

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 5th January, 2016**

Present: Cllrs Mrs P Davies, Mrs R Collie, Messrs C Bevan, J Rugman, J Barnes, D Hubbard, J Powell, R Lear

In attendance: Clerk, Mrs Karen Yates, Cllr C Dell.
Mr J Rugman chaired the meeting.

1) **Apologies:** K Redfern, Cllr K Pollock.

2) **Register / Declarations of Interest**

Dispensations – none

Public Question Time

3) **District/County Councillor's Report.** Cllr Dell updated us on financial matters at the District Council, further cuts are likely due to a reduction in central government grants. The refuse consultation is ongoing and recent flooding concerns in the local area were noted. The new Tenbury recycling centre is due to open at the end of January. Thanks were given to Cllr Dell who left the meeting. Cllr Pollock had circulated a report to all members.

4) **Minutes:** Minutes of the meeting held on 1st December, 2015 were approved.

5) **Correspondence:**

a) Items of correspondence noted.

6) **Planning**

a) There were two planning applications:

15/01615/FUL. Oxnalls Farm, Newnham Bridge.

Change of use of traditional brick and tile buildings from agriculture to two residential dwellings including demolition of adjoining redundant building. Recommend approval – however, on the elevation where there are 4 “cart shed” bays, some bays are glazed, others covered by panelling, which rather detracts from the visual impression. Whilst recognising the reasons for the panelling, we suggest reconsideration of this to provide glazing which follows the “cart shed” pattern”.

15/01721/FUL. 2 Strawberry Cottage, NB. Construction of single storey 2 bedroom holiday cabin. Recommend approval.

b) There were no determinations

c) Applications determined under delegated powers: none.

d) CIL consultation document - noted

7) **Finance.**

a) Draft budget / precept – 2016-2017. The draft budget was approved as per the changes at the last meeting.

b) Grants were agreed as per the last meeting as follows:, at £150 each to Teme Span, Lindridge Pre-school, CAB and Knighton on Teme PCC.

- c) External audit 2017 onwards. Smaller councils including us will be subject to new audit procedures from April 2017. A sector led audit group has been set up which will aid parishes through the process. If we wish to remain part of this group we will automatically be opted in, but will need to advise them if we wish to set up our own audit procedures from April 2017. It was agreed to opt in.
- d) Local Council Support Tax consultation – noted
- e) Data Protection renewal agreed at £35.

8) **Highways**

- a) Lengthsman Scheme. Invoice for December £216 approved. A blocked gully by Field Farm will be reported to Ian for advice, the collapsed drain outside High Hall will be re-reported. Grips to be dug out as far as possible towards ditches.
- b) Wildlife verges – R Hughes emailed to advise that he welcomed the verge policy. Worcestershire Wildlife Trust also advised how they manage woodland rides which could be useful for preserving wildlife verges.
- c) Review of visibility at Tavern Lane junction. Cllr Lear declared a personal interest.
Cllr Hubbard met with the landowner regarding the hedge down towards the main road junction. It was generally agreed that the hedge is thin and wispy and not much can be done at the moment, but he did agree to review it and cut it back in spring.
The Clerk could not locate an address for the landowner regarding the hedge up Bickley Lane, it was agreed to pass this on to Cllr Lear who also advised it will be cut back shortly. It was also agreed to contact highways to request the possibility of a mirror to be placed on the opposite side of the road and road markings/signage to aid visibility and improve safety.
- d) Blocked drain below Tavern Lane – some work has been carried out on this drain, the Clerk will request an update.
- e) Dog fouling along A456 from Bickley Lane – Cllr Hubbard advised he had received complaints about excessive dog fouling at this location. It was agreed to contact a previous complainant to see if further information is available and the Dog Warden for some more signs. The Dog Warden requires specific information about the dog and the owners to make progress, this will be monitored.

9) **Survey / review of community needs** – to be placed on the next agenda.

10) **Councillors' reports and items for future agenda.** Fly-tipping has occurred on private land in Jewkes Lane, the landowner was told it is a civil matter. Spring litter pick booked for 13th March, Clerk to liaise with Cllr Redfern regarding notices.

11) **Date of next meeting:** 7.30pm on Tuesday 2nd February, 2016.
There being no other business, the meeting closed at 8.40pm.

Signed
Chairman

Date