

MADRESFIELD PARISH COUNCIL
MINUTES OF THE 195th AND ANNUAL PARISH COUNCIL MEETING
HELD AT MADRESFIELD PRIMARY SCHOOL
ON THURSDAY 12TH MAY 2016

PRESENT

Cllrs. Mr D Craig (Chairman), Mr C Eden, Mr C Freeman, Mrs J Greenwood, Rev S Irwin.

IN ATTENDANCE

Mr M Everitt (Footpath Warden) and Mr D Sharp (Clerk).

1. ELECTION OF CHAIRMAN

2. APOLOGIES FOR ABSENCE

To consider acceptance of apologies for absence from Councillors: County Cllr. Mr T Wells.

3. INTERESTS

- i. *Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:* Cllrs. Irwin and Greenwood declared interests in planning application 16/00595/FUL since Cllr. Irwin was a governor and Cllr. Greenwood the headteacher.
- ii. *Notification of changes to the register of interests:* There were none
- iii. *To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:* Cllrs. Irwin and Greenwood to discuss application 16/00595/FUL: This was approved and the dispensation would last until the next ordinary election.

4. ELECTION OF WARDENS AND OTHER REPRESENTATIVES

The following were elected:

- i. *Footpaths Wardens (noted):* Mr Mike Everitt and Mr Martin Thorne
- ii. *Tree Warden:* Cllr. D Craig
- iii. *Charities Representative:* Cllr. C Eden

5. APPROVAL OF THE MINUTES OF THE 194th PARISH COUNCIL MEETING OF 25th FEB. 2016

These were accepted as an accurate record and they were signed by the Chairman.

6. PROGRESS REPORTS AND OTHER MATTERS ARISING FROM THESE MINUTES

The Clerk had contacted BT regarding adoption of the phone box and the possibility of re-glazing. He was awaiting a reply.

7. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

There were none.

8. HIGHWAYS

To consider the Parish Council's continuing participation in the Lengthman Scheme: This was approved and the Clerk was to sign the appropriate agreements with WCC and Mr Jeremy Moore.

9. COMMUNITY TREE PACKS

To consider participating in the Woodland Trust scheme: Due to the lack of land it was agreed not to participate.

10. PLANNING

To consider a response to the following application:

Application No	From	Details
16/00595/FUL	The Governors Madresfield C Of E Primary School	Proposed single storey extension.

Cllrs. Irwin and Greenwood took part in the discussion but did not vote.

It was agreed to recommend approval.

11. FINANCE

i. Appointment of Internal Auditor: Mr Steve Tustin was appointed.

ii. Completion of 'Annual Governance Statement': This was completed and duly signed by the Chairman and Clerk.

iii. Approval of Annual Accounts: These were approved and duly signed by the Chairman and Clerk.

iv. Approval of Payments due: The following payments were approved:

From/Due to	Date	Amount	Details
J Moore	-	£177.00	Lengthman Fees (Feb-Apr)
Worcestershire CALC	01/04	£84.42	Annual Subscription
BGS	31/03	£20.00	VAS Maintenance
Madresfield Primary School	25/02	£10.00	Hire Charge
Anthem UK	-	£60.00	Internal Audit
Aon UK	01/06	£362.03	Insurance Premium
HMRC	-	£24.00	PAYE (Jan-Mar)
DA Sharp	25/02	£96.02	Clerks fees (3 months @ SCP18 £120.02)
	Total	£833.47	

After these payments are made accounts will be as follows

Premium Account B/F	£926.86	Current Community Account B/F	£319.48
		WCC Lengthman Scheme	£208.00
Interest	£0.12	MHDC Precept	£700.00
		May Payments	-£833.47
Premium Account C/F	£926.98	Current Community Account C/F	£394.01

12. CORRESPONDENCE.

To consider any responses to the following correspondence received:

FROM	* Email	SUBJECT
CALC	*	Updates
WCC	*	Presentations from the Parish Conference 24th February
CALC	*	Spring Training Bulletin
Woodland Trust	*	Tree Planting Project - Info for Parish & Town Councils
CALC	*	Report to Area Meetings
WCC	*	Worcestershire Minerals and Waste Annual Monitoring Report
MHDC	*	Community Services E-Newsletter - March 2016
MHDC	*	Street Naming & Numbering Guidance
WCC	*	Scrutiny Panels
MHDC	*	South Worcestershire Development Plan Related Consultations
MHDC	*	Community Infrastructure Levy
MHDC	*	Litterpicking, verge cutting and street sweeping in the district
WCC	*	Volunteering in Your Communities - Invitation from County Councillor Lucy Hodgson 9th June 2016
WCC	*	The Queen's 90th Birthday Celebrations in June
MHDC	*	Planning Training
Woodland Trust	*	Community Tree Packs
MHDC	*	Parish Conference - 18 April - slides and further information
CALC		Membership Renewal
Aon		Insurance Schedule
CPRE		Countryside Voice
WCC		Lengthman Scheme
Erika Clark		Old Map

11. COUNCILLOR'S ITEMS FOR REPORT OR FOR FUTURE CONSIDERATION.

Clerk to contact Mr Gerry Davies about a maintenance schedule for the village pond.

12. NEXT MEETING.

The next Parish Council meetings would take place on Thursdays 8th September 2016, 1st December 2016, 2nd March 2017 and 25th May 2017.

There being no further business the meeting closed at 8.15 pm.