

Notes from the public session:

The following issues were raised during the public session:

- 1) Village Hall Open Day – new solar panels are in place on the hall and the village hall committee proudly reported that money was being saved and also the hall's carbon emissions were reduced.
- 2) Grass lying on the playing field – the chairman pointed out that cut grass was cleared away from the cricket pitch and left to lie in piles, and that to have the grass cleared away could incur a large extra cost. He said the matter would be raised by the council during agenda item 13.
- 3) Dog mess on the playing field – there have been complaints that it is on the increase once again, possibly a problem with dogs allowed to run loose.
- 4) Mr Ron Miller gave some advice and information about item 9. He added that he had continued caring for the trees on the playing field and had sprayed some weeds, all at his own expense. He was thanked for all his hard work by the chairman on behalf of the parish.

newsletter and put up posters.

Action clerk

- PACT – no news

17. Calc/Training issues. No issues

18. Reports from councillors/ county and district councillor.

Cllr Tucker reported on:
 Housing issues – latest news on the housing strategies.
 The landfill liaison committee.
 Pavements – she was asked to check on progress of the pavements locally.
 Youth Bus – a touring service available.

19. Correspondence.

- Village Hall Open Day, 26th September, 10am to noon. Info circulated. (in circ envelope)
- Gypsy and Traveller Issues Scrutiny – review of progress. To report back by end of Sept.
- Sustainable Communities Act – this act has been passed to give more powers/say to parish councils and nalc etc. Info in the circulation envelope.
- Thanks from Evesham and Pershore Neighbourhood Watch Association for the grant.
- Register of electors poster
- Droitwich area forum info! – Pershore area takes place on October 8th, 7pm Peopleton village hall.
- Wind Turbine Working Party- new terms and conditions. – noted
- Bridleway has been modified – small modification at Hill as previously consulted upon.
- Have Your Say: Policing Matters in Wychavon meeting September 23rd 7pm Evesham Town Hall.
- Acknowledgement of comments made regarding Throckmorton Airfield development.
- Calc suggests implementing a sick clerk policy in the event of swine flu It was decided it could be dealt with by a councillor temporarily recording minutes.

Circulation: Bus bulletin/ caring news/ children and young people strategic partnership newsletter/ WOW (Worcs CC magazine)/ community first newslite/ Info on protecting trees and orchards/ Partnership Matters mag/ Pershore High newsletter

20. Items for next agenda and to affirm the date of the next meeting of the Parish Council.

The village bonfire was raised as a topic for next time and it was confirmed that the next meeting would take place at the parish room n Thursday, October 1st, 7.30pm.

The meeting closed at 9.40pm.

.....(chairman)

.....(date)

C. Morris - Mrs C Morris. Clerk

12. Street Lighting:

12.1. To note fault reports and hear progress on faults.

The lamp in Salters Lane was damaged, repaired and then damaged again, so has been removed and the pole remains. The chairman confirmed that the pole belongs to E-on and the lamp to the PC. The clerk was asked to send a map to Laura Holt, asking her to specify where exactly Springhill Farm would like the new lamp to be placed.

Action Clerk

12.2. To discuss action necessary to maintain/repair/update the lighting system – including the moving of the lamp in Salters Lane.

The clerk has been in touch with NPower regarding the curious billing procedure which has (at last) shown that the increase in cost was due to the fact that the lights had at some point previous to this council, all been changed to an automatic photo-electric cell system running from dusk until dawn, where they used to switch off during the night. The inventory with NPower had not been updated for some time, and when the clerk updated it last year, it meant that a new cost was calculated. The council agreed the outstanding bill should now be paid.

Action Clerk

The chairman reported that he was still attempting a site meeting with an E-on engineer to arrange for new lamps to be installed.

Action Cllr Butler

13. Playing Field: To consider repairs/improvements necessary for the play area and field.

The council considered the points raised by the village hall committee members, regarding the grass cutting and asked the clerk to find out prices for further cuts and advice on other ways of collecting/disposing of grass cuttings. It was agreed that consideration, with the village hall committee, should be given to a user agreement so that extra costs to benefit sports clubs, for example, could be recovered.

Action clerk

14. Village Hall – to consider any village hall issues:

The council noted the open day information (see correspondence).

15. Lengthsman: To consider any lengthsman issues/ work schedule.

The lengthsman has, during august, cut back hedge and disposed of trimmings in Blacksmiths Lane in sections over three days, Cleared drains and grids in Throckmorton Road, and checked grips and drains in Salters lane and on the A44.

Councillors asked the clerk to request a loose schedule, so councillors could see his regular work patterns.

Action clerk

UPDATES:

16. To consider any updates on any of the following ongoing issues:

- **Flower barrel scheme** – letters have been sent to all those who received a grant last year. So far, Mrs Newitt and Mr Perry have replied and been paid. Mrs Martin indicated that she would like to continue.
- **Traffic & pavement issues** – Cllr Buckley reported a pothole in Salters Lane. Clerk to inform the lengthsman. Cllr Buckley to report to county council online. Action clerk/cllr Buckley
- **Allotments** – no new issues.
- **Website** – no issues.
- **Newsletter** – It was agreed that the clerk should write a newsletter as soon as possible in order to encourage people to send in their housing survey (see below).
- **Housing** - The council received a complaint from a parishioner about how late they managed to deliver the housing surveys – just a few days from the deadline in some cases. It was explained that the chairman had a family tragedy to deal with, and what with other councillors on holiday, the delivery system had broken down in this case (councillors deliver newsletters and parish items themselves). The county council had been informed and had allowed an extension to the response time. The council agreed to include that in a

<u>Jul/Aug out:</u>	
Orchid Business Services	£92.00
Clerk	£289.45
Lengthsman	£150.40
Church Lench PC	£750.00
Neighbourhood Watch	£50.00
Clerk	£287.29
P Perry (barrel)	£10.00
Wychavon (rate relief)	£51.53
V Newitt (barrel)	£10.00
Wychavon Sport	£20.00
CALC	£26.80
Clement Keys	£155.25
GBD mowing	£385.65
Lengthsman	£46.60
GBD mowing	<u>£615.37</u>
	<u>£2,852.44</u>

The bank reconciliation for July/August, showed that cheques for £2,852.44 had been written from the current account and that £1,134.42 in cheques were still to be presented by September 3rd. The account total at September 3rd stood at £5,512.52. The savings account accrued a total of £1.30 in interest in July and August, which brought its total to £15,241.40. Taking into account the un-presented cheques, the council's total cash assets at September 3rd, stood at £19,619.50.

It was agreed that the clerk should send a quarterly electronic version of the accounts to members, as it was hard to view copies of the spreadsheets. Action Clerk

10.4. To approve overtime/expenses for July/August 2009.

Clerk's expenses for July and August were approved - £18.75 (stationery £12.27 – paper and files and £6.48 mileage).

10.5. To consider the council's annual return, audit and end of year financial issues.

Apart from a small error, the council's annual external audit was approved without reservation and has been prepared for publication on the notice boards.

11. Planning:

11.1. To consider new planning applications/issues.

The clerk had received a letter from Rooftop Housing Group about a proposal to develop garages at Maytree Road into two two-bedroom flats, with parking and replacement parking along Maytree Road. There was no planning application as yet, but the housing association was seeking opinions beforehand.

It was agreed that the clerk should write back to say that the parish was in the process of participating in an affordable housing survey to determine the need for further development so would be unable to comment until the results were known. Also that there would be concerns about adding to parking problems which plague Maytree Road at present.

Action Clerk

11.2. To confirm comments sent to the Planning Authorities between meetings. None

11.3. To note any Decision Notices received from Wychavon District Council.

The council noted that permission had been granted by the County Council for replacement gas compound on the landfill site.

It was also noted that an application had been submitted to Wychavon for the felling of trees in the conservation area in Bridge Street. It was agreed to leave the matter to the tree officers' judgement.

8. To consider latest issues regarding the glasshouse development.

It was reported that enforcement was being considered by Wychavon District Council and Severn Trent was considering taking action about work over its water main pipes. Concerns about Wychavon Dc's enforcement policy were raised in the light of an unsatisfactory answer to a resident and it was agreed that Cllr Butler should write to the Government Inspector, who said the planning conditions should protect residents, to point out that this system was already failing and ask what could be done.

Action Cllr Butler

9. To consider a request to screen, by planting, the new extension to the children's play area.

Following a complaint about the new play area extension affecting the outlook of a resident in Florence Cottages, it was agreed to accept her request to plant a tree to screen the children from her view. The tree warden suggested a silver birch tree at a cost of £15-£20 and the council agreed to him spending up to £20. Cllr Butler to confirm. Action Cllr Butler

REGULAR ITEMS:

10. Finance:

10.1. Accounts for payment – accounts paid between meetings.

The following cheques were signed between meetings on authorisation of the clerk and were approved by the council:

485	P Perry	flower barrel grant	£20.00
486	Wychavon DC	rate relief shop	£51.53
487	V Newitt	flower barrel grant	£10.00
488	Wychavon Sport	parish games entry fee	£20.00
489	CALC	book	£26.80
490	Clement Keys	external audit	£155.25
491	GBD	mowing	£385.65
492	N Winter	lengthsman	£46.60
494	GBD	mowing	<u>£615.37</u>
			£1,331.20

Approval this month:

495	N Winter	Lengthsman	£67.50
497	Wicksteed Leisure	Play equipment	£2,074.49
498	Premier Timber	Play area fencing	<u>£135.71</u>
			<u>£2,277.70</u>

10.2. To note any receipts.

£500 – Wychavon grant towards the new play area extension.

10.3. Bank reconciliation.

Jul/Aug in:

Wychavon DC grant	£500.00
Interest	<u>£1.30</u>
	<u>£501.30</u>

Hill & Moor Parish Council

**Minutes of the Parish Council Meeting held in Lower Moor Parish Rooms on
Thursday, 3rd September, 2009, commencing at 7.30pm.**

Present: Mr N Butler, Mrs J Bracewell,
Ms A Buckley, Mr E Cohen.
Clerk: Mrs C Morris.

In attendance: Cllr Liz Tucker
(Wychavon District and Worcestershire County Councillor)

The meeting opened at 7.35pm.

The meeting was adjourned to hear from parishioners (see attached note.)

The meeting reopened at 7.47pm

ADMIN

1. To consider apologies for absence.

Cllr Hayes' apologies were accepted – he was on holiday.

2. To consider: a) Declarations of Interest (Personal & Prejudicial) and b) Any changes to be notified to the Register of Interest and Gifts & Hospitality.

None

3. Minutes: Minutes of the meeting on 24th August 2009 to be confirmed and signed.

The minutes, plus minutes from July 2nd were signed as a true record of the meetings.

4. To consider any applications for co-option to fill the council's remaining seats.

None

5. To review the council's risk assessment.

Deferred

Action Cllr Buter/Clerk

NEW ITEMS:

6. To consider the spending of the Wychavon flooding grants and latest news regarding flood prevention work.

It was agreed that the meeting with Wychavon officers was necessary in order to move forward the works specified for the grant. It was noted that grips were not dug out on the A44 – clerk to liaise with the lengthsman.

Action Clerk

It was also agreed that the clerk should write a letter to Mr Peter Blake at the county council, copied to David Lavender, to inquire about the latest situation of the drainage plans.

Action Clerk

7. To consider any further issues arising from events organised in the village/ on the playing field.

It was noted that the beer festival passed off successfully but it was agreed that there needed to be some examination of the roles of the parish council and village hall committee in terms of hiring and charges – see also Item 13.

It was agreed to put the matter on the next agenda.

Action Clerk