

Knightwick and Doddenham Parish Council

Minutes of the Meeting of the Council held at 7:30pm on Monday 21st March 2016 in the Village Hall, Knightwick.

Present;

Chair Cllr B Munt,

Cllrs: Ms M Horton, Ms K L Parkinson,

Messrs; F Budden, P Edwards, P Tuthill County Cllr. A Warburton Dist. Cllr.

G M Brewin (Clerk)

Apologies: Cllr Ms G Evans Dist Cllr S Rouse

Visitors - None

Public Question Time prior to the formal meeting;

None

Reports; County Councillor, District Councillors, Parish Footpath's Warden et al.

Cllr P Tuthill reported on WCC matters including expenditure reductions at WCC and the work of the Fire and Rescue Services.

Cllr. A Warburton reported that the South Worcestershire Development Plan has been approved and a 5-year land supply is in place.

Agenda

1.

Apologies for absence and members' declarations of interest.

The apology from Cllr Ms G Evans was accepted.

There were no Declarations of Interest in agenda items.

2.

Confirm the minutes of the Meeting of the Council - 18th January 2016, circulated in advance.

These were agreed as a true record and signed by the chairman.

3.

Financial Matters;

a) Pay Clerk's expenses - Nov-Dec 2015 £82.81, Jan-March 2016 £111.06 - Agreed

b) Note Clerk's delegated payments, E.ON, V/Hall electricity £58.86 & £50.22 all inc VAT

c) Note Clerk's delegated payment, - Hawthorne Energy Consultants, £175.00

d) Pay Lengthsman's acc. - £2802.00 inc vat - Agreed

e) The clerk to make a statement on the council's opt-out of the new audit arrangements with the Sector-Led Body and request the council to rescind the decision ref minute 3.c - 18/01/2016.

The clerk explained that he had misunderstood the procedure for appointing an external auditor under the new audit arrangements. Following a discussion with the 'Sector-Led' auditing body it was preferable to remain in the existing arrangements and make a declaration as exempt from external audit each year.

The council agreed to the clerk's request to rescind minute 3.c - 18/01/2016.

4.

Planning Matters;

Respond to 16/00353/FUL - Proposed minor extensions to existing agricultural buildings at Doddenham Hall, Doddenham, Broadwas, Worcestershire, WR6 5NZ

A response of 'No Comment' was agreed

5.

Possible Sale of the Village Hall

Clerk to advise on discussions with Estate Agent and Solicitor.

He had visited Mr Richard Banks of Herbert Banks, Estate Agents and would meet him again at 12:00 on 13th April to review the offers made. It would be necessary for the council to meet shortly after that to decide on the sale. Members were asked to identify which evenings they could attend in week commencing 18th April to make a formal decision on the sale.

He had also met Ms Caroline Irvine of Harrison Clark Rickerbys Limited, solicitors, who had advised on the sale arrangements. The Parish Council as the Trustee of the Village Hall would be the seller.

6.

Neighbourhood Plan – Progress etc.

Clerk to report.

He would be attending a meeting at Martley on Wednesday 23rd March to review the comments on the draft plan prior to the publication of the final proposes plan.

7.

Clerk's Report,

Correspondence, Actions from the previous meeting, etc

The clerk noted that the Pay Lengthsman's acc. - £2802.00 inc vat - was made up of vat - £467, WCC Lengthsman's fund - £2140, Parish contribution £195.

8.

Items for the next meeting

There were two vacancies on the council. Members were asked to endeavour to fill this by co-option at the next meeting.

9.

Confirm the date of the next meeting:

Monday 16th May 2016 at 7:30pm – proposed and agreed.

This will be the Annual Meeting of the Council. It will be preceded by the Annual Parish Meeting at 7:00pm followed by the Annual Meeting of the Committee of the Knightwick and Doddenham Village Hall Trust

The meeting closed at 8:30pm

Minutes confirmed 16th May 2016