

WARNDON PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held Monday 9th May 2016
at Lyppard Hub commencing t 7.30pm

PRESENT:

R. Morris, D. Long, D. Merriman, V. Barrall, N. Fielden, A. Taylor.

Also present – A. Booth (Parish Warden), PC Todd (Police), County Cllr A. Roberts (until 8pm)

ELECTION OF CHAIRMAN:

It was proposed by D. Long and seconded by A. Taylor that R. Morris become Chairman. All agreed.

R. Morris accepted the role of Chairman and duly signed the Declaration of Office.

APOLOGIES AND ACCEPTANCE OF REASONS OF ABSENCE:

L. Morris – apology accepted.

Also accepted apologies from Ward Cllrs L & S Hodgson and A. Feeney.

ELECTION OF VICE CHAIRMAN:

It was proposed by R. Morris and seconded by D. Long that N. Fielden be made Vice Chairman. All agreed. N. Fielden accepted the role.

DECLARATIONS OF INTEREST & APPLICATIONS FOR COUNCILLOR DISPENSATIONS:

R. Morris – matters relating to the GTech development.

No dispensation applications.

STANDING ORDERS:

Noted - It was agreed that these should be recirculated to all Councillors by the Clerk.

CODE OF CONDUCT:

Noted by all Members.

SCHEMES OF DELEGATION:

The following schemes of delegation were agreed –

- Urgent Business Committee – Chairman / Vice-Chairman / Clerk / D. Long
- Financial Working Group – Chairman / Vice-Chairman / Clerk / D. Long
- Planning Committee – A. Taylor / L. Morris / D. Long

FINANCIAL & GOVERNANCE MATTERS:

It was agreed that the review of Financial Regs, Insurance & Risk Assessment be deferred to the FWG and placed on a future agenda.

COUNCILLOR ROLES:

The following Portfolio roles were agreed –

- Finance – D. Long
- Environment – D. Merriman

- Planning – L. Morris
- Leisure & Community – V. Barrall
- Newsletter – D. Merriman
- Website – A. Taylor plus V. Barrall & D. Merriman to assist.

REPRESENTATIVES ON OUTSIDE BODIES:

The following representation was agreed –

- Worcs CALC – D. Merriman & V. Barrall
- Lyppard Hub Management Board – V. Barrall & A. Taylor
- Worcester City Standards Board – D. Merriman & V. Barrall
- CALC Executive – V. Barrall

(The meeting was suspended at this point to allow members of the public to address the Council)

Item:	Minute Recorded:	Action By:
1.	<p>The Minutes of a meeting held 4th April 2016 were agreed and signed as a true record. Proposed N. Fielden, seconded V. Barrall. All agreed. (127) amended re vote NOT carried for the works.</p>	
2.	<p>Reports:</p> <p>Police – PC Todd said few incidents reported including x1 assault / x1 ASB (flytipping) / x1 mental health incident / x1 under-age drinking / x1 vehicle theft / x1 suspicious person / on-going parking enforcement issues / x1 drink driving / x1 catapult incident.</p> <p>Ward Councillors – No reports made due to elections.</p> <p>County Councillor – Cllr A. Roberts reported on</p> <ul style="list-style-type: none"> • the Newtown Rd development and concerns re contractors • bus services within the Parish and the removal of the hospital route. 	<p>It was agreed that the PC should write to MP Robin Walker subject to the outcome of a meeting between AR & First Midland Buses.</p>

<p>3.</p>	<p>Environmental Reports: D. Merriman apologised for the late circulation of her reports by email including the Walkabout Report & Parish Warden Report. It was noted that dog fouling and flytipping appears to have increased recently – is a PooWatch report needed? No stats to compare to date. Wainwright Rd – litte is very bad. The Parish Warden & Cllr Feeney have done a litter pick and hazardous waste has been found amongst the litter.</p>	
<p>4.</p>	<p>Financial & Governance Matters: The Annual Governance Statement was proposed for approval for audit by N. Fielden, seconded by D. Long. All agreed. Accounts to be approved at the June meeting prior to internal audit. Lengthsman scheme 2016/17 – proposed for signature by N. Fielden, seconded by D. Long. All agreed.</p>	<p>Clerk to progress the audit as required. Clerk to return signed L'man Scheme to Worcs CC.</p>
<p>5.</p>	<p>Planning & Rights of Way Matters: A. Taylor reported on recent planning matters. The previous Chairman had received a response to the GTech questions put to Worcester City. DCLG response awaited by A. Taylor this week. One complaint appealed; x1 outstanding but within time. DCLG – Worcester City are of a mind that GTech won't be determined until the Sec. Of State has ruled. It was agreed by all that A. Taylor proceed on behalf of the PC in this matter. It was noted that the previous letter to Worcester City was initially ignored until chased by the Clerk and it was agreed that A. Taylor reflect this in his response. SWDP – A. Taylor attended a recent meeting but returned disillusioned with responses given by Worcester City to questions asked. Noted clause 8 wording.</p>	<p>A. Taylor to draft a response to Worcester City on behalf of the PC. A. Taylor to write to Worcester City Planning Enforcement re hedgerow removal on land off Newtown Rd development.</p>

	<p>Neighbourhood Planning – still positive and to be discussed at the Annual Parish Meeting on 18th May with a guest speaker from Worcester City Planning.</p> <p>Current applications -report as circulated.</p> <p>Land off Newtown Rd – noted concerns re hedgerow removal/ cutting back including those designated to be retained.</p> <p>Noted recent CALC circular re NALC initiative to appeal planning decisions. Dates mean that the consultation time has already expired.</p>	
6.	<p>Leisure & Community Affairs: Annual Parish Meeting – 18th May – advertised in the newsletter and all encouraged to proactively advertise the event. APM to try and generate Neighbourhood Planning interest; not to be a debate on GTech.</p>	
7.	<p>Reports of outside Bodies: Lyppard Hub Management Board – financially stable now despite recent client losses. Worcester City Standards Board – no report. CALC – as circulated reports. Allotments – R. Morris report circulated – water an on-going problem together with some vandalism. X27 on the waiting list and a deadline given to those not adhering to their lease.</p>	
8.	<p>Councillor Reports: VAS – R. Morris report circulated and stats noted. Bus Services - incl in County Councillor report. Councillor printing expenditure – R. Morris noted that the cost of printing for Members is quite high plus paper costs. How do other PC's resolve this?</p>	<p>Clerk to ask other PCs about printing costs and report back.</p>

<p>9.</p>	<p>Report of the Clerk: Approved accounts for payment - £406.07 Clerks salary £756.30 Lonsdale print re newsletter £135.60 Rialtas annual software support fee £5.40 CALC Good Councillors Guide x2 £852.78 Came & Co insurance renewal</p> <p>Income - £40.20 allotment fees received</p> <p>Insurance renewal – 3 year deal available? It was agreed that the FWG progress the renewal with the Clerk.</p>	
	<p>There being no further business the meeting closed at 8.45pm</p>	