

# BAYTON PARISH COUNCIL

## Minutes of the Parish Council Meeting of Bayton Parish Council held in Bayton Village Hall at 7.30pm on Tuesday 14<sup>th</sup> June 2016

**Present:** Cllr Blount (Chairman), Cllr Taylor, Cllr Miles  
Cllr Carver, Cllr Clarke, Cllr Edwards, Cllr Adams

**In Attendance:** Clerk, Dist Cllr Chris Dell.

1. **Apologies:** County Cllr sent his apologies, nothing of note to report.
2. **Vacancy for a Cllr** - One application had been received from Richard Adams of Bayton. It was agreed by all to co-opt Richard onto the Parish Council. Cllr Adams signed a Declaration of Acceptance of Office.
3. **Election of Vice Chairman** – It was agreed by all to elect Cllr Clarke.
4. **Declaration of Interest:**
  - a. **Register of Interests** – Cllrs are reminded to keep their registers updated, Cllr Adams to be given form for completion.
  - b. **Disclosable Pecuniary Interests** – None declared.
  - c. **Other Disclosable Interests** – None declared.
5. **Dispensations** –
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – **None requested.**
6. **Public Question Time** – No matters raised. Dist Cllr gave his report, see note at end of minutes.
7. **Standing Orders** – As per regulations item 18(f) was amended, Cllrs to be sent amended copies.
8. **Financial Regulations** – As per regulations item 6(4) was amended and additions/deletions made to item 11. Cllrs to be sent amended copies.
9. **Scheme of Delegation** – It was agreed by all to adopt as drafted (copy in files) for Urgent Decisions of Council to include minor Planning issues.  
Staffing matters to be discussed by Working Party for recommendation to full Council.
  - a. **Staffing Working Party for Clerk** – It was agreed by all to elect named Cllrs to Working Parties which will then take their recommendation to Full Council. Copy in files to be circulated.
  - b. **Planning Working Party** – It was agreed by all minor applications to be circulated to all Cllrs for comments, Clerk to send final comments to all for approval. Larger applications to be discussed at Meeting of full Council.
  - c. **Clerks Finance Support Group** – It was agreed by all decisions to be made by Full Council, new Bank Mandate to be obtained for next meeting. It was agreed Cllr Carver to oversee Bank Reconciliations.
10. **To consider appointment of representative to outside bodies:**
  - a. Bayton Village Hall Committee (1Cllr). It was agreed by all to appoint Cllr Edwards.
11. **Minutes of Annual Parish Council Meeting held on 10th May 2016** were agreed by all and signed by Chairman.
12. **Progress reports for information:**
  - a. **Defibrillator for Bayton Common/Training** – It was agreed by all to pay £400.00 to British Heart Foundation for Defib for the BT Box at Bayton Common. Money to be paid from Reserved Funds held for this purpose. Training for CPR/Defib has been arranged at Bayton Village Hall for 27<sup>th</sup> June 2016.
  - b. **Queens 90<sup>th</sup> Birthday Celebrations 12<sup>th</sup> June 2016** – The event in Bayton Village Hall was well attended and it was a nice social afternoon for the village. The Hall Committee agreed not to charge for use of hall. Church Service prior to the lunch was also well attended. Organisers to be thanked for their hard work.
13. **Reports on Meeting attended by Clerk or Councillors:**

CALC Area Meeting – 8th June – Clerk attended, details circulated for information.

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## 14. Finances –

- a. **Payments made** – Mrs P Howell (Internal Auditor) = £50.00, British Heart Foundation (Defib Bayton Common) = £400.00.
- b. **Payments received** – MHDC Precept £3800.00 (including Council Tax Subsidy £205.30), WCC LM December 2015, January/February/March 2016 £641.60.
- c. **Bank Reconciliation** – April 2016 signed, Balance £19683.66.

## 15. Planning:

- a. Plans circulated since last meeting - **None**
- b. Decisions received since last meeting- **None**
- c. Plans for comment on tonight –  
**16/00772/TCN – 1 The Yard, Bayton DY14 9LH** – Felling of conifers and willow tree. It was agreed by all to raise no objects to this application.
- d. **1 The Leasowes, Bayton** – Awaiting update from MHDC Enforcement Officer.
- e. **Hopton Cottage, Bayton** – Awaiting update from MHDC Enforcement Officer.

## 16. Road report

- a. **Lengthsman** – Strimming, cleaning of signs needed.
- b. **Problems to report** – Clerk had meeting with Highways to address outstanding issues and is awaiting action. Houghtons Pole Bridge has been inspected following collapse of Eastham Bridge.
- c. **Meadow Farm Road, Bayton** – Included in (b) above.
- d. **Bayton hedgerow complaint** – All residents approached have agreed to trim hedges back from highway.

17. **Noticeboard Coronation Corner** – It was agreed by all Noticeboard should be moved when extension of wall is undertaken. Clerk obtaining quotes for wall.

## 18. Correspondence for information –

Email correspondence circulated - list in minute's folder.

## 19. Clerks report on Urgent Decisions since last meeting –

**Payments** - 31st May 2016 – Came & Co – Insurance renewal £192.97, Mr I Mapp LM April 2016 = £195.00

## 20. Councillors' reports and items for the next agenda.

21. **Date of next meeting: TUESDAY 11<sup>th</sup> JULY 2016 at 7.30pm**

22. **Meeting Closed 8.24pm.**

Signed----- Date 11th July 2016

Chairman

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**District Cllrs Report** – Concerned regarding closure of Eastham Bridge may have had an impact on this parish. It is possible a few residents are affected and some Bayton School Children. Clerk to keep Bayton PC updated on progress of Eastham Bridge. Houghtons Pole Bridge, Nineveh is of same date as Eastham Bridge, Clerk should ensure it has been checked. Clerk advised WCC have inspected bridge during last month. Report to be asked for but it may be kept confidential for a period of time. Dist Cllr was thanked for coming and left the meeting.