

**Minutes of the meeting of Belbroughton and Fairfield Parish Council Finance Committee held on 19<sup>th</sup> September 2016 in the Jubilee Room Belbroughton Recreation Centre.**

**Present:** Councillors: J Bradley, A Hood, G Ingram, S Nock, G Parsons, D Roberts and, C Scurrall.  
**In attendance:** John Farrell (Clerk). 0 members of the public.

**279/16 Apologies** - Apologies were received and accepted from Cllrs. Mabbett, Margetts and Morgan.

**280/16** The Committee noted that Cllr. Bradley had resigned as Chairman of the Committee following his election as Chairman of the Council. In the absence of the Committee Vice-Chairman the Committee agreed that this Committee meeting would be chaired by Cllr. Bradley.

**281/16 Declarations of interest:** None.

**282/16 Dispensations.** None requested.

**283/16 Minutes of previous meeting**

The minutes of the meeting on 18<sup>th</sup> July 2016 were approved. Cllr. Bradley signed the minute book.

**284/16 Election of Chairman**

Cllr. Mabbett was elected as Chairman of the Committee. He was not present at the meeting and thus Cllr. Bradley as stated in minute 280/16 would continue to chair this meeting.

**285/16 Bank reconciliation**

The bank reconciliation for the Council's operational bank account was agreed by Cllr. Bradley and he duly signed the bank statements and the 'Quickbooks' reconciliation prints. The Committee agreed that Cllr. Hood would carry out the reconciliation procedures at the October Finance Committee.

**286/16 Accounts for Payment**

The clerk circulated the list of items for payment in September totalling £3,324.79 and detailed the transactions involved.

The payments were authorised by the Committee and Cllrs. Scurrall and Roberts signed the cheques.

**287/16 Bell Heath Notice Board and Dog bin**

The Committee were advised by the clerk that the insurers had paid out £300 (net of the standard excess of £250) towards the replacement of the damaged display board following the road traffic accident. Cllr. Hood advised of the expected costs of the replacements and the committee agreed sums of £600 and £200 to cover these.

**288/16 Belbroughton Cricket Club**

The Committee agreed to the club's request for a letter of support which would be used by the club to request grant assistance from various bodies as they seek to refurbish the cricket pavilion.

**Action:** The clerk to write to the club.

**289/16 Fairfield Villa F.C.**

The Committee noted that under the terms of the lease to the football club the rental payments are reviewed annually and that this year's review would mean a 1.8% increase in line with the Retail Prices Index annualised figure to August, which is the agreed measure under the lease.

**Action:** the clerk would write to the club informing it of the required increase in monthly payments to £214.70 from the October payment.

**290/16 Little Bell Hall Pool**

The Committee noted that the surveying engineer’s further report was yet to be received and that the ‘Working Group’ would meet again once it was available. The group would work on recommendations for the future of the site which would then be considered by a future full council.

The Committee agreed that the surveying engineer’s report could be shown to Belbroughton resident Mr I Pemberton who was a water engineer and had expressed an interest in assisting the Council.

It further noted that a meeting had been arranged for members of the group to meet on site with representatives from the North Worcestershire Water Management team whom were required to give advice on, and agreement to, an improved trash screen structure at the sluice gate.

The Committee noted the receipt earlier that day of a letter from a local resident concerned that his premises may have been affected by the emergency draining of the pool and agreed to investigate this concern. It further agreed to contact its insurers in view of the issue raised.

**Action:** the clerk would acknowledge receipt and speak to Hiscox.

**291/16 Parish Room Belbroughton**

The Committee noted from the ‘working group’ representatives that a further applicant was due to meet it imminently and it was hoped that this would lead to a commitment to a new lease.

It recommended that the position should be reviewed by the full Council in October along with consideration of future actions should the new lease not have been arranged.

**292/16 Insurances**

The Committee agreed that Cllrs. Ingram and Nock would review with the clerk the levels of the council insurance cover, to include individual asset perceived replacement costs, and then authorise the clerk to discuss and implement any changes with the brokers. The Committee noted that the insurance provider would not be changing due to the current tie into a three year agreement with Hiscox.

**293/16 Maintenance work**

Cllr. Ingram advised that two wooden posts sited on the grass bank on the lane into the Fairfield Recreation Ground were rotten and could cause a danger to the public.

The Committee agreed that these should be replaced. The cost would be taken within the maintenance budget.

He further advised that fencing adjacent to the school was in a poor state. – He and Cllr. Nock would view the area and revert with a request for funds to repair if necessary.

Cllr. Parsons advised that the grass length at the memorial orchard despite being recently cut remained high. Cllrs. Nock and Ingram would investigate as part of their other checks at the Recreation Ground and seek a further cut from the contractor if necessary.

Cllr. Roberts advised that he and Cllr. Pawley would be meeting the Lengthsman this week for a review of the works he undertakes.

**The Meeting closed at 9.10 p.m.**

Signed.....Chairman