

BAYTON PARISH COUNCIL

Minutes of the Annual Parish Council Meeting of Bayton Parish Council held in Bayton Village Hall at 7.55pm on Tuesday 9th May 2017

Present: Cllr Blount (Chairman), Cllr Clarke (Vice Chairman), Cllr Miles
Cllr Adams, Cllr Carver, Cllr Taylor

In Attendance: Clerk, 6 Members of the Public, District Cllr Chris Dell.

1. **Election of Chairman** – It was agreed by all Cllr Blount be elected as Chairman and a Declaration of Acceptance of Office was signed.
2. **Apologies:** None.
3. **Co-option of Cllr** – no applications received.
4. **Election of Vice Chairman** – It was agreed by all Cllr Clarke be elected as Vice Chairman.
5. **Declaration of Interest:**
 - a. **Register of Interests** – Cllrs are reminded to keep their registers updated.
 - b. **Disclosable Pecuniary Interests** – Vice Chairman item 23 due to her involvement in the Church
 - c. **Other Disclosable Interests** – Vice Chairman as above.
6. **Dispensations** –
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – **None requested.**
7. **Public Question Time** – Member of Public thanked Cllrs for their work over the year, it was appreciated they are all volunteers giving their time freely.
8. **County Cllr Report** – Apologies received, report circulated summary at end of minutes.
District Cllr Report – See notes at end of minutes.
9. **Standing Orders** (circulated) – to review at June meeting.
10. **Financial Regulations** (circulated) – to review at June meeting.
11. **Publication Scheme** (circulated) – it was agreed to adopt as drafted.
12. **To consider the Council's Scheme of Delegation** (circulated) – it was agreed to adopt as drafted.
13. **To appoint Cllrs to the following:**
 - a. **Staffing Working Party for Clerk and Lengthsman**– Cllrs appointed, details in files.
 - a. **Planning Working Party** - All plans to be circulated by email to all Cllrs. Comments from at least 3 Cllrs including Chairman. Meeting to be called on controversial plans.
 - b. **Clerk's Finance Support Group** – Bank Reconciliation to be circulated to all by email, Cllr Carver to sign at meetings. All Cllrs to input on other matters. New mandate to be signed next meeting.
14. **Council's Risk Assessment (circulated)** – to review at June meeting.
 - a. **Insurance** – It was agreed by all to review this by email before renewal date on 1st June 2017.
15. **To appoint volunteers to the following roles:**
 - a. **Footpaths Officer** – Clerk appointed.
 - b. **Tree Warden** – Cllr Adams appointed.
16. **To consider appointment of representative to outside bodies:**
 - a. **Bayton Village Hall Committee** – Cllr Clarke appointed.
 - b. **Clovs Top Village Hall Committee** – Cllr Taylor appointed.
 - c. **Worcestershire CALC** – Cllrs to go to meeting if available.
17. **Minutes of Parish Council Meeting** held on 11th April 2017 were agreed by all and signed by Chairman.
18. **Progress reports for information** – none.
19. **Reports on Meeting attended by Clerk or Councillors:**

Clerk - MHDC Conference 24th April – email circulated, interesting topics that may prove useful in future.
Clerk - Crime Reduction Meeting Cleobury 24th April – interesting to know what Cleobury are doing to keep the community safe, worth keeping in contact with.

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20. Finances –

- a. **Payments made** – Worcestershire CALC (see 20(d)) = £293.37, Bayton PCC (see 23) = £360.00, Bayton Village Hall (see 24) = £300.00.
- b. **To report receipts since last meeting** – WCC LM December 2016/January 2017 = £325.00.
- c. **Bank Reconciliation 31st March 2017** – Signed by Cllr balance agreed as £17863.44.
- d. **Worcestershire County Association of Local Councils (WCALC)** – It was agreed by all to pay subs for 17-18 at cost of £293.37.
- e. **Annual Governance Statement** (circulated) – It was agreed by all Council are adhering to the requirements, the document was signed by Chairman.
- f. **Annual Return/End of Year Accounts** (circulated) - Accounts were agreed as circulated, a balance of £17863.44 is to be carried forward to 2017-18. All necessary documents were signed by Chairman.

21. Planning:

- a. Plans circulated since last meeting – **None.**
- b. **Decisions received since last meeting-**
Tree Works – 17/00375/CAN – The Old Post Office, Bayton DY14 9LJ– To fell one sycamore tree.
Approved by MHDC.
- c. **Plans for comment on tonight – None.**

22. Road report

- a. **Lengthsman** – Grips, gullies to be cleared.
- b. **Problems to report** – Blocked drain Church Carpark has been reported.
- c. **Clows Top Road, Bayton** – Drain by 1 The Leasowes and state of road reported.
- d. **Houghtons Pole Bridge – Update from WCC 28th April** – Proposal to propping the rear end of bridge to allow excavation behind it, design being firmed up and work onsite expected end of May early June.
Clerk requested road closure signs to be returned and put by junction at Shakenhurst end of village.

Vice Chairman left the meeting

23. **Bayton Church Yard Mowing Grant 2017-18** – After much discussion it was agreed by all to grant £360.00 as last year. It was also agreed by all to consider a further request for funding later in the year if the Church feel they have a shortfall due to increased costs.
Vice Chairman returned to meeting.

24. **Bayton Village Hall Recreation Ground Mowing Grant 2017-18** – It was agreed by all to grant £300.00.

25. **Annual Parish Meeting** - issues raised for further action –

Small Library – Clerk to continue looking into this.

Waste bins – Clerk to look into prices for large bin for Recreation Ground.

Bus Shelter – Clerk to seek advice from Planning Officer.

Play equipment/Exercise Equipment – Clerk to look into grants.

Plants/bulbs – to look into in Autumn.

26. **Coronation Corner Wall improvements** – It was agreed by all to have a site meeting with Planning Officer to see what would be acceptable to them to improve area.

27. **Correspondence for information** –

Email correspondence circulated - list in minute's folder.

Cleobury Country Community Open Day – 10th June 2017

28. **Clerks report on Urgent Decisions since last meeting.**

Plans circulated by email 19th April 2017

17/00409/CLPU – Tanners Bungalow, Beach Hay DY14 9NF – Application for a Lawful Development Certificate for the conversion of a roof void to include a gable roof, roof lights and windows. No comments were made by Cllrs.

29. **Councillors' reports and items for the next agenda.**

Agenda items – Standing Orders, Financial Regulations, Risk Assessment.

30. **Date of next Meeting – 13th JUNE 2017**

31. **Meeting Closed 8.48pm.**

Signed-----
Chairman

Date 13th June 2017

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District Cllr Report

Dist Cllrs grant funding for 2017-18 is again £500.00 which he can allocate to worthy causes. Funding was given to Bayton Village Hall for a seat on Recreation Ground last year.

Changes to bin collections from April 2018.

Cllrs were reminded to keep their Register of Interests updated or seek further advice from MHDC.

Summary of County Cllrs Report

1. Elections, 4th May 2017 - I am very gratified to have been re-elected for a third term as your County Councillor. There are serious challenges ahead for the organisation during a period of financial stringency. I will endeavour to continue to represent all residents and businesses in the Division over the next four years, and would welcome any enquiries or requests over that period, where I might be able to help solve problems and offer advice.

WCC have 40 Conservative Cllrs a majority of 23 over all other parties, the largest being Labour with 10.

It was good to see four other candidates in the contest and I pay tribute to Jonathan Morgan, a Tenbury Town Councillor, for his standing for Labour. I was pleased to note that he agrees with our (former) MP Harriett Baldwin and me about the importance of keeping open the Tenbury Hospital. The plans to re-organise the balance between hospitals, run by the NHS, and social care, run by the local authority, originate with the NHS itself, and are not a policy coming from Jeremy Hunt's government or the local authority.

Chief Executive, Clare Marchant, will be leaving next month and we will need an interim CEO in the period before a new permanent person can be appointed.

2. Tesco's in Tenbury - It was good to see Tesco's opening with large crowds attending on the first few days. The general opinion seems to be that the store is well designed and an enjoyable place to shop. The crucial matter will be how it affects patterns of trade across the town and I am confident that fair and open competition in the area of groceries will be good for the town overall.

We now have a period of four months with no public realm disruption and I trust this will help trade recover in the whole of the town, prior to the last phase in the autumn.

3. Eastham Bridge - Eastham Bridge is now open again, 11 months after the unfortunate collapse. This is a major project for the county to manage and it has been done quickly and efficiently by the contractor Griffiths. No-one should underestimate the seriousness of this sort of undertaking, and I am confident that the final bridge will be a credit to the Council and the County as a whole.

4. Velo Birmingham, September 24th - Some of you will know that an organisation called CSM has arranged a massive bike race for the 24th September 2017, and has accepted entries from 15,000 cyclists. At the time of writing, this is still going ahead, but my fellow cabinet members and I have severe reservations about allowing it to proceed. A vital aspect of the event is that it takes place over closed roads. This will mean roads across the Tenbury Division, from Great Witley to Hanley William, Rochford, Sutton, Clifton, Martley and back to Great Witley and then on to Little Witley, will need to be closed for several hours, effectively meaning that life will be suspended for all living along and around the route. I am waiting on the results of consultations between the organisers and WCC (and Herefordshire Council) before deciding on whether to sanction the road closures. At present I have to say that it seems unlikely that we will sanction such closures.

Ken Pollock, Martley, Worcester, WR6 6QA