

# WARNDON PARISH COUNCIL

Minutes of a meeting of the Parish Council held Monday 3<sup>rd</sup> October 2016  
at Lyppard Hub commencing at 7.30pm

**PRESENT:**

R. Morris (Chairman), N. Fielden (V/Chairman), D. Long, V. Barrall, D. Merriman, A. Taylor, R. Harris, L. Morris.

Also present: Ward Councillor L. Hodgson.

**APOLOGIES:**

County Councillor A. Roberts, Ward Councillors A. Feeney & S. Hodgson, Policing Team.

**DECLARATIONS OF INTEREST & COUNCILLOR DISPENSATIONS:**

None

Item:	Minute Recorded:	Action By:
38.	<p><b>The Minutes of a meeting held 5<sup>th</sup> September 2016</b> were discussed.</p> <p>A. Taylor requested that the following words were inserted in to item 32 – ‘The PC agreed with the initial steps listed and that A. Taylor could proceed.’</p> <p>All agreed with the amendment so the Minutes were then amended, agreed and signed as a true record.</p>	
39.	<p><b>Reports:</b></p> <p>Police – no report made as apologies received. VAS stats circulated by R. Morris.</p> <p>County Councillor – report received by email. Noted the PC annual conference at County Hall on 26<sup>th</sup> October.</p> <p>Ward Councillors – as circulated by email.</p>	
40.	<p><b>Environmental Matters:</b></p> <p>Report as circulated by D. Merriman by email.</p> <p>Also noted recent concerns re standards of Worcester City maintenance work, especially hedge cutting. R. Morris had met with D. Sutton at Worcester City to discuss local issues and reported on the meeting. A further PC meeting is required to agree future works.</p> <p>The PC noted that we are currently owed 15 days</p>	

	<p>of mowing which will now mean work continuing in to October.</p> <p>Parish Warden reports had been circulated by email.</p> <p>The drainage channel from Plantation Drive towards Millwood Drive has been reported to Worcs Hub for urgent works.</p>	
41.	<p><b>Planning &amp; Rights of Way:</b></p> <p>L. Morris had circulated the monthly planning report together with the objection submitted for the roundabout adverts as applied for.</p> <p>Neighbourhood Plan – next steps to be initiated with Worcester City (Maria Dunn) by the Clerk as agreed. The letter circulated from Gavin Barwell was noted.</p>	Clerk to contact Maria Dunn as required – asap.
42.	<p><b>Leisure &amp; Community Affairs:</b></p> <p>Fete – charity donation from the PC fete stall discussed. Proposed by R. Harris, seconded A. Taylor that the charity donation be made to Acorns. All agreed.</p> <p>Christmas competition has been included in the recent newsletter – closing date 28<sup>th</sup> Oct.</p> <p>Allotments – 28 on the waiting list. The legally required notice re the extension was in the paper last week and will be in the paper again this week.</p> <p>Newsletter – delivery expected w/c 10<sup>th</sup> October. Next edition articles required by D. Merriman by 21<sup>st</sup> October for the Christmas edition.</p>	<p>Clerk to pay charity donation as agreed.</p> <p>All to send newsletter articles to DM by 21<sup>st</sup> Oct.</p>
43.	<p><b>Financial &amp; Governance Matters:</b></p> <p>Statement of accounts as circulated – 2016/17 budgets to be re-entered for next month.</p> <p>Bank account transfer still being progressed by the Clerk.</p>	
44.	<p><b>Reports from Outside Bodies:</b></p> <p>Lyppard Hub Management Board – the PC noted that R. Morris had received a recognition award for his work.</p> <p>Worcester City Standards Board – no report.</p>	

	<p>CALC – updates as circulated by email and issues noted including the Government survey to PCs re precept amounts – all encouraged to read and to respond to the survey. Information from CALC has been useful for future financial planning and managing potential impacts on budgets. A future meeting of the PC to discuss financial matters was agreed as a good idea.</p> <p>CALC training programme – A. Taylor to attend training on the Code of Conduct and Standards in October.</p>	
45.	<p><b>Councillor Reports &amp; Items for future agendas:</b></p> <p>None.</p>	
46.	<p><b>Report of the Clerk:</b></p> <p>Accounts agreed for payment –</p> <p>£406.07 Clerk salary  £794.00 HMRC PAYE Quarter 1 payment  £9000.00 Worcester City Parish Warden (replacement chq)</p>	<p>Clerk to pay accounts as agreed.</p>
	<p><b>There being no further business the meeting closed at 8.10 pm</b></p>	