

Shrawley Parish Council

Minutes of the Annual Meeting held on Monday 18th May 2009 in the Village Hall pursuant to Notice

Present: Councillors: Mr R Tesh – Chairman
Mr P Burkes
Mrs C Freeman
Mrs B Jones
Mr T Marsden
Mrs J Nicholson
Clerk: Mr J Plumridge
Webmaster: Mr A Tilly
3 members of the public

1. Election of Chairman and acceptance of office

Richard Tesh, as outgoing Chairman of the Council, opened the meeting. He was then re-elected unopposed as Chairman of Shrawley Parish Council and accepted the office for a period of one year.

2. Consideration of Apologies for Absence

Apologies were accepted from Mr M Partridge and PC Andy Hood.

3. Declarations of interest

None

4. Minutes of the meeting held on 23rd March 2009

Accepted as a true record of the meeting and signed by the Chairman with an amendment to item 6 in that the road through the village is the B4196, not B4156.

5. Matters arising from these minutes

- 5.1 The case for a sign identifying Numbers 1 – 6 Rectory Lane has been accepted by MHDC as the properties are partly hidden from the road.
- 5.2 The Joint Waste Strategy questionnaire is still awaited.
- 5.3 Following a meeting concerning the letter sent about the road works in January, the County Council has accepted the road closure was not handled well. Concern remains that a householder was fined for passing the road closure signs to reach his property during a Sunday when no work was being undertaken. The Chairman is to continue to pursue the matter.

6. Election of Officers

Mike Partridge was elected unopposed as Vice Chairman.

7. Allocation of duties

Planning sub committee	Chairman and three Councillors as applicable
Rights of Way / Tree Warden	Richard Hall
Emergency Planning	To be discussed at next meeting
Webmaster	Tony Tilly

8. Appointment of Parish Council Trustees for the Vernon & Bourne Charity

Mrs V Powick's 4 year period as trustee ended in April 2009 and Mrs C Freeman's is due to end in October 2009. Both have agreed to continue as trustees and were duly nominated by the Parish Council.

9. Financial matters

9.1 Adoption of accounts for year ended 31 March 2009

The accounts for 2008 / 9, copy attached to these minutes, were considered. Approval of the accounts was proposed by Barbara Jones, seconded by Peter Burkes and agreed unanimously. The accounts and External Audit Statement of Accounts were signed by the Chairman and the Clerk.

9.2 Accounts for payment and ratification of recent payments

There had been no payments since the previous meeting.

Accounts for payment were:

Clerk's net salary April 08	£153.11	
Clerk's net salary May 08	£153.11	
Clerk's expenses April + May 09	£ 83.75	£389.97
Worcestershire CALC – Clerks' Gathering (33%)		£2.50
Worcestershire CALC – annual subscription		£168.53
T Goodman – strimming Millennium Green		£120.00

Council approved all of the above payments.

Note: Clerk's expenses include £29.70 for Parish Meeting refreshments.

9.3 Renewal of insurance policy

Council agreed that the insurance policy with Allianz should be renewed for a further year at a premium of £409.50.

9.4 In memoriam

Council approved a donation of £50 in memory of Sheila Corbett to be split between St Mary's Church, Great Witley Surgery and St Richard's Hospice.

10. Annual audit return

10.1 Statement of assurance

Council approved the annual governance statement for signature by the Chairman and Clerk.

10.2 Risk assessment

Council also approved the risk assessment as being a correct record for signature by the Chairman.

11. Internal audit status

The internal audit had been successfully completed on 12th May 2009 and the internal audit report had been signed. There were no issues to report.

12. Planning matters

12.1 Planning applications considered since the last meeting

09/00390/HOU – Charnwood, Noutards Green

The PC supports this application. Materials and construction to be consistent with the existing building. This application has since been approved by MHDC.

09/00446/HOU – Spring Bank

The PC supports this application. Materials and construction to be consistent with the existing building. This application has since been approved by MHDC.

12.2 Planning Applications approved / refused by MHDC since last meeting:

09/00133/FUL – Orchard Drive – approved

09/00176/FUL – Church Farm – approved

09/00242/CPU – Spring Bank – refused as a CPU. Resubmitted as 09/00446/HOU

12.3 Planning Applications for consideration at this meeting

None.

13. Correspondence not covered elsewhere

Publications of general interest for circulation by Councillors.

14. Dates of statutory meetings for 2009/2010

20 July 2009

21 September 2009

23 November 2009

25 January 2010

22 March 2010

24 May 2010 (AGM & Parish Meeting)

There being no further business the Council meeting closed at 7.45 pm

Notes from Public Question Time – held before the start of the Council meeting

- The footpath between the Rose & Crown and the New Inn is in an acceptable condition with the exception of overhanging growth from one property. The Clerk is to progress the annual weed killing of the footpath.
- The Environmental Officer has issued a formal noise abatement notice to The New Inn. The Licensing Officer has also been approached and ultimately has the power to remove the license if the problem is not solved. The Police are prepared to take an involvement if requested. Provision of sound recording equipment has been agreed if required over the Bank Holiday weekend.