

West Malvern Parish Council

Minutes of the Parish Council Meeting held on Monday 14th March 2016 in The Fisher Hall.

Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Mrs E Harnden, Mr C Rouse, Mr A Turner

In Attendance

County and District Cllr. Prof J Raine & Mr D Sharp (Clerk).

29/16 Apologies

To consider acceptance of apologies for absence from Councillors: Cllr. Ms S Rouse(accepted). Also Mr C Penn (Malvern Hills Conservators)

30/16 Interests

- i. **Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda:** There were none.
- ii. **Notification of changes to the register of interests:** There were none.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting. (Written requests to be with the clerk at least 4 clear days prior to a meeting.):** There were none.

31/16 Reports from other representatives

To receive reports from County and District Councillors, Malvern Hills Conservators, Tree and Footpath Wardens:

County & District Cllr. Prof J Raine reported that MHDC were looking to outsource the rubbish collection contract from October 2017. He also confirmed that he had requested an extension to the double yellow lines opposite the Lamb bus shelter to alleviate traffic problems.

32/16 Minutes

To consider for adoption the minutes of the last Parish Council meeting: The minutes of the Parish Council Meeting held on 8th February were approved and signed by the Chairman.

33/16 Progress Reports and other matters arising from the minutes

No matters were arising.

34/15 Planning

To consider a response to the following application:

Application No	From	Details
15/01513/HOU	EON Energy Solutions 23 Ebrington Road	Installation of external wall insulation to all elevations of the property in a neutral colour (white/cream/grey).
16/00348/HOU	EON Energy Solutions 105 West Malvern Road	Installation of external wall insulation to all elevations of the property in a neutral colour (white/cream/grey).

The following responses were agreed:

15/01513/HOU – 'The Parish Council has no objection'.

16/00348/HOU – 'The Parish Council has no objection'.

35/16 Bus Shelters

To consider the specification required for maintenance of the shelters. To consider any additional work to be included in the contract. To review applications received: The specification for the contract was agreed and the Clerk was to forward to the three individuals who had shown interest.

Interviews were to be held next week and the group comprising Cllrs. Shearer, Burford and C Rouse, together with the Clerk were authorised to make the appointment.

36/16 Playing Fields

To consider allowing the following events to be held on the playing fields:

- i. Charity Event - 5th August – This was deferred since no further information had been received giving details of the event.
- ii. Wedding Reception – September – Further details had been requested but were still to be received, however it was approved in principle provided music finished at 11pm and a charge of £60 was agreed.

The Clerk was to obtain quotations for upgrades to the playground and liaise with MHDC over funding.

The Clerk was to arrange for the bank to be cut on the playing fields.

37/16 Allotments & Community Woodland

The allotment gate had been replaced and the fence was still to be adapted to fit.

The Clerk reported that one allotment holder had not renewed their tenancy and the plot reallocated.

A working group was to be arranged to remove trees from near the Glade to provide views.

It was hoped that the benches for the Glade would be finished next week.

38/16 Highways & Footpaths

The VAS was deemed to be ineffective in West Malvern and Cllr. Raine was to utilise it in other areas of his ward.

Several tasks were identified for the Lengthman to concentrate on this month – particularly drainage on Croft Bank and Westminster Bank.

39/16 Finance

To consider payment of invoices presented:

The following payments were approved:

From/Due to	Date	Amount	Details
J Moore	26/02	£118.00	Lengthman Fees (Feb)
B&Q	18/02	£117.56	Allotment gate and posts
Sight Designs	13/02	£407.40	Gas Lamp maintenance
DA Sharp	08/02	£343.28	Clerk's Fees (£404.08 SP25 + £25 VAS)
	Total	£986.24	

After these payments are made bank balances will be as follows:

Savings Account B/F	£14,474.03
Interest	£2.55
Savings Account C/F	£14,476.58

Community Account B/F	£8,040.90
WCC Lengthman	£354.00
Allotment Rents	£165.30
March Payments	-£986.24
Community Account C/F	£7,573.96

40/16 Correspondence

To consider the following correspondence previously circulated:

FROM	* email	SUBJECT
MHDC	*	Parish and Town Council Conference – 18 April 6-8.30 pm
MHDC	*	Adoption of the South Worcestershire Development Plan 2016
Rooftop Housing	*	Adelaide House
WCC	*	Presentations from the Parish Conference 24th February
WCC	*	Tree Planting Project

41/16 Councillors' items for Report

Nothing further was discussed.

42/16 Next Meeting

The date of the next Parish Council Meeting was confirmed as Monday 11th April 2016 at 7.30pm.

There being no further business the meeting closed at 8.45 pm.