

Frankley Parish Council

Thursday 14 July 2016
At St Leonards Church Hall 1930 hours

MINUTES

Present:	J Gwinnett (JG)	Distribution:	C Allen-Jones (CAJ)
	N Bailey (NB)		R Jenkins (RJ)
	J Jarrard (JJ)		
	P Morgan (PM)		
	P Smith (PS)		

1) Welcome and Introductions

The Chair welcomed those present to the meeting. No apologies were received from CAJ or RJ.

2) Declarations of Interest

The Declarations of Interest form was signed off.

3) Public Session

There was one member of the public in attendance who raised concerns regarding parking at the top of Church Hill, opposite the Old Rectory. A white lorry is often parked half on / half off the pavement and it covers the junction, making visibility difficult. Parking in general within the Parish was discussed. It was agreed that the resident would take photographs of the offending vehicle and contact the Police.

4) Approval of the Minutes of the Previous Meeting

The Minutes of the previous meeting were agreed as an accurate reflection. JJ proposed, PS seconded.

5) Chairman's Report

- i) The Chair advised that Margaret Sherry had retired due to ill health.
- ii) Road works outside the RSPCA are for pipes for CCTV cameras by the aquaduct.
- iii) There had been a problem with Weekly Planning Applications not being received on a regular basis; hopefully this has now been resolved.
- iv) The Chair will email WCC again regarding signage within the area.
- v) The Chair has emailed WCC again about the hedge on Church Hill.
- vi) National Trust have cut a tree down by The Beech Trees which was causing an obstruction. The Chair awaits a response regarding outstanding issues at The Beech Trees. WCC have agreed to a wooden kissing gate, which will not be replaced if stolen.

6) Finance

- i) A bank statement was produced which tallied with a financial spreadsheet prepared by the Clerk.
- ii) The cheque book stubs are signed by two parties.
- iii) The internal audit has been completed. The paperwork has been sent off to Grant Thornton, external auditor. The relevant correspondence has been displayed on the noticeboard.
- iv) The Chair purchased a Microsoft Office package for three users at a cost of £23.99. A cheque was raised to reimburse this expense.

7) Planning Matters

Only two responses have been received regarding a Local Plan, neither were offering support. On the basis that no other responses have been received, the Councillors decided there was insufficient support from residents to warrant a plan being put together.

8) Roads and Footpaths

Covered in item 5).

9) Outside Meetings

- i) The District Council AGM was attended.
- ii) The NHW AGM was attended.

10) District Councillor and County Councillor Update

The Chair will find out who is taking over from M Sherrey.

11) Correspondence

None

12.) Any Other Business

- i) Electronic storage: Items are backed up by the Clerk. A copy is to be given to the Chair. Recent agendas and minutes are available on the BDC Parish website. The three archive boxes of old material will be sent to BDC for storage.

13. Items of Parochial Interest

The meeting closed at 20.20.

Dates for future meetings:

- Thursday 20 October 2016 (NEW DATE)****
- Thursday 12 January 2017
- Thursday 13 April 2017
- Thursday 11 May 2017 (AGM)
- Thursday 13 July 2017
- Thursday 12 October 2017