

**The Minutes of Pendock Parish Council**  
**Held at Pendock School at 7.30pm on 15<sup>th</sup> March 2016.**

**Present:** Cllrs Mr John Humphreys (Chairman), Mr Charles Rush, Mr Adrian Lovegrove, Mr Simon Fellows, Mr John Davidson and Mr Nigel Thompson.

**In attendance:** the Clerk and two members of the public.

The meeting was adjourned to discuss matters on the Agenda, notes of which are appended to these minutes.

- 1. Apologies:** Apologies were received from County Cllr Tom Wells, District Councillor Bronwen Behan and Parish Cllr. Rosemary Philipson-Stow.
- 2. Declaration of Interests:**
  - a) Councillors were reminded of the need to update their register of interests.
  - b) MHDC had managed to lose Cllr Thompson's register of interest, and Cllr Fellows had had his returned as it needed to be completed further.
- 3. Minutes:** The minutes of the meeting held on 26<sup>th</sup> January 2016 were approved and signed.
- 4. Progress Reports:**
  - a) **Debris in ditch at Pendock Cross** – The Chairman reported that because of the recent downpour and flooding on the cross he had commissioned a contractor to clear the ditch properly. The Clerk was asked to remind highways to repair the missing headwall to the drainage pipe in the ditch.
  - b) **Garage site and land opposite Serauple:** The Chairman reported on a letter received from Mr Williams, head of Housing and Planning, in response to the Council's letter sent after the last meeting. In his response he says he appreciates our frustration that the matter has been on-going for approximately 3 years in respect of the Garage site however, subject to legal advice the Council is actively considering formal enforcement action. In respect of the site opposite 'Serauple' they do not appear to be making any attempt to address this problem, furthermore advising us that nuisance and problems on the highway should be reported to the Police and Worcestershire County Council highways for their consideration. The Clerk was asked to contact Mr Clements again to seek clarity in respect of this matter.
  - c) **Village Planning Concerns:** The Chairman reported on a letter received from Mr Hegarty CEO MHDC, in response to the Council's letter sent after the last meeting. It basically reiterated what had previously been made clear, that Pendock as a category 3 village could only be considered for development within the village boundary and then only windfall sites. Open countryside development would only be considered for rural workers.

He also said that on the basis of the Parish Council's desire to see more residential development in the future, the Council may want to consider preparing a neighbourhood plan.

The Council then discussed the possibility of creating a plan, and were reminded that this had already been attempted three years ago but had run out of momentum. The Clerk was asked to find out a bit more about the cost, the work involved and obtain an example for Councillors to consider taking the matter further.

**d) Highways Issues:**

- a) The subsidence just before the motorway bridge has been repaired
- b) The 30 mph roundel on the east of the village is on order
- c) The missing 'give way' sign at Grafton Lane report was ignored so has been re-actioned.
- d) It was reported that there are some severe potholes in School Lane to be reported and the broken drain opposite The Old Vicarage was discharging water onto the road.

**5. Finance Report:**

- a) It was reported that the Council had £8,989.91 in the bank plus the £1000 owed by Berrow, this would now be sufficient to repair the fencing on the Moors and quotes were in the process of being received.
- b) The Council approved the transactions below:

<b>Outgoings:</b>	Lengthsman	236.00
	Clerk's salary – N/D/J	297.00
	Hire of Hall	<u>40.00</u>
	<b>Total Outgoings</b>	<b>£573.00</b>

**Incomings:**

	Interest	.72
	Lengthsman Worc. CC	<u>472.00</u>
	<b>Total Incomings</b>	<b>£472.72</b>

Total funds at 26 <sup>th</sup> January 2016	£9,090.19
<b>Total funds at 15<sup>th</sup> March 2016</b>	<b>£8,989.91</b>

- c) **Appointment of Internal Auditor:** Robert Mealing Associates were proposed and approved to act as the Council's internal auditor for the year to 31<sup>st</sup> March 2016.
- d) **New Audit Regulations:** Under the Local Audit (Smaller Authorities) Regulations 2015 the SAAA is required to make audit arrangements for all smaller authorities other than those that have given notice that they wish to make their own arrangements. The deadline for councils who wish to opt out is 31<sup>st</sup> March 2016. Opting out requires the council to make its own arrangements for audit, appoint an auditor, agree fees and

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appoint an audit panel. To opt in Councils will automatically submit the annual exemption form to the SAAA and comply with the Transparency code for Smaller Authorities. It was agreed by the Council that Pendock would opt in to the SAAA scheme.

6. **Liaison Group – Green waste site:** The Chairman reported that there had been only one report so far this year and the Environment Agency visited but found no issues. It was confirmed that PAS 100 had been achieved but there was no planning consent for selling on site. The EA had made an unscheduled visit and commented that the windrows were too close together and that the wheel washing apparatus was not in operation.
  
7. **Councillors' Reports:** Cllr Nigel Thompson was concerned about road side selling in School Lane, pictures produced showed a large quantity of household items displayed on the roadside which was not only unsightly but also a hazard to traffic. It was the view of the Council that a letter should be sent to the occupier requesting that the items be removed with immediate effect.
  
8. **Date of the next Meeting:** on Tuesday 17<sup>th</sup> May 2016 at Pendock Primary School immediately after the Annual Parish Meeting.

The meeting closed at 9.40pm.

Signed .....  
Chairman

Date.....

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**Notes of Public Question Time:**

1. **Drainage and future development:** It was again a matter for discussion after the heavy rain storm the previous week when a number of gardens flooded. The field culvert just before the bridge in Redmarley Road was creating an obstruction as it believed the culvert was too small. The Clark agreed to contact the Drainage Compliance Officer to ask him to review this culvert and make suggestions.
2. **Old Pendock Garage Site:** It was reported that activity at the Old Garage Site was causing congestion in the road as often there were now vans and lorries parked all the way along the road.