavon, Station Road, Harvington. WR11 8NJ. Appeal dismissed.
129.2	<p>Update on s106 contributions was discussed following a report submitted by the Clerk. In summary: The Parish Council has received inquiries regarding s 106 contributions in light of potential funding projects following the receipt of two large planning applications in the village. The legislation changes to the s106 policy were circulated to the Parish Council in February 2013. The Council do not have any projects for development which can be put forward for this funding and the Parish Plan had no outstanding developments that fitted criteria. Residents and parish councillors have to do the work beforehand to think of a project they would like in the village, get it backed by evidence showing public demand and then submit an application. Hopefully the Neighbourhood Plan will highlight ideas. <u>Criteria needed for s106 funding.</u> In simple terms s106 money cannot be used to fix what's already broken or non-existent and must be about additional facilities.</p> <ul style="list-style-type: none"> • Money has to be spent in accordance with the obligations set out in the s106 Agreement e.g. If the agreement states that the Education Contribution has to be spent on certain schools then you can not choose to spend it elsewhere. • The money is not available for general repairs and maintenance. • Sport/Leisure/ Public Open Space Contributions – the money is not available for private commercial clubs or where membership only is required. • The land or facilities must be available for use by the public at large. Parish Council or a community group must at least have a long lease of the land or facility. • Ring fenced contributions are not available for people/ organisations to bid for e.g. Highway and Education Contributions are spent by the County Council unless otherwise agreed. • Confirmation will be needed as to who will be responsible for carrying out health and safety checks, maintenance and future repairs etc on a project. • Evidence of need is the biggest barrier and it is need of the new residents (occupiers of the new houses) and not exiting deficiencies.

HARVINGTON PARISH COUNCIL

	<p>The legal agreements now state what the money is to be used for and they cannot be used for any 'other' purpose. In addition, if the s106 money has not been spent on its agreed purpose in a certain time frame 5-10 years it is returned to the developer.</p> <p>Potential projects that could be requested:</p> <ul style="list-style-type: none"> a) Floodlighting an existing busy sports pitch. b) Additional land could be purchased to increase the number of pitches. c) Plans for new village halls or other community buildings. d) Play areas. e) Planned improvements to sports facilities or new facilities, this should include any evidence of need e.g. village consultations. <p>Where there is no evidence of local need contributions will be sought for projects highlighted in the Sport Facilities Framework.</p> <p>In summary, S106 contributions are not an automatic right and need to be requested on the basis of the 3 tests to ensure Community Infrastructure Levy Compliance, evidenced in terms of need and used for a specific purpose.</p> <p>The Cricket Club has contacted the District Council re being allocated some s106 funding for a Multi Use Games Area such as the one in Abbey Park, Evesham. The Cricket Club would need to ensure its longevity and in the event of the project being accepted the District Council would require assurance that after spending a large amount of money that the Club remains a community facility.</p>
129.3	<p>It was agreed that Cllrs. Mrs. White, Miss Cappell and Mr. Allen would speak on behalf of the Parish Council at the Planning Committee on application no's: W/14/01788/OU and W/14/02434/OU if required.</p>

130.	<p>Update on the ownership of the Bus Shelter, Village Street. Further details on when the Bus Shelter was built are required to carry out a search of records. Members to ask residents if they have a recollection of the period.</p>
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131.	<p>Date of the Annual Parish meeting. Deferred to next meeting.</p>
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132.	<p>Resolved to exclude the public and press in the public interest for consideration of the following items:</p> <ul style="list-style-type: none"> a) <u>Greenspace Warden interview</u> – deferred to the next Finance & General Purposes meeting. b) <u>The financial situation</u> of the Harvington Pre-School was discussed at length following further information received following the presentation given to the Council in August. It was agreed not to give further funding at present until certain criteria has been addressed. c) The three amenity contract tenders were considered. Resolved that the contract for 2015-16 be offered to Limebridge.
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<p>Meeting closed at 10.15 pm.</p>	
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Signed by the Chairman: **Dated:** February 11th 2015.

Chairman initials.....

HARVINGTON PARISH COUNCIL

Public Question Time.

20 parishioners present.

PC Dave Shortell gave a brief summary of:

a) Recent serious dog attack incidents in the village. Following visits to the household concerned by the Rooftop Housing Association Officer, the Dog Warden and the Police the owner has put in place a 6' perimeter fence with a safety corridor, an extension to keep the dogs confined when out of the house. The Dog Warden and RHA will be making fortnightly visits to the household. Parishioners raised further concerns with PC Shortell who will arrange a meeting in the Village Hall.

b) Speeding issues – survey to be carried out soon along Village Street and at the crossroads. The results will be able to show how many local residents are speeding.

Post Office – Mr. Swift informed all present that the present Post Office is likely to be relocated. Since taking over there has been a decline in numbers visiting the Post Office and turnover has dropped by 25%. As part of the Government Network Change programme to restructure and modernise the post office network it was asked if Mr. Swift could increase the opening hours or enlarge the Shop area. This is not viable as it is his home. In light of this there is no long term future for the Post Office in its present form. In order to keep a Post Office in Harvington an alternative location has been sought at the Village Convenience Shop. Mr. Swift hopes the Village and the Parish Council will support the plan to keep the service in the Village. This process has been in discussion for over a year and it is hoped that it will be completed by this summer. Mr. and Mrs. Swift were thanked for their service to the Village.

Right of Way – surrounding the Playing Field is in a poor state.

S106 – question asked. Item is on the agenda for discussion.

Appendix 1.

Harvington Parish Council 08.01.15				
Accounts 2014/15	/15	Receipts/ Payments	Over Spend	Percent
Receipts				
Precepts		40000.		
Mowing - Worcs CC		0.		
Lengthsman - Worcs CC		1755.		
PP3 - Worcs CC		212.55		
VAT - Recoverable		2252.21		
Grants		6590.00		
Other Receipts		36.24		
Total		50846.00		
Payments				
Mowing - Parish Amenity	5500.00	3854.10	1645.90	70%
Street Lighting	2050.00	0.00	2050.00	0%
Warden	1500.00	798.00	702.00	53%
Lengthsman	2841.78	2029.46	812.32	71%
Maintenance	500.00	50.70	449.30	10%
Village News	1000.00	0.00	1000.00	0%
Parish Paths (PP3)	350.55	212.55	138.00	61%
Grants	5800.00	3025.00	2775.00	52%
Donations	285.00	284.00	1.00	100%
RRR	395.00	393.32	1.68	100%

Chairman initials.....

HARVINGTON PARISH COUNCIL

Salaries	7300.00	5560.80	1739.20	76%
Training	400.00	120.00	280.00	30%
Village Hall - Insurance	800.00	696.44	103.56	87%
Insurance	2000.00	934.99	39.74	47%
Subscriptions	650.00	610.26	39.74	94%
Admin	650.00	638.07	11.93	98%
Audit Fees	500.00	395.00	105.00	79%
Costs	100.00	32.80	67.20	33%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairman's Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	3171.68	0.32	100%
Contingency	4605.00	576.00	4029.00	13%
Funds to increase reserves	5000.00	0.00	5000.00	0%
Jubilee Orchard	450.00	490.80	-40.80	109%
Playing Field	3500.00	101.20	3398.80	3%
SUBTOTAL	50649.33	23975.17		
	-1841.78			
	48807.55			

Opp. Vof Evesham	1615.30	1191.00	424.30	74%
NHBS - Orchard+other grants	8742.78	6380.00	2362.78	73%
NHBS - Defib	271.21	118.81	152.40	44%
NHBS (PF)	2732.00	2074.25	657.75	76%
VAT		2671.43		

TOTAL		36410.66		
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Treasurers Account.

B/F 01.04.14	33572.98
Income received	50846.00
	-
Minus expenditure	36410.66
	-
Transfer to bus. AC	10000.00
Total	38008.32

Bank statement to 03.12.14	42291.31
minus unrepresented payments	-4282.99
Total	38008.32

Less grant allocations	-424.30	Vof E
	-4757.78	NHBS JO/PC/STW
	-152.40	NHBS Defib
	-2732.00	NHBS PF

Remaining 29941.84

Bus Inst A/C 10.11.14 44248.02

Chairman initials.....

HARVINGTON PARISH COUNCIL

**Minutes of the Ordinary Parish Council meeting held on Wednesday 10th February 2015 at 7.35pm
in Harvington Village Hall.**

Present:	Cllrs. Mr. Steventon (Chairman), Miss. Cappell, Mr. Allen, Mr. Clements, Mrs. Jenkinson, Mrs. Hall Mrs. White, Mrs. Chadwick and Mr. Langley. <u>In attendance:</u> Mrs. Holland (Clerk), County Cllr. Mr. Holt, Dist. Cllr. Mr. Homer and 7 parishioners.
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133.	Apologies: Nil.
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134.	<p>a) Register of Interests: Councillors reminded of the need to update their register of interests.</p> <p>b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Nil declared.</p> <p>c) To declare any Other Disclosable Interests in items on the agenda and their nature. Nil declared.</p>
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135.	Dispensations: nil received.
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136.	<p>Report from County Cllr. and Dist. Cllr.</p> <p><u>County Cllr. Mr. Holt:</u></p> <p>a) Further reduction in the claimant count for job seekers allowance to 1.95%.</p> <p>b) Worcestershire County Council has reached the target of taking up 10,000 apprenticeships. The Council are allowed to extend the number of apprenticeships past this target.</p> <p>c) Norton- Parkway station plans are underway, hope to complete the project by May 2017.</p> <p>d) Department of Education has published school programme tables. 58.5% of pupils achieved A-C grades in Worcestershire; National Average just over 53%.</p> <p>e) Worcestershire County Council will decide on the 12th February whether to approve the budget. Likely to agree 1.94% increase in the Council Tax for 2015-16. Members' allowances will be frozen. £900,000 extra will be allocated to improving roads and pavements. It was asked if Blakenhurst, Brookdale and Leys Road could be included in the programme. Any other roads/pavements please let County Cllr. Mr. Holt know.</p> <p><u>Dist. Cllr. Mr. Homer:</u></p> <p>f) Deed of variation regarding the s106 agreement for the open space area at Groves Close has been signed handing the responsibility over to Rooftop Housing Association.</p> <p>g) Following recent planning appeals in Bredon and Broadway the Planning Appeal Inspector has refused the appeals on the grounds that Wychavon District Council has a 5 year land supply.</p> <p>h) New Homes Bonus applications for monies after April 2015 put on hold until after the General Elections.</p>
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Public Question Time: notes appended to these minutes. Meeting suspended at 7.47 pm, reconvening at 7.55pm.
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137.	Minutes: it was resolved that the minutes of the Ordinary Parish Council meeting held on 14.01.15 were an accurate record, duly signed by the Chairman.
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138.	<p>Clerk's report:</p> <p><u>2015 Wychavon Community Grants scheme</u> - Grant Application Packs are available now and the closing date for all grant applications is NOON on Friday 27th March 2015.</p>
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HARVINGTON PARISH COUNCIL

	<p><u>Neighbourhood Plan consultation</u> -in respect of an application for Designation of a Neighbourhood Area by Harvington Parish Council can be viewed http://www.wychavon.gov.uk/neighbourhood-plan-consultation The consultation period will run from 9am Friday 9th January to Friday 20th February 2015.</p> <p><u>Harvington Youth Project AGM</u>, to be held on Saturday 28 February 2015 at 3pm in the Harvington Baptist Chapel. Cllr. Mrs. Hall to attend.</p> <p><u>Wychavon District Council</u> - are holding a 'Strong Communities' event on Wednesday 25 March from 6-8.30pm in the Council Chamber at the Civic Centre. Topics to be included: New Homes Bonus, Rural Communities Programme, intelligence and trends about the District and the latest update about what is happening at Wychavon District Council.</p> <p><u>Wychavon Area CALC meeting</u> – 4th March 2015.</p> <p><u>Salford Priors Neighbourhood Planning Development</u> – invitation to attend an 'information exchange' event on Monday 16th February 2015. This will be held from 7.30pm to 9.00pm in the Memorial Hall at Salford Priors. Cllr. Mr. Allen to attend with Mr. Chris Haynes.</p> <p><u>District and Parish Council Elections</u> – prospective candidate's seminar to take place on 12th February 2015 (District) and 19th February (Parish Council) both taking place at 6.15pm in the Civic Centre, Pershore. If interested in attending please contact the Electoral Service Department at Wychavon District Council on 01386 565000.</p> <p><u>Parish Paths Warden post</u> – Countryside Services have confirmed that interest has been received in the post and arrangements made to discuss the role with the volunteer.</p>
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139.	<p>Reports received from representatives:</p> <p>a) <u>Rural Communities Programme</u> - Cllr. Mrs. Chadwick reported: Programme evolved from the Opportunity Vale Of Evesham programme led by David Manning and Tracy Perkins from Wychavon District Council. It is a website project to run until November 2015. The project is aimed at vulnerable persons in rural areas due to the possibility of services being withdrawn in the future. The website is pulling together examples of what other Parishes in the area are achieving. The Group are designing a questionnaire for all Parish Councils in the District. This will cover needs identified such as transport, lack of community space, access to medical services, shopping visits etc. Website not available for use at present.</p> <p>b) <u>Finance & General Purposes</u> notes circulated to members.</p>
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140.	Financial Matters.
140.1	Resolved to approve payments as listed, receipts and balances agreed to 29.12.14. Appendix 1. It was resolved to also pay Worcestershire County Council the sum of £2138.51 for cost towards the Street Lighting Parish Initiative programme.
140.2	Resolved to transfer from the contingency budget heading: <ul style="list-style-type: none"> a) £100 to Administration budget. b) £45 to Jubilee Orchard budget.

141.	Planning.
141.1	Correspondence received duly noted: <ul style="list-style-type: none"> a) W/14/02275/OU – 71 Village Street, Harvington. WR11 8NQ. Permission granted with 13 conditions/reasons. b) W/14/01788/OU – Land to the south of Crest Hill. Application withdrawn. c) W/14/02759/PP – Green Street Farm, Alcester Road, Harvington. Application refused.

142.	Correspondence received considered: It was agreed to grant permission to allow 'The Church of St. James the Great' to use the Playing Field for the Fete on June 13th 2015 subject to receipt of a risk assessment.
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HARVINGTON PARISH COUNCIL

143.	Date of the Annual Parish meeting. Agreed as April 17th 2015 to start at 7pm subject to availability of the Village Hall.
144.	Update on the ownership of the Bus Shelter, Village Street: Clerk reported that minutes dating from the late 1950's to 1970 give details of the work carried out by the Parish Council to erect the two brick bus shelters in the Village. Worcestershire County Council has reported from an online inquiry to the Hub that the "Bus Shelter will belong to the Parish as no records were kept at that time". Further correspondence to be written to the County Council Legal Services Department regarding the site.
145.	To consider further correspondence to Countryside Services regarding the condition of footpath 506. Following discussion it was agreed that the Clerk would forward previous correspondence to County Cllr. Mr. Holt who offered to contact the Countryside Officer concerned. The footpath is heavily used all year round but is classified as Category 'C' which has a lower maintenance requirement. Countryside Services has also raised a concern over the enclosure of this route, i.e. fences either side, which may have contributed towards its condition.
146.	Resolved to purchase bolts/keys for maintenance purposes for the Wicksteed Multi Play Unit.
147.	Resolved to exclude the public and press in the public interest for consideration of the following items: a) <u>Greenspace Warden post</u> – appointment to be offered to local candidate to commence W/C March 2nd 2015. b) <u>Financial situation of Harvington Pre-School</u> . Following further correspondence received from the Pre-School Committee the Council agreed for the Clerk to respond to the Pre-School suggesting that a grant application form is submitted, with appropriate documentation, to be considered at the May Parish Council meeting. It was also asked to request that someone from the Pre-School be in attendance at that meeting to answer questions if required.

Meeting closed at 9.10 pm.

Signed by the Chairman:**Dated: 11th March 2015.**

Chairman initials.....

HARVINGTON PARISH COUNCIL

Appendix 1.

Harvington Parish Council 05.02.15				
Accounts 2014/15	2014/15	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		40000.00		
Mowing - Worcs CC		0.00		
Lengthsman - Worcs CC		1755.00		
PP3 - Worcs CC		212.55		
VAT - Recoverable		2252.21		
Grants		6590.00		
Other Receipts		785.47		
Total		51595.23		
Payments				
Mowing - Parish Amenity	5500.00	4154.10	1345.90	76%
Street Lighting	2050.00	0.00	2050.00	0%
Warden	1500.00	858.00	642.00	57%
Lengthsman	2841.78	2322.46	519.32	82%
Maintenance	500.00	50.70	449.30	10%
Village News	1000.00	0.00	1000.00	0%
Parish Paths (PP3)	350.55	212.55	138.00	61%
Grants	5800.00	3025.00	2775.00	52%
Donations	285.00	284.00	1.00	100%
RRR	395.00	393.32	1.68	100%
Salaries	7300.00	6148.06	1151.94	84%
Training	400.00	120.00	280.00	30%
Village Hall - Insurance	800.00	696.44	103.56	87%
Insurance	2000.00	934.99	39.74	47%
Subscriptions	650.00	610.26	39.74	94%
Admin	650.00	680.07	-30.07	105%
Audit Fees	500.00	395.00	105.00	79%
Costs	100.00	38.49	61.51	38%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairman's Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	3171.68	0.32	100%
Contingency	4605.00	992.66	3612.34	22%
Funds to increase reserves	5000.00	0.00	5000.00	0%
Jubilee Orchard	450.00	490.80	-40.80	109%
Playing Field	3500.00	101.20	3398.80	3%
SUBTOTAL	50649.33	25679.78		
	-1841.78			

Chairman initials.....

HARVINGTON PARISH COUNCIL

	48807.55			
Opp. Vof Evesham	1615.30	1305.00	310.30	81%
NHBS - Orchard+other grants	8742.78	6530.00	2212.78	75%
NHBS - Defib	271.21	118.81	152.40	44%
NHBS (PF)	2732.00	2204.25	527.75	81%
VAT		2825.76		
TOTAL		38663.60		

Treasurers Account.

B/F 01.04.14	33572.98
Income received	51595.23
Minus expenditure	-38663.60
Transfer to bus. AC	-10000.00
Total	36504.61

Bank statement to 03.12.14	38784.18
plus unrepresented receipts	104.17
minus unrepresented payments	-2383.74
Total	36504.61

Less grant allocations	-310.30	Vof E
	-2212.78	NHBS JO/PC/STW
	-152.40	NHBS Defib
	-527.75	NHBS PF

Remaining **33301.38**

Instant Access A/C **44251.66**

Public Question Time.

7 parishioners present who raised concerns regarding:

a) Footpath 506 adjacent to the playing field - condition of the surface is very slippery. Can the Parish Council not use s.43 1980 Highway Act to take on the maintenance?

b) Footpath 515 – Finch Lane to the Brook narrow path, virtually impassable due to fences either side.

c) Kerbstone compromised, Crest Hill, where hedgerow has been removed.

HARVINGTON PARISH COUNCIL

Minutes of the Extraordinary Parish Council meeting held on Friday 20th February 2015 at 7.34pm in the Village Hall.
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Present:	Cllrs. Mr. Steventon (Chairman), Miss. Cappell, Mr. Clements, Mr. Allen, Mr. Langley, Mrs. Hall , Mrs. White and Mrs. Chadwick. <u>In attendance:</u> Mrs. Holland (Clerk), Dist. Cllr. Mr. Homer and 12 parishioners.
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148.	Apologies: Cllrs. Mrs. Jenkinson, (reason accepted by Council).
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149.	Declaration of interests: Cllrs. Mrs. White, Mrs. Hall, Mr. Allen and Mr. Steventon declared a Disclosable Pecuniary Interest re item 151.1 as they all live in close proximity to the application.
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150.	Dispensations: received from Cllrs. Mrs. Hall, Mrs. White, and Mr. Steventon and Mr. Allen. The Council agreed to grant a dispensation to all four members to enable them to speak and take part in the debate on any item of business concerning the planning application (W/15/00258/PN) as this will be in the interests of people living in the Council's area. The dispensation was granted until May 2015.
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Public Question Time: meeting adjourned at 7.37 pm, reconvening at 7.45pm. Notes appended to these minutes.
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151.	Planning.
151.1	<p>It was agreed to comment on the following application:</p> <p>a) W/15/00258/PN - Land East of Bromley Close and off, Crest Hill, Harvington.</p> <p>Proposal: Change of use of land from agricultural to domestic and erection of 9 dwellings with associated infrastructure and construction of new access onto highway as approved under permission ref no: W/13/02169/PN but without compliance with condition (so as to allow a shorter visibility splay).</p> <p>After a lengthy discussion on the application the following comments were agreed.</p> <p>Comments: The Parish Council objects strongly to the proposal to reduce the splays to 47 metres for the following reasons:</p> <ol style="list-style-type: none"> 1. The Parish Council is deeply concerned in relation to highway safety and safety of access when exiting and entering the site for all highway users and pedestrians. 2. The PACT group has highlighted a speeding problem along Crest Hill. A report is attached showing a selection of data over a 10 day period from a Vehicle Activated Sign located outbound on Crest Hill. This information is available in raw format directly from the VAS record. The Vehicle Activated Signage recordings are taken from the Highways Department approved location on Crest Hill and should be taken into consideration. The location gives far more accurate data. 3. Plot 5 splay onto the highway is set at 70 metres yet the other 8 houses splay is reduced to 47 metres. The 47 metres splay affects visibility when exiting the site especially in regard to traffic approaching from the narrow bend before the Coach & Horses Public House and traffic travelling up a blind hill in the other direction. 4. The main bus route through the village runs every 15 minutes, 4 buses an hour, passing along Crest Hill via the bypass, B439. The majority of the buses are double deckers, which when turning onto Crest Hill from the direction of the village, have to use the middle of the carriageway due to the width of the highway. Extra buses also use the route for School events. 5. Further traffic will be exiting onto Crest Hill in regard to approved application W/11/01099/HET, for a new vehicular access and drive, which is opposite the entrance to Plot 5. 6. It is noted that the application encroaches on land that does not belong to the developer. The splay will cut across privately owned land on the eastern boundary of the exit.

HARVINGTON PARISH COUNCIL

Meeting closed at 8.50 pm.

Signed by the Chairman:Dated: 11th March 2015.

Public Question Time – 12 parishioners in attendance.

1. Parishioners raised the following concerns regarding planning application W/15/00258/PN:

a) Encroaching on private land.

b) The Parish Council's VAS survey should be the relevant figures on speed vehicles are travelling to take into consideration.

2. Query raised re: application W/14/02434 for 190 houses along Evesham Road regarding as to whether the Parish Council has been consulted over changes to access and if not is an amended plan to be submitted.

Chairman initials.....

HARVINGTON PARISH COUNCIL

Minutes of the Ordinary Parish Council meeting held on Wednesday 11th March 2015 at 7.34pm in Harvington Village Hall.
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Present:	Cllrs. Mr. Steventon (Chairman), Miss. Cappell, Mr. Allen, Mr. Clements, Mrs. Jenkinson, Mrs. Hall Mrs. White, Mrs. Chadwick and Mr. Langley. <u>In attendance:</u> Mrs. Holland (Clerk), County Cllr. Mr. Holt, Dist. Cllr. Mr. Homer and 2 parishioners.
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152.	Apologies: Nil.
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153.	a) Register of Interests: Councillors reminded of the need to update their register of interests. b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Nil declared. c) To declare any Other Disclosable Interests in items on the agenda and their nature. Nil declared.
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154.	Dispensations: nil received.
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155.	Report from County Cllr. and Dist. Cllr. <u>County Cllr. Mr. Holt:</u> a) County Council budget approved with a 1.94% increase in Council Tax to raise £4 million which will be spent directly on supporting children under local authority care. Councillors' allowances have been frozen for the seventh year running. Worcestershire Parkway Regional Interchange railway station – planning approval later this year. County Councillors Divisional Fund to fund improvements in their areas will continue. The budget also allocates £2 million to strengthen Adult Social Care provision. b) County Council has produced a website for the older generation futurelives@worcestershire.gov.uk c) Grange Lane has been reported to be added to programme of repair works. d) Apprenticeship programme has achieved 200%. It was asked why the disabled parking bays outside Barclays Bank in Evesham have been altered. County Cllr. Mr. Holt to inquire. Mr. Holt was also asked to inquire with the Highways Department why a grit lorry driver sped through the village with lights flashing but no gritting taken place on an evening when the temperatures were above freezing. <u>Dist. Cllr. Mr. Homer:</u> a) District Council budget agreed – looking at investing in apprenticeships with local businesses; car parking charges will not be increased. b) Application no: W/14/02434 has been extended to 4 th April 2015. c) 'Welcome to the Rural Communities Programme' website, recently set up, is excellent, encourage members and residents to access on www.wychavon.gov.uk/rural
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Public Question Time: nil.

156.	Minutes: it was resolved that the minutes of the of the Ordinary Parish Council meeting held on 10.02.15 and the Extraordinary meeting on the 20.02.15.were an accurate record, duly signed by the Chairman.
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157.	Clerk's report: <u>2015 Wychavon Community Grants scheme</u> - Grant Application Packs are available now and the closing date for all grant applications is NOON on Friday 27th March 2015. <u>Wychavon District Council</u> - are holding a 'Strong Communities' event on Wednesday 25 March from 6-8.30pm in the Council Chamber at the Civic Centre. Topics to be included: New Homes Bonus,
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HARVINGTON PARISH COUNCIL

	<p>Rural Communities Programme, intelligence and trends about the District and the latest update about what is happening at Wychavon District Council.</p> <p><u>The "Growing Worcestershire" network</u> would like to invite members to a meeting (on Tuesday 14th April from 10-1 at County Hall, Worcester) to discuss the potential of gleaning to address some of the issues relating to reducing waste, building communities and enabling less advantaged members of our community to access fresh food.</p> <p><u>Invitation to a FREE workshop hosted by Worcestershire Archive & Archaeology Service and English Heritage regarding Community Planning for the Future of Rural Buildings and their Setting</u> at The Studio, The Hive, Worcester on Tuesday 24th March 2015 - 9.30am – 15.00pm. <u>Cllr. Mr. Allen to attend.</u></p> <p><u>Neighbourhood Plan</u> - the 6 week consultation for the Neighbourhood Area designation closed on the 20th February. A report is being sent to the Executive Board at Wychavon District Council on 17th March recommending approval of the Neighbourhood Area designation to speed up the process. Once the Neighbourhood Plan passes this stage, the Parish Council can formally progress with the preparation of the draft Neighbourhood Plan.</p> <p><u>May Elections</u> - Election pack available from the Clerk or by contacting the electoral Roll Office at Wychavon District Council – Tel: 01386 565437; Email: elections@wychavon.gov.uk. Nomination forms can be submitted between 23rd March and 4pm on the 9th April (being aware that Easter falls in the middle of this period). Candidates need to be aware of the new deadline time of 4pm and the fact that the close of withdrawals is the same time which is a change in law from previous elections. Nominations must be delivered by hand either by the candidate, or a person they trust, to The Showell Room, Civic Centre, Queen Elizabeth Drive, Pershore between 9am and 5pm on normal working days Monday – Friday (excluding Bank Holidays and weekends).</p> <p><u>Community Exchange</u> is holding a Neighbourhood Planning Workshop on the evening of 24th March to explore the subject of "sustainability" and how it can be built into Neighbourhood Plans. The event is free to Parish Councils. <u>Cllr. Mr. Allen and Mr. Haynes to attend.</u></p> <p><u>Greenspace Warden</u> – contract signed.</p>
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158.	<p>Reports received from representatives:</p> <p>a) <u>Minutes of Perkins Trust March 2014</u> circulated to members. Report submitted late due to the change in the Clerk to the Governors. Cllr. Mr. Langley explained that there has been less money in the programme due to the costs of a new rental contract to one of the properties.</p> <p>b) <u>Finance & General Purposes</u> – notes circulated to members.</p> <p>c) <u>Harvington Youth Group AGM</u>. Cllr. Mrs. Hall reported that the AGM was well supported. The Youth Leader has been on maternity leave but a number of volunteers have carried on with the work in her absence.</p> <p>d) <u>South Worcestershire Development Plan (SWDP) Community Infrastructure Levy (CIL)</u>. Cllr. Mr. Steventon attended the meeting and has circulated the presentation documents by email. The South Worcestershire Development Plan will need to be in place before the CIL takes place. Will not be able to be used to fix problems and will not deliver all infrastructure costs. It will be able to support delivery for major items e.g. School, Police Station etc.</p>
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159.	Financial Matters.
159.1	Resolved to approve payments as listed, receipts and balances agreed to 29.12.14. See Appendix 1
159.2	Resolved to transfer from the contingency budget heading to streetlight budget £88.51.

160.	Correspondence received considered.
160.1	Wychavon Leisure Strategy Town and Parish Consultation on availability of indoor sports facilities in the Village. Survey will provide a guide to how s106 monies can be allocated. Following a lengthy discussion it was agreed to complete the questionnaire with input from the Cricket Club. It is hoped that through the Neighbourhood Plan worthwhile projects would be identified.

HARVINGTON PARISH COUNCIL

160.2	'Why Don't We Youth Project' - David Shortell, Chair of the Children's Kayak Charitable Trust, has asked for support of all of the Wychavon Parish Councils in the launch of this project. It was agreed that the Council would support the project and would welcome a grant application to be submitted for the May meeting.
160.3	Resolved to submit an application for the Parish Paths Partnership Scheme 2015/16.
160.4	Play area annual inspection for 2015-16 for the Playing Field and the Jubilee Orchard. It was agreed to use the company arranged by the District Council at a cost of £70 per site.
160.5	Harvington Trust – comment on draft signage, which will be placed next to a height barrier at the Jubilee Orchard car park entrance, was discussed. It was agreed to approve the wording as follows: Harvington Jubilee Orchard Car Park No Overnight Parking by order of Harvington Parish Council
160.6	Countryside Services regarding maintenance concerns to footpath 506. Response received from the Rights of Way Officer who said <i>"the route on the ground is incorrect and does not follow the correct legal line for almost its entire length. It appears that over time, and with the enclosing of the route on the edge of the playing field the alignment of the path has moved to the south. It would not seem appropriate, in the current climate of significantly reduced resources and officer capacity, to carry out work on a path which is not on the correct legal line, or to carry out further investigations / discussions with the adjoining landowner to correct the alignment of the path, when a satisfactory route is available on the ground, albeit deemed unsuitable for some users for a couple of months of the year.</i> <i>It would, of course, be possible for the Parish Council, as landowner over which the route currently passes, to undertake any works they think appropriate to improve the situation although our team would not be in a position to necessarily endorse this approach.</i> <i>The problems encountered on this path are, like so many across the rest of the county, very seasonal and it would seem more appropriate for our resources to be directed towards routes where the improvements are required and will benefit users all year round."</i> A lengthy discussion took place. It was agreed that the Clerk should obtain quotes from 3 contractors with ideas on suitable suggestions for the surface. County Cllr. Mr. Holt to be asked to respond to Countryside Services that this standard line of response is unacceptable and to ask the question on how they can determine that the route is incorrect when the Land Registry does not calculate in feet and inches.

161.	Finance & General Purposes Group.
161.1	Recommendation to approve the following policy documents: a) Resolved to adopt the policy on filming, photographing, audio recording and social media reporting. b) Adopt the model scheme of planning delegation to the Clerk. Deferred until new Council in post. c) All members gave consent to receiving agenda and papers by email following change in the law apart from Cllr. Mr. Langley who would continue to receive hard copy.
161.2	Parish Council Elections: it was agreed to place posters in the notice boards, Post Office, Farm Shop, Coach & Horses PH, Convenience Store and the Village News to inform and encourage residents to stand for election.

162.	Dog fouling. The problem was again discussed at length. It was agreed to put an article in the Village News on a regular basis.
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163.	Resolved to pay the Clerk for 40 extra hours worked over the past six months which is due to extra meetings being held in regard to two major planning applications.
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Meeting closed at 9.15 pm.

Chairman initials.....

HARVINGTON PARISH COUNCIL

Signed by the Chairman:Dated: April 8th 2015.

Appendix 1.

Harvington Parish Council 11.03.15				
Accounts 2014/15	2014/15	Receipts/ Payments	Under/Ove r Spend	% Spent
Receipts				
Precepts		40000.00		
Mowing - Worcs CC		0.00		
Lengthsman - Worcs CC		1755.00		
PP3 - Worcs CC		212.55		
VAT - Recoverable		2252.21		
NPSG		1568.00		
Grants		6590.00		
Other Receipts		993.81		
Total		53371.57		
Payments				
Mowing - Parish Amenity	5500.00	4404.10	1095.90	80%
Street Lighting	2050.00	2138.51	-88.51	104%
Warden	1500.00	990.00	510.00	66%
Lengthsman	2841.78	2370.46	471.32	83%
Maintenance	500.00	50.70	449.30	10%
Village News	1000.00	998.25	1.75	100%
Parish Paths (PP3)	350.55	212.55	138.00	61%
Grants	5800.00	3025.00	2775.00	52%
Donations	285.00	284.00	1.00	100%
RRR	395.00	393.32	1.68	100%
Salaries	7300.00	6833.82	466.18	94%
Training	400.00	120.00	280.00	30%
Village Hall - Insurance	800.00	696.44	103.56	87%
Insurance	2000.00	934.99	11.74	47%
Subscriptions	650.00	638.26	11.74	98%
Admin	750.00	708.94	41.06	95%
Audit Fees	500.00	395.00	105.00	79%
Costs	100.00	52.41	47.59	52%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairman's Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	3171.68	0.32	100%
Contingency	4460.00	992.66	3467.34	22%
Funds to increase reserves	5000.00	0.00	5000.00	0%
Jubilee Orchard	495.00	490.80	4.20	99%
Playing Field	3500.00	101.20	3398.80	3%
SUBTOTAL	50649.33	30003.09		

Chairman initials.....

HARVINGTON PARISH COUNCIL

	-1841.78			
	48807.55			

Opp. Vof Evesham	1615.30	1368.00	247.30	85%
NHBS - Orchard+other grants	8742.78	6530.00	2212.78	75%
NHBS - Defib	271.21	118.81	152.40	44%
NHBS (PF)	2732.00	2204.25	527.75	81%
NHBS (CC	5000.00	5000.00	0.00	100%
VAT		2883.61		
TOTAL		48107.76		

Treasurers Account.

B/F 01.04.14	33572.98
Income received	53371.57
Minus expenditure	-48107.76
Transfer to bus. AC	-10000.00
Total	28836.79

Bank statement to 03.02.15	38280.95
minus unrepresented payments	-9444.16

Total **28836.79**

Less grant allocations	-247.30 V of E
	-2212.78 NHBS JO/PC/STW
	-152.40 NHBS Defib
	-527.75 NHBS PF
	-1568.00 NPSG

Remaining **25696.56**

Instant Access A/C **44251.66**

Chairman initials.....

HARVINGTON PARISH COUNCIL

Minutes of the Ordinary Parish Council meeting held on Wednesday 8th April 2015 at 7.35 pm in Harvington Village Hall.
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Present:	Cllrs. Mr. Steventon (Chairman), Miss. Cappell, Mr. Allen, Mr. Clements, Mrs. Jenkinson, Mrs. Hall Mrs. White, and Mr. Langley. <u>In attendance:</u> Mrs. Holland (Clerk), County Cllr. Mr. Holt, Dist. Cllr. Mr. Homer and 3 parishioners.
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164.	Apologies: Cllr. Mrs. Chadwick (reasons accepted by Council).
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165.	a) Register of Interests: Councillors reminded of the need to update their register of interests. b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Nil declared. c) To declare any Other Disclosable Interests in items on the agenda and their nature. Nil declared.
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166.	Dispensations: nil received.
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167.	<p>Report from County Cllr. and Dist. Cllr.</p> <p><u>County Cllr. Mr. Holt:</u></p> <p>a) £40 million has been received from the government towards business investment in the County. b) County Council has produced a website for the older generation futurelives@worcestershire.gov.uk c) Railway station updates: <u>Norton – Parkway</u> due for completion in 2017. <u>Bromsgrove</u> will be open to the public in the autumn of 2015 due to replacement works funded by the County Council and Centro. <u>Kidderminster</u> – 4.3 million invested in a new station with access and forecourt. <u>Pershore</u> – new car park to be installed.</p> <p>d) Received correspondence from a resident regarding the planned development adjacent to Bromley Close as seems to be encroaching on private property. e) Will be dealing with correspondence from the Parish Council in regard to notices on highway poles, Tree Preservation Orders and footpath 505.</p> <p><u>Dist. Cllr. Mr. Homer:</u></p> <p>a) Site visit took place with the Planning Committee prior to them considering the planning application to reduce the size of the splays in regard to the planned development on land adjacent to Bromley Close. b) First Great Western franchise has been reviewed for Evesham with larger trains to be put in place with more standard carriages provided. c) English Heritage to be split into two bodies. A new charity will retain the English Heritage name will be created in 2015 to run the National Heritage Collection. English Heritage’s responsibilities for conserving England’s historic environment will be delivered under the new name of Historic England, which will be a separate body. The new charity in charge of the National Heritage Collection will receive an £80m government grant to improve the properties it cares for and to invest in new exhibitions. Sir Peter Luff will be standing down as a Member of Parliament this year. He has joined the National Heritage Memorial Fund and Heritage Lottery Fund as their Chair. Comments made to Mr. Homer regarding signalling problems between Evesham to Paddington. The Parish Council thanked Mr. Homer for all his support during the last 4 years especially in regard to the 2 major housing developments.</p>
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Public Question Time: nil.

168.	Minutes: it was resolved that the minutes of the of the Ordinary Parish Council meeting held on 11.03.15 were an accurate record following amendment to include Harvington School in the Leisure Strategy
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Chairman initials.....

HARVINGTON PARISH COUNCIL

	consultation, duly signed by the Chairman.
169.	<p>Clerk's report:</p> <p>The "<u>Growing Worcestershire</u>" network would like to invite members to a meeting to discuss the potential of gleaning to address some of the issues relating to reducing waste, building communities and enabling less advantaged members of our community to access fresh food.</p> <p><u>Neighbourhood Plan</u> - the Harvington Neighbourhood Area was formally designated at the Executive Board meeting on Tuesday 17 March. This is the first stage in the Neighbourhood Planning process which officially allows Parish Council's to commence with preparation of their draft Neighbourhood Plan.</p> <p><u>May Elections</u> - Election pack available from the Clerk or by contacting the Electoral Roll Office at Wychavon District Council – Tel: 01386 565437; Email: elections@wychavon.gov.uk. Nomination forms can be submitted between 23rd March and 4pm on the 9th April (being aware that Easter falls in the middle of this period). Candidates need to be aware of the new deadline time of 4pm and the fact that the close of withdrawals is the same time which is a change in law from previous elections. Nominations must be delivered by hand either by the candidate, or a person they trust, to The Showell Room, Civic Centre, Queen Elizabeth Drive, Pershore between 9am and 5pm on normal working days Monday – Friday (excluding Bank Holidays and weekends).</p> <p><u>Parish Lengthsman scheme</u> – funding to be maintained at the same level as last year, £1841.78.</p> <p><u>External Audit</u> – to take place on the 8th June 2015.</p> <p><u>Crest Hill</u> – reported to Worcestershire Hub concerns following the removal of the road side hedge bordering the development site for 9 houses along Crest Hill. Highways Officer visited the site and reported that the kerbing is safe but there is an issue with a drop off from the carriageway where the hedge has been removed. A barrier needs to be placed by the developer so that drivers are aware. As this is a planning issue an e-mail has been sent to the Worcestershire Hub to refer this matter to the District Council. Clerk to contact the Enforcement Department.</p>
170.	<p>Reports received from representatives:</p> <p>a) <u>Minutes of Perkins Trust November</u> meeting and the Trustees Report and Accounts circulated to members. Cllr. Mr. Langley also reported that more funding had become available through renting of properties. He requested ideas to extend the grants to other parties e.g. apprenticeships, primary school. To be discussed at the June meeting of the Council. Question was raised on the accounts. Mr. Langley explained that all was within legal boundaries. The problem highlighted was due to the delay in the Secretary having to chase two signatories to sign a cheque.</p> <p>b) <u>Finance & General Purposes notes.</u> It was asked if the subject of a notice board outside the Post Office could be placed on the June Parish Council agenda.</p> <p>c) <u>Neighbourhood Planning</u> (2 seminars attended) – Full report available from the Clerk. Cllr. Mr. Allen briefly reported that there are no boundaries as to what can be done with a Neighbourhood Plan. Everything that is required needs strong evidence. The County Council has produced a toolkit giving advice on protecting villages. The Village has to have a Neighbourhood Plan in order that it can be developed to the wishes of the residents. It was also reiterated that the Parish Council has worked with District Council Officers for the past 8 years to the benefit of the Parish and this should continue with the new Council.</p> <p>d) <u>Harvington Community Group</u> – the last session will be held on the 16th April 2015 as funding has finished from the Opportunity Vale of Evesham scheme. The money donated by HATS will be used for trips and events. The Coach & Horses will be offering a lunchtime menu at a reasonable price.</p>
171.	Financial Matters.
171.1	Resolved to approve payments as listed, receipts and balances agreed to 03.03.15. See Appendix 1
171.2	Applications for Discretionary Rural Rate Relief in regard to the following proposals were considered. It was resolved that the businesses were of benefit to the community and therefore reasonable for the parish to support it financially. 50% discretionary relief will be awarded to:

Chairman initials.....

HARVINGTON PARISH COUNCIL

	i) The Post Office, Harvington - £67.79 ii) Convenience Store - £234.18.
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172.	Correspondence received considered.
172.1	A request to officially naming 'Greenacres Lane' was considered. It was agreed that the Council would write to the District Council to request that this be approved to render the name valid.

173.	Planning matters.
173.1	<p>a) <u>W/15/00729/OU – Land accessed off Village Street, Harvington.</u> Proposal: Outline application for residential development of one house. No comment.</p> <p>b) <u>W/14/02434/OU - Land to the East of Evesham Road, Harvington.</u> Proposal: An application for outline planning permission for the erection of up to 190 residential dwellings (including up to 40% affordable housing), demolition of existing outbuildings, stables and water tank and introduction of structural planting and landscaping, informal public open space, children's play area, drainage, attenuation, vehicle access point from Evesham Road and pedestrian/cycle/emergency linked to Village Street and associated ancillary works. All matters reserved with the exception of the main site access point. Amendment of proposed access to Evesham Road (B4088) from site by relocating it 2.7 metres south. This access is proposed to become the only vehicular access to the site. Amendment of proposed Village Street access from site by changing it to a pedestrian/cycle/emergency link only. Consequent amendments to the definition of the application site and revised Transport Assessment document. Comments: The Parish Council would like to raise the following concerns: a) From the Harvington crossroads to Ellenden Farm there are at present 6 exits onto the Evesham Road, with 3 on the opposite side of the carriageway, all within a very short distance of each other. With the extra amount of vehicles generated from the proposed new access to the development this will increase in density the amount of traffic on this section of the road by 20% at peak times. The Council has concerns regarding the figures mentioned in The Transport Assessment, page 4 Section 3.3.1. Figure A2, Appendix A presents the traffic generated by the proposed development. Review of Figure A2 shows that the development is predicted to generate the following impact: Site/B4088 Evesham Road Evesham Road/Village Street/Leys Road TRAFFIC INCREASE AM PM 122 134 45 49 The Council would presume that with 190 houses, and the possibility that some properties will have 2 vehicles, that the proposed site is highly likely to have more vehicles exiting/returning to site. The Council would also ask for clarification as to why in the report there are more vehicles returning to site than the number that left.</p> <p>b) The Parish Council met with two Highway Officers from the County Council in July 2013 to discuss the growing concern of vehicles speeding through Harvington via the Alcester/Evesham Road with the implementation of a school patrol crossing. Following this meeting the Officers contacted the Safer Roads Partnership team to express that traffic speeds at the times the crossing patrol is operational were concerning. The Safer Roads Partnership view was taken that at the time of the speed limit review, the speed limit was reduced to too low a level and unsupported by the Chief Constable; they were unwilling to support enforcement action at this location. The rationale being that they believe further engineering measures are required to be installed to bring speeds down.</p> <p>c) Justification required as to why an emergency link is required along Village Street adjacent to the Bus Shelter when there is a proposal to put in a vehicular access along the Evesham Road which would</p>

HARVINGTON PARISH COUNCIL

	<p>accommodate emergency services vehicles.</p> <p>d) It is proposed that trees are to be removed to create access but no number of those to be removed mentioned. The trees were planted by the community to provide an avenue enhancing that entry to the village; they have been cared for continuously by the community over several decades. The Village Design Statement emphasised the importance the villagers placed on the avenues of trees at each entry to the village and any gaps or loss would need strong justification.</p>
173.2	The Tree Officer at Wychavon District Council responded to the Parish Council request to apply for Tree Preservation Orders in the Village. Unfortunately this is not possible as the land is in the ownership of another authority. Further enquiries to be made.

174.	Dog fouling signs: Clerk requested details of signs situated in the Redditch Town Council area. The Clerk at the Town Council sent details through and has agreed that the Parish Council can use the design as long as the logo is removed; there would be no copyright issue. After discussion it was agreed that the Clerk should obtain 3 quotes for 3 designs made of a durable material using two bold colours on a white board. Prices for 10 and 15 of each.
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175.	Format of Annual Parish Meeting. Refreshments to be purchased to be provided in a 20 minute break between the Parish meeting and the Harvington Trust AGM. Main speakers are Chris Haynes, Neighbourhood Plan and Dr, Hugh Nunn, overview of the Tree Warden role.
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176.	Urgent decisions: a) Mr. Les Hancock was asked to represent the Parish Council at the Planning Committee meeting on the 2 nd April to speak for 3 minutes on Application No: W/15/00258/PN - Land East of Bromley Close and off, Crest Hill, Harvington.
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Meeting closed at 9.15 pm.

Signed by the Chairman:Dated: May 13th 2015

Appendix 1.

Harvington Parish Council 08.04.15				
Accounts 2014/15	2014/15	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		40000.00		
Mowing - Worcs CC		0.00		
Lengthsman - Worcs CC		1755.00		
PP3 - Worcs CC		212.55		
VAT - Recoverable		2252.21		
NPSG		1568.00		
Grants		11590.00		
Other Receipts		993.81		
Total		58371.57		

Chairman initials.....

HARVINGTON PARISH COUNCIL

Payments				
Mowing - Parish Amenity	5500.00	4404.10	1095.90	80%
Street Lighting	2138.51	2138.51	0.00	100%
Warden	1500.00	1062.00	438.00	71%
Lengthsman	2841.78	2538.46	303.32	89%
Maintenance	500.00	50.70	449.30	10%
Village News	1000.00	998.25	1.75	100%
Parish Paths (PP3)	350.55	212.55	138.00	61%
Grants	5800.00	3025.00	2775.00	52%
Donations	285.00	284.00	1.00	100%
RRR	395.00	393.32	1.68	100%
Salaries	7300.00	7519.58	-219.58	103%
Training	400.00	120.00	280.00	30%
Village Hall - Insurance	800.00	696.44	103.56	87%
Insurance	2000.00	934.99	11.74	47%
Subscriptions	650.00	638.26	11.74	98%
Admin	750.00	758.26	-8.26	101%
Audit Fees	500.00	395.00	105.00	79%
Costs	100.00	54.05	45.95	54%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairman's Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	3171.68	0.32	100%
Contingency	4371.49	992.66	3378.83	23%
Funds to increase reserves	5000.00	0.00	5000.00	0%
Jubilee Orchard	495.00	490.80	4.20	99%
Playing Field	3500.00	110.44	3389.56	3%
SUBTOTAL	50649.33	30989.05		
	-1841.78			
	48807.55			
Opp. Vof Evesham	1615.30	1368.00	247.30	85%
NHBS - Orchard+other grants	8742.78	6530.00	2212.78	75%
NHBS - Defib	271.21	118.81	152.40	44%
NHBS (PF)	2732.00	2204.25	527.75	81%
NHBS (CC)	5000.00	5000.00	0.00	100%
VAT		2883.61		

TOTAL		49093.72		
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Treasurers Account.

B/F 01.04.14	33572.98
Income received	58371.57
	-
Minus expenditure	49093.72
	-
Transfer to bus. AC	10000.00

Chairman initials.....

HARVINGTON PARISH COUNCIL

Total	32850.83	
Bank statement to 03.03.15	33965.35	
minus unpresented payments	-1114.52	
Total	32850.83	
Less grant allocations	-247.30	Vof E
	-2212.78	NHBS JO/PC/STW
	-152.40	NHBS Defib
	-527.75	NHBS PF
	-1568.00	NPSG
Remaining	29710.60	
Instant Access A/C	44253.54	

Chairman initials.....