

HARVINGTON PARISH COUNCIL

**Minutes of the Annual Parish Council meeting held on Wednesday 13th May 2015 at 7.35 pm
in Harvington Village Hall.**

Present: Cllrs. Mr. Steventon (Chairman), Mr. Swift, Mrs. Hall and Mr. Langley.

In attendance: Mrs. Holland (Clerk), Dist. Cllr. Mr. Homer, PC Shortell and 11 parishioners.

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| 1. | Election of Chairman: It was proposed by Cllr. Mrs. Hall, seconded by Cllr. Mr. Langley and resolved that Cllr. Mr. Steventon be elected as Chairman for the ensuing year. Declaration of Office duly signed. |
| 2. | Apologies: Cllrs. Mr. Clements and Mr. Colebrook (reasons accepted by Council), County Cllr. Mr. Holt. |
| 3. | Election of Vice-Chairman: resolved that Cllr. Mrs. Hall be elected for the ensuing year. |
| 4. | Register of Interests: Councillors reminded of the need to update their register of interests.
a) Disclosable Pecuniary Interests in items on the agenda and their nature. Nil declared.
b) Other Disclosable Interests in items on the agenda and their nature. Nil declared. |
| 5. | Dispensations: nil received. |
| 6. | Co-option: two applications received. Resolved that Mr. Chapman and Mr. Dorrell be co-opted on to the Parish Council. One vacancy remains. |
| 7. | To agree a date by which absent members must sign the declaration of office. All members have signed the Declaration of Office. |
| 8. | <p>Representatives for the following:</p> <p>1) Working Groups:</p> <p>i) Finance and General Purposes Group – <i>Cllrs. Mr. Langley and Mr. Clements.</i></p> <p>ii) Personnel Working Group – <i>1 member required. Deferred to June meeting.</i>
<i>NB .The Chairman and Vice-Chairman are ex-officio members</i></p> <p>iii) Neighbourhood Plan Steering Group – <i>Cllrs. Mr.Colebrook and Mrs. Hall.</i></p> <p>2) Representatives to organisations:</p> <p>i) Village Hall Committee – <i>Cllr. Mr. Clements.</i></p> <p>ii) Worcestershire CALC - <i>2 members required. Deferred to June meeting.</i></p> <p>iii) Perkins Educational Foundation – <i>Cllr. Mr. Langley.</i></p> <p>v) Harvington Trust – <i>2 members required. Deferred to June meeting.</i></p> <p>iii) Representatives with responsibility for:</p> <p>Police PACT Group – <i>Cllr. Mr. Clements.</i></p> |
| 9. | <p>The following documents/policies were reviewed and approved:</p> <p>a) Risk Assessment.</p> <p>b) Asset Register.</p> <p>c) Annual Review of Internal Effectiveness.</p> <p>d) Council’s scheme of delegation.</p> <p>e) Financial Regulations adopted 2014.</p> <p>f) Standing Orders.</p> <p>g) Agendas/and associated papers – if member wishes to receive all documents by email to sign agreement and return to the Clerk.</p> |
| 10. | <p>Report from Dist. Cllr.</p> <p>Dist. Cllr. Mr. Homer:</p> |

Chairman initials.....

HARVINGTON PARISH COUNCIL

	Conservatives returned as the majority following the Elections. New leader is Cllr. Mrs. Linda Robinson.
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Public Question Time: nil.

11.	Short presentation received on the following: The Children's Kayak Charitable Trust. The Group have purchased a 15 seater minibus which is available free of charge, to any person over the age of 30, to use to take children and mature residents for daytrips and events.
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12.	Minutes: it was resolved that the minutes of the of the Ordinary Parish Council meeting held on 08.04.15 were an accurate record, duly signed by the Chairman.
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13.	Clerk's report: <u>Wychavon Area CALC meeting</u> – to take place on the 3rd June 2015 at Pershore Library commencing at 7.30pm. <u>External audit</u> - to take place on the 16th June 2014. <u>Village Fete</u> – risk assessment received from the organisers. <u>Parish Lengthsman</u> – contract signed for 2015.16. <u>11th Parish Conference</u> taking place at County Hall, Worcester on Thursday 4th June 2015. The main conference starts at 6.30pm and the theme of the conference is 'Digital Parishes'. <u>'Strong Communities' event</u> on the 9th June 2015, 6pm to 8.15pm in the Council Chamber at the Civic Centre, Pershore. The event will include a presentation on community renewable energy, an update on the New Homes Bonus and information about the Rural Communities Programme. There will be an opportunity to hear from the Police and Crime Commissioner's Community Ambassador. Places will be limited to two per Parish Council so contact the Clerk to book a place if you wish to attend. <u>Conservation Area Review</u> – changes proposed to the conservation area boundary. Presentation to be held in the Village Hall on Monday 1 st June 2015 at 6.30pm. Comments to be returned by the 13 th July 2015.
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14.	Finance & General Purposes April meeting notes duly noted and the following recommendations considered.
14.1	Resolved to distribute the remaining fund of £13 from Opportunity Vale of Evesham towards the gift presented to the staff at the Coach & Horses PH.

15.	Correspondence received considered.
15.1	Worcestershire County Council are considering making an order which will prohibit any vehicle, including bicycles or horses to proceed or wait along part of Anchor Lane comprising the U44005 and Bridleway HV-535 from the junction with the top of the steps for a distance of 48 metres. The Order will contain exemptions to allow access for certain purposes. The Parish Council fully supports the proposal.
	Worcestershire County Association for Councils training programme for June 2015: The 4 'P' cover People, Place, Powers and Planning to be held on 8th June, 15th June and 22nd June. The 4 'M' cover meetings, management and money to be held on 10th June, 17th June and 24th June. Each session lasts 2 hours at a cost of £25 each. Any member wishing to attend please inform the Clerk.
15.3	Naming of Greenacres Lane, Harvington. a) Reply received from the District Council stating that by naming this lane will change the address and post code for all the properties on this lane. Parish Council to obtain confirmation in writing from all the owners/occupiers to confirm whether they are in favour or object to the name 'Greenacres Lane' and that they agree or object to their post code being changed. Royal Mail will not accept any

Chairman initials.....

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	<p>change unless this consultation exercise has been carried out. Once this information is received a site notice will be placed advising people of the proposal and if they have any objections they have the right to appeal.</p> <p>b) The District Council also requires that should an appeal be lodged who will pay any costs, etc. for the appellant should they win. The Parish Council agreed that they would not be responsible for these costs.</p>
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16.	Planning.
16.1	<p>a) W/15/00963/PP – Green Street Farm, Alcester Road, Harvington. Proposal: Proposed 2 storey extensions comprising double garage with two bedrooms over and proposed single storey orangery. Comments: None.</p> <p>b) W/15/00438/OU – Land rear of Sefton, Station Road, Harvington. Proposal: Outline consent for four dwellings, garages, parking and access road. All matters reserved. Comments: a) For highway safety reasons, due to the number of existing/proposed exits onto Crest Hill that are close to the Station Road/Crest Hill junction, that vehicles from the proposed site exit onto Station Road. b) That both copper beech trees are retained at the corner of Station Road.</p>
16.2	<p>Correspondence received from the Planning Authority duly noted: a) W/15/00258/PN – Land East of Bromley Close, off Crest Hill. Permission granted with 17 conditions /reasons. b) Application No: W/14/02434/OU – Land to the East of Evesham Road, Harvington. Permission refused.</p>

17.	Financial Matters.
17.1	<p>The following grant applications considered: a) <u>St. James Church</u> – resolved to grant £500 towards maintenance costs for the Cemetery. b) <u>The Children’s Kayak Charitable Trust</u> – support to the continued provision of the ‘Why Don’t We Youth Project’. Resolved to grant £500. c) <u>Harvington PTFA for C of E First & Nursery School</u> – following discussion it was resolved to grant £700 towards ‘iSing Pop’ project. d) <u>Harvington Horticultural Society</u> – resolved to grant £300 to enable the Group to maintain services and recruit new members. e) <u>Church of St. James the Great</u> – resolved to grant £525 to assist with costs of hire of marquee, tables and chairs for the Fete. f) <u>Harvington Youth Group</u> – resolved to grant £750 towards salary support of the Village Youth Worker. (All above General Power of Competence Localism Act 2011 s1 (1). g) <u>Harvington Nursery and Pre-School</u> - funding towards the re launch of the School. Deferred until the June meeting as further information required regarding the accounts.</p>
17.2	Resolved to approve the accounts for the year ending 31st March 2015.
17.3	The Internal auditor has reported that the accounting records for year ending March 2015 are all supported by authorised receipts in accordance with the minutes of the Council and agree to the bank reconciliation.
17.4	Resolved to approve the following documents for the External Auditor: a) Statement of Accounts and the b) Annual Governance statement.
17.5	Resolved that payments as listed on the schedule be paid. Receipts and balances approved.
17.6	It was agreed to transfer funds from under spend 2014/15 to: a) £ 15,000 Business account.

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	b) £3000 contingency budget heading. c) £1000 Salary budget heading. d) £5000 new budget heading for the Neighbourhood Plan. e) £8610 remains in account.
17.7	Application for Discretionary Rural Rate Relief in regard to Ellenden Farm was considered. It was agreed that the business is of benefit to the community and it is reasonable for the parish to support it financially so 50% discretionary relief will be awarded of £81.34.
17.8	New bank mandate in process of being completed to place Cllrs. Mr. Clements, Mr. Langley, Mr. Steventon and Mrs. Hall as bank signatories. Whilst this is in progress it was agreed that Mrs. White and Mr. Allen to remain as cheque signatories until June 30 th 2015.
17.9	Resolved that Harvington Parish Council is eligible to continue to use the General Power of Competence (Localism Act 2011 sections 1-8) as the number of members elected at the 2015 ordinary elections is equal to or greater than two thirds of the total number of seats on the Council and that the Council has a qualified Clerk, as defined in section 2 of The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 (Statutory Instrument 2012 No. 965).
17.10	Resolved that an annual payment of £75 be paid to the Harvington Trust for the next 4 year term.

18.	Playing Field: the path between the two fences to the playing field area requires vegetation clearance. Clerk to obtain quotes.
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19.	Urgent decisions: a) Top up of bark required for the junior multi-play area at a cost of £240 plus VAT.
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Meeting closed at 9.15 pm.

Signed by the Chairman:dated: 10th June 2015.

Appendix 1.

Harvington Parish Council 13.05.15.				
Payments				
Mowing - Parish Amenity	5500.00	294.00	5206.00	5%
Street Lighting	2270.00	0.00	2270.00	0%
Warden	1500.00	81.00	1419.00	5%
Lengthsman	1500.00	0.00	1500.00	0%
Maintenance	500.00	0.00	500.00	0%
Village News	1000.00	181.50	818.50	36%
Parish Paths (PP3)	150.00	0.00	150.00	0%
Grants	5800.00	0.00	0.00	0%
Donations	290.00	0.00	290.00	0%
RRR	400.00	301.97	98.03	75%
Salaries	7300.00	1150.32	6149.68	16%
Training	400.00	0.00	400.00	0%
Village Hall - Insurance	700.00	0.00	700.00	0%
Insurance	1000.00	0.00	1000.00	0%
Subscriptions	680.00	635.76	44.24	93%

Chairman initials.....

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Admin	700.00	28.05	671.95	4%
Audit Fees	500.00	0.00	500.00	0%
Costs	50.00	2.11	47.89	4%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairman's Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	0.00	3172.00	0%
Contingency	2500.00	0.00	2500.00	0%
Funds to increase reserves	0.00	0.00	0.00	0%
Jubilee Orchard	450.00	0.00	450.00	0%
Playing Field	2000.00	37.16	1962.84	2%
Election	400.00	0.00	400.00	0%
SUBTOTAL	40062.00	2711.87		
WCC PL	1841.78			
WCC PP3	500.00			
	41903.78			
Opp. Vof Evesham	247.30	177.00	70.30	72%
NHBS - Orchard+other grants	2212.78	0.00	2212.78	0%
NHBS - Defib	152.30	0.00	152.30	0%
NHBS (PF)	527.75	0.00	527.75	0%
NHBS (VH)	2600.00	2600.00	0.00	100%
VAT	0.00	178.75	-178.75	0%
NPSG	1568.00	0.00	1568.00	0%
TOTAL		5667.62		

Treasurers Account.

B/F 01.04.15	35750.83
Income received	0.00
Minus expenditure	-5667.62
Transfer to bus. AC	0.00
Total	30083.21

Bank statement	35879.39
minus unrepresented payments	-5796.18
Total	30083.21

Less grant allocations	-247.30 Vof E
	-2212.78 NHBS JO/PC/STW
	-152.40 NHBS Defib
	-657.75 NHBS PF
	-1568.00 NPSG
	-2600.00 NHB VH

Remaining 26812.98

Bus. Instant Access 44255.24

Chairman initials.....

HARVINGTON PARISH COUNCIL

**Minutes of the Ordinary Parish Council meeting held on Wednesday 10th June 2015 at 7.40 pm
in Harvington Village Hall.**

Present: Cllrs. Mr. Steventon (Chairman), Mr. Clements, Mrs. Hall, Mr. Colebrook, Mr. Dorrell, Mr. Chapman and Mr. Langley.

In attendance: Mrs. Holland (Clerk), County Cllr. Mr. Holt, Dist. Cllr. Mr. Homer, and 10 parishioners.

20. Apologies: Cllr. Mr. Swift (reasons accepted by Council).

22. Register of Interests: Councillors reminded of the need to update their register of interests.

a) Disclosable Pecuniary Interests in items on the agenda and their nature.
Cllr. Mr. Steventon declared a DPI in minute no: 31.1c as he lives adjacent to the application.
Cllr. Mr. Dorrell declared a DPI in minute no: 35 as he lives in Malthouse Close.
Both members left the meeting whilst the items were under discussion.

b) Other Disclosable Interests in items on the agenda and their nature. **Nil declared.**

23. Dispensations: the Council agreed to grant the following dispensations:

a) Cllrs. Mrs. Hall, Mr. Swift, Mr. Langley, Mr. Steventon, Mr. Colebrook and Mr. Clements to enable them to take part on any item of business concerning the budget and precept as all council tax payers in the village. Without this dispensation the number of councillors prohibited from taking part in the item would impede the transaction of business. **Resolved** that these members could take part in the discussion and vote. The dispensation was granted unto May 2019.

b) Cllr. Mr. Langley requested a dispensation in matters relating to the Harvington Trust as he is a resident of the village, Harvington Church of England First School as he attends the School on a weekly basis as a volunteer, Ellenden Farm as he is a member of the Harvington Handbell team who play and collect money for charity on special event days and matters related to the Conservation area as his property is within that curtilage. **Resolved** that Cllr. Mr. Langley could take part in discussion and vote on these items as the dispensations are in the interests of persons living in the Council's area. The dispensation was granted until May 2019.

24. Co-option: one application received. **Resolved** that Mrs. Atkinson be co-opted on to the Parish Council.

25. Representatives for the following:

a) Working Groups:
Personnel Working Group – *Cllr. J. Colebrooke.*
NB .The Chairman and Vice-Chairman are ex-officio members

b) Representatives to organisations:

i) Worcestershire CALC – *Cllrs. Mr.Colebrook and Mr. Dorrell.*
ii) Harvington Trust – *Cllrs. Mr. Steventon and Mr. Dorrell.*

26. Report from County Cllr. Mr. Holt:

- Unemployment claims are the lowest they have been since 2004.
- Update on upgrade to railway stations in the County:
Bromsgrove – work delayed.
Norton Parkway – work underway.
Persore – parking area to be increased form 15 to 65 spaces.
- Worcestershire Business Central – involves Wychavon District Council, Local Enterprise and other organisations who have received £40 million over the last 2 years for business development from money received from private businesses, European Union, Government and other sources. Worcestershire is the 3rd fastest growing County in the Country.

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	<ul style="list-style-type: none"> • The footway at the lower part of Village Street is on the list for inspection and potential improvement.
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Public Question Time: meeting suspended at 7.50pm, reconvening at 8.10pm, notes appended to these minutes.

27.	<p>Minutes: it was resolved that the minutes of the of the Annual Parish Council meeting held on 13.05.15 were an accurate record, duly signed by the Chairman.</p>
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28.	<p>Clerk's report: <u>External audit</u> - to take place on the 16th June 2014. <u>Declaration of Office</u> signed by Mr. Dorrell and Mr. Chapman. <u>Parish Paths Warden</u> – Dave Harrington has been appointed as the new Warden by Countryside Services. He has attended the mandatory training. <u>Footpaths 520 and 522</u> are due to be cleared by the County Council shortly. <u>Diggerland</u> - Eagle One's (Twyford Garden Centre) is considering a proposal for a 'Diggerland' theme park to be allowed to come to the area. No planning permission has been applied for at present but they are advertising on their website that they are coming to Evesham in 2016. Norton & Lenchwick recently held a meeting with Shawn Riley, Wychavon Business Partnership Manager for Evesham and Maria Hughes Country Park Manager. They informed the Council that 'Diggerland' will lease the site and Eagle One will be the landlord. The lease will not go though until planning has been received although this project appears to have the full and complete support of the District Council. Norton & Lenchwick Parish Council have been asked to advise Harvington when the application is submitted. <u>Tree Preservation Order:</u> Order made in relation to a group of trees at The Limes, Shakespeare Lane, Harvington. <u>Anchor Lane Bridge</u> – restriction came into force on the 8th June 2015 prohibiting any vehicle, including bicycles or horses to proceed or wait along the bridge over Anchor Lane. Perkins Educational Trust – <u>Code of Conduct/Standards Regime Training</u> – to take place on July 20th and 28th at 7pm in the District Council Offices at Pershore.</p>
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29.	<p>Reports received from representatives: a) PACT meeting – Cllr. Mr. Clements reported on the recent Partners and Communities together meeting. For the benefit of new Parish Council members and the public present he gave a quick overview of items discussed including Speeding, Anti-Social Behaviour, dog fouling etc. The main topic was the Vehicle Activated Sign which is currently shared with Norton & Lenchwick Parish Council. Full report available from the Clerk.</p>
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30.	<p>Perkins Education Foundation: Cllr. Mr. Langley explained to the Council that the funding from the foundation is raised through renting property in Stratford. As new leases have been put in place the funds will increase in 2016 so ideas are sought for other educational uses for the funding which at the start was to be used to assist young adults in their University placement. Ideas to be brought back to the Council at the September meeting.</p>
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31.	<p>Planning.</p>
31.1	<p>a) W/15/01331/PP – 14 Brookdale, Harvington. Proposal: Demolition of existing single storey extensions and construction of new single storey lean to, extensions to front and rear of property. Comments: None.</p> <p>b) W/15/01233/PP -53 Hughes Close, Harvington.</p>

Chairman initials.....

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	<p>Proposal: Single storey extension to rear of premises.</p> <p>Comments: None.</p> <p>c) W/15/01346/LUE – 2, Bromley Close, Harvington.</p> <p>Proposal: Certificate of Lawfulness existing for the retention of the dwelling on the application site and the use of the application site for purposes within class C3 without complying with condition 15 of W/98/1111 (Visibility splay condition).</p> <p>Comments: The Parish Council supports the proposed application and can confirm through local knowledge that a visibility splay has never been put in place following the approval of application W/98/111 of which condition 15 was never implemented, now lapsed. Written evidence, photographs and sworn affidavit from previous owner has been seen by the Parish Council which confirms this along with comments made by local residents.</p>
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Cllr. Mr. Chapman left the meeting.

32.	Financial Matters.
32.1	Harvington Nursery and Pre-School grant application deferred from May meeting was discussed at length. It was proposed and seconded that £700 be granted. Before voting it was agreed by all to take the following amendment, which was proposed and seconded, that £1500 be granted. Following a vote three were in favour with three against. The Chairman had the casting vote resulting in four against. The original motion was then put to the vote with all in favour. It was therefore resolved that £700 be granted to Harvington Nursery and Pre-School.
32.2	Resolved that payments as listed on the schedule be paid. Receipts and balances approved.
32.3	School Prize: resolved that up to £50 be spent to purchase the prize. This will be presented by the Parish Council to the prize winner at the School service on Monday 13th July at 9.30am.

33.	Maintenance programme to replace streetlight lamps/columns. An update on the lamps and columns was received from Officers at Worcestershire County Council. Clerk requested to ask for a report on the life expectancy of each was likely to be and how often inspected.
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34.	An application to consider applying to Historic England for the Coach & Horses to become a listed building. In order to proceed the Parish Council would have to submit a document giving as much background information as possible, ideally put together by a historian. It was agreed that Cllr. Mrs. Hall would contact a local historian in the Village to see if he would be interested in complying such a document.
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35.	Malthouse Close: correspondence received from residents in the village regarding the deterioration of the open space in the middle of the Close over recent years due to erection of multi type fences by the tenants. All correspondence has been passed onto Rooftop Housing Association. The Housing Officer at Rooftop Housing Association is searching through archives and contacting the Land Registry to see if/what conditions were put in place. As soon as she has any information she will contact the Council. Residents urged to contact Rooftop Housing Association with their concerns.
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36.	Start time of Council meetings: it was agreed to start the meetings at 7.45pm due to the Hall being booked until 7.30pm by previous users.
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Meeting closed at 9.50pm.

Signed by the Chairman:Dated: July 8th 2015.

Chairman initials.....

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Following the closure of the meeting the Clerk informed the Council of the following:

- a) Application W/15/01251/PP – comments to be returned by 25th June. Please contact Clerk if a meeting required.
- b) Finance General & Purposes Group – agreed to hold their meeting every 3rd Wednesday of the month starting July 15th 2015 at 7.30pm. Venue to be confirmed.
- c) Holes in the playing field caused by rabbits: Cllr. Mr. Clements to see if local contractor would be able to do the works before the Village Fete.

Public Question Time – 10 parishioners in attendance who raised concerns over the following:

- a) Planning application W/15/01346/LUE- documents and evidence in relation to the application was presented to the Council.
- b) Station Road – vegetation from properties overhanging the footway causing pedestrians to walk in the highway.
- c) Malthouse Close – deterioration of open spaces due to erection of fences in a conservation area.
- d) Parish Council made aware that it was likely that an appeal maybe shortly lodged by the developers in relation to application No: W/14/02434/OU - Land to the east of Evesham Road.

Appendix 1.

Harvington Parish Council 10.06.15.				
Accounts 2014/15	2015/16	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		20001.00		
Mowing - Worcs CC		0.00		
Lengthsman - Worcs CC		0.00		
PP3 - Worcs CC		0.00		
VAT - Recoverable		0.00		
Total		20001.00		
Payments				
Mowing - Parish Amenity	5500.00	952.00	4548.00	17%
Street Lighting	2270.00	0.00	2270.00	0%
Warden	1500.00	141.00	1359.00	9%
Lengthsman	1500.00	132.00	1368.00	9%
Maintenance	500.00	0.00	500.00	0%
Village News	1000.00	363.00	637.00	73%
Parish Paths (PP3)	150.00	0.00	150.00	0%
Grants	5800.00	0.00	0.00	0%
Donations	290.00	0.00	290.00	0%
RRR	400.00	383.31	16.69	96%
Salaries	8300.00	1750.41	6549.59	21%
Training	400.00	0.00	400.00	0%
Village Hall - Insurance	700.00	0.00	700.00	0%
Insurance	1000.00	0.00	1000.00	0%
Subscriptions	680.00	635.76	44.24	93%
Admin	700.00	77.04	622.96	11%
Audit Fees	500.00	95.00	405.00	19%

Chairman initials.....

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Costs	50.00	10.76	39.24	22%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairman's Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	0.00	3172.00	0%
Contingency	5500.00	0.00	5500.00	0%
Funds to increase reserves	0.00	0.00	0.00	0%
Jubilee Orchard	450.00	0.00	450.00	0%
Playing Field	2000.00	37.16	1962.84	2%
Election	400.00	0.00	400.00	0%
SUBTOTAL	44062.00	4577.44		
WCC PL	1841.78	0.00	1841.78	0%
WCC PP3	500.00	0.00	500.00	0%
Neighbourhood Plan	5000.00	0.00	5000.00	0%
	45903.78			
Opp. Vof Evesham	247.30	247.00	0.30	100%
NHBS - Orchard+other grants	2212.78	0.00	2212.78	0%
NHBS - Defib	152.30	0.00	152.30	0%
NHBS (PF)	527.75	0.00	527.75	0%
NHBS (VH)	2600.00	2600.00	0.00	100%
VAT	0.00	316.48	-316.48	0%
NPSG	1568.00	0.00	1568.00	0%
TOTAL		7740.92		

Treasurers Account.

B/F 01.04.15	35750.83
Income received	20001.00
Minus expenditure	-7740.92
Transfer to bus. AC	0.00
Total	48010.91

Bank statement	50523.52
minus unrepresented payments	-2512.61
Total	48010.91

Less grant allocations	-247.30 Vof E
	-2212.78 NHBS JO/PC/STW
	-152.40 NHBS Defib
	-657.75 NHBS PF
	-1568.00 NPSG
	-2600.00 NHB VH

Remaining **44740.68**

Bus. Instant Access **44255.24**

Chairman initials.....

HARVINGTON PARISH COUNCIL

**Minutes of the Ordinary Parish Council meeting held on Wednesday 8th July 2015 at 7.45 pm
in Harvington Village Hall.**

Present: Cllrs. Mr. Steventon (Chairman), Mr. Clements, Mrs. Hall, Mr. Colebrook, Mr. Dorrell, Mr. Swift, Ms. Atkinson and Mr. Langley.

In attendance: Mrs. Holland (Clerk), County Cllr. Mr. Holt, Dist. Cllr. Mr. Homer, PC Shortell, and 34 parishioners.

37. Apologies: Cllr. Mr. Chapman (reason accepted by Council).

38. Register of Interests: Councillors reminded of the need to update their register of interests.
a) Disclosable Pecuniary Interests in items on the agenda and their nature. Nil declared.
b) Other Disclosable Interests in items on the agenda and their nature. Nil declared.

39. Dispensations: the Council agreed to grant the following dispensation:
a) Cllr. Mr. Steventon, to enable him to take part on any item of business relating to the Conservation area as his property lies adjacent to the Conservation Area boundary. The dispensation is in the interests of the residents living in the area. **Resolved** that Cllr. Mr. Steventon could take part in a discussion and vote in matters pertaining to the Conservation Area. The dispensation was granted until May 2019.

40. Representatives for the following:
Harvington Trust – 2 members appointed to the Harvington Trust. *Cllrs. Mrs. Atkinson and Mr. Swift.* (Cllr. Mr. Steventon is an ex-officio member as Chair of the Parish Council and Cllr. Mr. Dorrell is a Trustee member).

41. Report from County Cllr. Mr. Holt and the Police:

- Claimant count further reduced by 279, lowest level since 1983.
- For the last two years £40 million obtained from the government, private companies and the European Union for investment in business in Worcestershire. 3rd fastest growing economy in the Country.
- ‘Your Life Your Choice’ website is now up and running, this site offers a full range of information and advice on health, well-being, adult social care and independent living in Worcestershire. <https://ylyc.worcestershire.gov.uk/>
- Norton Parkway railway station – work being carried out to link the Bristol to Paddington line, should be operational during 2017. Robin Walker, MP, has been told that the planned railway cuts will not affect this work.

PC Dave Shortell reported:

- New Police Community Support Officer has been assigned to Harvington. Her name is Natasha Forsythe; please make yourselves known to her if you see her walking around the Village.
- Asked that elderly residents be wary of rogue contractors offering services in the village. If in doubt ring Age UK who would offer advice. Residents at the meeting did mention that there were parishioners in the village who already offered this assistance.

42. Dr. Hugh Nunn, Tree Warden: Hugh announced that after 22 years of caring for existing trees and planting new trees he would be resigning as the Tree Warden for Harvington on the 31st July to move to pastures new. He asked the Parish Council to consider a proposal to appoint Alan Williams as the new Tree Warden, appoint a tree contractor to work two days a year to deal with the larger material that may need moving and to add to the amenity contract spraying the base of each tree to combat weed control. On behalf of all the residents the Chairman thanked Hugh for all his hard work over the years and for providing some lovely vistas throughout the village.

HARVINGTON PARISH COUNCIL

<p>Public Question Time: meeting suspended at 8.02 pm, reconvening at 8.40pm, notes appended to these minutes.</p>	
43.	<p>Minutes: it was resolved that the minutes of the of the Ordinary Parish Council meeting held on 10.06.15 were an accurate record, duly signed by the Chairman.</p>
44.	<p>Clerk's report:</p> <p><u>Declaration of Office</u> signed by Cllr. Ms. Atkinson.</p> <p><u>Code of Conduct training</u> – members invited to attend either on Monday 20th or Monday 28th July from 7pm at the District Council Office in Pershore. Cllrs. Mr. Colebrook, Mrs. Hall, Mr. Swift have confirmed attendance on the 20th July and Cllrs. Mr. Dorrell, Mr. Steventon and Mr. Langley on the 28th July.</p> <p><u>Invitation to attend training session locally</u> in relation to Wychavon Local Enforcement Plan and Planning Compliance Officer Role. If members interested venue to be arranged.</p> <p><u>New Homes Bonus funding</u> – currently available for this year £2433.</p> <p><u>Pensions Regulator</u> – automatic enrolment declaration completed.</p> <p><u>Nigel Huddleston MP</u> – letter received introducing himself as the new member of Parliament for the Mid Worcestershire area.</p> <p><u>Harvington Trust</u> – just to clarify the Harvington Trust is a charity and every resident of Harvington who is at least 18 years of age is a member of the Trust and is entitled to express opinions about its care for the village during the Annual General Meeting, which is normally held in April. All members of the Parish Council will need to submit a dispensation to cover any discussion/decision to do with the Trust.</p> <p><u>Permissive Path from Jubilee Orchard</u> -the proposal is that a Permissive Path runs from the gate in the orchard, along the edge of the field owned by the Diocese of Worcester until it reaches the track on land owned by the Johnson Brothers. This was put to Countryside Services who state that in order to do this a legal Public Path Order would have to be made which can cost thousand of pounds. In addition, due to the current stretch on resources and only a couple of officers working on this type of order, they are currently unable to accept any new applications.</p> <p><u>Malthouse Close</u> – email received from a Manager of the Rooftop Housing Association (RHA) stating that after some detailed investigation it appears that no formal permission had either been sought or granted for the fencing at some properties in the vicinity of 'The Steps'. A Listed Buildings Consent application would need to be submitted and approved prior to our granting permission. RHA have written to their tenants requesting that all fencing be removed by Wednesday 22 July 2015. The Parish Council has received a copy of a letter in response from one of the tenants to RHA which has been circulated to members for information.</p> <p><u>Tree Preservation Order, Evesham Road</u> – the Property Services Team at the County Council would normally submit applications for Tree Protection Orders (TPO) on land owned by the County Council to the County Planning Department for assessment. They have no interest in submitting any application as this may conflict with potential Highways interests in relation to the land in the future. Therefore it is unlikely that an application would be made by the County Council to TPO the trees in question.</p> <p><u>Proposed naming and change of postcode for Greenacres Lane</u> – following receipt of letters from owners of properties concerned in favour of the naming of the Lane and the acknowledgement that if an appeal was lodged Dr. Nunn would have to accept responsibility for taking the matter further an application was made to the District Council.</p> <p><u>Rights of Way</u> – path from Finch Lane to the Brook reported to the Warden who is aware that the path is very narrow. He will refer to the Countryside Officer. He also reported that the footpath at the side of St James remains blocked because the contractors didn't want to remove the bushes while there was a risk of disturbing birds but it is on the list to be done. The rotting footbridge that</p>

HARVINGTON PARISH COUNCIL

	connects to the footpath running through the caravan park and on to the river Avon in Anchor Lane is scheduled for replacement.
45.	<p>Reports received from representatives:</p> <p>a) Neighbourhood Plan - full report on the volunteers meeting circulated to members available from the Clerk. Cllr. Mrs. Hall added that since submitting the report the Steering Group had met twice and have now produced a project plan to Spring 2018. An online survey of the village will take place in September/October. Help will be available for residents that are not au fait with computers. A separate survey will be carried out for businesses in the village.</p>
46.	Harvington Parish matters for discussion/decision.
46.1	Play Equipment Annual Inspection report for 2015: no high risk problems identified. Smaller play unit requires minor work to be addressed.
46.2	Annual Inspection report for play equipment situated in the Jubilee Orchard: highlighted work to be carried out on the Bridge which the Harvington Trust are aware of.
46.3	Tree Preservation Order for land adjacent to Bromley Close: correspondence received stating that at present the Temporary Order would not be renewed.
46.4	A request from Harvington Pre-School to use the Playing Field for Sports Day on Thursday 9th July from 12:00 until 16:00 was considered. All relevant information had been supplied to the Council i.e. risk assessment and public liability insurance cover. Resolved that permission be granted.
46.5	Vehicle Activated Signage: The Lengthsman responsible for moving the sign between Harvington and Norton & Lenchwick areas has resigned. For the time being the sign will not be moved to Harvington as following a risk assessment two persons are required to transport and place the sign into position.
47.	Planning.
47.1	<p>It was agreed to comment as follows on applications received from the Planning Authority:</p> <p>a) <u>W/15/01444/PP – 46 Blakenhurst, Harvington.</u> Proposal: 2 storey and single storey extension to rear. Comments: The Parish Council would like to address the issue of the bathroom window overlooking neighbouring property. Their concern is to the type of window to be installed - if the window opens fully it will be overlooking the adjacent property with a loss of privacy to those that live there.</p> <p>b) <u>W/15/01493/CU – Oak Tree Farm, Crest Hill, Harvington.</u> Proposal: Conversion of farm office to ancillary accommodation to existing house (Retrospective). Comments: Nil.</p> <p>c) <u>W/15/01517/PP – The Larches, Station Road, Harvington.</u> Proposal: Replacement of existing front section of hipped roof with gable end and internal layout modifications to provide additional living space. Comments: The Parish Council has no objection to the proposal but would ask that the concern over the issue of the chimney smoke raised by the owners of 'Greycoat' be addressed.</p> <p>d) <u>W/15/01607/LB – Candle Cottage, Anchor Lane, Harvington.</u> Proposal: 4 in number replacement windows. Comments: Nil.</p>
47.2	<p>Correspondence received from the Planning Authority duly noted:</p> <p>a) W/15/01077/PP – 73 Hughes Close, Harvington. Permission granted with 4 conditions/reasons.</p> <p>b) W/15/01251/PP – 11 Orchard Place, Harvington. Permission granted with 5 conditions/reasons.</p> <p>c) W/15/01331/PP -14 Brookdale, Harvington. Permission granted with 4 conditions/reasons.</p> <p>d) W/15/00963/PP – Green Street Farm, Alcester Road, Harvington. Permission granted with 5 conditions/reasons.</p>
47.3	Conservation Area Review of boundary: resolved to respond to the District Council with the following comments:

HARVINGTON PARISH COUNCIL

	<p>The Parish Council fully supports the proposals for the proposed changes to the conservation area boundary and would ask that the following be taken into consideration:</p> <ul style="list-style-type: none"> • Ancient Orchard adjacent to Bromley Close – the Council feel very strongly that the Orchard should be retained and protected as it is the last remaining ancient orchard in the village and is of an historical interest. • Boundary extended to include: <ol style="list-style-type: none"> a) Victorian frontage section of the School dating back to 1850's and b) The Old Shakespeare, a public house opened in the 1890's and Shakespeare Cottages. <p>It was also noted that in the appraisal document section 4.10, photograph at the bottom of the page should read 'Grange Lane' not 'Grand Lane'.</p>
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48.	Financial Matters.
48.1	Resolved to extend existing signatories on financial accounts until 31 st August 2015 until confirmation received from Lloyds Bank that new signatories are in place.
48.2	Resolved to approve schedule of payments, receipts and balances to 01.06.15. (See Appendix 1).

49.	Urgent decisions taken:
	a) Application W/15/01251/PP – 11 Orchard Place, Harvington. No meeting called to comment on this application.

Meeting closed at 9.25pm.

Signed by the Chairman:**Dated: 12th August 2015.**

Following the closure of the meeting the Clerk informed the Council of the following:

a) Application W/15/01716/PP – comments to be returned by 25th July. Please contact Clerk if a meeting required.

Public Question Time – 34 parishioners in attendance:

Crest Hill.

During public question time Steve Taylor from Howland Developments gave a presentation regarding a revised plan to build 67 properties along Crest Hill, reduced from 85.

Proposed smaller development taking into account some of the objections raised in regard to application no: W/14/01788 application that was withdrawn for 85 properties:

- *Site is 3.5 hectares of which 1 is public open space and landscaping.*
- *Green corridor to link in with present right of way; views of the Hill retained, most of the housing to be placed at the lower end of the Hill.*
- *Provide 30 low cost, sheltered housing - mix to be determined by Housing Officer.*

Comments on the plan:

- a) No allowance taken into account for the views from the railway bridge into the Conservation Area.*
- b) Consider whole stretch of Anchor Lane as open space.*
- c) Homes required for elderly who wish to down size and remain in the village.*
- d) Concern expressed that houses adjacent to the cliff overlooking Anchor Lane would have a direct view into properties over the cliff.*

Appendix 1.

Chairman initials.....

HARVINGTON PARISH COUNCIL

Harvington Parish Council 08.07.15.				
Accounts 2014/15	2015/16	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		20001.00		
Total		20001.00		

Payments				
Mowing - Parish Amenity	5500.00	1316.00	4184.00	24%
Street Lighting	2270.00	0.00	2270.00	0%
Warden	1500.00	216.00	1284.00	14%
Lengthsman	1500.00	438.00	1062.00	29%
Maintenance	500.00	0.00	500.00	0%
Village News	1000.00	363.00	637.00	73%
Parish Paths (PP3)	150.00	0.00	150.00	0%
Grants	5800.00	3275.00	0.00	56%
Donations	290.00	75.00	215.00	26%
RRR	400.00	383.31	16.69	96%
Salaries	8300.00	2350.50	5949.50	28%
Training	400.00	0.00	400.00	0%
Village Hall - Insurance	700.00	0.00	700.00	0%
Insurance	1000.00	0.00	1000.00	0%
Subscriptions	680.00	635.76	44.24	93%
Admin	700.00	119.46	580.54	17%
Audit Fees	500.00	95.00	405.00	19%
Costs	50.00	18.29	31.71	37%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairman's Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	1585.84	1586.16	50%
Contingency	5500.00	0.00	5500.00	0%
Funds to increase reserves	0.00	0.00	0.00	0%
Jubilee Orchard	450.00	0.00	450.00	0%
Playing Field	2000.00	107.16	1892.84	5%
Election	400.00	0.00	400.00	0%
SUBTOTAL	44062.00	10978.32		
WCC PL	1841.78	0.00	1841.78	0%
WCC PP3	500.00	0.00	500.00	0%
Neighbourhood Plan	5000.00	0.00	5000.00	0%
	45903.78			
Opp. Vof Evesham	247.30	247.00	0.30	100%
NHBS - Orchard+other grants	2212.78	0.00	2212.78	0%
NHBS - Defib	152.30	0.00	152.30	0%
NHBS (PF)	527.75	240.00	287.75	45%
NHBS (VH)	2600.00	2600.00	0.00	100%

Chairman initials.....

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VAT	0.00	451.28	-451.28	0%
NPSG	1568.00	0.00	1568.00	0%
TOTAL		14516.60		

Treasurers Account.

B/F 01.04.15	35750.83
Income received	20001.00
Minus expenditure	-14516.60
Transfer to bus. AC	0.00
Total	41235.23

Bank statement	46425.07
minus unrepresented payments	-5189.84
Total	41235.23

Less grant allocations	-247.30 Vof E
	-2212.78 NHBS JO/PC/STW
	-152.40 NHBS Defib
	-657.75 NHBS PF
	-1568.00 NPSG
	-2600.00 NHB VH

Remaining **37965.00**

Bus. Instant Access **44259.06**

HARVINGTON PARISH COUNCIL

**Minutes of the Ordinary Parish Council meeting held on Wednesday 12th August 2015 at 7.45 pm
in Harvington Village Hall.**

Present: Cllrs. Mr. Steventon (Chairman), Mr. Clements, Mrs. Hall, Mr. Colebrook, Mr. Dorrell, Mr. Chapman, Mr. Swift and Mr. Langley.

In attendance: Mrs. Holland (Clerk), Dist. Cllr. Mr. Homer, and 4 parishioners.

50. Apologies: County Cllr. Mr. Holt.

51. Register of Interests: Councillors reminded of the need to update their register of interests.
a) Disclosable Pecuniary Interests in items on the agenda and their nature. Nil declared.
b) Other Disclosable Interests in items on the agenda and their nature. Nil declared.

52. Dispensations: the Council agreed to grant the following dispensations:

a) Cllr. Ms. Atkinson, Mr. Dorrell and Mr. Swift in the following:

- Matter related to the budget to form the precept as a Council Tax payer.
Resolved to grant a dispensation because without the dispensation the number of councillors prohibited from taking part in the item would impede the transaction of business. Members to take part in the discussion and vote until May 2019.

b) Cllrs. Mr. Dorrell and Ms. Atkinson in:

- Matters related to Rooftop Housing Association as lives in a property rented by them.
Resolved to grant a dispensation because the Council considered it appropriate to allow the members to take part in the discussion but **not** to take part in a vote until May 2019.

c) Cllr. Mr. Dorrell in:

- Matters related to the Conservation Area as resides in a property which abuts the boundary:
Resolved to grant a dispensation because the Council considered it otherwise appropriate to allow the member to take part in the discussion and vote until May 2019 on general matters related to the Conservation Area.
Matters related to Ellenden Farm as collects on behalf of a charity on special event days.
Resolved to grant a dispensation because the Council felt it was in the interests of person's living in the area to allow the member to take part in the discussion and vote.

d) Cllrs. Mr. Steventon and Mr. Dorrell in matters related to the following:

- Member of Harvington Trust Committee.
Resolved to grant a dispensation for the above item because without the dispensation the number of councillors prohibited from taking part in the item would impede the transaction of business. Members to take part in the discussion but **not** to take part in a vote until May 2019.

e) Cllrs. Mr. Colebrook, Mr. Swift and Ms. Atkinson and Mrs. Hall in matter related to:

- Member of Harvington Trust.
Resolved to grant a dispensation for the above item because without the dispensation the number of councillors prohibited from taking part in the item would impede the transaction of business. Members to take part in the discussion and vote until May 2019.

53. Report from District Cllr. Mr. Homer:

- Reminder to all residents to complete paperwork recently sent out by Electoral Services.
- District Cllr Mr. Homer, reassured members that at a recent Planning Committee Meeting it was agreed and accepted that Wychavon District Council has a robust 5 year housing land supply in place which is within the SWDP guidelines.
- Changes to the way business rates are calculated for GP surgeries will cost local authorities millions of pounds. Letters have been written to the Government calling for an urgent review of the situation, as the councils will need to refund millions of pounds.

HARVINGTON PARISH COUNCIL

Public Question Time: Nil.	
54.	<p>Minutes: it was resolved that the minutes of the of the Ordinary Parish Council meeting held on 08.07.15 be amended to add a comment in the public question time section: <i>"Concern expressed that houses adjacent to the cliff overlooking Anchor Lane would have a direct view into properties over the cliff"</i>, all agreed, duly signed by the Chairman.</p>
55.	<p>Clerk's report: <u>New Homes Bonus funding</u> – currently available for this year £10,544. <u>Tree Preservation Order, Evesham Road</u> – Planning Officer contacted at Worcestershire County Council who reported that Tree Preservation Orders would not be carried out along the Evesham Road as flexibility required by the Highways Authority to be able to carry out highway improvements without submitting planning applications. Referred to County Cllr. Mr. Holt to make further inquiries. <u>Rights of Way</u> – Finch Lane/Harvington Brook footpath has been strimmed. HV-500 path that runs from Harvington towards Atch Lench has been reported to Countryside Services as ploughed. Path, 526, that runs to the river on the other side of Anchor Lane, now has a new footbridge at the point just before the path enters Harvington Lock Caravan Park. Path 529, short section that connects Anchor Lane to 526 has been cleared of nettles and brambles. <u>Repairs to small multi-play unit</u> – part ordered, for delivery in September.</p>
56.	<p>Harvington Parish matters for discussion/decision.</p>
56.1	<p>Flood Alleviation Support Grant Scheme: it was agreed to apply for a grant for maintenance work on the outfall chamber which lies on land along Evesham Road as it is part of the Leys Road flood alleviation scheme. The headwall of the chamber requires annual clearance of brambles etc to keep the outlet clear. Resolved to apply for a grant of £1500 to assist with this. (£300 per year over 5 year period).</p>
56.2	<p>Maintenance to the ditch that runs alongside the Jubilee Orchard: Clerk has requested two quotes but not received in time for meeting. Resolved to delegate decision to the Clerk, Chairman and Vice Chair if the quotes received are £200 or less.</p>
56.3	<p>The Harvington Trust requested that the Council consider repositioning the dog waste bin that is situated at the corner of Leysfield Road to the pedestrian access at the Jubilee Orchard. Resolved to approve the repositioning of the bin at a cost of £22.96. (Wychavon District Council will carry out the work).</p>
57.	<p>Planning.</p>
57.1	<p><u>Application No: W/14/02434/OU</u> –notification of planning appeal to be determined by Public Inquiry. All representations regarding the application have been forwarded to the Planning Inspectorate and Appellant. a) It was agreed to submit the following comments to the Planning Inspectorate: The Parish Council would like to reiterate their comments previously submitted to Wychavon District Council in regard to application W/14/02434/OU. The Council fully support Wychavon District Council Planning Officers in their defence to demonstrate a robust 5 year housing land supply for the District which continues to improve as a result of an increase in the number of housing proposals with planning permission and rise in housing completions. b) Resolved to form a working group with the local campaign group to prepare for Public Inquiry. It was agreed to appoint Cllrs. Mr. Steventon, Mr. Swift and Mr. Colebrook to represent the Parish Council.</p>
57.2	<p><u>Correspondence received from the Planning Authority duly noted :</u></p>

Chairman initials.....

HARVINGTON PARISH COUNCIL

	<p>a) W/15/01233/PP – 53 Hughes Close, Harvington. Permission granted with 4 conditions/reasons.</p> <p>b) W/15/00438/OU – Land rear of Sefton, Station Road, Harvington. Permission granted with 13 reasons/conditions.</p> <p>c) W/15/01444/PP – 46 Blakenhurst, Harvington. Permission granted with 5 conditions/reasons.</p> <p>d) W/15/01716/PP – 5 Brickyard, Alcester Road, Harvington. Permission granted with 3 conditions/reasons.</p> <p>e) W/15/01346/LUE – 2, Bromley Close, Harvington. Certificate of lawful existing use or development granted.</p> <p>f) W/15/01517/PP – The Larches, Station Road, Harvington. Permission granted with 4 conditions/reasons.</p>
57.3	The application for a Designation of a Neighbourhood Area applied for by South Lenches Parish Council was duly noted. No comment to be submitted.

58.	Financial Matters.
58.1	External Auditor's report: Auditor reported that in their opinion the information in the annual return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.
58.2	Resolved to approve schedule of payments, receipts and balances to 30.06.15. (See Appendix 1). It was also agreed to pay Wychavon Sport £69 for the Village to enter the Wychavon Games.

59.	Finance & General Purposes Group (notes circulated to members).
59.1	Resolved to accept the quote of £130.00+ VAT from Limebridge Rural Ltd for maintenance work to be carried out in the buffer zone at the back of the Station Road houses.
59.2	<p>Quotes received for maintenance work to be carried out on the path that runs adjacent to the playing field (ROW506) were discussed. It was agreed to extend the maintenance work from the fence line to the play pedestrian entrance.</p> <p>Resolved to accept the quote from Limebridge Rural Ltd subject to the revised quotation being acceptable. Decision to be taken at the September meeting.</p>
59.3	<p>Resolved to adopt the following planning delegation procedure to the Clerk for determining applications in between regular Parish Council meetings:</p> <p>The Council delegates decisions arising under development control consultations to the clerk in consultation with three members of the Council to be chosen by the Clerk.</p> <p>Consultation may be by correspondence, including email, or in person.</p> <p>Decisions made under delegation will be reported to and minuted at the next council meeting.</p> <p>Under delegation to the clerk, and in particular with regard to controversial or major development proposals, the clerk in consultation with the chairman, may decide that an extraordinary meeting of the council be called to consider the matter.</p>
59.4	Vehicle Activated signage: a request from Norton & Lenchwick Parish Council to purchase Harvington's proportion of the Vehicle Activated Sign was discussed. It was agreed to consider at the September meeting once a report is received from Cllr. Mr. Clements.
59.5	Tree Warden: resolved to appoint Alan Williams as the new Tree Warden for Harvington. Chairman thanked Mr. Williams for taking on the role.
59.6	Grant applications: resolved to adopt a grant application policy and a revised grant application form.

60.	Urgent decisions taken: Application No: W/15/01716/PP – No meeting called to comment on this application.
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Meeting closed at 9.15 pm.

HARVINGTON PARISH COUNCIL

Signed by the Chairman: Dated: 9th September 2015.

Following the closure of the meeting the Clerk informed the Council of the following:

a) Application W/15/01636/CU – Evesham Garden centre, Evesham Country Park, Norton.

Proposal: Change of use of land as JCB theme park construction of theme park building facilities for cyclists, alteration and extension to existing car parking construction of coach/bus parking.

Comments due by 31st August. Please contact Clerk if a meeting required. Norton & Lenchwick are holding a planning meeting on the 19th August at 7 pm in the Village Hall to allow the developers of the proposed site to answer questions from the public. All welcome to attend.

Appendix 1.

Harvington Parish Council 12.08.15.				
Accounts 2014/15	2015/16	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		20001.00		
Mowing - Worcs CC		0.00		
Lengthsman - Worcs CC		0.00		
VAT - Recoverable		0.00		
Other Receipts		661.00		
Total		20662.00		

Payments				
Mowing - Parish Amenity	5500.00	1316.00	4184.00	24%
Street Lighting	2270.00	0.00	2270.00	0%
Warden	1500.00	276.00	1224.00	18%
Lengthsman	1500.00	576.00	924.00	38%
Maintenance	500.00	0.00	500.00	0%
Village News	1000.00	363.00	637.00	73%
Parish Paths (PP3)	150.00	0.00	150.00	0%
Grants	5800.00	3975.00	0.00	69%
Donations	290.00	75.00	215.00	26%
RRR	400.00	383.31	16.69	96%
Salaries	8300.00	2958.99	5341.01	36%
Training	400.00	75.00	325.00	19%
Village Hall - Insurance	700.00	0.00	700.00	0%
Insurance	1000.00	0.00	1000.00	0%
Subscriptions	680.00	635.76	44.24	93%
Admin	750.00	197.37	552.63	26%
Audit Fees	500.00	95.00	405.00	19%

Chairman initials.....

HARVINGTON PARISH COUNCIL

Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairman's Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	1585.84	1586.16	50%
Contingency	5500.00	0.00	5500.00	0%
Funds to increase reserves	0.00	0.00	0.00	0%
Jubilee Orchard	450.00	70.00	380.00	16%
Playing Field	2000.00	155.16	1844.84	8%
Election	400.00	0.00	400.00	0%
SUBTOTAL	44062.00	12737.43		
WCC PL	1841.78	0.00	1841.78	0%
WCC PP3	500.00	0.00	500.00	0%
Neighbourhood Plan	5000.00	0.00	5000.00	0%
	45903.78			
Opp. Vof Evesham	247.30	247.00	0.30	100%
NHBS - Orchard+other grants	2212.78	0.00	2212.78	0%
NHBS - Defib	152.30	0.00	152.30	0%
NHBS (PF)	527.75	240.00	287.75	45%
NHBS (VH)	2600.00	2600.00	0.00	100%
VAT	0.00	480.28	-480.28	0%
NPSG	1568.00	0.00	1568.00	0%
TOTAL		16304.71		

Treasurers Account.

B/F 01.04.15	35750.83
Income received	20662.00
	-
Minus expenditure	16304.71
Transfer to bus. AC	0.00
Total	40108.12

Bank statement	42646.23
minus unrepresented payments	-2538.11
Total	40108.12

Less grant allocations

-2212.78	NHBS JO/PC/STW
-152.40	NHBS Defib
-657.75	NHBS PF
-1568.00	NPSG
-2600.00	NHB VH

Remaining 32917.19

Bus. Instant Access 44262.64

Chairman initials.....

HARVINGTON PARISH COUNCIL

**Minutes of the Ordinary Parish Council meeting held on Wednesday 9th September 2015 at 7.45 pm
in Harvington Village Hall.**

Present: Cllrs. Mr. Steventon (Chairman), Mr. Clements, Mr. Chapman, Mrs. Hall, Mr. Colebrook, Mr. Dorrell, Ms. Atkinson, Mr. Swift and Mr. Langley.

In attendance: Mrs. Holland (Clerk), Dist. Cllr. Mr. Homer and 13 parishioners.

61. Apologies: County Cllr. Mr. Holt.

62. Register of Interests: Councillors reminded of the need to update their register of interests.

a) Disclosable Pecuniary Interests: Cllrs. Mr. Steventon (Minute no: 68.1b) as owns land adjacent to the planning application; Cllrs. Mrs. Hall and Mr. Colebrook as they both own property opposite the proposed development (Minute No: 68.1b). All three members left the meeting whilst this item was considered.

b) Other Disclosable Interests in items on the agenda and their nature. Nil declared.

63. Dispensations: nil received.

64. Report from District Cllr. Mr. Homer:

- The County Council and the Police are aware of the car that is on the central reservation close to the Twyford roundabout.
- The South Worcestershire Development Plan is progressing well, hopefully for adoption early 2016.
- Concerns that Birmingham as a neighbouring authority has to find 37,000 houses.
- Refugee crisis- the local authority will take on some of the burden but at the moment they are waiting for further information from Government.

Public Question Time: meeting suspended at 7.55 pm, reconvening at 8.10 pm, notes appended to these minutes.

65. Minutes: it was **resolved** that the minutes of the of the Ordinary Parish Council meeting held on 12.08.15 were an accurate record, duly signed by the Chairman.

66. Clerk's report:

New Homes Bonus funding – currently available for this year £10,544.

Town and Parish Council Briefing: Proposed Main Modifications to the SWDP (2015). Two members invited to attend a Parish and Town Council briefing event on Thursday 10th September 2015 from 5.30pm to 7:30pm, in The Council Chamber at County Hall.

Invitation to attend the Malvern Hills meeting of the Worcestershire CALC on Tuesday 13th October at 7.30pm at County Hall. Speakers will be Duncan Rudge, Head of Development Control, and Rosie Murray, Senior Planning Officer, both from Malvern Hills District Council. Will be presenting the latest position on the SWDP with the Planning Inspectorate and with the SWDP Local Authorities; and they will also discuss S106 payments, and how they are administered. Question and Answer session will be held after their presentation.

Greenacres Lane - the unadopted Lane that gives access to the Nurseries in Village Street has now been officially registered as Greenacres Lane. All statutory bodies have been advised.

67. Reports received from representatives:

a) Wychavon Area CALC meeting – Cllr. Mr. Colebrook reported that a gentleman from Health Watch gave a presentation on their work with input from the Quality Care Commission and GP's who are

HARVINGTON PARISH COUNCIL

	<p>looking into problems related to the elderly and dementia patients. The event was poorly attended. The Secretary is to contact all Wychavon Parish Councils.</p> <p>b) <u>Neighbourhood Plan</u> – Cllr. Mrs. Hall, member of the Steering Group, reported that the plan is progressing well. The website is nearly up and running and the survey questionnaire is nearing its conclusion. The Group are planning that the questionnaire would be in the main be accessed online, but for those who do not have a computer they will hopefully be holding drop in sessions in the Village Hall. For those who cannot attend these sessions there will be arrangements made for volunteers to visit them. Further information will be sent to each household in the next few weeks.</p> <p>c) <u>PACT report</u> - circulated to members. The meetings of the PACT Group mainly deal with speeding, anti-social behaviour, dog fouling problems but they will also discuss issues which can benefit the community. Cllr. Mr. Clements asks that any resident who wishes to raise an issue with the PACT Committee can do so through the Parish Council. It was suggested that perhaps a presentation on the work of PACT could be given at the Annual Parish meeting next year.</p>
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68.	Planning.
68.1	<p>It was agreed to comment on applications received from the Planning Authority:</p> <p>a) Application No: W/15/02033/PP - 4 Hawkes Piece, Harvington. Proposal: Oak framed orangery. Comments: The Parish Council's only concern is that the proposed flue is in close proximity to the neighbouring property which may be affected by the smoke discharging from it. Cllr. Mr. Langley took the Chair for the following item.</p> <p>b) <u>Application W/15/02114/OU</u> – Land to the south of Crest Hill, Harvington. Proposal: Outline application for the development of up to 67 new dwellings including part change of use. Comments: After a lengthy discussion the following comments were agreed:</p> <ol style="list-style-type: none"> 1. <u>The South Worcestershire Development Plan</u>, although not yet adopted, the document does state that this site is: <i>“not consistent with strategy (out of keeping with village location) and that current commitments including submitted SWDP allocations already exceed Wychavon District Objectively Assessed need for Housing. See statement including 5 year land supply so there is no requirement for additional housing in the village. Site constraint (natural or historic environment asset)”</i>. 2. <u>Wychavon District Council</u> can demonstrate that they have in excess of a five year land supply in place. 3. <u>Conservation Area Review</u> – as the proposal is adjacent to this review the decision of this application should be deferred until the outcome of the review is considered. 4. <u>Neighbourhood Plan</u> – the Council is in the process of developing an emerging Neighbourhood Plan for the village. The Neighbourhood Plan Steering Group has taken time and effort in engaging with the community to obtain views on how the village should be shaped in the future. A development of this size risks alienating the residents which would severely hamper this consultation process and could be considered premature, preempting any proposals on scale, location or phasing in of new development within the village that could emerge from this consultation and be included in the Neighbourhood Plan. 5. <u>The Harvington Parish Plan and Village Design Statement</u> is supported by Wychavon District Council. Section 9.1d states “The character and appearance of all village entrances should be protected and where possible enhanced”. <p>The topography of the site is a steep slope; the approach to the entrance to Harvington from the Crest Hill junction, with the amount of housing proposed, would have a significant adverse visual impact and a detrimental effect on the form and setting of the village. The density of the site will be intrusive as you approach the village.</p> <p><u>Highways/Traffic issues.</u></p> <ul style="list-style-type: none"> • Exit/entrance splays to the site are too close to the entrances of Bromley Close and Station

HARVINGTON PARISH COUNCIL

	<p>Road.</p> <ul style="list-style-type: none"> • Crest Hill is a narrow road with a steep incline and poor visibility in places. • Increase in traffic flow from 67 properties with a possibility of 120 cars plus exiting onto Crest Hill will have an impact on the whole village. • Problem of vehicles travelling over the speed limit which is likely to increase further with the amount of traffic to the proposed site. This will be affected by not only property owners' vehicles but visitors to the site, delivery vans, service vehicles etc. • Buses along Crest Hill – 4 buses per hour pass each other. • Residents returning from the Evesham direction will be drawn to travelling through the Conservation Area which would involve traffic passing through a narrow and twisted road. <p><u>Flooding issues.</u></p> <p>The flood plain is close to the proposed houses at the bottom of Crest Hill. With the amount of houses proposed and the topography of the site concerns over the amount of hard standing/tarmac roads is likely to exacerbate the problem in this area.</p> <p><u>Other issues.</u></p> <p>There are still a number of proposed houses that will “overhang” the cliff face of the high bank at Anchor Lane which still raises a concern to those residents and their properties situated below. These will have a devastating impact and a loss of amenity to those residents in Anchor Lane as the houses will be built above the roof level of the Anchor Lane properties.</p> <p>Concerns raised over light pollution as it is very likely, due to the houses being set at all angles, that this will be a problem to existing neighbouring properties with the introduction of streetlights, and residents own security lights.</p> <p>If this application were to be approved the Council requests that strict conditions are imposed regarding a long term maintenance programme for the public open spaces and to specify who will be responsible for the maintenance of the retaining hedge.</p>
68.2	<p>Cllr. Mr. Steventon returned to the Chair.</p> <p>Correspondence received from the Planning Authority duly noted:</p> <p>a) W/15/01493/CU - Oak Tree Farm, Crest Hill, Harvington, Evesham, WR11 8NS. Permission granted with 3 conditions/reasons.</p> <p>b) W/15/01607/LB - Candle Cottage, Anchor Lane, Harvington. Permission granted with 2 conditions/reasons.</p>
68.3	<p>Applications dealt with by planning delegation duly noted:</p> <p>a) W/15/01636/CU - Evesham Garden Centre, Evesham Country Park, Norton.</p> <p>Proposal: Change of use of land as JCB theme park. Construction of theme park building facilities for cyclists'. Alterations and extension to existing car parking construction of coach/bus parking.</p> <p>No comment.</p>
69.	<p>Assets of community value in the Village: following discussion it was agreed that there were a few community assets in the village which the Council could apply to be registered with the District Council. It was agreed by all that an application should be made to register the Coach & Horses as a test case first.</p>
70.	<p>Financial Matters: Resolved to approve schedule of payments, receipts and balances to 28.07.15. (See Appendix 1).</p>
71.	<p>Finance & General Purposes Group (notes circulated to members).</p>
71.1	<p>Maintenance to the ditch and hedge that runs alongside the Jubilee Orchard. Resolved to accept the quote from Limebridge Rural Ltd of £375.</p>
71.2	<p>Maintenance work to be carried out on the path that runs adjacent to the playing field (ROW506). Resolved to accept the revised quote of £2150 from Limebridge Rural Ltd to extend the work to the pedestrian entrance of the playing field.</p>

Chairman initials.....

HARVINGTON PARISH COUNCIL

71.3	Quotes for the purchase of a notice board to be placed on the wall of bus shelter opposite the Golden Cross Public House were discussed. It was agreed to purchase a brown coloured board, 750mm x750mm to take 6 x A4 sheets at a cost of £225. The Council requested that if there was enough room on the shelter that a Header Board is purchased to take the name of the Council and its logo. This would be an added cost of £80 +.
71.4	Quotes to purchase dog fouling signs were considered to be too expensive. It was agreed to report in the Village News the areas that were causing most concern. Cllr. Mr. Clements would discuss further with the PACT Group.
71.5	To consider refurbishing goal posts and sleeves or purchasing a new set. Finance & General Purposes Group to visit the playing field on Wednesday prior to their meeting to assess the work required.
71.6	To consider ideas for how new homes bonus money could be spent following consultation exercise carried out in 2014. This item was deferred to October as the meeting was running late.
71.7	Update on streetlight maintenance programme: 18 columns will need replacing in the near future. The lanterns are cleaned every 2 years and have a visual inspection. The columns are structurally tested every 6 years. It was agreed that when the budget is discussed that funding will need to be allocated in reserves.

Cllr. Mr. Chapman left the meeting.

72.	Perkins Education Foundation: Ideas for other educational uses for the funding to be given to Cllr. Mr. Langley.
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Cllr. Ms. Atkinson left the meeting.

73.	Brownies: A request from the Brownies to plant some daffodil bulbs to celebrate the Queen as the longest reigning monarch was considered. The Parish Council does have a project in mind but have yet to look at funding and this may take a few months before details are known. It was suggested that in the meantime it may be worth approaching the Rector to see if any planting was required within the Church grounds.
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74.	<p>Vehicle Activated Signage (VAS): a report from Cllr. Mr. Clements on the VAS signage was discussed at length along with an offer from Norton & Lenchwick Parish Council to purchase Harvington's share of the sign. A proposal to dispose of Harvington's current half of the VAS unit to Norton & Lenchwick Parish Council and to purchase a new VAS unit as soon as possible in order that Harvington would have complete control of that unit was seconded.</p> <p>Resolved to accept the above proposal by a vote of 5 for with 1 abstention and 1 against.</p> <p>A further proposal to accept Norton & Lenchwick offer to purchase Harvington's half of the unit for the sum of £934.38 was seconded.</p> <p>Resolved to sell the unit by a vote of 6 for with 1 abstention.</p>
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Meeting closed at 10.25pm.

Signed by the Chairman: **Dated: October 14th 2015.**

Public Question Time – 13 parishioners in attendance:

Issues raised over the application for 67 houses on Crest Hill:

Traffic issues – speeding, increase of further vehicles if the application was granted; road not suitable.

Neighbourhood Plan – any application would be premature; Steering Group has taken a lot of time to engage with the local community to obtain views on how they wish their village to be shaped in the future. This could alienate the village in the consultation process.

Chairman initials.....

HARVINGTON PARISH COUNCIL

Comments also made on the changes to the vista when entering the Village and that shared houses are difficult to sell.

Appendix 1.

Harvington Parish Council 09.09.15.				
Accounts 2014/15	2015/16	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		20001.00		
Mowing - Worcs CC		661.00		
Lengthsman - Worcs CC		356.00		
VAT - Recoverable		2833.61		
Total		23851.61		

Payments				
Mowing - Parish Amenity	5500.00	2604.00	2896.00	47%
Street Lighting	2270.00	0.00	2270.00	0%
Warden	1500.00	336.00	1164.00	22%
Lengthsman	3341.78	818.00	2523.78	24%
Maintenance	500.00	0.00	500.00	0%
Village News	1000.00	363.00	637.00	73%
Parish Paths (PP3)	650.00	90.00	560.00	14%
Grants	5800.00	3975.00	0.00	69%
Donations	290.00	183.99	106.01	63%
RRR	400.00	383.31	16.69	96%
Salaries	8300.00	3566.88	4733.12	43%
Training	400.00	100.00	300.00	25%
Village Hall - Insurance	700.00	0.00	700.00	0%
Insurance	1000.00	0.00	1000.00	0%
Subscriptions	680.00	670.76	9.24	99%
Admin	750.00	244.39	505.61	33%
Audit Fees	500.00	395.00	105.00	79%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairman's Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	1585.84	1586.16	50%
Contingency	5500.00	0.00	5500.00	0%
Funds to increase reserves	0.00	0.00	0.00	0%
Jubilee Orchard	450.00	70.00	380.00	16%
Playing Field	2000.00	155.16	1844.84	8%
Election	400.00	0.00	400.00	0%
SUBTOTAL	46403.78	15541.33		

Chairman initials.....

HARVINGTON PARISH COUNCIL

Neighbourhood Plan	5000.00	0.00	5000.00	0%
Opp. Vof Evesham	247.30	247.00	0.30	100%
NHBS - Orchard+other grants	2212.78	0.00	2212.78	0%
NHBS - Defib	152.30	0.00	152.30	0%
NHBS (PF)	527.75	240.00	287.75	45%
NHBS (VH)	2600.00	2600.00	0.00	100%
VAT	0.00	806.88		
NPSG	1568.00	1568.00	0.00	100%
TOTAL	58711.91	21003.21		

Treasurers Account.

B/F 01.04.15	35750.83
Income received	23851.61
Minus expenditure	-21003.21
Transfer to bus. AC	0.00
Total	38599.23

Bank statement	43305.93
minus unrepresented payments	-4706.70
Total	38599.23

Less grant allocations

-2212.78 NHBS JO/PC/STW
-152.30 NHBS Defib
-287.75 NHBS PF

Remaining **35946.40**

Bus. Instant Access **44262.64**

HARVINGTON PARISH COUNCIL

**Minutes of the Ordinary Parish Council meeting held on Wednesday 14th October 2015 at 7.45 pm
in Harvington Village Hall.**

Present: Cllrs. Mr. Steventon (Chairman), Mr. Clements, Mrs. Hall, Mr. Colebrook, Mr. Dorrell, Ms. Atkinson, Mr. Swift and Mr. Langley.

In attendance: Mrs. Holland (Clerk), County Cllr. Mr. Holt, Dist. Cllr. Mr. Homer and 4 parishioners.

75. Apologies: PCSO Rod Gurney and PC Dave Shortell.

76. Register of Interests: Councillors reminded of the need to update their register of interests.

a) Disclosable Pecuniary Interests: Nil declared.

b) Other Disclosable Interests in items on the agenda and their nature. Nil declared.

77. Dispensations: nil received.

78. Report from County Cllr. Mr. Holt and District Cllr. Mr. Homer:

County Cllr. Mr. Holt:

- The Planning Committee has approved the plans for the Worcester-Parkway Railway Station.
The new station will have 500 car parking spaces, station building, cycle storage facilities and electric car points.
- BOLD (Better Outcomes Leaner Delivery programme) - has been making use of buildings owned by the County Council which have been reduced by disposing of Leases and selling of Freehold properties including some farm holdings. This has resulted in savings of £2.5 million. It has been so successful that other public bodies i.e. Hereford & Worcester Fire Service, West Mercia and Warwickshire Police, Worcester City have set up a limited company with the County Council.

Dist. Cllr. Mr. Homer:

- South Worcestershire Development Plan (SWDP) - main modifications gone to public consultation with significant modifications to Evesham. This will aid any appeal process in surrounding areas.
- Waste Strategy consultation for Malvern, Wychavon District Council and Worcester City due out soon.
- The Conservation Area review should be on the Planning Committee's November agenda. It was asked in regard to Q2a of the consultation document of the SWDP if the 5 year land supply will be superseded. Mr. Homer would inquire.

Public Question Time: Meeting suspended at 7.49pm reconvening at 7.52pm, notes appended to these minutes.

79. Minutes: it was **resolved** that the minutes of the of the Ordinary Parish Council meeting held on 09.09.15 were an accurate record, duly signed by the Chairman.

80. Clerk's report:

New Homes Bonus funding – currently available for this year £10,544.

Annual General Meeting of Worcestershire CALC - Council chamber at County Hall, Worcester on Wednesday 25th November 2015. Trade Fair commences at 5pm and AGM starts at 7pm. Cllr. Mr. Colebrook to attend.

81. Reports received from representatives:

a) Neighbourhood Plan –Cllr. Mrs. Hall, member of the Steering Group, reported the following from

HARVINGTON PARISH COUNCIL

	<p>the September meeting:</p> <ul style="list-style-type: none"> • The Chairman took advice from Locality regarding the situation with large building developments. Locality confirmed that the presence of an emerging Neighbourhood Plan is a valid reason for Planning Committees to refuse such applications. • All of the sites which were approved in the 2008 version of the South Worcestershire Development strategy have been included in the survey. • A link will be provided on the Neighbourhood Plan website for people to view the results and analysis of the survey once collated. • Survey: Closing date of the survey is the 31st October 2015. A drop-in session has been held in the Village Hall for those residents not computer literate, another one is planned for this Sunday afternoon. Once the results are analysed these will be presented to an invited audience from all organisations and areas in the village and discuss with them the drafting of a Neighbourhood Plan. In order to ensure impartiality a Consultant will be employed to stage the event. <p>b) <u>Jubilee Orchard report</u> –full report circulated to members.</p> <p>Earlier this year the Trust applied for a grant from "Awards for All" for a gate and height barrier on the car park entrance to the Orchard together with a sign that was approved by the Parish Council. An application for funds to improve the drainage of the site was also included. The application was successful and the money was received on the 20th May 2015. This work is now complete apart from installing the sign. Wychavon District Council is aware of this work and the old gate has been returned to them. When the sign is in place, the Harvington Trust plan to leave the car park entrance unlocked for a period to ascertain any risks to the Orchard.</p> <p>In the autumn planting season of 2015 an avenue of eight Silver Birch trees will be planted alongside the footpath from the pedestrian gate. The Phoenix Ladies Group is providing some funds for this in memory of Barbara Sharp.</p>
82.	<p>Planning: applications dealt with by planning delegation:</p> <p>a) W/15/01619/LB - Candle Cottage, Anchor Lane, Harvington.</p> <p>Proposal: Installation of stair case replacing ladders and replacement of 8 windows to North, West and East elevations.</p> <p>No comment. (Cllr. Mr. Swift. Mrs. Hall and Mr. Clements.)</p>
83.	<p>A request from Harvington PTFA for consent to use the playing field for the Fireworks Display on the 6th November 2015 was considered. Risk assessment and insurance policy documents submitted to the Council.</p> <p>Resolved that the Fireworks Display has satisfactory risk and insurance cover in place to cover the event.</p>
84.	<p>Financial Matters.</p>
84.1	<p>Resolved to approve schedule of payments, receipts and balances to 02.09.15. (See Appendix 1). It was also resolved that the following invoices be paid for work being carried out at the Jubilee Orchard:</p> <p>a) Acorn Creative £72. b) Proplant £222.56. c) Pipetek £111.07. d) Fairview Trading Co. Ltd. £75.38.</p>
84.2	<p>An application from Harvington Youth Group for a New Homes bonus application towards equipment for the office was supported. Application to be submitted to the District Council following consultation placed in the notice boards, Shop, Convenience Store and Public Houses which close for comments on the 28th October.</p>
84.3	<p>Resolved to donate £50 to the Royal British Legion to include the purchase of a wreath.</p>
84.4	<p>Resolved to transfer £40 from the contingency budget to the Village Hall Insurance budget heading.</p>

Chairman initials.....

HARVINGTON PARISH COUNCIL

85.	Finance & General Purposes Group (notes circulated to members).
85.1	New Homes Bonus consultation exercise carried out in 2014, responses received were considered. It was agreed to look into the costs of refurbishing/enhancing the equipment, furniture and field; to inquire with the Harvington Trust about placing picnic benches in the Orchard; to ask residents through the Village News regarding placing a dog waste bin in the Crest Hill area.
85.2	Telephone Kiosk, Leys Road - it was agreed to consult residents through the Village Newsletter to ask that if the Parish Council decided to adopt the kiosk for the sum of £1 for ideas of how it could be used or would residents prefer that the Kiosk remains in the ownership of BT and not adopted. If adopted the telephone equipment would be removed.

86.	Dog Fouling.
	a) Requests received for residents in Leysfield/Leys Road asking if the dog fouling bin that was moved to the Orchard could be replaced as elderly residents use this bin regularly and find the Orchard bin too far too walk. Following discussion it was resolved that a dog waste bin should be purchased with New Homes Bonus funding with the annual costs of maintenance/collection to be paid by the Parish Council.
	b) Concerns over the disposal of dog fouling waste. It was also agreed to ask residents in the Village Newsletter whether they would like a dog waste bin situated at the top of Crest Hill/junction Station Road.

87.	Playing Field:
	a) Management of weekly play inspections and repairs following resignation of the Greenspace Warden. For the interim period Councillors would inspect the playing field and its equipment on a weekly basis. The Harvington Trust members will carry out the Inspection for the Orchard. Options for the long term will be discussed at the November meeting.
	b) Problem of mole hills on the field. Clerk to ask the Parish Lengthsman if he would fill in the holes on the field using the soil from the mole hills.

Meeting closed at 9.15pm.

Signed by the Chairman:**Dated: November 11th 2015.**

Public Question Time - 4 parishioners in attendance.

It was asked if the 'slippery surfaces' signs at either end of Church Street could be removed. Cllr. Mr. Holt would arrange for the signs to be collected.

Appendix 1.

Harvington Parish Council 14.10.15.				
Accounts 2014/15	2015/16	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		20001.00		
Mowing - Worcs CC		661.00		
Lengthsman - Worcs CC		356.00		
PP3 - Worcs CC		90.00		
VAT - Recoverable		2833.61		

Chairman initials.....

HARVINGTON PARISH COUNCIL

Total		23941.61		
Payments				
Mowing - Parish Amenity	5500.00	3192.00	2308.00	58%
Street Lighting	2270.00	0.00	2270.00	0%
Warden	1500.00	411.00	1089.00	27%
Lengthsman	3341.78	962.00	2379.78	29%
Maintenance	500.00	0.00	500.00	0%
Village News	1000.00	644.25	355.75	129%
Parish Paths (PP3)	650.00	90.00	560.00	14%
Grants	5800.00	3975.00	0.00	69%
Donations	290.00	183.99	106.01	63%
RRR	400.00	383.31	16.69	96%
Salaries	8300.00	4175.37	4124.63	50%
Training	400.00	100.00	300.00	25%
Village Hall - Insurance	700.00	0.00	700.00	0%
Insurance	1000.00	977.12	1000.00	98%
Subscriptions	710.00	706.76	3.24	100%
Admin	750.00	297.20	452.80	40%
Audit Fees	500.00	395.00	105.00	79%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairman's Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	1585.84	1586.16	50%
Contingency	5470.00	0.00	5470.00	0%
Funds to increase reserves	0.00	0.00	0.00	0%
Jubilee Orchard	450.00	70.00	380.00	16%
Playing Field	2000.00	155.16	1844.84	8%
Election	400.00	0.00	400.00	0%
SUBTOTAL	46403.78	18304.00		
Neighbourhood Plan	5000.00	0.00	5000.00	0%
Opp. Vof Evesham	247.30	247.00	0.30	100%
NHBS - Orchard+other grants	2212.78	0.00	2212.78	0%
NHBS - Defib	152.30	118.80	33.50	78%
NHBS (PF)	527.75	422.00	105.75	80%
NHBS (VH)	2600.00	2600.00	0.00	100%
VAT	0.00	962.69		
NPSG	1568.00	1568.00	0.00	100%
TOTAL	58711.91	24222.49		

Treasurers Account.

B/F 01.04.15	35750.83
Income received	23941.61
Minus expenditure	-24222.49
Transfer to bus. AC	0.00
Total	35469.95

Chairman initials.....

HARVINGTON PARISH COUNCIL

Bank statement	38771.02
minus unrepresented payments	-3301.07
Total	35469.95
Less grant allocations	
	-2212.78 NHBS JO/PC/STW
	-33.72 NHBS Defib
	-287.75 NHBS PF
Remaining	32935.70
Bus. Instant Access	44264.58

Chairman initials.....

HARVINGTON PARISH COUNCIL

**Minutes of the Ordinary Parish Council meeting held on Wednesday 11th November 2015 at 7.50 pm
in Harvington Village Hall.**

Present: Cllrs. Mr. Steventon (Chairman), Mr. Clements, Mrs. Hall, Mr. Dorrell, and Mr. Swift.
In attendance: Mrs. Holland (Clerk), Dist. Cllr. Mr. Homer and 7 parishioners.

88. Apologies: Cllrs: Mr. Langley, Ms. Atkinson and Mr. Colebrook (reasons accepted by Council) and County Cllr. Mr. Holt.

89. Register of Interests: Councillors reminded of the need to update their register of interests.
a) Disclosable Pecuniary Interests: Cllr. Mr. Clements in minute no: 95.1 as owns property adjacent to the application.
b) Other Disclosable Interests in items on the agenda and their nature. Nil declared.

90. Dispensations: The Council agreed to grant a dispensation to Cllr Mr. Clements to enable him to speak on any item of business concerning the proposed planning application in Stratford Road as this will be in the public interest because he is aware of the history of the site. The Council would not grant him a dispensation which would allow him to vote.

91. Report from District Cllr. Mr. Homer:
Dist. Cllr. Mr. Homer:

- Waiting on the autumn statement from Government before budget is decided.
- Crest Hill planning application for decision next week.
- Conservation Area Review to be decided at the Planning Committee meeting tomorrow.

Public Question Time: Meeting suspended at 7.55pm reconvening at 8.05pm, notes appended to these minutes.

92. Minutes: it was **resolved** that the minutes of the of the Ordinary Parish Council meeting held on 14.10.15 were an accurate record, duly signed by the Chairman.

93. Clerk's report:
New Homes Bonus funding – currently available for this year £10,544.
Annual General Meeting of Worcestershire CALC - Council chamber at County Hall, Worcester on Wednesday 25th November 2015. Trade Fair commences at 5pm and AGM starts at 7pm.
Application for Listing of the Coach & Horses Public House – Historic England have considered the contents of the application. Unfortunately, the current circumstances of the Coach & Horses, does not fall into any of the three categories used by the Department for Culture, Media and Sport to prioritise designation resources on those sites that are most in need of protection i.e. Threat designation under serious threat of demolition or major alteration; Strategic Priority - designation of a type that is a priority under the Historic England Action Plan, Historic England's programme of strategic work; Evident_Significance - any building or site that possesses evidence of significance that makes it worthy of inclusion on the National Heritage List for England. Should the situation change, particularly with regard to any specific threat to the building, a new application can be submitted.
West Midlands Ambulance Service is providing, free of charge, a session to residents on basic life support and use of the community defibrillator on November 25th 2015 from 10.30 AM to 12 NOON and December 3rd 2015 from 7pm to 9pm. Places are limited. To book a place please contact Steve Salter on 01386 870249.
Harvington Gardening Club – request to work with the Brownies on planting village planters and on going maintenance will be discussed at their AGM on Wednesday 25th November.

HARVINGTON PARISH COUNCIL

	<p><u>CALC Councillor training sessions</u>: November 16th Councillors 3 M's and November 18th Councillors and Clerks Standards & Code of Conduct.</p> <p><u>Royal British Legion</u> – letter received thanking the Council for the donation.</p> <p><u>Flood Alleviation Grant Scheme Phase 2</u> – application successful to maintain surcharge chamber along the Evesham Road for a period of 3 years.</p>
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94.	<p>Reports received from representatives:</p> <p>a) <u>Neighbourhood Plan</u> –Mr. Haynes, Chair of the Steering Group, gave an update on the recent survey carried out in the Village. 254 residents (¼ of households) in the village took part in the survey and from initial analysis it is clear that the Group have received positive constructive views from the villagers. There were clear views on places for areas where development should take place, as the majority of residents want the village to grow. A full analysis is to be done by the Steering Group and the full data will be available for the public to view via the internet. A summary of the findings to be submitted to the Planning Officer in relation to the Crest Hill planning application. Cllrs. Mr. Swift, Mr. Clements and the Clerk would approve the submission on behalf of the Council.</p> <p>b) <u>Malthouse Close meeting</u> –Cllr. Mrs. Hall met with an Officer from Rooftop Housing Association, a concerned resident and a householder in the Close to discuss the issues raised with regards to the fencing in the vicinity. A planning application is pending. It is hopeful that the residents, Rooftop Housing Association and Wychavon District Council can come to a mutual agreement on lowering the height of the fencing which is more in keeping with the area, and will also offer private family areas.</p> <p>In addition there is also an overgrown utility area which Rooftop Housing Association had previously maintained. The Officer agreed that this would be cleared in the near future for residents to use.</p>
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95.	Planning.
95.1	<p>Following discussion it was agreed to make no comment on the following application:</p> <p>a) W/15/02540/PP – Thatcholm, Stratford Road, Harvington. Proposal: Reinstate wrought iron rail fencing along front of the property.</p>
95.2	<p>Correspondence received duly noted:</p> <p>a) W/15/02033/PP – 4 Hawkes Piece, Harvington. Permission granted with 4 conditions/reasons.</p> <p>b) W/15/01619/LB – Candle Cottage, Anchor Lane, Harvington. Permission granted.</p>
95.3	<p>Consultation documents:</p> <p>a) <u>Main Modifications to the Submitted South Worcestershire Development Plan (2006- 2030)</u>. No comment.</p> <p>b) <u>Warwickshire County Council consultation document Draft Minerals Plan for 2017-2032</u>. Comments to be written addressing concerns over potential traffic movements that would affect Harvington i.e. risk to pedestrians crossing the B4088 at Harvington to access Leys Road, noise/dust to properties close to the road at the junction and increased maintenance costs to the highway.</p>

96.	<p>Information received regarding the access track leading to the lock and weir off Anchor Lane which has recently been blocked. Although this is not a public footpath the owner has always allowed pedestrian access. Following discussion it was agreed that further information was required. Cllr. Mr. Clements to ascertain landowner.</p>
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97.	<p>Financial Matters: resolved to approve schedule of payments, receipts and balances to 30.09.15. (See Appendix 1)</p>
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98.	Finance & General Purposes Group (notes circulated to members).
98.1	Councillors Travelling Expenses Policy. Further information required deferred until December meeting

HARVINGTON PARISH COUNCIL

98.2	Playing Field: Community Warden post closes for applications on the 17 th November. To date one application received.
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99.	Urgent decisions taken: a) Neighbourhood Plan - Purchase Order for printing 16 copies of the survey result.
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Meeting closed at 9. 15pm.

Signed by the Chairman:dated: 9th December 2015.

Public Question Time – 7 parishioners in attendance.

- a) Request for seating to be replaced at the junction of Crest Hill and Station Road.
- b) Resurfacing of the path adjacent to the playing field is due to be carried out in November.
- c) Drain blocked outside No. 12 Ragley Road – Parish Lengthsman to be informed.
- d) Fly tipping taking place in the turning circle at the bottom of Stratford Road and outside the STW pumping station along the B439.
- e) Concerns over accessing Village Street opposite the Village Hall due to blind bend.

Appendix1.

Harvington Parish Council 11.11.15				
Accounts 2014/15	2015/16	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		40000.00		
Mowing - Worcs CC		661.00		
Lengthsman - Worcs CC		830.00		
PP3 - Worcs CC		90.00		
VAT - Recoverable		2833.61		
Other Receipts		934.38		
Total		45348.99		
Payments				
Mowing - Parish Amenity	5500.00	4155.00	1345.00	76%
Street Lighting	2270.00	0.00	2270.00	0%
Warden	1500.00	411.00	1089.00	27%
Lengthsman	3341.78	1130.00	2211.78	34%
Maintenance	500.00	0.00	500.00	0%
Village News	1000.00	644.25	355.75	64%
Parish Paths (PP3)	650.00	90.00	560.00	14%
Grants	5800.00	3975.00	1825.00	69%
Donations	290.00	233.99	56.01	81%
RRR	400.00	383.31	16.69	96%
Salaries	8300.00	4783.86	3516.14	58%
Training	400.00	100.00	300.00	25%
Village Hall - Insurance	740.00	739.68	0.32	100%

Chairman initials.....

HARVINGTON PARISH COUNCIL

Insurance	1000.00	977.12	1000.00	98%
Subscriptions	710.00	706.76	3.24	100%
Admin	750.00	371.97	378.03	50%
Audit Fees	500.00	395.00	105.00	79%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairman's Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	1585.84	1586.16	50%
Contingency	5430.00	0.00	5430.00	0%
Funds to increase reserves	0.00	0.00	0.00	0%
Jubilee Orchard	450.00	70.00	380.00	16%
Playing Field	2000.00	155.16	1844.84	8%
Election	400.00	0.00	400.00	0%
SUBTOTAL	46403.78	20907.94		
Neighbourhood Plan	5000.00	429.67	4570.33	9%
Opp. Vof Evesham	247.30	247.00	0.30	100%
NHBS - Orchard+other grants	4952.78	3143.05	1809.73	63%
NHBS - Defib	152.30	118.80	33.50	78%
NHBS (PF)	527.75	422.00	105.75	80%
NHBS (VH)	2600.00	2600.00	0.00	100%
VAT	0.00	1783.41		
NPSG	1568.00	1568.00	0.00	100%
VAS	934.38	0.00	934.38	0%
TOTAL	61451.91	31219.87		

Treasurers Account.

B/F 01.04.15 35750.83

Income received 45348.99

-

Minus expenditure 31219.87

Transfer to bus. AC 0.00

Total 49879.95

Bank statement 57168.78

minus unrepresented payments -7288.83

Total 49879.95

Less grant allocations

-1809.73 NHBS JO/PC/STW

-33.50 NHBS Defib

-105.75 NHBS PF

-934.38 VAS

Remaining 47930.97

Bus. Instant Access 44266.40

Chairman initials.....

HARVINGTON PARISH COUNCIL

Minutes of the Ordinary Parish Council meeting held on Wednesday 9th December 2015 at 7.50 pm in Harvington Village Hall.

Present: Cllrs. Mr. Steventon (Chairman), Mrs. Hall, Mr. Dorrell, Ms Atkinson, Mr. Colebrook and Mr. Langley.

In attendance: Mrs. Holland (Clerk), County Cllr. Mr. Holt, and 2 parishioners.

100. Apologies: Cllrs: Mr. Swift, Mr. Chapman and Mr. Clements (reasons accepted by Council) and Dist. Cllr. Mr. Homer.

101. Register of Interests: Councillors reminded of the need to update their register of interests.
a) Disclosable Pecuniary Interests: Nil declared.
b) Other Disclosable Interests in items on the agenda and their nature. Nil declared.

102. Dispensations: Nil received.

103. Report from County Cllr. Mr. Holt:

- The County of Worcestershire has been rated first in productivity growth. Business Secretary, Sajid Javid, is urging Worcestershire to encourage new investors to come into the County.
- The claimant figures for unemployment continues to fall in the County, fallen by 9,386 since the peak in August 2009.
- Worcester Parkway – work due to start in 2016 with a view to opening the new station in 2017.
- Budget briefing for the County will take place on the 17th December. Over the last 5 years the County has reduced annual expenditure by £100 million with cost saving measures. They are now working to save a further £3 million.

Public Question Time: Meeting suspended at 7.53 pm reconvening at 8.00pm, notes appended to these minutes.

104. Minutes: it was **resolved** that the minutes of the of the Ordinary Parish Council meeting held on 11.11.15 were an accurate record, duly signed by the Chairman.

105. Clerk's report:

New Homes Bonus funding – currently available for this year £10,046.

Harvington Youth Group – New Homes Bonus funding application for the purchase of office equipment approved.

Village News - delivery volunteer required for Leysfield and Groves Place, 40 homes.

Severn Trent Pumping Station, B439 – following further fly tipping in this area complaint raised with Severn Trent and Dist. Cllr. Meeting took place with Severn Trent Manager and Officer from Wychavon District Council to look at resolving this ongoing problem.

106. Reports received from representatives:

a) Neighbourhood Plan – minutes of the last meeting of the Steering Group recently circulated to members. At the meeting the results of the questionnaires were discussed along with a number of issues raised that are not applicable to the Neighbourhood Plan. A report is to be compiled and presented to the Parish Council for discussion at the next meeting.

b) Worcestershire CALC AGM –Cllr. Mr. Colebrook reported that the event was well attended with speakers giving information on Health Watch, Quality Award Scheme for Parish and Town Councils, Kidderminster as the largest Town Council, Transparency Code, Pensions, Audit and other items of interest.

HARVINGTON PARISH COUNCIL

107.	Planning.
107.1	Correspondence received duly noted: a) W/15/02114/OU – Land to the south of Crest Hill, Harvington. Application refused. b) W/15/02540/PP – Thatcholm, Stratford Road, Harvington. Application approved. c) <u>Conservation Area Review</u> – the Executive Board of the District Council approved the inclusion of the orchard land at Bromley Close within the conservation area and that the proposed amendments to the Harvington Conservation Area boundary are approved.
107.2	Parish Council representation at the Public Inquiry in March 2016 in regard to Application No: W/14/02434/OU - Land to the East of, Evesham Road, Harvington. Chairman explained criteria required to apply for 'Rule 6' and procedure for Parish Council registering on the first day of the inquiry. It was agreed that the Working Group and Chris Haynes, Chair of the Neighbourhood Plan Steering Group, would meet in the New Year and that representation would be registered on the first day of the Inquiry.
108.	Flood Alleviation Grant: two quotes received on the clearance of shrubbery around the surcharge chamber and to decide on future maintenance. It was agreed to accept the quote of £120 + VAT from Limebridge Rural Services Ltd who will remove all brambles to ground level to a legal tip. Once the work is completed the area will be monitored and maintained by the Parish Lengthsman on a regular basis.
109.	Financial Matters.
109.1	Resolved to approve schedule of payments, receipts and balances to 30.10.15. (See Appendix 1)
109.2	A grant application for the Harvington Youth project for salary support of the Village Youth Worker was considered. Resolved to grant the sum of £750 (General Power of Competence Localism Act 2011 s1 (1)).
110.	Finance & General Purposes Group (notes circulated to members).
110.1	Items raised following New Homes Bonus consultation were discussed at length: a) <u>Vehicles speeding along Leys Road</u> from the Lenches direction. It was agreed to contact Worcestershire County Council and request that speed recordings are carried out. b) <u>Dog waste bins</u> – agreed to monitor fouling and review. c) <u>BT Kiosk</u> – it was agreed at this time not to adopt the kiosk. Clerk to contact BT and ask for repairs to be carried out.
110.2	To consider purchase of Vehicle Activated signage and if agreed to appoint persons to move the sign. It was agreed to defer this item to the next meeting as members would like Cllr. Mr. Clements to be present. They would also like brochure literature information, other designs of equipment and quotes i.e. Signs that flash red/green depending on speed.
110.3	Leysfield Road dog waste bin. Following correspondence received from Leysfield Road resident and the high usage of the previous bin it was resolved by a vote of 5 for with 1 abstention that the Council would purchase a new bin from Wychavon District Council at a cost of £493.06 to include weekly emptying, twice yearly cleaning and administration fee. It was agreed not to apply for this through the New Homes Bonus scheme.
111.	Councillors Travelling Expenses Policy: resolved to adopt the policy.
112.	Resolved to exclude the public and press in the public interest for consideration of the following item: a) Warden post – three applications considered. Recommended that one applicant be invited to attend the F& GP for interview. Decision to be taken on the post at the January meeting.

HARVINGTON PARISH COUNCIL

Meeting closed at 9. 15pm.

Signed by the Chairman:Dated: 13th January 2016.

Public Question Time – 2 parishioners in attendance.

a) Part of Finch Lane has been dug up by various amenity services and it was asked if Cllr. Mr. Holt could arrange for this to be resurfaced.

b) The Parish Council was thanked for resurfacing the footpath that runs adjacent to the playing field.

c) Harvington Youth Group – member of the Group thanked the Parish Council for supporting their application for New Homes Bonus funding. He also gave a brief role of the work that the Youth Worker deals with. Hannah recently attended a training course in Bath dealing with various problems that both herself and volunteers can come across i.e. social bullying, safe guarding children, self harming and other problems.

Appendix1.

Harvington Parish Council 02.12.15.				
Accounts 2014/15	2015/16	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		40000.00		
Mowing - Worcs CC		661.00		
Lengthsman - Worcs CC		830.00		
PP3 - Worcs CC		90.00		
VAT - Recoverable		2833.61		
Other Receipts		3711.14		
Total		48125.75		
Payments				
Mowing - Parish Amenity	5500.00	4743.00	757.00	86%
Street Lighting	2270.00	0.00	2270.00	0%
Warden	1500.00	411.00	1089.00	27%
Lengthsman	3341.78	1286.00	2055.78	38%
Maintenance	500.00	0.00	500.00	0%
Village News	1000.00	825.75	174.25	83%
Parish Paths (PP3)	650.00	90.00	560.00	14%
Grants	5800.00	3975.00	1825.00	69%
Donations	290.00	233.99	56.01	81%
RRR	400.00	383.31	16.69	96%
Salaries	8300.00	5392.35	2907.65	65%
Training	400.00	100.00	300.00	25%
Village Hall - Insurance	740.00	739.68	0.32	100%
Insurance	1000.00	977.12	1000.00	98%
Subscriptions	710.00	706.76	3.24	100%
Admin	750.00	416.20	333.80	55%

Chairman initials.....

HARVINGTON PARISH COUNCIL

Audit Fees	500.00	395.00	105.00	79%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairmans Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	1585.84	1586.16	50%
Contingency	5430.00	27.55	5402.45	1%
Funds to increase reserves	0.00	0.00	0.00	0%
Jubilee Orchard	450.00	267.10	182.90	59%
Playing Field	2000.00	155.16	1844.84	8%
Election	400.00	0.00	400.00	0%
SUBTOTAL	46403.78	22710.81		
Neighbourhood Plan	5000.00	577.67	4422.33	12%
Opp. Vof Evesham	247.30	247.00	0.30	100%
NHBS - Orchard+other grants	4952.78	3444.28	1508.50	70%
NHBS - Defib	152.30	118.80	33.50	78%
NHBS (PF)	527.75	422.00	105.75	80%
NHBS (VH)	2600.00	2600.00	0.00	100%
NHBS (HYG)	498.65	498.65	0.00	100%
VAT	0.00	1966.76		
NPSG	1568.00	1568.00	0.00	100%
VAS	934.38	0.00	934.38	0%
TOTAL	61950.56	34153.97		

Treasurers Account.

B/F 01.04.15	35750.83
Income received	48125.75
Minus expenditure	-34153.97
Transfer to bus. AC	0.00
Total	49722.61

Bank statement	57025.84
minus unrepresented payments	-7303.23
Total	49722.61

Less grant allocations

-1508.50 NHBS JO/PC/STW
-33.50 NHBS Defib
-105.75 NHBS PF
-934.38 VAS

Remaining **47140.48**

Bus. Instant Access **44268.22**

Chairman initials.....

HARVINGTON PARISH COUNCIL

**Minutes of the Ordinary Parish Council meeting held on Wednesday 13th January 2016 at 7.45 pm
in Harvington Village Hall.**

Present: Cllrs. Mr. Steventon (Chairman), Mr. Swift, Mr. Dorrell, Mr. Clements, Mr. Colebrook and Mr. Langley.

In attendance: Mrs. Holland (Clerk), Dist. Cllr. Mr. Homer, PC Stanley, Safer Neighbourhood Team, PCSO Simon Hall and 3 parishioners.

The Chairman announced that he had received a letter of resignation from Sue Atkinson and thanked her for her time and input on the Council. A notice advertising that if ten electors or more wish to call a bye-election they have until the 1st February to write to the Returning Officer at Wychavon District Council. If no bye election is called then the Parish Council will be placing a notice to fill the vacancy through the co-option process.

113. Apologies: Cllr: Mrs. Hall, (reason accepted by Council) and County. Cllr. Mr. Holt.

114. Register of Interests: Councillors reminded of the need to update their register of interests.
a) Disclosable Pecuniary Interests: Cllrs. Mr. Steventon (Minute no: 120.1) as owns land adjacent to the planning application; Cllr. Mr. Colebrook as he owns property opposite the proposed development (Minute No: 120.1). Both members left the meeting whilst this item was considered.
b) Other Disclosable Interests in items on the agenda and their nature. Nil declared.

115. Dispensations: Nil received.

116. Report from District Cllr. Mr. Homer:

- District Council considering the budget at present.
- New Homes Bonus consultation relevant to County and District Councils is ongoing.
- South Worcestershire Development Plan – moved on considerably, it is hoped that this will be returned to the District Council in February by the Planning Inspector.
- Any further comments on the Crest Hill appeal to be sent to the Planning Inspectorate.

Report from Police representatives:
Police representatives introduced themselves to the Parish Council, will be visiting the village on a frequent basis and hope that villagers will stop and talk to them about any concerns they may have. PCSO Hall reported that there have been no significant troubles apart from minor car crime and that anti-social behaviour has decreased. Will be carrying out speed checks in the area in the next few weeks. It was asked if they could enforce non parking on the Village Green as it is being churned up and leaving tyre marks across the grass. PCSO Hall said they would look into inviting Traffic Wardens to enforce this. Will update the Council at its next meeting.

Public Question Time: Nil.

117. Minutes: it was **resolved** that the minutes of the of the Ordinary Parish Council meeting held on 09.12.15 were an accurate record, duly signed by the Chairman.

118. Clerk's report:
New Homes Bonus funding – currently available for this year £10,046.
Worcestershire County Council Budget consultation meeting -briefing for Voluntary and Community Sector Groups & Parish & Town Councils will take place at County Hall, Worcester on Thursday, 21 January 2016 at 6.30p.m. Officers welcome the opportunity to talk about the County Council's proposals for 2016/17 and to answer any questions.
2015 Community Recognition Awards - Closing date for entries Wednesday 10th February 2016. If

HARVINGTON PARISH COUNCIL

	<p>you know someone or an organisation that you feel deserves recognition for their work during 2015, then why not nominate them in one of our eight categories. An application form can be found at: http://www.wychavon.gov.uk/events-training-and-workshops</p> <p>Superfast Broadband - Superfast Worcestershire has recently secured additional funding to extend coverage of superfast broadband even further across the county. If residents and businesses in your area are not able to access Superfast Broadband under the current programme then complete a short survey returning it to us by 31 January 2016.</p> <p>https://www.snapsurveys.com/wh/s.asp?k=144959149352</p> <p>Harvington Youth Project AGM – invitation to attend on Monday 22nd February 2016 at 7.30pm at the Baptist Church. Cllr. Mrs. Hall to attend.</p> <p>Footpath adjacent to the Church has been cut back.</p>
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119.	<p>Reports received from representatives:</p> <p>a) Neighbourhood Plan. Cllr. Mr. Colebrook reported that the various groups were working hard to get documents ready for the Spring Conference meeting.</p> <p>b) Report received on issues raised by residents from Neighbourhood Plan questionnaire was noted. The Finance & General Purposes group would look at the report in more detail.</p> <p>c) Tree Warden update received. In summary Mr. Williams with Wade Muggleton, Senior Greenspace Officer at the County Council walked around the village looking at some of the tree plantings along Alcester Road, Village Street, Crest Hill and Stratford Road. Mr. Williams is now on the Worcester County Council's database as a Volunteer and consequently is now covered by the County Council Public Liability and Personal Liability insurance. Full report available from the Clerk.</p> <p>d) Finance & General Purposes Group – December meeting notes circulated to members.</p>
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120.	<p>Planning.</p>
120.1	<p>Correspondence received: Notification of planning appeal regarding W/15/02114/OU Land to the south of Crest Hill for outline application for the development of up to 67 new dwellings including part change of use.</p> <p>Re: Planning Inspectorate Ref: APP/H1840/ W/15/3140480.</p> <p>Site at: Land to the south of Crest Hill. Harvington.</p> <p>Proposal: Outline application for the development of up to 67 new dwellings including part change of use.</p> <p>Cllr. Mr. Langley took the Chair, following discussion it was agreed to submit a further comment.</p> <p>Comment: The Parish Council has received notification of an appeal for the above application and wish to reaffirm that their position remains unchanged from comments originally made.</p> <p>The Council fully supports the decision and reasons given by Wychavon District Council in their refusal to grant the application.</p>
120.2	<p>Correspondence received duly noted:</p> <p>a) W/15/02540/PP – Thatcholm, Stratford Road, Harvington. Permission granted.</p>
120.3	<p>Applications dealt with by planning delegation:</p> <p>a) Application No: W/15/02562/PP & W/15/02574/LB - 2, The Steps, Stratford Road, Harvington.</p> <p>Proposal: Erection of 1.2m high picket fence & gates to rear gardens.</p> <p>Comments: Malthouse Close is an important green space in Harvington as it forms part of the conservation area. Fencing within this area is detrimental to the overall design and ambience of the space however, the Parish Council is sympathetic to the reasons for this application.</p> <p>The proposed fencing will result in the loss of the open space amenity for residents of Malthouse Close, who will lose their visual amenity as well as access to the open green space. Other villagers will be affected by the loss of the open space. If permission is granted:</p> <p>a) The fencing should extend no further than ten feet from the rear of the properties, and run parallel with the houses. It should also be in keeping with other fencing on this site, i.e. of an open, lattice design.</p>

HARVINGTON PARISH COUNCIL

	<p>b) The existing fencing that has been erected without permission should be removed immediately. The Council is also concerned that Rooftop Housing Association, owners of the land, has not been mentioned as a consultee for this application.</p> <p>b) <u>W/15/02868/PN</u> – St. James Church, Stratford Road, Harvington.</p> <p>Proposal: Demolition of 20th century brick chimney stack to south wall of the chancel, associated infilling and removal of concrete cover and boiler room.</p> <p>No comment.</p>
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121.	Harvington Parish matters for discussion/decision.
121.1	<u>Vehicle Activated Signage</u> : following discussion it was resolved to purchase 2 vehicle activated signs from ‘SmartGroup’ at a cost of £1015 each plus delivery and VAT to rotate them on a monthly basis through 5 locations in the Village. 5 extra brackets would need to be purchased. Cllr. Mr. Clements to confirm that the sign will fit the existing poles. The Council asked the Finance & Purposes Group to decide on the type of design to purchase.
121.2	<u>Village Newsletter</u> : Volunteers recently requested to deliver the Newsletter to households in Hughes Close, Leysfield and Groves Place. It was asked if the Newsletter should be delivered electronically. The Council decided not to pursue this at present.
121.3	Request to consider a street party in June to celebrate the Queens 90 th birthday celebrations. The Council were in support of an event. It was agreed to place an item in the Village News requesting suggestions from residents on how to commemorate this historical occasion.
121.4	<u>Highway issues</u> : a) Report received of several school run vehicles parking on the green, carving up the ground and leaving muddy tyre tracks across the grass. Council asked to confirm that the damage is no cause for concern and/or contact the school to ask them to politely remind parents that parking on the green itself is destructive and should be avoided. This matter has been referred to the Police representatives (see report above). b) Litter along the side of the road and on verges. It was agreed to put an item in the Village News asking if any organisations in the Village would like to carry out a Litter Pick in the Spring. For successful completion the Council will consider a donation to the Group.

122.	Financial Matters.
122.1	Resolved to approve schedule of payments, receipts and balances to 01.12.15. (See Appendix 1)
122.2	Resolved to approve the budget to form the precept for 2016-17 at £40,000 (LGA 1972 s.150). This should result as showing on the Council Tax Bill Parish Council element a decrease of 1.20%. It was also agreed to allocate monies in the reserves account as follows: Earmarked reserves for replacement of assets: £19,000. Unearmarked reserves: £20,000 Contingency: £5,000.
122.3	External Audit arrangements: information noted on new arrangements for audit for smaller authorities from 2017.

123.	Resolved to exclude the public and press in the public interest for consideration of the following item: a) Warden post – resolved to appoint Mr. R. Dore to the post of Warden for the Jubilee Orchard and the Playing Field as from the 1 st February 2016.
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Meeting closed at 9. 45pm.

Signed by the Chairman:**Dated: February 10th 2016.**

Correspondence for circulation that does not require a decision

Chairman initials.....

HARVINGTON PARISH COUNCIL

1.	<p><u>Wychavon District Council's Overview and Scrutiny Committee</u> is to review the effectiveness of the Council's Planning Enforcement Service. It is anticipated that the Team's review should be completed by summer 2016. As part of the Team's review it has been agreed to issue a questionnaire to District Councillors and to Town/ Parish Councillors in order to obtain your feedback on the Council's Planning Enforcement Service. It would therefore be appreciated if you could complete this questionnaire, using the link below, by close of business on Friday 5 February 2016. Email forwarded to members 11.01.16.</p>
2.	<p><u>Worcestershire County Council seeks your views on managing flood risk in the county.</u> Worcestershire County Council has launched a final consultation on its draft Local Flood Risk Management Strategy to ensure every resident and business has the opportunity to express their views. The consultation is open until Monday 29 February 2016, and the Local Flood Risk Strategy will be formally adopted in July 2016. The Council, as a Lead Local Flood Authority, has a duty to manage flood risk from surface water, groundwater and ordinary watercourses across the county. The Environment Agency is responsible for managing flood risks from main rivers, such as the River Severn and the River Teme, and Severn Trent Water is responsible for handling flooding from sewers. We are now asking residents, businesses and local groups to have their say before the strategy is adopted. The strategy, and supporting documents can be viewed on our Flood Risk Management pages at www.worcestershire.gov.uk/flooding Email sent to Cllrs. 05.01.16.</p>

Appendix A.

Harvington Parish Council 13.01.15				
Accounts 2014/15	2015/16	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		40000.00		
Lengthsman - Worcs CC		998.00		
PP3 - Worcs CC		90.00		
Grants		4738.65		
VAT - Recoverable		2833.61		
Other Receipts		1632.14		
Total		50292.40		
Payments				
Mowing - Parish Amenity	5500.00	4743.00	757.00	86%
Street Lighting	2270.00	0.00	2270.00	0%
Warden	1500.00	411.00	1089.00	27%
Lengthsman	3341.78	1460.00	1881.78	44%
Maintenance	500.00	0.00	500.00	0%
Village News	1000.00	925.50	74.50	93%
Parish Paths (PP3)	650.00	90.00	560.00	14%
Grants	5800.00	3975.00	1825.00	69%
Donations	290.00	233.99	56.01	81%
RRR	400.00	383.31	16.69	96%
Salaries	8300.00	5992.44	2307.56	72%

Chairman initials.....

HARVINGTON PARISH COUNCIL

Training	400.00	100.00	300.00	25%
Village Hall - Insurance	740.00	739.68	0.32	100%
Insurance	1000.00	977.12	1000.00	98%
Subscriptions	710.00	706.76	3.24	100%
Admin	750.00	466.48	283.52	62%
Audit Fees	500.00	395.00	105.00	79%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairmans Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	3171.68	0.32	100%
Contingency	5430.00	2638.50	2791.50	49%
Funds to increase reserves	0.00	0.00	0.00	0%
Jubilee Orchard	450.00	367.10	82.90	82%
Playing Field	2000.00	155.16	1844.84	8%
Election	400.00	0.00	400.00	0%
SUBTOTAL	46403.78	27931.72		
Neighbourhood Plan	5000.00	577.67	4422.33	12%
Opp. Vof Evesham	247.30	247.00	0.30	100%
NHBS - Orchard+other grants	4952.78	3444.28	1508.50	70%
NHBS - Defib	152.30	118.80	33.50	78%
NHBS (PF)	527.75	422.00	105.75	80%
NHBS (VH)	2600.00	2600.00	0.00	100%
NHBS (HYG)	498.65	498.65	0.00	100%
WDC (Fl.Allev.grant)	1500.00	0.00	1500.00	0%
VAT	0.00	2490.75		
NPSG	1568.00	1568.00	0.00	100%
VAS	934.38	0.00	934.38	0%
TOTAL	63450.56	39898.87		

Treasurers Account.

B/F 01.04.15 35750.83

Income received 50292.40

-

Minus expenditure 39898.87

Transfer to bus. AC 0.00

Total 46144.36

Bank statement 51137.84

minus unrepresented payments -4993.48

Total 46144.36

Less grant allocations

-1508.50 NHBS JO/PC/STW

-33.50 NHBS Defib

-105.75 NHBS PF

-934.38 VAS

Remaining 43562.23

Bus. Instant Access 44270.10

Chairman initials.....

HARVINGTON PARISH COUNCIL

**Minutes of the Ordinary Parish Council meeting held on Wednesday 10th February 2016 at 7.50 pm
in Harvington Village Hall.**

Present: Cllrs. Mr. Steventon (Chairman), Mr. Swift, Mr. Dorrell, Mr. Clements, Mr. Colebrook and Mrs. Hall. **In attendance:** Mrs. Holland (Clerk), County Cllr. Mr. Holt, Dist. Cllr. Mr. Homer, and 2 parishioners.

124. Apologies: Cllr: Mr. Langley (reason accepted by Council).

125. Register of Interests: Councillors reminded of the need to update their register of interests.
a) Disclosable Pecuniary Interests: Nil declared.
b) Other Disclosable Interests in items on the agenda and their nature. Nil declared.

126. Dispensations: Nil received.

127. Report from:
District Cllr. Mr. Homer:

- Likely to be a rise in the Council Tax of 4.4% which would amount to a £5 rise to some properties annually.
- No conclusion yet as to whether the New Homes Bonus grant funding will continue.
- The South Worcestershire Development Plan (SWDP) has been accepted by the Inspector and will be presented to the District Council to be adopted. A discussion took place on the result of the Drakes Broughton planning appeal.

County Cllr. Mr. Holt:

- Budget – to be approved shortly. At present spending £1 million per day on services. Spending to be reduced by 25 million, proposed increase in Council Tax of 3.94%. This increase will cover the increase in pressure on adult and children services. Also agreed to place a £12 million capital investment for maintenance of urban and rural roads. Over 75,000 pot holes had been repaired in the Worcestershire area since 2014.

Public Question Time: Nil.

128. Minutes: it was **resolved** that the minutes of the of the Ordinary Parish Council meeting held on 13.01.16 were an accurate record, duly signed by the Chairman.

129. Clerk's report:
New Homes Bonus funding – currently available for this year £10,046.
Vacancy for a Cllr. – no bye -election has been called. Notice of co-option has been displayed advertising for candidates to submit an application by the 2nd March 2016.
BT Kiosk, Leys Road – maintenance issues reported to BT who will repair/clean as soon as possible. Repaints are done during April and October of each year; the kiosk has been added to the list of repaints for 2016. The box will be repainted when the contractors are next in this area of the UK.
Potholes Right of Way Village Hall to playing field – reported to Countryside Services who will try to schedule an inspection to update on the current condition of the route and then let the Council know how this fits into their priority system of works.
Traveller & Travelling Show people Site Allocations Development Plan Document - Town and Parish Council Briefing 6:00 – 7:00pm on Monday 15th February 2016 in the Council Chamber, County Hall. The purpose of the briefing is to outline work which has been undertaken to identify potentially deliverable and developable Traveller pitches in south Worcestershire over the next ten years, as required by national planning policy. The draft consultation document proposes 34 new pitches on 7 sites in south Worcestershire over the next five years, the majority on existing Travellers' sites, with up to 20 more to be built in the following five years as part of the proposed

HARVINGTON PARISH COUNCIL

	<p>“urban extensions” to the west and south of Worcester. <u>Parish Conference</u>, 24th February 2016, 6.30pm in the County Chamber at County Hall. Cllrs. Mr. Colebrook and Mr. Steventon to attend. <u>Gardening Club</u>: decision taken to close the Club. The Club will return the grant of £300 received from the Parish Council last year and 4 volunteers have offered to help with the Brownies planting scheme if the project goes ahead. <u>Village News</u> – volunteer required to deliver the Newsletter to Hughes lane/ Ragley Road residents, total of 47 households. <u>Planning Enforcement training session</u> – to take place at Three Parishes Hall, Grafton Flyford on the 21st March 2016 at 7pm.</p>
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130.	<p>Reports received from representatives: a) <u>Neighbourhood Plan</u>. Cllr. Mrs. Hall reported that the Business Survey is near completion. Members of the Group recently attended Neighbourhood Plan seminars held in Malvern. b) <u>Jubilee Orchard</u> – car barrier in place as items being dumped and inappropriate behaviour.</p>
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131.	Planning.
131.1	<p>Council had no comment on the following application: a) W/16/00077/PP – 4 Evesham Road, Harvington. Proposal: Erection of first floor side extension, demolition of existing rear single storey utility and erection of replacement single storey kitchen/utility extension.</p>
131.2	<p>Correspondence received duly noted: a) W/15/02868/PN - St. James Church, Harvington. Permission granted. b) W/15/02562/PP - 1-2 The Steps, Malthouse Close, Harvington. Permission granted. Clerk requested to write to: a) Rooftop Housing Association and request that rubbish situated in the area is removed. b) Planning Enforcement re the decision notice statement, to ask to define 'how much time is given' to the applicant before enforcement action is taken.</p>
131.3	<p>Correspondence received considered: a) Response from Wychavon District Council re Orchard in Conservation area following the revised conservation area boundary which was approved at the Executive Board meeting on the 25th Nov 2015. The Officer reported that any trees on the Bromley Close Orchard that were removed or reduced prior to that date cannot be considered as ‘unauthorised’ and as such the District Council cannot enforce their replacement. The Clerk was asked to respond asking for reasons why the Tree Preservation Order on the Orchard was allowed to lapse whilst the area was under a Conservation Area Review and how disappointed the Parish Council are on the way the process was conducted.</p>
131.4	<p>The notes from the Working Group meeting re the Public Inquiry in regard to application no: W/14/02434/OU has previously been circulated to members. Information is being gathered in order to submit to the Inquiry at which Mr. Haynes, Chair of the Neighbourhood Plan Steering Group will be attending.</p>

132.	Harvington Parish matters for discussion/decision.
132.1	Resolved to appoint Cllr. Mrs. Hall to the Harvington Trust following the resignation of Ms. Atkinson.
132.2	Resolved to grant the use of the playing field for the Village Fete on the 11 th June 2016 subject to receipt of insurance documents and risk assessments.
132.3	Chairman suspended Standing Orders whilst this item was under consideration. Discussion took place on siting a dog waste bin near to FP 509B which would require permission from the land owners of the private drive for a contractor to access the bin within a distance of 25 metres. Item deferred as agreed that Cllr. Mr. Clements would talk to the resident requesting the bin. (Standing Orders reinstated).

HARVINGTON PARISH COUNCIL

132.4	A request to place a Christmas Tree on the Village Green area opposite the Village Hall each year was discussed. It was provisionally agreed to write to the Highways Department, as they own the Village Green, to ask if permission would be possible to place a power source from the main cable to run underneath the footway and highway to the Green.
132.5	A request from the Engineering Department at Wychavon District Council for the Parish Council to clear headwalls along the Leys Road flood alleviation scheme, disposing of debris correctly was considered. A sum of £1500 would be offered to cover the work until 2018. The Lengthsman would be asked to carry out the work which would be separate from the County Council scheme. He would not be asked to enter ditches but to clear headwalls from debris with a rake and deposit material into black rubbish bags which would be placed in a location for refuse collection. Resolved to carry out the work with the grant money until 2018.
132.6	Resolved to purchase ten planters through the New Homes Bonus scheme for two to be placed at each entrance to the Village and to ask the Brownies to take over the planting of the tubs with assistance from volunteers in the Village. The Parish Council would supply the costs for planting the tubs.
132.7	Resolved to accept the quote received to straighten tiles and paint fascia on the bus shelter by the Coach & Horses and to fit new rear fascia and soffit boards plus paint and repaint the front boards on the bus shelter opposite the Golden Cross at a cost of £ 150.
132.8	Resolved to renew the following contracts for 2016-17: a) Parish Lengthsman (addition of monitoring surcharge chamber for WDC and movement of VAS). b) Internal Auditor. c) Amenity contract with work additions. (Ditch/Verge annual maintenance Jubilee Orchard; annual clearance of surcharge outfall chamber, Evesham Road and annual clearance of the path between the two fences on the playing field).
132.9	Resolved to ask the Harvington Trust to supply wording for the sign to be placed on the entrances to the Jubilee Orchard when no entry is allowed due to a risk of area being flooded. Cllr. Mr. Clements would then produce a laminated sign.
132.10	Resolved to accept the quote for the annual play inspection for the Jubilee Orchard and playing field to be carried out by an Inspector appointed by the District Council at an inclusive cost of £87.75 per area.
132.11	Resolved to appoint Cllr. Mr. Dorrell to post of Flood Warden with Cllr. Mr. Colebrook acting as Deputy.

133.	Finance & General Purposes Group (notes circulated to members).
133.1	The report from the Finance Group on issues raised by parishioners in the Neighbourhood Plan Questionnaire was discussed. Items on issues related to the County Council have been given to County Cllr. Mr. Holt. Areas within the Parish Council remit would require photographs and further information on the problems highlighted. Cllrs. Mrs. Hall and Mr. Colebrook to formulate a short report for the Village Newsletter.
133.2	To consider placing a litter bin in the playing field vicinity. Item deferred.

134.	Financial Matters.
134.1	Resolved to approve schedule of payments, receipts and balances to 29.12.15. (See Appendix 1)
134.2	Resolved to submit an application through the New Homes Bonus scheme for the sum of £4845 minus VAT to refurbish the playing area/equipment and to purchase 10 planters to be sited at all 5 village entry signs.

135.	Date of Annual Parish Meeting: Finance & General Purposes Group to discuss format for meeting to take place on April 8 th 2016.
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Meeting closed at 10.20 pm.

Chairman initials.....

HARVINGTON PARISH COUNCIL

Signed by the Chairman:dated: 9th March 2016.

Correspondence for circulation that does not require a decision

1.	Weekly CALC updates circulated to members.
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Appendix 1.

Harvington Parish Council 04.02.16				
Accounts 2014/15	2015/16	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		40000.00		
Lengthsman - Worcs CC		998.00		
PP3 - Worcs CC		90.00		
Grants		4738.65		
VAT - Recoverable		2833.61		
Other Receipts		1632.14		
Total		50292.40		
Payments				
Mowing - Parish Amenity	5500.00	4743.00	757.00	86%
Street Lighting	2270.00	0.00	2270.00	0%
Warden	1500.00	411.00	1089.00	27%
Lengthsman	3341.78	1616.00	1725.78	48%
Maintenance	500.00	0.00	500.00	0%
Village News	1000.00	925.50	74.50	93%
Parish Paths (PP3)	650.00	90.00	560.00	14%
Grants	5800.00	4725.00	1075.00	81%
Donations	290.00	233.99	56.01	81%
RRR	400.00	383.31	16.69	96%
Salaries	8300.00	6600.93	1699.07	80%
Training	400.00	100.00	300.00	25%
Village Hall - Insurance	740.00	739.68	0.32	100%
Insurance	1000.00	977.12	1000.00	98%
Subscriptions	710.00	706.76	3.24	100%
Admin	750.00	511.08	238.92	68%
Audit Fees	500.00	395.00	105.00	79%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairmans Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	3171.68	0.32	100%
Contingency	5430.00	3131.55	2298.45	58%
Funds to increase reserves	0.00	0.00	0.00	0%
Jubilee Orchard	450.00	367.10	82.90	82%

Chairman initials.....

HARVINGTON PARISH COUNCIL

Playing Field	2000.00	155.16	1844.84	8%
Election	400.00	0.00	400.00	0%
SUBTOTAL	46403.78	29983.86		
Neighbourhood Plan	5000.00	577.67	4422.33	12%
Opp. Vof Evesham	247.30	247.00	0.30	100%
NHBS - Orchard+other grants	4952.78	3444.28	1508.50	70%
NHBS - Defib	152.30	118.80	33.50	78%
NHBS (PF)	527.75	422.00	105.75	80%
NHBS (VH)	2600.00	2600.00	0.00	100%
NHBS (HYG)	498.65	498.65	0.00	100%
WDC (Fl.Allev.grant)	1500.00	0.00	1500.00	0%
VAT	0.00	2576.43		
NPSG	1568.00	1568.00	0.00	100%
VAS	934.38	0.00	934.38	0%
TOTAL	63450.56	42036.69		

Treasurers Account.

B/F 01.04.15 35750.83

Income received 50292.40

-

Minus expenditure 42036.69

Transfer to bus. AC 0.00

Total 44006.54

Bank statement 46144.36

minus unrepresented
payments -2137.82

Total 44006.54

Less grant allocations

-1508.50 NHBS JO/PC/STW

-33.50 NHBS Defib

NHBS

-105.75 PF

-934.38 VAS

Remaining 41424.41

Bus. Instant Access 44271.92

Chairman initials.....

HARVINGTON PARISH COUNCIL

**Minutes of the Ordinary Parish Council meeting held on Wednesday 9th March 2016 at 7.45 pm
in Harvington Village Hall.**

Present: Cllrs. Mr. Steventon (Chairman), Mr. Swift, Mr. Dorrell, Mr. Clements, Mr. Colebrook, Mr. Langley and Mrs. Hall.

In attendance: Mrs. Holland (Clerk), County Cllr. Mr. Holt, Dist. Cllr. Mr. Homer, and 27 parishioners.

136. Apologies: Cllr: Mr. Chapman (reason accepted by Council).

137. Register of Interests: Councillors reminded of the need to update their register of interests.
a) Disclosable Pecuniary Interests: Nil declared.
b) Other Disclosable Interests in items on the agenda and their nature. Nil declared.

138. Dispensations: Nil received.

139. Casual vacancy: one application received for co-option. **Resolved** that Mrs. White be appointed.

140. Report from:
District Cllr. Mr. Homer:

- Likely to be a rise in the Council Tax of 4.4% which would amount to in a rise to some properties.
- Cllr Mr. Homer informed the Parish Council that the SWDP has been adopted which gives the Parish firm footing with regard to future development.

County Cllr. Mr. Holt:
Budget – Council Tax to rise to 3.9% (2% to cover an increase in care of the elderly; 1.94% to be allocated to protect vulnerable children). The budget is £328 million, the County Council spends a million pounds per day on services. Spending has been reduced over the past 5 years. The Council has disposed of 33 leases and sold 99 freehold properties.
Highways - £12million has been promised for improvements in roads and pavements over the next two years, over 75,000 pot holes had been repaired in the Worcestershire area since 2014. Cllr Mr Holt confirmed that Blakenhurst/Brookdale were definitely on the list for repairs which should be done in the next few months. Ragley Road and Village Street also require repairs. Information to be passed to the Clerk to process through the Worcestershire Hub.
Broadband - 95% residents are now connected into a fibre system.

Public Question Time: meeting suspended at 8.00pm, reconvening at 8.25pm.

141. Minutes: it was **resolved** that the minutes of the of the Ordinary Parish Council meeting held on 10.02.16 were an accurate record, duly signed by the Chairman.

142. Clerk's report:
New Homes Bonus funding – currently available for this year £10,544.
Amenity contract for 2016-17 signed.
Village News – volunteer has come forward to deliver the Newsletters to Hughes Lane/ Ragley Road.
Planning Enforcement training session – to take place at Three Parishes Hall, Grafton Flyford on the 21st March 2016 at 7pm. Cllrs. Mr.

HARVINGTON PARISH COUNCIL

143.	Planning.
143.1	<p>The Council agreed to comment on the following applications: a) <u>W/16/00322/OU – Land to the east of Evesham Road, Harvington.</u> Proposal: Application for outline planning permission for the erection of up to 155 residential dwellings (including up to 40% affordable housing), demolition of existing outbuildings and water tank and introduction of structural planting, landscaping, informal public open space, children’s play area, surface water attenuation, a vehicular access point from Evesham Road and associated ancillary works. All matters reserved with the exception of the main site access point. Following lengthy discussion it was agreed to submit the following comments: The Parish Council objects to the proposal for the following reasons:</p> <ul style="list-style-type: none"> • The South Worcestershire Development Plan was formerly adopted by Wychavon District Council on 24th February 2016. The proposal site is not an allocated site within this development plan. • The proposed site lies mostly outside the settlement boundary and the development would not be situated in a sustainable location contravening policies within the SWDP and the National Planning Policy Framework. Larger developments are being directed to Towns not rural villages. • Wychavon District Council can demonstrate that they have a robust 5 – 8 year land supply in place. • The SWDP in its schedule of main modification states in its reasoned justification that the “urban areas, Worcester city and the surrounding major towns, have the greatest housing needs and are locations where the cost of public service delivery is low”. The document sets out its vision for rural villages and states that their role is predominantly aimed at meeting locally identified housing and employment needs. • Emerging Harvington Neighbourhood Plan which is showing credible data to support the Parish Council comments. <p><u>Housing and layout.</u> The amount of housing proposed is for outline application with matters being reserved. If the application is approved and sold onto a developer it is highly likely that an application to increase the number of houses will be submitted. The density of housing will have an overbearing, detrimental, accumulative visual impact upon the landscape which will erode the rural character of the village and is not in keeping with surroundings. The land at present is good agricultural land which on approaching the village has a rural aspect which will disappear and become urban sprawl. No buffer has been provided to protect the houses adjacent to the proposal along Ragley Road and Hughes Close. The development would have a detrimental affect on the visitors visual aspect of the village as the site is on the tourist “Blossom Trail”. The additional open space, landscaping and a community orchard added to this application is a reserved matter so there is no guarantee that this would remain when the site reaches full planning and construction phase. It is noted that in the Design & Access Statement, page 16, that the 2 smaller photographs are not views from the B4088. The photographs are in the main part of the village by the School which cannot be seen from the B4088.</p> <p><u>Neighbourhood Plan.</u> Resident survey show that parishioners are not against development in the village. Harvington is a category 2 village with limited local services. The village only has a Convenience Shop, the post office is due for closure and there is no space within the village where a local cluster of services i.e. GP surgery, Pharmacy, Bank, Petrol station etc could be situated.</p>

HARVINGTON PARISH COUNCIL

There is little opportunity for local employment. The recent business survey showed that amongst the local businesses, the majority being small self employed, the projected forecast for new jobs growth within the village was around 40 full time and part time. As the majority of employed persons within the village, (estimated around 70%), regularly commute to employment the proposal will put a strain on local facilities, increase commuter traffic add nothing towards a sustainable economy and turn the village into a larger urban dormitory.

Sustainability.

The proposed development would have no long term economic or employment benefit to the Village.

Public transport is not sustainable for travel to work as the present service has limited route and service. The area is heavily reliant on private vehicle use to access shopping centres and employment.

Highways/Traffic issues.

The B4088 is a busy stretch of road that divides Harvington Village with a speed limit of 50mph that reduces to 30pmh as it passes through the Village.

Recent surveys carried out by adjacent village, Norton & Lenchwick, which also is situated along the B4088, during the week of January 15th to 24th 2016 where almost 82,361 traffic movements were monitored along Evesham Road both towards Harvington and towards Evesham recorded more than half were travelling over the 30mph speed limit.

Data from a new vehicle activation sign located in Evesham Road has been analysed and in that week recordings were taken of 4,557 drivers travelling at 45mph, 736 drivers travelling more than 50mph and of these 112 were travelling at 60mph.

It is dangerous to cross especially for the elderly and children. Requests to introduce a pelican or similar crossing were rejected by Worcestershire County Council.

Further isolation of residents on the Leys Road side of the village to access facilities is likely to occur, as well as residents on the Village Street side in accessing the Shop, increasing a divide in the community.

Visibility when exiting right onto the B4088 from Village Street is reduced due to a slight dip in the road.

The proposed access site along Evesham Road and the number of cars, delivery trucks movements that will be using the site will exacerbate the situation considerably as well as increasing vehicle numbers through the village and adjacent villages.

There is a constant problem with vehicles speeding even though monitored by Vehicle Activated Signage and the Police on a regular basis.

The Harvington Parish Plan and Village Design Statement is supported by Wychavon District Council. It is felt that the proposal is not in accordance with that document as this is a far denser development than any other in the Village.

Ellenden Farm.

The Village would lose a community asset as due to loss of space Ellenden Farm would no longer be able to hold functions that raise money for the village as well as holding physical activities on the site. It is a valuable amenity asset.

Over development of the site results in a further loss of productive arable land in a rural Village.

It is noted that in the application the car parking site has been retained but as this is reserved matters there is no guarantee that this would remain.

Flooding.

The existing site is in a flood zone and is part of the flood alleviation scheme in the Village. The amount of hard standing on the proposed site will exacerbate the flooding/drainage issues within the Village.

b) W/16/00258/AA – Coach & Horses, Station Road, Harvington.

Proposal: Retention of signage.

Comment: No objections to the proposal.

HARVINGTON PARISH COUNCIL

143.2	<p>Correspondence received duly noted:</p> <p>a) <u>Planning Enforcement Officer</u> re Application No: W/15/02562/PP has advised the applicants to remove all existing fencing within 28 days from the 26th February 2016.</p> <p>b) <u>Rooftop Housing Officer</u> is contacting the contractor who is supplying a quote to clear rubbish in the Malthouse Close area. Due to budget restrictions this may not be done until April.</p> <p>c) <u>Orchard, Bromley Close</u> – correspondence is ongoing with the Conservation Officer over the issue of the expiry of the Tree Preservation Order which allowed the trees to be removed.</p> <p>d) <u>Application W/15/02114/OU</u> – Land to the East of Bromley Close, Crest Hill. Site inspection which was scheduled to take place on 29th February 2016 cancelled due to the procedure needing to change to a hearing or an inquiry due to complexities of the case.</p>
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144.	<p>Reports from representatives:</p> <p>a) <u>Neighbourhood Plan</u>. Cllr. Mrs. Hall reported that the project plan has had to be adjusted slightly due to work being carried out on planning applications. A spring consultation will take place in May/June and a marquee with information will be at the Village Fete. Working Party Groups are busy defining a draft policy statement, housing assessment, hydrology report etc. Business survey to be analysed.</p> <p>b) <u>Parish Conference</u>. Cllr. Mr. Steventon reported that the presentation involved discussion on devolution, s106 which is due to be superceded by CIL as well as other topics. Full presentation emailed to members.</p> <p>c) <u>Wychavon CALC Area meeting</u>. Cllr. Mr. Colebrook reported that an interesting talk was given by Dave Perridge from the Safer Roads Partnership reiterating that the volume of traffic is causing a major problem to villages in the County.</p>
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145.	Financial Matters.
145.1	Resolved to approve schedule of payments, receipts and balances to 03.02.16. (See Appendix 1)
145.2	Resolved to transfer from contingency budget heading to budget headings Streetlight £75 and subscriptions £25.
145.3	External audit arrangements: resolved that the Council would not opt out of the smaller authorities' scheme proposed to take place from 2017.

146.	Resolved to approve the notice to be placed on access points at the Jubilee Orchard when access is not permitted due to danger of area being flooded.
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147.	Finance & General Purposes Group (notes circulated to members).
147.1	Annual Parish meeting to be held on the 8 th April 2016. It was agreed to invite all organisations within the village to give a small presentation on their work. Refreshments to be provided; Cllr. Mr. Clements to obtain quotes.
147.2	Asset Register approved following amendments made following discussion with Sutcliffe Play over items purchased prior to 2003. Insurance Company has been informed of the changes and a refund of £77.25 will be credited to the account.

149.	Litter Pick in the village: item deferred to April meeting
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150.	Rota for the Vehicle Activated sign: Sign to be circulated around 5 areas of the Village, (Crest Hill, Evesham Road, Alcester Road, Leys Road and Village Street), on a monthly basis once the machine is delivered. Parish Lengthsman will be responsible for the movement of the sign; risk assessment has been supplied.
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151.	<p>Resolved to exclude the public and press for consideration of the following items:</p> <p>a) Receipt of Lengthsman worksheets and payment process was discussed. No changes to be made</p>
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HARVINGTON PARISH COUNCIL

	to present procedure.
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Meeting closed at 10.05 pm.

Signed by the Chairman:Dated: 13th April 2016.

Correspondence circulated to members.
CALC Spring Training Bulletin circulated via email to all members.
Weekly CALC updates provided via email to all members.
Weekly Worcestershire Roadwork Report via email to all members.
South Worcestershire Development Plan – Publication of the Inspector’s Report circulated to members via email 05.02.16.
Presentations given at Parish Conference forwarded by email 02.03.16.
Complaint received regarding Dog Fouling and the recent repairs to houses belonging to RHA. Email circulated to all members 01.03.16.

Public Question Time (27 parishioners in attendance).

- Drainage issues Ragley Road/Hughes Lane.
 - Traffic Survey carried out by Norton & Lenchwick Parish Council Evesham Journal.
 - Comments in relation to Application W/16/00322/OU – Land to the east of Evesham Road, Harvington.
- Parishioners encouraged to submit comments to the planning authority.
As outline application will go to Committee for decision.

Appendix 1.

Summary of accounts.

Harvington Parish Council 09.03.16				
Accounts 2014/15	2015/16	Receipts/ Payments	Under/Over Spend	% Spent
Receipts				
Precepts		40000.00		
Lengthsman - Worcs CC		998.00		
PP3 - Worcs CC		90.00		
Grants		4738.65		
VAT - Recoverable		2833.61		
Other Receipts		1632.14		
Total		50292.40		

Payments				
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Chairman initials.....

HARVINGTON PARISH COUNCIL

Mowing - Parish Amenity	5500.00	4743.00	757.00	86%
Street Lighting	2270.00	2344.46	-74.46	103%
Warden	1500.00	411.00	1089.00	27%
Lengthsman	3341.78	1616.00	1725.78	48%
Maintenance	500.00	0.00	500.00	0%
Village News	1000.00	925.50	74.50	93%
Parish Paths (PP3)	650.00	90.00	560.00	14%
Grants	5800.00	4725.00	1075.00	81%
Donations	290.00	233.99	56.01	81%
RRR	400.00	383.31	16.69	96%
Salaries	8300.00	7209.42	1090.58	87%
Training	400.00	100.00	300.00	25%
Village Hall - Insurance	740.00	739.68	0.32	100%
Insurance	1000.00	977.12	1000.00	98%
Subscriptions	710.00	734.76	-24.76	103%
Admin	750.00	580.57	169.43	77%
Audit Fees	500.00	395.00	105.00	79%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairmans Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	3171.68	0.32	100%
Contingency	5430.00	4222.17	1207.83	78%
Funds to increase reserves	0.00	0.00	0.00	0%
Jubilee Orchard	450.00	367.10	82.90	82%
Playing Field	2000.00	155.16	1844.84	8%
Election	400.00	0.00	400.00	0%
SUBTOTAL	46403.78	34124.92		
Neighbourhood Plan	5000.00	699.94	4300.06	14%
Opp. Vof Evesham	247.30	247.00	0.30	100%
NHBS - Orchard+other grants	4952.78	3444.28	1508.50	70%
NHBS - Defib	152.30	118.80	33.50	78%
NHBS (PF)	527.75	422.00	105.75	80%
NHBS (VH)	2600.00	2600.00	0.00	100%
NHBS (HYG)	498.65	498.65	0.00	100%
WDC (Fl.Allev.grant)	1500.00	120.00	1380.00	8%
VAT	0.00	3011.03		
NPSG	1568.00	1568.00	0.00	100%
VAS	934.38	934.38	0.00	100%
TOTAL	63450.56	47789.00		

Treasurers Account.

B/F 01.04.15	35750.83
Income received	50778.40
Transfer to bus. AC	0.00
Total	38740.23

Chairman initials.....

HARVINGTON PARISH COUNCIL

Bank statement	42070.94	
minus unrepresented payments	-3330.71	
Total	38740.23	
Less grant allocations		
	-1508.50	NHBS JO/PC/STW
	-33.50	NHBS Defib
	-105.75	NHBS PF
	-1380.00	Fl. Allev. Grant.
Remaining	37092.48	
Bus. Instant Access	44273.92	

Appendix 2 - Payments.

Name	Purpose	Amount	VAT	Total
Clerk	Salary & Expenses	645.23	0.00	645.23
HMRC	PAYE	8.40	0.00	8.40
Lengthsman	Work February/March	294.00	0.00	294.00
Worcestershire CALC	Cllr. training	50.00	10.00	60.00
Greenspace Warden	Weekly inspections play area/ Orchard.	87.00	0.00	87.00

Chairman initials.....

HARVINGTON PARISH COUNCIL

**Minutes of the Ordinary Parish Council meeting held on Wednesday 13th April 2016 at 7.45 pm
in Harvington Village Hall.**

Present: Cllrs. Mr. Steventon (Chairman), Mr. Swift, Mr. Dorrell, Mrs. White, Mr. Colebrook, Mr. Langley and Mrs. Hall. **In attendance:** Mrs. Holland (Clerk) and 4 parishioners.

152. Apologies: Cllr: Mr. Clements (reason accepted by Council), County Cllr. Mr. Holt, and Dist. Cllr. Mr. Homer.

153. Register of Interests: Councillors reminded of the need to update their register of interests.

a) **Disclosable Pecuniary Interests:**
 Cllr. Mr. Swift in minute no: 160.3i as he owns property that the Post Office is located in. Member left the meeting whilst this item was under consideration.
 Cllr. Mr. Langley in minute no: 159.5 as owns property located on Village Street.
 Cllrs. Mr. Steventon, Mrs. Hall, Mrs. White and Mr. Colebrook in minute no: 161.1c as they all own properties opposite the development site. Cllrs. Mrs. Hall, Mr. Steventon and Mr. Colebrook left the meeting whilst this item was under consideration.

b) **Other Disclosable Interests** in items on the agenda and their nature. Nil declared.

154. Dispensations:
 The Council **resolved** to grant dispensations to:

a) Cllr. Mr. Langley to enable him to speak on any item of business concerning Village Street as this is in the interests of persons living in the area because it enables the Council to be full informed as possible in a wider debate. Granted for this meeting only.

b) Cllr. Mrs. White to enable her to speak on any item of business concerning Crest Hill planning application as this is in the interests of persons living in the area because it enables the Council to be full informed as possible in a wider debate. Granted for this meeting only.

155. No reports from County Cllr. Mr. Holt, Dist. Cllr. Mr. Homer or the Police.

Public Question Time: meeting suspended at 7.50pm, reconvening at 8.00pm.

156. Minutes: it was **resolved** that the minutes of the of the Ordinary Parish Council meeting held on 09.03.16 were an accurate record, duly signed by the Chairman.

157. Clerk's report:
New Homes Bonus funding – currently available for this year £5201. Application to refurbish the playing field area has been approved and funding requested.
Co-option – Cllr. Mrs. White has signed 'Declaration of Acceptance of Office'.
Vehicle Activated Signage – damaged on delivery. Waiting on new signs.
Community Infrastructure Levy – Draft Charging Schedule (DCS) and Revised Draft Developer Contributions Supplementary Planning Document (SPD). Invitation to seminar event for Parish, Town and District Councillors on April 25th 2016, 5pm to 7 pm, in the Council Chamber at Worcestershire County Council's offices. Cllr. Mr. Colebrook to attend.
Malthouse Close – fencing removed. Rooftop Housing Association has run out of budget so has asked the contractor to reassess his quote for maintenance work for the former drying area.
Planning Enforcement Seminar – to take place at Wychavon District Council Offices on May 11th 2016.

158. Reports from representatives:
 a) Neighbourhood Plan. Mr. Haynes reported that all working groups are working very hard.

HARVINGTON PARISH COUNCIL

	Business Survey is completed, results not yet published. Housing Needs Survey looking at population for the over 65's as no appropriate accommodation in the village for this age group. Also looking at age group 16-34 as less in Harvington than what you would expect nationally. b) <u>Planning enforcement seminar.</u> Cllr. Mr. Colebrook reported that it was an interesting meeting; all information can be found on the Wychavon District Council website. There are six types of enforcements which are discretionary.
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159.	Harvington Parish matters for discussion/decision.
159.1	<p><u>Playing field:</u></p> <p>a) <u>Inspection reports:</u> - <u>Rabbit/Mole holes:</u> despite weekly filling in the holes with soil from the mole hills rabbits are continuing to dig out the soil. The Parish Council Insurance Company has advised that a warning sign be placed in the area and a notice in the newsletter and on the website. <u>Shrinkage of wet pour area around the Swings</u> – reported to Sutcliffe Play who will visit the site on April 6th 2016. Waiting on report. b) <u>Boundary chain link fencing:</u> all members to inspect the fencing before the next meeting. c) <u>Quotes for the playing field refurbishment programme.</u> Resolved to accept the following: i) Supply of picnic table and bench sets x 3 and 10 planters £3,800 + VAT. ii) Cleaning/Painting of the goal posts and Wooden Shelter £390 + VAT.</p>
159.2	Speed survey, Leys Road. Data has now been collected showing mean speeds were 26mph westbound and 22mph eastbound. The County Council reported that the mean speeds recorded are below the posted speed limit.
159.3	Resolved to renew the agreement for the Parish Paths Partnership grant scheme for 2016-17.
159.4	Ownership of Village Green: Land is not owned by the County Council. It was agreed to ask the Village Hall Committee and Mr. Redman if they have any knowledge of the ownership.
159.5	Damage/maintenance to the verge Village Street between the highway and the footway. Verge is being eroded due to traffic. It was agreed to ask the County Council to consider installing a proper kerb to provide a barrier between the road and the verge and to widen the road as raised in the residents' survey from the Neighbourhood Plan Questionnaire.
159.6	Application for land rear of Ragley Road as a Community Asset. Deferred until outcome of planning application is known.

160.	Financial Matters.
160.1	Resolved to approve schedule of payments, receipts and balances to 24.02.16. (See Appendix 1)
160.2	Resolved to adopt amended financial regulations.
160.3	Applications for Discretionary Rural Rate Relief in regard to the following proposals were considered. Resolved that all the businesses listed below are of benefit to the community and it is reasonable for the parish to support it financially so 50% discretionary relief will be awarded to: i) The Post Office, Harvington - £68.34 ii) Convenience Store - £236.01. iii) Coach & Horses, Harvington - £127.29
160.4	New Homes Bonus application for the restoration of artwork from the Coach & Horses Public House discussed. Further information required regarding ownership, provenance trail, and artists experience in restoration. Quotes to be submitted.

161.	Planning.
161.1	<p>Resolved to comment on the following applications:</p> <p>a) <u>W/16/00887/AA</u> – Golden Cross Inn, Village Street, Harvington. Proposal: New signage. Comments: No comment.</p> <p>b) <u>W/16/00681/PP & W/16/00682/LB</u> - Thatchways, Stratford Road, Harvington.</p>

HARVINGTON PARISH COUNCIL

	<p>Proposal: Proposed utility to rear of property.</p> <p>Comments: None.</p> <p>Cllr. Mr. Langley took the Chair for this item.</p> <p>c) <u>Application W/15/02114/OU</u> – Outline application for the development of up to 67 new dwellings including part change of use. Notification received that the appeal has now been changed to a Hearing. It was agreed by the 3 members eligible to forward the following comments to the Planning Inspectorate:</p> <p>i) The Council wishes to reiterate that previous comments made in regard to this application remain unchanged.</p> <p>ii) The South Worcestershire Development Plan (SWDP) was formerly adopted by Wychavon District Council on 24th February 2016.</p> <p>iii) Wychavon District Council can demonstrate that they have a robust 5 – 8 year land supply in place.</p> <p>iv) The SWDP in its schedule of main modification states in its reasoned justification that the “urban areas, Worcester city and the surrounding major towns, have the greatest housing needs and are locations where the cost of public service delivery is low”. The document sets out its vision for rural villages and states that their role is predominantly aimed at meeting locally identified housing and employment needs.</p> <p>v) There is an emerging Harvington Neighbourhood Plan which is showing credible data to support the Parish Council comments.</p>
161.2	<p>Correspondence received duly noted:</p> <p>a) W/16/00258/AA - Coach & Horse, Harvington. Permission granted with 8 conditions/reasons.</p> <p>b) w/16/00077/PP – 4 Evesham Road, Harvington. Permission granted with 4 conditions/reasons.</p>
161.3	<p>Planning delegation applications duly noted:</p> <p>a) W/16/00229/CU - Pennine House, Leys Road Harvington.</p> <p>Proposal: Change of use to dwelling house and bridal boutique (Retrospective).</p> <p>No comment.</p> <p>b) W/16/00602/PP – Kumasi, Station Road, Harvington.</p> <p>Proposal: Proposed first floor dormer to side of rear extension and the provision of rooflights.</p> <p>Comments: It is noted that adjacent property, Fiesole, has a first floor window on the side wall. The proposed new dormer, which covers the whole length of the north west elevation, will look straight at this window and overlook the property, with a concern of potential loss of privacy.</p> <p>c) W/16/00549/PP - 11 Glebe Cottages, Village Street, Harvington. Application withdrawn.</p>
161.4	<p>Worcestershire County Council Minerals Call for Sites Response Document. It was agreed to ask the Environment Working Group, part of the Neighbourhood Plan Steering Group, to look at sand/gravel extraction in Harvington so that when the document is released for consultation later this year information will be to hand.</p>

162.	<p>Litter Pick in the village: resolved that the Harvington Youth Group and the Harvey Bears both carry out a Litter Pick in Harvington on two separate occasions. The grant will be split between the two groups. Areas: roadside verges along Leys Road, Village Street, Crest Hill, Station Road, Shakespeare Road, Evesham Road and Alcester Road. (All within 30mph limit).</p>
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<p>Meeting closed at 10.00pm.</p>
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Signed by the Chairman: Dated: 11th May 2016.

Chairman initials.....

HARVINGTON PARISH COUNCIL

Correspondence circulated to members.
CALC Spring Training Bulletin circulated via email to all members.
Weekly CALC updates provided via email to all members.
Weekly Worcestershire Roadwork Report via email to all members.
<u>Broadband update</u> on information regarding broadband deployment and cabinets that have gone live or will do so soon in your area. Additionally, Superfast Worcestershire has recently secured additional funding (up to £3.25m) to extend coverage of superfast broadband even further across the county. Whilst this funding is currently being considered, we are keen to ensure that your feedback is incorporated to any potential future plans especially if any further funding is secured.
<u>Worcestershire Minerals Local Plan</u> - Worcestershire County Council undertook a "Call for Sites" in 2014, and consulted on a suite of background documents alongside a second "Call for Sites, Resources and Infrastructure" in 2015. We are currently assessing all the sites which have been put forward by landowners, mineral operators and agents in response to the Second Stage Consultation, the 1st Call for Sites and the 2nd Call for Sites, and developing a full draft of the plan for a third stage consultation later in 2016. For more information please see our web pages at www.worcestershire.gov.uk/minerals
Circulated to members by email 14.03.16 requesting any comments.
<u>Notification of South Worcestershire Development Plan (SWDP) related Consultations in March / April 2016</u> Draft Affordable Housing Supplementary Planning Document (SPD) Traveller and Travelling Show people Site Allocations Development Plan Document (DPD)- Preferred Options Copies of the draft documents, any supporting background information and response forms are available to view online via the following websites: South Worcestershire Development Plan www.swdevelopmentplan.org Malvern Hills District Council www.malvern hills.gov.uk Worcester City Council www.worcester.gov.uk Wychavon District Council www.wychavon.gov.uk
Circulated to members by email 14.03.16 requesting any comments.
<u>Planning Enforcement Training Event</u> – forwarded to members by email 22.03.16.
<u>Worcestershire County Council's Scrutiny Panels</u> want the Parishes of Worcestershire, to share views on what public services you think could be improved – and how. You can make your suggestions through our online survey: Overview and Scrutiny Work Programme Consultation. This will be open until Monday 11th April, and we look forward to hearing your views. Survey Link: https://www.snapsurveys.com/wh/s.asp?k=145770030317 Email forwarded to members 6 th April 2016.
<u>Council Matters Spring 2016</u> – from Insurance Company. Circulated to all members by email 30.03.16.
<u>Consultation on Main Modifications to the Stratford-on-Avon District Submission Core Strategy 2014 Regulation 19, 20 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012</u> The Main Modifications to the Stratford-on-Avon District Submission Core Strategy 2014 are available for comment for six weeks between 4.00pm on Thursday 31 March and 5.00pm on Thursday 12 May 2016. Email circulated to members requesting any comments 06.04.16.
<u>Neighbourhood Plan Steering Group</u> – March minutes circulated to members.

Public Question Time (4 parishioners in attendance).

Mr. Swift confirmed that the Post Office have been trying over the last 2 ½ years to find a replacement retail business to take over the Post Office business. Unfortunately the Village Shop is no longer interested and after 3 months of advertising no retail business has come forward to take on the role. Mr. Swift added that if no replacement is found the Post Office will close at the end of July. He added that he has a meeting in May with the Post Office and he will update the Parish Council at their next meeting.

Chairman initials.....

HARVINGTON PARISH COUNCIL

Appendix 1. Summary of accounts.

Accounts	2015/16	Receipts/ Payments	Under/Over Spend	% Spent
Precepts		40000.00		
Lengthsman - Worcs CC		1484.00		
PP3 - Worcs CC		90.00		
Grants		4738.65		
VAT - Recoverable		2833.61		
Other Receipts		1632.14		
Total		50778.40		
Payments				
Mowing - Parish Amenity	5500.00	4743.00	757.00	86%
Street Lighting	2345.00	2344.46	0.54	100%
Warden	1500.00	504.00	996.00	34%
Lengthsman	3341.78	1910.00	1431.78	57%
Maintenance	500.00	0.00	500.00	0%
Village News	1000.00	925.50	74.50	93%
Parish Paths (PP3)	650.00	90.00	560.00	14%
Grants	5800.00	4725.00	1075.00	81%
Donations	290.00	233.99	56.01	81%
RRR	400.00	383.31	16.69	96%
Salaries	8300.00	7817.91	482.09	94%
Training	400.00	150.00	250.00	38%
Village Hall - Insurance	740.00	739.68	0.32	100%
Insurance	1000.00	977.12	1000.00	98%
Subscriptions	735.00	734.76	0.24	100%
Admin	750.00	625.71	124.29	83%
Audit Fees	500.00	395.00	105.00	79%
Parish Plan/Actions	1200.00	0.00	1200.00	0%
Chairmans Allowance	100.00	0.00	100.00	0%
Loan Repayments	3172.00	3171.68	0.32	100%
Contingency	5330.00	3131.55	2198.45	59%
Funds to increase reserves	0.00	0.00	0.00	0%
Jubilee Orchard	450.00	367.10	82.90	82%
Playing Field	2000.00	155.16	1844.84	8%
Election	400.00	0.00	400.00	0%
Neighbourhood Plan	5000.00	699.94	4300.06	14%
Opp. Vof Evesham	247.30	247.00	0.30	100%
NHBS - Orchard+other grants	4952.78	3444.28	1508.50	70%
NHBS - Defib	152.30	118.80	33.50	78%
NHBS (PF)	527.75	422.00	105.75	80%
NHBS (VH)	2600.00	2600.00	0.00	100%

Chairman initials.....

HARVINGTON PARISH COUNCIL

NHBS (HYG)	498.65	498.65	0.00	100%
WDC (Fl.Allev.grant)	1500.00	120.00	1380.00	8%
VAT	0.00	3021.03		
NPSG	1568.00	1568.00	0.00	100%
VAS	2025.00	2025.00	0.00	100%
TOTAL	63450.56	48889.63		

Treasurers Account.

B/F 01.04.15	35750.83
Income received	50778.40
Minus expenditure	-48889.63
Transfer to bus. AC	0.00
Total	37639.60
Bank statement	38748.63
minus unrepresented payments	-1109.03
Total	37639.60

Less grant allocations

	-1508.50	NHBS JO/PC/STW
	-33.50	NHBS Defib
	-105.75	NHBS PF
	-1380.00	Fl. Allev. Grant.
Remaining	35991.85	
Bus. Instant Access	44275.68	

Appendix 2 - payments.

Payments authorised for payment 13th April 2016.

V No.	REASON	INCOME	TOTAL AMOUNT	VAT
P16-1	Admin salary		627.55	N/A
P16-2	Lengthsman		162.00	N/A
P16-3	South Lenches Parish Council		13.80	N/A
P16-4	Greenspace Warden		79.00	N/A
P16-5	Stationery costs Neighbourhood Plan		12.50	N/A
P16-6	Internet payment for printer cartridge.		17.24	2.87
P16-7	Wicksteed		9.79	1.63
P16-8	Limebridge Ltd		436.80	72.80
P16-9	RRR – Post Office		68.34	N/A
P16-10	RRR – Convenience Store		236.01	N/A
P16-11	RRR – Coach & Horses		127.29	N/A
TOTAL			1790.32	77.30

Chairman initials.....