

**Pebworth Parish Council**

**Minutes of the Ordinary Meeting of the Parish Council**

Held at the Pebworth Village Hall at 7:00 pm on Monday 4<sup>th</sup> April 2016.

**Present:** Cllrs. John Hyde, Pam Veal, David Cranage, Sue Peace & Richard Weller

**In attendance:** 5 members of the public, Cllr Alastair Adams and The Clerk, John Stedman.

**210. Apologies were accepted from:** Cllr Simon Shiers

**211. Disclosures of Interests:**

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interest in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

**Disclosable Pecuniary Interests** – None declared.

**Other Disclosable Interests** – None declared.

**212. Co-option of a new Councillor:**

- a. A paper ballot was held to elect a new member from three candidates. After two rounds of voting Mrs Denise Meynell was elected by three votes to two.
- b. The Chairman invited Mrs Denise Meynell to join the council and she signed a declaration of acceptance of office. The Chairman welcomed her to the council.

**213. Chairman Moved:** The meeting be now adjourned for Open Forum

**214. Open Forum:** No representations made

**Ward Members report:** Cllr Alastair Adams report is appended to the minutes

**215.** The chairman closed the adjournment at 7.10 and resumed the Council meeting.

**216. Minutes:** The Council agreed the wording of the minutes of the March ordinary meeting, the Chairman signed them as a true record of the meeting.

**217. The Clerk's Progress Reports.**

- a. A letter of thanks from the council to David Lees for his services to the community was noted.
- b. Grant request to Cllr Alastair Adams for goalpost funding was approved by Cllr Alastair Adams and the goalposts are ordered.
- c. WDC kiosk transfer agreement returned and fee payments to be approved under finance.
- d. A letter delivery to Broad Marston Road properties is complete. The letter relates to wheelie bins left on frontages and fly tipping on verges.

**218. Planning Application to Consider:**

- a. **W/16/00667/PP:** 67 Broad Marston Road, Pebworth, Description of Proposal: External Wall Insulation to all elevations Applicant: EON Energy. The Council has no objection or comment on the application.
- b. **W/16/00782/PP** Ashford House 5 Mill Field Pebworth: Single Storey extension to rear and side elevations. The Council has no objection to the application and comments that the site boundary fencing is not realigned.

**219. Planning Decision noted: None**

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### 220. Planning matters:

- a. **Planning Appeal** APP/15/03079/APP lodged for Land adjacent to Simms Metal Long Marston reference to the withdrawn planning application for the changes to condition 9 of the approved plans. The appeal was noted.
- b. Council considered a member delegate to attend a proposed meeting with the Joint Parish Council's Working Group to discuss the design of housing on the Codex/Persimmon site in Pebworth. It was agreed Cllr David Cranage should be the delegate as he had previously fulfilled the role and David agreed to the delegation.

### 221. Finance:

- a. **Payments:** Council approved the Clerk's schedule of payments receipts and balances which is appended to the minutes.
- b. Members considered and agreed the fourth quarterly bank reconciliation and account balances, the Chairman checked the bank statements and signed off the accounts.
- c. The Clerk reported on a credit of £76.33 from Npower for a VAT error over charge - noted
- d. Council confirmed its continued financial support for the Baby Clinic in the Village Hall by paying the booking fees to the Village Hall. It was reported that some 90 children attended the clinic in the last year.

### 222. Audit:

- a. The Council considered and confirmed in the affirmative, the annual governance statement for 2015-16 as required by the Accounts and Audit Regulations.

### 223. Community Matters:

- a. Members reported on meeting with Brodie Manning representatives at Honeybourne on 30th March regarding the Neighbourhood Development Plan for Pebworth. The meeting was very positive with many questions discussed and answered. A request to receive the council's current NDP documentation was made to enable a strategy and cost estimate to be offered to enable the continuance of the NDP process. Issues over the changes to the plans designated area and front runner funding were considered and a resolve is likely to be achieved in consultation with the planning officers. The Clerk was requested to send Brodie Manning the council's full documentation on the NDP to date. This will be sent via Dropbox and all members will be copied the information.
- b. Members considered a report on the Rooftop Housing public consultation event for the proposed Chapel Road development. It was felt the report was somewhat subjective and lacked full details of comments made by parishioners.

### 224. Recreation Field:

- a. An analysis on the delivery of MUGA questionnaires confirmed 322 were delivered by hand throughout the parish. The Clerk confirmed 69 have been returned to date and a full analysis will be available for consideration at the May meeting. The Clerk was requested to promote the returns by a prompt using the E-news circulation list.
- b. Council considered a "Dog Ban" policy for the Recreation Field and after debating the pros and cons of a ban and the future use of the Recreation Field it was agreed by three votes to two that a full dog ban should be imposed on the whole field. The Clerk will procure three signs stating "No Dogs Allowed" "Pebworth Parish Council"
- c. The Clerk reported that the purchase of the 5-aside goalposts for the Recreation Field was in process and a Proforma payment was ready for agreement under finance. The Council considered the actual siting of the new goalposts and agreed a north south orientation would be most suitable and sited off centre closer to the southern boundary by some 10 metres

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### 225. The Close:

- a. The monthly safety inspection found no matters of concern on The Close.
- b. Two quotations to install a new spring animal on The Close were considered and further information is required to make a like for like comparison of the quotes.
- c. The Village Hall Committee requested permission to site a marquee on The Close for the weekend of June 24<sup>th</sup>. The council agreed to the request.

### 226. Flooding Matters:

- a. Cllr Alastair Adams had outlined in his report the actions been taken by STW and the EA regarding the 9<sup>th</sup> March flooding of Broad Marston Road, Priory Lane & Friday Street. Cllr David Cranage presented photographs of many flooded areas throughout the village and expressed concerns over irresponsible drivers causing bow waves which exacerbated the flood problems for nearby properties.  
David also reported on the performance of the attenuation ponds on both Cala Homes sites which all worked very well in holding back flood water, all the ponds were almost full to capacity. He raised concerns over the discharge of the flood plain area as it has the potential of causing the roadside ditch to overflow. A further observation was storm water emanating for the foul water manholes in Friday Street causing foul water to mix with the flood water.
- b. Culvert enlargement: Tony Jones requested the culvert enlargement project at Broad Marston is put on hold while WDC, STW and EA carry out further flood modelling of the area following the March 9<sup>th</sup> flood event.

### 227. Highway Matters:

- a. New highway matters to be reported.
  - i. Potholes on the Long Marston Road junction to be reported to SDC –

Dorsington Lane has received some patching and pothole filling.

A fridge is dumped on the verge at Martins Corner, Cllr Sue Peace to report this to SDC as she is aware of the location.

- b. Members considered a community speed watch scheme promoted by the Safer Roads Partnership and in consideration of the VAS data it was agreed to pursue the scheme by placing a request for local volunteers to join the scheme and become trained to carry out speed checks. A request for volunteers will be published in the village newsletter and E-news
- c. The Lengthsman reported on the VAS data information for March.
 

i. Middlesex for	10 days	2179
ii. Broad Marston Road for	17 days	1377
iii. Back Lane for	9 days	18

### 228. Public Rights of Way: PROW

- a. PROW matters in need of attention.
  - i. Long Marston Road fingerpost requires a replacement, Clerk to request a new fingerpost from WCC

### 229. Lengthsman/Handyman

- a. New Lengthsman or Handyman matters.
  - i. To remove and dispose of the broken Springer play equipment from The Close and re-instate the surface

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- b. Report on works carried out by the Lengthsman and Handyman
  - i. A reflective bollard has been flattened in Back Lane. - **Resolved**
  - ii. Reinststate the PROW marker on Long Marston Road- **new post ordered**
  - iii. Weed spraying at the Holt Bridge – **on going**
  - iv. Move the old noticeboard from opposite the Masons Arms - **Resolved**
  - v. Spray algaecide on village footways to remove moss and algae slime – **ongoing**
  - vi. Remove graffiti from the bus shelter in Broad Marston Road - **ongoing**
  - vii. Clean and repaint the bus shelter in Broad Marston Road - **ongoing**

### 230. Street Lighting:

- a. Faulty lights to be reported.
  - i. The streetlight at the top of Front Street remains on all day:  
After considering the streetlight engineers report on this streetlight it was agreed not to carry out repairs as an option to replace the whole streetlight and column needs to be considered in conjunction with other streetlight replacements under the council's planed upgrading of streetlights in the parish. The Chairman offered to carry out a survey of streetlights in the area to ascertain any others in need of upgrading, a survey report will be presented at the May meeting.

### 231. Cemetery:

- a. The Handyman confirmed the replacement laurel bushes would be planted within a week as he has them in hand.

### 232. Pebworth in Bloom:

- a. Cllr Simon Shiers was not in attendance therefore no PIB news update was available.

### 233. Kiosk and Defibrillator:

- a. The Clerk reported that the transfer agreement had been returned to WDC and its return is awaited pending the fee payment made at this meeting.

### 234. Pebworth Discretionary Fund: PDF

- a. The Clerk confirmed the account balance was £24.95 as of today. A cheque made out to the Pebworth PCC for £24.95 was signed and the account will be closed when the cheque is cleared. Clerk to inform the PCC of the closure of the Pebworth Discretionary Fund bank account and the Pebworth Discretionary Fund charity as no funds exists.

### 235. Matters Raised by Members: for consideration and or items for future agendas.

- a. Cllr Pam Veal suggested new Councillor training should be undertaken and it was agreed the Clerk would make enquiries for local training events for all local Parish Council new members. The Clerk will report to the May meeting for further consideration.
- b. Chairman reported on complaints he had received regarding a gas operated bird scarer operating 24 hours a day near Broad Marston and causing a disturbance at night – The Clerk will contact the land owner requesting the bird scarer is used only in daylight times and not facing residential properties.

### 236. Confirmation of meeting dates:

- a. Council confirmed the next Ordinary Meeting of the Council and the Annual Meeting of the Council is scheduled for Monday 9<sup>th</sup> May at 7.00 pm in the Village Hall

The APM is on Monday 11th April at 7.00 pm

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There being no further business the Chairman closed the meeting at 10:05 pm

**Chairman** \_\_\_\_\_ **Date** \_\_\_\_\_.

**Payments Authorised**

<b>Cheque Number</b>	<b>Payee</b>	<b>Details</b>	<b>Gross Payment</b>	<b>Net Payment</b>
1594	HMRC	Clerks PAYE	353.99	353.99
1595	Westhill Direct	Office supplies	153.46	127.88
1596	WDC	Telephone Kiosk fee	441.97	368.31
1597	Newitt & Co Ltd	Goalposts for the Rec Field	622.98	519.15
1598	Limebridge RS	Mowing contract	349.20	291.00
1599	J Stedman	Clerks salary and expenses	***	***

**District Councillor & County Councillor Report - Pebworth  
Month: April 2016**

Prepared by Alastair Adams  
Honeybourne & Pebworth Ward, Wychavon District Council  
Littletons Division, Worcestershire County Council

Since my last report to Parish Council, we suffered monsoon rain on the night of the 8th March, and the flood waters came back! I am pleased to report the flood alleviation system in the Cala Homes sites worked and prevented Elm Close being flooded. Look at the difference between the following pictures; one on 9th March 2016, and the other taken in July 2007.



9 March 2016



July 2007

However, Broad Marston suffered badly from the flood water on 9th March, and although the water disappeared very quickly, a house was flooded. I have been speaking to the Environment Agency, WDC flood engineers and Severn Trent, and there are still various projects which I am pushing for as follows:

1. EA to help improve the flow of Noleham Brook by clearing the debris & vegetation.
2. Severn Trent to seal the man hole covers to prevent raw sewage leaking into the flood water.
3. Upstream flood plain to be built to hold water back from entering Broad Marston.
4. Improved culvert by Orchard Dene Hall/Thatched End cottage.

Also a major modelling exercise of the flood waters is being carried out by the EA.

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Other Highway issues:-

Pothole on Stratford Road Pebworth near Hillcrest Farm on the bend – fixed

Pavement in Dorsington Road – Fixed

Spring road repairs – considerable patching and surface dressing is being done over the next few months around this area. Some roads will be closed as follows:

Week commencing 16th May – Dorsington Rd & Bottom of Broad Marston Rd

Please circulate the information leaflet “Surface dressing 2016” as attached

Divisional Funds. Last month the following were requested:-

- o Offenham village hall – grant paid for Broadband
- o Littleton Juniors Football Club – grant paid for some goal posts
- o Pebworth – grant paid for some goal posts

Your District & County Councillor, Alastair Adams can be contacted on [adams.pebworth@gmail.com](mailto:adams.pebworth@gmail.com) or mobile 07725 979 277

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