

SEDGEBERROW PARISH COUNCIL

Minutes of Sedgeberrow Parish Council Meeting held at the Betteridge Room in Sedgeberrow Village Hall on Wednesday 13th January 2016 at 7.15pm.

Present Cllr's Mrs M Pratt [Chairman], Mr C Devereaux-Little, Mr J De Paris, Mr R Hunt and Mr A Thomas.

In Attendance Ms J Shields (Clerk), Cllr G Mackison (District), Cllr L Eyre (County), Mr and Mrs Dowle, Mr J Jabczynski, Mr D McMullan, Mr C Williams, Ms S Leaper, Mr M Yates, Mrs M Thelwell, Mr R Leedham, Mrs and Mrs Cook, Mrs L Lewis, a parishioner and Mr M Parker.

1. Apologies: To receive apologies and approve reasons for absence.

Apologies had been received and accepted from Cllr Mr A Stow and PCSO J Pardoe.

2. Chairman's Announcements.

The chairman asked the council to remember that they are the first tier in Local Government and are governed by the Local Government Act 1972.

The council is responsible for spending public money and has specific statutory powers which govern what the money can be spent on.

The council adopted the Worcestershire Code of Conduct and all councillors, by signing, the Declaration of Office are bound to abide by it, any one not doing so can be reported to the Standards Committee and the monitoring Officer.

The council is obliged by the Freedom of Information Act to allow all parishioners sight of all its paperwork.

3. Declaration Of Interests.

Councillors were reminded to update their registers of interest and to declare any Disclosable Pecuniary Interests (DPI) and their nature.

Cllr Hunt registered an ODI, in item 15b (i) and left the room when the item was discussed.

The council agreed Cllr Thomas application for dispensation to participate and vote in item 11.

4. To Consider The Adoption Of The Minutes Of The Meeting Held On Wednesday 11th November 2015.

The minutes, with additions were agreed as a true record, clerk to re type and present to the next meeting for signing.

The meeting was closed to allow public participation.

Mr S Dowle, Mr E Cook and Mr D McMullan voiced their concerns re the retrospective planning application in Sandfield Lane and asked why the council was not opposing the application.

The chairman explained that if a planning application is received between parish council meetings, the application is circulated via E mail to all councillors. All councillors send their comments to the clerk, who collates them and responds according to a majority decision using 'the power' delegated by the council.

In this instant Cllr Hunt had registered an ODI, Cllr De Paris is unable to receive E Mails at the present time, it was left to the four remaining councillors, three of which had E mailed they had no objection.

Mr M Parker gave a report.

The meeting was re-opened.

5. Police.

Reports received since the last meeting have been circulated to all councillors.

6. County Councillor.

Report circulated.

7. District Councillor.

Report circulated.

8. Progress Reports For Information.

a) Clerk.

Report circulated.

b) Defibrillator.

The wiring, light and cabinet have been installed, the Chairman will place the defibrillator inside, at the closure of the meeting.

9. Correspondence.

a) Queens 90th Birthday.

The council agreed to hold its normal litter pick in September, a poster will be displayed and an article will be placed in the Sedgeberrow Post advertising the Street Party, on June 12th in The Mall, the parish council offered to pay for the hire of the Hall, if an event is organised for Sedgeberrow on the same day.

- A poster will be displayed and an article will be placed in the Sedgeberrow Post advertising the 2015 Community Recognition Awards and the 2016 Community Grants.
- No councillor is available to attend the WCC Budget Consultation on the 21st January 2016 or the Parish Conference on the 24th February 2016.
- The council will not be commenting 'The draft policy in relation to the licensing of sex establishments in the District'.
- No councillor is available to attend the Wychavon Games AGM, Sedgeberrow came 19th out of 26 in 2015, and they had only entered in 3 events.
- Cllr Thomas and Devereaux-Little will be attending parish council training courses to be held in Jan, Feb and March.
- Cllr Thomas will circulate a draft response to the County Council Flood survey.

10. To Consider an Application for Co Option.

The council agreed to co opt Mrs S Morris onto the council, Clerk to invite Mrs Morris to attend the next meeting and sign the relevant documents.

11. To Discuss the Donation to the Isbourne Catchment Group.

The council agreed to donate £1,000.00, which will be included in the precept for 2016/2017.

12. To Consider New Homes Bonus Allocation.

The council agreed to use the New Homes Bonus to buy new swings for the Play Area, Chairman to obtain up to date quotes.

13. Highway Matters.

a) To consider a Community Speed Watch Scheme.

Cllr's Devereaux-Little and Thomas volunteered to organise a scheme, the chairman will place a notice on the parish council notice board and an article in the Sedgeberrow post for further volunteers.

Clerk to respond to the reply to footpath in Cheltenham Road, Ref No 6820178 and to copy to Mr G Branzia Highways engineer.

To date no one has come forward to fill the position of Footpath warden.

To date no one had come forward to move and charge the VAS, Cllr Devereaux-Little did offer to undertake this 'if a proper VAS was provided (one that records the actual speed)'.

14. Finance.

a) To receive bank reconciliation as at 31 December 2015.

Accounts were presented to the council.

b) To receive accounts to date.

The following remittance had been received: Lengthsman £602.50.

c) To approve payments.

The council approved the following payments:- Martin Woodhouse £602.50, New Look £30.00, Clerks Expenses £27.57, HMRC £92.20, Village Hall hire £60.00, Buzz Electrics £508.04 and SeSeMe Seeds Allotment £40.36.

d) To agree the grass cutting contract for 2016/2017.

The council agreed the quote for the grass cutting contract 2016/2017, at £30.0 per cut, clerk to inform New Look Solutions and to thank him for his work in 2015/16.

e) To agree the precept for 2016/2017.

The council agreed the precept of £10,000.00, which will mean a 1.54 % increase, on a tax band D household, on this year.

f) To approve river Isbourne sign.

The council agreed this was not a priority at the present time.

g) To appoint an independent internal auditor for 2015/2016 accounts.

The council agreed to appoint Ian Selkirk to undertake the audit.

h) To consider arrangements for external audit 2016/2017.

The council agreed to use the services of NALC.

15. Planning.

a) To consider applications.

i. W/15/03171/LB - Manor Farm, Station Road, Hinton on the Green. Change of Use of Agricultural Building to two Residential units (including Listed Building Consent), to include two new garages. N.B. The proposed barn is not individually listed, but of historic importance.

The council has no reason to object to the application, however it would like to see the footpath maintained.

ii. W/15/03170/CU - Manor Farm, Station Road, Hinton on the Green. Change of Use of Agricultural Building to two Residential units including Listed Building Consent, to include two new garages. The proposed barn is not individually listed, but of historic importance.

The council has no reason to object to the application, however it would like to see the footpath maintained.

iii. W/15/03108/PP - Thisledo, 4 Cheltenham Road, Sedgeberrow. Alterations to existing dwelling and erection of garage. The council would like to object, as it will impact on the Historic view.

- iv. W/15/03077/PP - The Paddocks, 24 Cheltenham Road, Sedgeberrow. Demolition existing conservatory, replaced by new extension and minor internal alterations. The council has no objection.
 - v. W/15/02563/CU Land adjacent Northfield Farm, Ashton under Hill. The council would like to object to this application as the area is in the AONB and on an ancient bridleway.
- b) To ratify decisions made between meetings.
- i. W/15/02836/CU - Sandfield Farm, Sandfield Lane, Sedgeberrow. Temporary change of use of yard from agriculture to mixed agriculture, B1 and B8. (retrospective).
In light of parishioners comments the council decided to review its earlier comment, and to object to the application.
The council requested Cllr Mackison to ask for this to go to the full planning committee.
 - ii. W/15/02155/RM - Land off, Winchcombe Road, Sedgeberrow. Application for Reserved Matters in relation to the access, appearance, layout, scale and landscaping of the 8 properties agreed in the outline permission W/13/02000/OU. The council made the following comment.
Run off Water Attenuation could be better served if it were by Attenuation Tanks that would further serve the property with Grey Water for toilet flushing and car washing at each of the property's.
Tree screening appears to be sparse. It is a known benefit to plant more trees when there is a nearby river that is prone to flooding.
Is it possible the location and orientation of these property's may prove detrimental to existing property's on Winchcombe Road in the event of future flooding. The developer should produce a fully detailed Flood Impact Assessment and Report not just the simple questionnaire required on the planning portal.
 - iii. W/15/02838/PN - Hill View Nurseries, Sandfield Lane. Erection of proposed multi span poly tunnels, single poly tunnels and glass housing. No objection.
- c) To report decisions since last meeting.
- d) Approved.
W/15/02155/RM - Land off, Winchcombe Road, Sedgeberrow.
W/15/02528/PP - Coach House, 12A Winchcombe Road, Sedgeberrow.
W/15/02188/PN - Hill View Nurseries, Sandfield Lane, Sedgeberrow.
- e) Clerk to advice Wychavon on the poor quality of the scanning.
- f) Cllr Eyre offered part of her County Budget to help the council provide digital display of the applications at the meeting, Clerk to ask the School for the access code for WiFi.

16. Items For Future Agenda and Councillor Reports.

- The chairman had been invited onto the panel to judge the entrants for the Diamond Jubilee Award.
- Cllr Hunt had attended the recent flood meeting, for flood wardens, held at Tewkesbury Town Hall, representatives from the County Council, E A and the fire service were present, the group will be split into those areas two groups, those affected by the Seven and all other rivers.
- Clerk to ask for all the drains in the village to be jetted as the district council sweeper had been through.
- The Lengthsman has asked the drains outside the school to be cleared before the start of the spring term.

- Cllr Devereaux-Little commented on the lack of detail in the minutes.

17. Date Of Next Meeting.

March 9th and May 11th 2016.

18. Date of Annual Assembly.

Thursday 3rd March 2016.