

The Minutes of the Meeting of Berrow Parish Council
Held at Berrow and Pendock Village Hall on Tuesday 6th September 2016 at 8.00pm.

Present: Cllrs. Richard Fellows (Chairman), Mike Thomas, Ruth Coates, Paul Lewis, Anne Lewis and Angela Tomkinson.

In attendance : the Clerk

As there were no members of the public at the meeting there was no adjournment for the discussion of views.

- 1. Apologies:** Apologies were received from Cllr Geoff Shail
- 2. Declaration of Interests :** Councillors were reminded that they should keep their Register of Interests up to date. There were no personal interests declared in respect of items on the Agenda.
- 3. Minutes:** The minutes of the meeting held on 18th May were approved as a true record of the meeting and signed.
- 4. Progress Reports:**
 - a. Road Closure – School Lane, Pendock:** The Clerk reported that there was no further development in respect of the road closure and work on the School Lane M50 bridge.
 - b. TPO Dingle Hill –** The Chairman reported that the Council held a meeting to consider adopting the TPO on Dingle Hill. Mr Robson had asked him to attend and speak on the Parish Council’s behalf. He said that he re-iterated the views of the Parish Council and their concerns over road safety. As a result of the support also from the District Councillor Bronwen Behan the TPO was not confirmed and therefore the temporary order was lifted.
- 5. Financial Report:**
 - a. Financial Statements:** The following transactions had taken place since the last meeting:

£		
Outgoings:	Lengthsman	1180.00
	Zurich Ins.	251.85
	Loan Repayment	1000.00
	Internal Audit	25.00
	Clerk salary	<u>84.00</u>
	Total	£2,540.85

£		
Incomings:	Worc. CC	1058.60
	Precept	875.00
	Total	£1,933.60

Balance at 1 st April 2016	£2,077.34
Balance at 6th September	£1,470.09

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- b. **2016 Audit** – The Clerk reported that the Accounts for 2016 had been cleared by Audit with no outstanding comments.
- c. **Churchyard Upkeep** – It was proposed and agreed that a donation of £250 should be made to the Berrow and Pendock PCC as a contribution to churchyard upkeep.

6. Correspondence:

- a. **Planning** – It was reported that application no. 16/00799/FUL (provision of a building for storing hay) had been Approved.
- b. **MHDC 5 year Plan** – The Clerk said that she held a copy of the 5 year plan should anyone wish to read it.
- c. **South Worcestershire Development Plan** – The Clerk reported that each parish was entitled to a hard copy of the report. Berrow’s copy could be obtained from the Clerk should anyone wish to view it – it was also available on line.
- d. **Blocked Drain on B4208** – Worcestershire County Council had identified the required maintenance and repair was hopefully in the system.

7. Councillors Reports:

- a. It was reported that the Highways had replaced the damaged railings at Camers Green but the owner of the land had screened them thus making their use to improve visibility obsolete. The Clerk was asked to write a letter reminding the owner of the reason for the railings.

- 8. Date of the next Meeting of the Parish Council: 13th** December at 8.00pm at Berrow and Pendock Village Hall followed by the Charity Committee meeting.

The meeting closed at 8.30pm.

Signed
Chairman

Date.....

Berrow Parish Council
Receipts and Payments Account
For the Year Ended 31st March 2016

Receipts	<i>2014/15</i> £	2015/16 £
Precept	1750.00	1,750.00
Interest	0.24	0.12
VAT Recovered	0.00	394.65
		11.30
Total Receipts	<u>£ 1,750.24</u>	<u>£ 2,156.07</u>
 Payments		
Staffing costs	504.00	504.00
Insurance	243.80	243.80
Audit fees	20.00	25.00
Stationery	44.27	66.23
Legal costs	1823.00	0.00
Hire of Hall	32.00	50.00
VAT recoverable	380.20	0.00
Contribution to upkeep of Churchyard	0.00	250.00
Lengthsman	236.00	-118.00
Total Payments	<u>£ 3,283.27</u>	<u>£ 1,021.03</u>
 Surplus/(Deficit) for the year		
	(1,533.03)	1,135.04
Disposal of Consols		-11.30
General Fund B/Fwd	1486.63	(46.40)
General Fund C/Fwd	<u>(46.40)</u>	<u>1,077.34</u>
 Represented by:		
Lloyds Bank	£942.30	£2,077.34
Loan to Pendock Parish Council	(£1,000.00)	(£1,000.00)
Consols at cost	£11.30	£0.00
	<u>(£46.40)</u>	<u>£1,077.34</u>