

# WARNDON PARISH COUNCIL

Minutes of a meeting of the Parish Council held Monday 6<sup>th</sup> June 2016 at Lyppard Hub

Commencing at 7.30pm

**Present:**

R. Morris (Chairman), N. Fielden (V/Chairman), D. Long, V. Barrall, D. Merriman, A. Taylor

Also present – County Councillor A. Roberts, PCSO Exon.

**Apologies:**

L. Morris, Ward Councillors L & S Hodgson and A. Feeney, Police Sgt Hallam,  
Parish Warden Alex Booth.

**Declarations of Interest & applications for Councillor dispensations:**

R. Morris – all matters relating to the GTech planning development.

Item:	Minute Recorded:	Action By:
10	<p><b>The minutes of a meeting held 9<sup>th</sup> May 2016</b> were agreed and signed as a true record.</p>	
	<p>The meeting was suspended at this point to allow members of the Public to address the Council – Police presence was requested at St Nicholas Lane re youth behavior. The recent increase in patrols was welcomed.</p>	
11	<p><b>Reports –</b></p> <p><b>Police –</b> PCSO Exon reported on recent Police activity in the area and also asked the PC to promote the Euro 2016 Football initiative re domestic violence reduction.</p> <p>The VAS report was given by R. Morris and had been sent to Sgt Hallam. Recent results have seen an encouraging reduction in speeds recorded especially in hotspot areas.</p> <p><b>Ward Councillors –</b> report as circulated.</p>	

	<p><b>County Councillor</b> – themed around waste recycling and the need to be proactive and promote to residents.</p> <p>Divisional funds – liaising with the Chairman re appropriate spend.</p> <p>Bus services – being monitored in light of recent reductions in services. Noted that some user figs meant that certain services were unsustainable even with a large subsidy.</p>	
12	<p><b>Environmental Matters</b></p> <p>D. Merriman had not circulated a report this time but updated the PC on recent issues incl streetlights reported to the Hub as being out of order and some instances of Anti Social Behaviour at Great Oaty &amp; Threshfield Drive play areas which had been reported to the Police.</p> <p>There will be a Walkabout with the Parish Warden on 15<sup>th</sup> Jun.</p> <p>New Plantation – Tesco groundworks scheme grant application has been made for pathway repairs – decision awaited to see if £8/10/12K is awarded. The grant will mostly cover materials and some plant hire. Although should the full amount be award then this would allow for installation of bird &amp; bat boxes, bug hotels and also some wildflower planting. Also Divisional Funds from Cllr Roberts have been made available.</p> <p>Alex Booth and the Duckworth Trust also involved to assess and indicate the level of work required.</p> <p>Orchard Maintenance Day – general maintenance including additional planting to fill in gaps in the hedgerowbees. Whilst on site actively see bees using the bug hotel!</p> <p>Friends of Warndon Villages – were at Trevithick Park this month and cut back overgrown shrubs and scared the gravel entrance to remove weeds and grass. The group discussed how they wished to continue. It was decided that they would operate in an informal structure and allow the PC to administer any funding on their behalf.</p> <p>A process was agreed where the PC would manage any external funding, propose a plan of work, including costs and this is to be</p>	

	<p>brought to the PC meeting for full approval by all Councillors, before work starts.  PC funding may also need to be ring fenced to specific project spend.  The PC can also allocate funds for the Friends activities, but cost and scope of works needs to be agreed via the same formal processes above.</p> <p>Parish Warden – reports as circulated.</p>	
13	<p><b>Planning &amp; Rights of Way:</b></p> <p>A. Taylor reported on recent applications received and responded to.</p> <p>Changes were noted to the Worcester Woods development – no comment required.</p> <p>Land off Newtown Rd – City Planners liaising re concerns raised over the cutting down of hedges and trees - enforcement options restricted re conditions.</p> <p>GTech – conflict of interests rejected on appeal. A holding response has been received by the Ombudsman – reply within 20 days.  Worcester Legal Dept – response re being a balancing exercise and that the legal process appears to have been followed. More evidence has been supplied to them.</p> <p>SWDP – no updates.</p> <p>Neighbourhood Planning – work in progress. Presentation to be made at St Nicholas Church Fete by request. Noted that any funding needs to be notified to the PC asap re budgeting. Also noted that neighbourhood planning can be done by anyone including residents and does not have to be led by the PC.</p>	
14	<p><b>Leisure &amp; Community Affairs:</b></p> <p>A. Taylor reported no more progress re the website due to neighbourhood planning implications.</p> <p>R. Morris updated that the allotments legal matters are still outstanding.</p>	

	<p>V. Barrall updated that fete planning has started and it was agreed by all that £250.00 can be spent on fete stall items. All spend to be made via the Clerk,</p> <p>D. Merriman asked the PC to confirm the next newsletter distribution date. It was agreed that next distribution be the first week in September.</p>	<p>All newsletter articles to the Clerk by end June. Distribution early September.</p>
15	<p><b>Financial Matters:</b></p> <p>The Finance Working Group had met (as required from the annual meeting) and actions had been agreed which will be brought to the next PC meeting.</p> <p>The Clerk reported that the Internal Audit had been completed. Accounts to be sent to Grant Thornton soon.</p> <p>The end of year accounts 2015/16 were approved for audit purposes and signed by the Chairman and Clerk. The Accounting Statement was also approved for audit purposes and signed by the Chairman and Clerk. Accounts and accounting statement were proposed by N. Fielden, seconded by D. Long, all agreed,</p> <p>The method for reimbursing Councillors for printing costs was approved as per the Financial Regs.</p>	
16	<p><b>Reports from Outside Bodies:</b></p> <p>Lyppard Hub Management Board – no report.</p> <p>WCSB – no report.</p> <p>CALC – as per updates circulated.</p>	
17	<p><b>Councillor Reports &amp; items for future agendas:</b></p> <p>Next agenda items agreed</p> <ul style="list-style-type: none"> <li>- Warndon Villages Friends Group</li> <li>- Assets of community value.</li> </ul>	<p>Clerk to add to next agenda.</p>

	<ul style="list-style-type: none"> <li>- Adoption of Financial Regulations.</li> <li>- Risk assessment review and approval of the asset register.</li> </ul>	
18	<p><b>Report of the Clerk:</b></p> <p><b>Accounts approved for payment:</b></p> <p>£406.07 Clerk salary  £1279.47 CALC/NALC annual subscription</p> <p>£50.00 Allotments plumbing repairs (Retro – chq paid)  £82.50 Postage for newsletters (Retro – debit card)  £810.14 Came &amp; Co insurance renewal  £35.00 IOC data protection fee  £55.00 R. Gurney internal audit fee</p> <p><b>Money received –</b>  £2139.50 WCC Lengthsman scheme reimbursement</p>	
	<p><b>There being no further business the meeting closed at 8.30pm</b></p>	