

## Honeybourne Parish Council

### Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.15 pm in the Village Hall on 8<sup>th</sup> March 2016

**Present:** Cllrs. C. Clear, G. Clelland, M. Powell, A. Perry S. Walsh, S. Sidwell. A. Attridge & H. Jobes

**In Attendance:** J Stedman (Clerk) and 1 member of the public

**233. Apologies were accepted from:** Cllr D. Cowan & Alastair Adams.

**234.** In the absence of the Chairman, Cllr Mike Powell, Vice Chairman, chaired the meeting

**235. Disclosures of Interests**

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

**Disclosable Pecuniary and other Interests:** Cllr Colin Clear in Perrie Drive matter

**Register of Interests:** Members were reminded to update their register of interests up to date

**Chairman to Moved:** The meeting be now adjourned for Open Forum

**Public Open Forum:**

The planning application for the Co-op new shop was raised by a resident and a request for low level amenity lights and a switch off at shop closing at 10.00pm was requested. The matter of the disconnected streetlight on Station Road was also raised

**Ward Members Report:** Cllr Alastair Adams's was not in attendance

**236.** The Chairman closed the adjournment and reconvened the meeting

**237. Minutes:**

a) Council agreed the wording of the minutes of the February ordinary meeting; the Chairman signed the minutes as a true record of the meeting.

**238. Clerk's Report on Matters in Progress:**

- a. Gate Inn cross roads footway railings damage reported to WCC C/W car information, remedial action has been taken by County Highways.
- b. Parking and footway mud on Station Road – A report from the local police officer; noted
- c. Rats reported to be crossing the road from the allotments to private property. Following investigations, no evidence of rats found on the allotment site.
- d. Access problems to the dog waste bin near the Village Hall caused by flooding, no action required.
- e. A resident fell and suffered injuries on the station walkway reported to the Station Manager. Members reported the pothole which caused the trip has been concreted over.
- f. Planning enforcement reported regarding the car park extension works and tree removal at All Things Wild on Station Road, WDC officer confirmed no action is required.

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### 239. Planning Applications:

- a. W/16/00395/PP & ///: 59 School Street, Honeybourne. Proposal: External wall insulation. Applicant E-on Energy. The Council has no objection or comment on the application.
- b. W/16/00407/PP: Location: 4 Gloster Ades Road, Honeybourne, Installation of external wall insulation to all elevations of the property in a neutral colour white/cream/grey) Applicant: E.on Energy Solutions The Council has no objection or comment on the application.
- c. W/16/00408/PP & /// 6 Gloster Ades Road, Honeybourne: Installation of external Wall insulation to all elevations of the property in a neutral colour white/cream/grey). Applicant: Mr Jones E.on Energy Solutions The Council has no objection or comment on the application. The Council has no objection or comment on the application.
- d. W/16/00449/PN: Land off, Sycamore Drive, Honeybourne. Proposal: The erection of a food store (350 sqm), a B1 unit (104 sqm) and associated parking, overflow parking for Honeybourne Railway Station, landscaping and associated works. Applicant: Co-Operative Group Food Limited  
The council wishes the following matters to be implemented and conditioned for this application
  - i. Any amenity lighting on the site should be low level lighting and switched off at shop closing time to preserve the rural nature of the site.
  - ii. The shop closing time should be 10.00 pm in line with other similar shops in the area, i.e. Budgens at Bidford on Avon
  - iii. Goods delivery times to be restricted to shop opening times except for essentials goods.
  - iv. The car parking spaces for the shop and Station overflow should be significantly increased as there is space to do so.
  - v. HGV delivery vehicles not to use village 7.5-ton weight limited roads.

### 240. Planning decisions Noted:

- a. **W/16/00074/PP: 7 School Street, Honeybourne.** Proposal: Single storey flat roof rear extension. Applicant: Mrs C Scrimshire - The Council has no objection or comment on the application. **Granted** with 4 conditions
- b. **W/16/00134/PP:** Applicant: Mr R Taylor: 1 Corner Farm Drive, Honeybourne, Proposal: Open Glass Room. The Council has no objection or comment on the application. **Refused** 1 reason
- c. **W/15/01970/OU:** Mr Grist Honeybourne Homes Ltd. Land Off, School Street, Honeybourne Proposal: Proposed 5no 3 bedroom houses with detached and attached garages **Granted** with 17 conditions
- d. **W/16/00013/PP:** Mr C Smith 2 Fernihough Avenue Proposal: Two story extension of house to extend by one bedroom a bathroom and a garage. **Granted** with 4 conditions

### 241. Bovis Homes Matters

- a. Cllr Colin Clear reported on his enquires with the Bovis Homes new site manager over various matters including the potential of Dudley Road property flooding. The Council agreed that as the topography of the site has changed which is causing a flooding matter which will be referred to the WDC planning department and engineering officer.

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- b. The Clerk reported that Bovis Homes has agreed to sponsor a public seat on the Recreation Field. Clerk to action the procurement of a green metal seat for the sponsorship value of £240.00

### 242. Community Matters:

**Note:** Cllr Colin Clear having declared an interest in Perrie Drive matters left to room.

- a. **Perrie Drive:** Council considered the Clerk's report on the informal meeting with the residents of Perrie Drive and Fernihough Avenue. It was resolved that no further action would be taken at this time and the matter would be reviewed following the auction of the HCA land in June.  
Cllr Colin Clear returned to the meeting.
- b. **Station parking** matters and the request for bollards on the Stephenson Way green. The Station manager confirmed the installation of bollards was receiving financial consideration and he will confirm the request later.
- c. **Village Show:** Council agreed to funding the village show marquee as per the quotation from Mudway Workman for £490 plus VAT, Clerk to inform the show organisers.
- d. **Village Show:** Members agreed to having a Parish Council stand at the Village Show and several councillors will service it throughout the show with topical community matters being presented.
- e. **Christmas Tree:** Having considered the Clerks estimation of costs and feasibility study it was agreed to proceed with the project to progress the proposal and obtain quotations for the various equipment and facilities to enable the project to proceed.

### 243. Neighbourhood Development Plan: NDP

- a. Cllr Alex Parry confirmed she would create a flyer for the launch event to be distributed throughout the parish and the council agreed it could be distributed by the Evesham Journal delivery team. The Clerk will arrange the printing and Cllr Perry will arrange distribution.
- b. Council confirmed the arrangements for the public presentation event scheduled for 30<sup>th</sup> March at 7.00 pm. Any required printed material or other display equipment would be requested from WDC through Mr Andy Ford who is invited to help with the presentation.
- c. It was confirmed that Brodie Manning, planning consultants, have offered to attend our NDP presentation meeting without any obligation.

### 244. Finance:

- a. **Payments:** Council approved the Payments, Receipts and Balances as circulated by the Clerk. The approved payment schedule is appended to the minutes.
- b. **Bank Mandate Changes:** As no further correspondence had been received it was assumed the mandate change was successful.
- c. **Audit:** It was agreed that Mr Geoff Bradley will undertake the council's internal audit.

### 245. Sports & Recreation Field Development Project.

- a. A report from the Clerk confirmed the available Sec 106 funding for phase two is currently £161,000, the report was noted.

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- b. Council agreed to pursuing the option of a modular building for the pavilion and requested the Clerk to arrange an informal meeting with a suitable supplier.
- c. It was agreed to have terms and conditions and booking requirements for the exclusive use of the MUGA on the Recreation Field facilities. Clerk to create a draft document for consideration.
- d. The Clerk confirmed the installation of the new pedestrian gate at the main entrance to the field is complete.
- e. The Clerk confirmed the completion of the hedge planting as required by the WDC Landscape officer.
- f. It was agreed to suspend the arranged meeting with Ken Watkins scheduled for 31st March pending the outcome of investigations into modular buildings. Clerk to inform Mr Watkins.
- g. A request from the Pebworth Firemen to hold a charity car wash on the Recreation Field car park on 19th March was fully supported; a promotional banner will be placed on the verge for a week before the event

#### 246. Community Centre Project:

- a. The Clerk reported that a new transfer agreement is being sought for the land transfer from Taylor Wimpey as the existing agreement is not acceptable in terms of its wording.
- b. Sec 106 Arts funding matters; an email from Jem Teal confirmed the arts funding can be used for the Community Centre arts facilities and the funding deadline is in 18 months' time. Further considerations will be made as the Community Centre project progresses.
- c. A meeting with the Clerk, Brian Johnson and Daniel Ward was held whereby considerations for the joint PC and VH meeting were considered. The resolve of the meeting is a power point presentation being created to outline the procedures needed to progress the project. The presentation will be put to the joint PC and Village Hall meeting in April
- d. It was agreed that an informal meeting will be arranged with the Village Hall committee on April 5<sup>th</sup> to consider Community Centre plans and funding requirements.

#### 247. Existing Village Hall

- a. A report from the Land Registry confirmed that an objection has been lodged over adverse possession over part of the site and the land registry decision on the objection is awaited.

#### 248. The Leys Playing Field:

- a. The weekly visual inspection report for The Leys found no matters to report.

#### 249. Public Rights of Way (PROW): David Cowan (PPW)

- a. To receive any reported PROW problems or issues – None reported
- b. Remedial works update on PROW 526 Westbourne to Station Road, the Clerk reported the property owner has consented to the wire fencing and elder bushes being removed. It was agreed the handyman would be requested to remove the fence and bushes

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### 250. Highways:

- a. New highway matters to be reported to County Highways.
  - i. Ruts in the tarmac on the Railway Bridge caused by agricultural machinery
  - ii. Bretforton Road carriageway edge ruts are a danger to road users

### 251. Lengthsman and Handyman:

- a. Report on works issued to the Handyman: -
  - i. Flooding around the dog waste bin by the Village Hall restricts access. – no action was considered necessary
  - ii. To consider any new jobs for the Lengthsman and Handyman; None at this time

### 252. Street Lights:

- a. Streetlights reported in need of attention: Cllr Steve Sidwell report the streetlight in Station Road is working intermittently. Clerk to report the matter
- b. The Clerk reported the supply and installation by e-on for the new streetlight on Stratford Road is still not complete. The installation of the LED lanterns at Green Close and the Gate Inn cross roads is still outstanding and a new supplier for LED lanterns is being pursued.

### 253. Annual Parish Meeting: 19th April

- a. The local police officer will be invited to report to the APM and all local groups will be invited to offer a report.

### 254. Matters Raised by Members for information or Items for Future Agendas: **None**

### 255. Meeting Dates:

- a. Members confirmed the next Ordinary Meeting of the Council is scheduled for the 8<sup>th</sup> March at the Village Hall and agreed a trial start time at 7.15 pm.
- b. To confirm the Annual Parish Meeting is scheduled for the 19<sup>th</sup> April at the Village Hall at 7.30 pm

There being no further business the Chairman closed the meeting at 9.55 pm

Chairman \_\_\_\_\_

Date \_\_\_\_\_

### Payments Authorised

Cheque Number	Payee	Details	Gross Payment	Net Payment
DD	British Gas	Rec Field Electricity supply	16.90	16.10
DD	Npower	Streetlight energy	782.09	651.74
DD	ICO	Information Commissioner	35.00	35.00
1406	John Hyde	Lengthsman Works Feb	59.70	59.70
1406	John Hyde	Handyman Works	17.70	17.70
1407	Limebridge RS	Mowing contract & hedge planting	670.80	559.00
1408	J Stedman	Clerks salary and expenses	***	***
1409	Mark Wilks	NDP Logo art work	175.00	175.00
1410	Honeybourne Village Hall	Hire fees for Dec to Feb	100.00	100.00
1411	Mudway Workman	Deposit Village Show	200.00	166.67