

Honeybourne Parish Council

Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.30 pm in the Village Hall on 9th February 2016

Present: Cllrs. C. Clear, G. Clelland, M. Powell, A. Perry S. Walsh, S. Sidwell, D. Cowan.

In Attendance: Cllr Alastair Adams, J Stedman (Clerk) and 1 member of the public

210. Apologies were accepted from: Cllr A. Attridge & H. Jobs

211. Resignation:

Cllr Sue Preater tendered her resignation as Parish Councillor which was received by the Clerk on 29th January.

212. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary and other Interests: None declared

Register of Interests: Members were reminded to update their register of interests up to date

Chairman to Moved: The meeting be now adjourned for Open Forum

Public Open Forum: No representation from the public

Ward Members Report: Cllr Alastair Adams's gave his report which is appended to the minutes

213. The Chairman closed the adjournment and reconvened the meeting

214. Minutes:

- a) Council agreed the wording of the minutes of the January ordinary meeting; the Chairman signed the minutes as a true record of the meeting.

215. Clerk's Report on Matters in Progress:

- a. Reminder of the Heart of England Forest Drop in session Wednesday 2nd March -Noted
- b. School Street verge damage reported to the housing developers – The developer confirmed the damage would be repaired at the appropriate time and when ground conditions were suitable.
- c. Contractors parking on the Village Green at Gloster Ades reported to Rooftop Housing – no further complaints received.
- d. Dumped cars at the Station Car park – Cllr Mike Powell's report is at minute 219f
- e. Letter to Nigel Huddleston ref: Station parking and the Perrie Drive issue – both letters received positive responses and indicated a meeting will take place with all stakeholders regarding the station parking and the adoption of Stephenson Way estate infrastructure. Also see minute 219f
- f. Copy of the Nigel Huddleston response letter sent to Julie Nimmo regarding the Perrie Drive issue - Noted
- g. Traffic speed enforcement on Weston Road carried out by PC Jamie Lee – PC Lee to be invited to the APM to make further requests for more speed enforcement throughout the village
- h. WDC has confirmed the resignation of Sue Preater - Noted

Honeybourne Parish Council

216. Planning Applications:

- a. **W/16/00064/PP:** 5 Gloster Ades Road, Honeybourne, Proposal: Installation of external wall insulation to all elevations of the property in a neutral colour (white/cream/grey). The Council has no objection or comment on the application.
- b. **W/16/00074/PP:** 7 School Street, Honeybourne. Proposal: Single storey flat roof rear extension. Applicant: Mrs C Scrimshire - The Council has no objection or comment on the application.
- c. **W/16/00134/PP:** Applicant: Mr R Taylor: 1 Corner Farm Drive, Honeybourne, Proposal: Open Glass Room. The Council has no objection or comment on the application.
- d. **W/16/00075/PN:** Blenheim Farm, Buckle Street, Honeybourne: Proposed equestrian Centre including an indoor riding school with ancillary support areas, an external training/exercise arena, guest and accommodation buildings, a tennis court and an outdoor swimming pool. The Council has no objection or comment on the application.
- e. **W/15/02659/PP** Notification of planning appeal ref:- APP/H1840/D/16/3142841; Appeal Start Date: 02/02/2016 Appellant(s) Name: Mr M Whitfield Proposal: Construction of new conservatory at rear of Baldwyn house. Site at: Baldwyn House, High Street, Honeybourne – Noted

217. Planning decisions to Note:

- a. **W/15/02661/CU** Applicant: Mr Bliss Executors of the Estate of Felix Denis Location: Bushy Hill, Mickleton Road, Honeybourne: Change of use of Land for the Siting of Five Log Cabin Holiday Chalets. **Granted** with 11 condition
- b. **W/1600064/PP:** E-on: 5 Gloster Ades Road, Honeybourne: Installation of external wall insulation to all elevations of the property in a neutral colour **Granted** with 3 Conditions
- c. **W/15/02919/PP:** Cornwall Villa, Station Road, Honeybourne, Proposal: Demolition of existing rear and side extensions and construction of new two storey rear & side extensions **Granted** with 8 Conditions.

218. Bovis Homes Matters

- a. Cllr Colin Clear reported on his enquires with the Bovis Homes site manager over various matters. An email listing several matters was sent on 2nd February and no response had been received to date. Other communications confirmed the streetlight replacement on Station Road was in hand and a technical engineer will be requested to visit the site regarding flooding matters caused by storm water as some private properties in Dudley Road have flood water from the site in their gardens. The council agreed this situation is unacceptable and requested the senior planning officer at WDC is informed of the matter as ground level changes have been made which are causing the flood problem. Cllr Clear confirmed that a change of site manager was about to take place and he would liaise with the new manager to resolve many outstanding matters.
- b. The Clerk reported that a request sent to Bovis Homes for sponsorship of Recreation Field equipment was awaiting a reply from the MD of Bovis Homes.

Honeybourne Parish Council

219. Community Matters:

- a. **VISA Letter:** A letter from the VISA chairman asking for confirmation of the continuance of the license for the grounds maintenance of the Recreation Field was considered. Council considered and agreed the updated wording of the original licence which embraces the newly installed facilities on the field. The Clerk will inform VISA of the new license wording.
- b. **Mowing:** It was agreed that a full village mowing should be carried out as soon as possible due to excessive grass growth. Clerk to inform the contractor.
- c. **Christmas Tree:** Cllr Steve Sidwell's suggestion for siting the Christmas tree on Elm Green by the Village Hall was fully supported by the Council. The Clerk will make further enquiries with the Village Hall to hold the switch-on event and allow a power supply from the Hall for the tree lights. Costing will be sought for the permanent ground socket installation, tree lights, power supply and a 7-metre-tall Christmas tree. It was suggested that event sponsorship would be sought from local businesses.
- d. **30 MPH Stickers:** Cllr Adams issued a small quantity of 30 MPH wheelie bin stickers to the council and offered more if required. The Chairman and members will distribute the stickers in the village.
- e. **Post Box:** The Chairman reported that Royal Mail's installation of a new post box in High Street will take place within six weeks and it will be sited just behind the new wall
- f. **Station Parking:** The letter received from Nigel Huddleston MP indicated a meeting will take place with all stakeholders regarding the station parking problems and the adoption of Stephenson Way estate infrastructure by the County Council. Cllr Mike Powell reported that the two abandoned cars in the station car park are owned by residents of Stephenson Way which exacerbates the overflow parking problems for the estate. British Transport Police will have the cars removed as soon as possible.
- g. **Bollards:** Mr Alan Field the Station Manager replied to the request for bollards on the green at Stephenson Way His reply was "*I will take a review of this and the costs vice the longevity of the use of bollards. I would like to look at an option that will last as the signage provide approximately one year ago did not appear to have any value. Maybe Fencing with chain linkage is an option*". The Clerk was requested to chase up the request with Mr Field.

220. Neighbourhood Development Plan: NDP

- a. Cllr Alex Parry issued to members a logo design for the NDP, the general consensus was very supportive of the design and the logo was adopted as the NDP logo. Cllr Perry will proceed to create a promotional flyer for the NDP public launch event on 30th March.
- b. Brodie Manning, planning consultants, have agreed to attend our NDP presentation meeting on March 30th without any obligation.

221. Finance:

- a. **Payments:** Council approved the Payments, Receipts and Balances as circulated by the Clerk. The approved payment schedule is appended to the minutes.
- b. **Bank mandate changes:** The mandate forms are still in progress with the new signatories.

Honeybourne Parish Council

222. Cemetery & Churchyard:

- a. Council considered the annual review of cemetery fees and regulations and agreed to add £10.00 to all parishioner fees and £20.00 to all non-parishioner fees. Clerk to inform all interested parties.
- b. **Leaning Ash tree:** A Parishioners concerns over the safety of a large leaning Ash tree at the rear of Stratford Road properties was reported to council. The large tree is reported to be leaning and overpowering as it reduces light levels. A visual inspection of the tree found no safety issues and confirmed the tree was some 60 metres from the dwellings. The tree will be further inspected in summer when the reduction in light levels can be assessed and a further report made to Council.
- c. The Clerk reported on the placement of memorial plaques on Garden of Remembrance plots 8 and 20, both agreed under the Clerk's delegation.

223. Street Lights:

- a. Streetlights reported in need of attention: None at this time
- b. The Clerk reported the supply and installation by e-on for the new streetlight on Stratford Road is still not complete and contact with e-on has been unresponsive. Furthermore, the installation of the LED lanterns at Green Close and the Gate Inn cross roads is still outstanding. In consideration of the excessively long time to install the LED lanterns and the column in Stratford Road it was suggested that if positive action is not forthcoming from e-on an alternative supplier is sought.

224. Public Rights of Way (PROW): David Cowan (PPW)

- a. To receive any reported PROW problems or issues – None reported
- b. Remedial works update on PROW 526 Westbourne to Station Road, the Clerk reported that the Clerk's letter has been received by the property owner and a formal response is awaited. Council requested the matter is pursued by the Clerk.

225. Highways:

- a. New highway matters to be reported to County Highways.
 - i. Blocked ditch on the east side of Buckle Street north of Fairview
 - ii. Blocked gully at Gate Inn cross roads
- b. Station Road verge damage and excessive mud on the footway to be reported to the local police officer.
- c. **Tree Works:** A quotation of £200 from Arbor Vale for canopy reduction works to all the trees on the left hand side of School Street was accepted. Clerk to instruct the contractor to proceed as soon as possible.
- d. Members reported that Shinehill Lane flooding still exists and the Clerk confirmed the matter had been referred to the WDC flood officer who is attending to the matter.

226. Lengthsman and Handyman:

- a. Report on works issued to the Handyman: -
 - i. Two areas of flooding on Shinehill Lane – one completed one reported to WCC
 - ii. Leys moss spraying – awaiting suitable conditions
 - iii. Grip clearance on Buckle Street - Completed & reported to June Hiden WDC
- b. To consider any new jobs for the Lengthsman and Handyman
 - i. Flooding around the dog waste bin by the Village Hall restricts access.

Honeybourne Parish Council

227. The Leys Playing Field:

- a. The weekly visual inspection report for The Leys found no matters to report.

228. Sports & Recreation Field Development Project.

- a. The Clerk gave an extensive and detailed report on his investigation into using local services to complete phase two of the Recreation Field project. The report confirmed that to change the project management and the architect would not be cost effective as a new starting point with plans and CDM documentation would be required for phase two. This would have added cost in time and finances. The financing of the pavilion is primarily from Sec 106 funds and any shortfall would currently need to be funded from the Council's reserves. Further funding considerations were raised as financial support may be needed for the Community Centre project as it is now known that the Village Hall site's liquidity will most likely not be forthcoming. Funding opportunities for the pavilion would be difficult but should be fully investigated within the project. The preference for a traditionally built pavilion is the preferred option but finances will dictate the final decision as several options are still to be investigated. The council agreed to request a meeting with Ken Watkins to outline the current situation and develop a way forward. Clerk to inform Ken Watkins and arrange a meeting.
- b. **New pedestrian gate:** at the main entrance, the Clerk reported the installation is delayed due to continued wet ground conditions.
- c. **Hedge planting:** A report from the WDC landscape officer requested extra hedge planting to enhance the landscaping of the site. It was agreed to proceed with the proposals and the Clerk was instructed to procure the necessary hedging plants and request the handyman to carry out the planting as soon as possible.

229. Community Centre Project:

- a. The Clerk reported that the WCC conveyancer has now offered a re-drafted agreement for Taylor Wimpey to consider and their response is awaited
- b. It was agreed that an informal meeting should take place as soon as possible with the Village Hall committee and Councillors to get Community Centre plans agreed and New Homes Bonus application requirements resolved. Clerk to arrange the meeting.

230. Existing Village Hall

- a. A report on land registration confirmed that all the available information was now with the land registry and their decision is awaited.

231. Matters Raised by Members for information or Items for Future Agendas: **None**

232. Meeting Dates:

- a. Members confirmed the next Ordinary Meeting of the Council is scheduled for the 8th March at the Village Hall and agreed a trial start time at 7.15 pm.

There being no further business the Chairman closed the meeting at 10:40 pm

Chairman _____

Date _____

Honeybourne Parish Council

Payments Authorised

Cheque Number	Payee	Details	Gross Payment	Net Payment
1399	etc. Design Ltd	Rec Field Project admin	210.00	175.00
1400	Ken Watkins	Rec Field Project admin	280.00	280.00
1401	MG Signs	No Dog Signs for the Rec	68.00	68.00
1402	David Cowan	Padlocks for Rec Field	15.80	13.17
1403	Limebridge RS	Hedge cutting Rec Field	102.00	85.00
1404	John Hyde	Lengthsman Works Dec	66.30	66.30
1404	John Hyde	Lengthsman Works Jan	141.90	141.90
1404	John Hyde	Handyman Works	109.35	109.35
1405	J Stedman	Clerks salary and expenses	***	***

District Councillor & County Councillor Report - Honeybourne Month: February 2016

Prepared by Alastair Adams
Honeybourne & Pebworth Ward, Wychavon District Council
Littletons Division, Worcestershire County Council

Superfast broadband - More than 8,000 more homes and businesses across Worcestershire are set to benefit from expansion of faster fibre broadband programme. With £6.2million extra funding invested from BT and BDUK, this initiative is called the Superfast Expansion Programme. Hamlets and remote houses outside the main villages in the Littletons area should benefit from this scheme, with Ullington identified as one community that will be upgraded by Autumn 2017.

Driving Home Programme - Some other good news, Worcestershire County Council has recently announced a significant investment in a two-year highways infrastructure improvement programme. An extra £12 million of capital funding will be used on rural and urban roads across the county.

Local Flood Risk Management Strategy - WCC also launched a public consultation on its draft Local Flood Risk Management Strategy to ensure every resident and business has the opportunity to express their views. The consultation is open until Monday 29 February 2016. The Council, as a Lead Local Flood Authority, has a duty to manage flood risk from surface water, groundwater and ordinary watercourses across the county. To read the draft Strategy and comment visit www.worcestershire.gov.uk/flooding

Council Tax - The proposed WCC council tax increase is 3.94% for the WCC (of which 2% is the ring-fenced grant for Adult Social Care services, as allowed by the Spending Review). Wychavon District Council is looking at increasing its council tax by £5 per year

Offenham Rd/Elm Road roundabout - Still on target that by the end of February the roundabout designs will be finalised.

40mph speed limit Offenham Rd between Evesham and Offenham - New signs to be erected 1st week of March

Overflow car parking for the Station. No further news from Network Rail this month.

Honeybourne Parish Council

Homes & Community Agency - Perry Drive, Honeybourne HCA will market the land for 6 months to try and sell it on the open market. There is a question mark on whether any developer would get planning to build on this land, so they may not be able to sell it. So there may be an opportunity for the Parish Council or the local community to acquire this land at some point in the future.

Traffic calming measures at entrance to the village from the south, Weston Road . The gates and the flashing sign have been installed last month. Still awaiting the extra length of hedge to be cut, and the dragon teeth road markings to be installed.

Safety measures by the Recreational Ground. Highways have installed children warning signs supplemented with a 'Playground' plate.

Divisional Funds. Last month the following were approved:-

- o Bretforton Community Shop – new notice board**
- o 1st Badsey Cubs & Scouts - £1000 towards their refurbished scout hut**
- o Cleeve Prior heritage Trust – new electricity cable to the Field Barn**

Remember there is still the chance to obtain a grant for a local community project, contact me.

**Your District & County Councillor, Alastair Adams can be contacted on
adams.pebworth@gmail.com or mobile 07725 979 277**