

# Birtsmorton Parish Council

Draft Minutes of meeting of Birtsmorton Parish Council **Monday 5 September 2016** at 7.00pm  
Berrow Village Hall

Present: Chair: Michael Barnes  
Councillors: Roger Gillard, Vance Withers, Alison Faulkner and Mary Dowding.

In attendance: DCllr. Mick Davies and Clerk

## Public Comments; None

### 26/2016. Apologies for Absence.

Apologies were received and accepted from Cllr: John McCormick

### 27/2016 Declarations of Interest

1. *Register of Interests.* No updates
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.* None
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011)* None

### 28/2016. Confirmation of Minutes

Minutes of meeting of 16 May 2016 were confirmed and signed as true record.

### 29/16. Finance Report

<b>Balance as at 16 May 2016</b>		<b>4356.18</b>	
Income pre meeting			
HMRC	94.64		VAT Refund 15/16
WCC	165.00		Lengthsman Scheme
Total		259.64	
Expenditure pre meeting		0.00	
Expenditure at meeting			
Clerk	303.26		April, May, June 2016
Total		303.26	
<b>Monies available as at 16 May 2016</b>		<b>£4312.56</b>	

**External Auditors Report** - Box on annual return incorrectly ticked. 'No' to accountability for trusts as sole managing trustees. Correct response is N/A.

### 30/2016 Coombegreen

It was confirmed

- that the thistles had been cleared this year in a similar manner to that of last year and an invoice from the contractor was yet to be received.
- A thistle pulling morning had taken place involving a number of locals who were encouraged by their efforts.
- An informative and enthusiastic guided walk led by Janet Lomas and a geology expert had taken place in August across the common with over 20 participants and supported by AONB.
- As and when the installation of electric fencing for cattle takes place will be up to the grazier.
- A fundraiser (Friends of Coombegreen Common) has been arranged for Sat Oct 1st at Castlemorton Parish Hall, a 'Bake Sale & more'. The aim to commence fundraising for clearance of

selective 'rogue saplings' and clearing the overgrown 'pits' as highlighted by Janet Lomas on the August walk.

In response to a parishioner's question it was **AGREED** to continue with bramble clearance this autumn. It was anticipated that the task would not be so onerous as it was a continuation on from last year rather than a break as in previous years. The contractor would be contacted to carry out this task. The anticipated savings in using similar funding to that of previous year was considered for the manual clearance of brambles from those areas difficult to reach with machinery. If funding available contractors with suitable equipment would be sought for this task. It was also noted that a parishioner had kindly cleared an area on the common for the benefit of walkers. An acknowledgement was to be sent to the parishioner.

### **31/2016. Telephone Kiosk**

Ref Minute 20/2016 & 7/2016 – Mr Windle confirmed contract with BT and ready to go with painting kiosk.

### **32/2016. Parish Drainage.**

- Ref **Minute 22/2016 & 9/2016** – Further drainage advice had been sought and confirmed the original findings that the priority is for clearance of the ditch running along the side and back of Pink Cottage and the installation of a drainage pipe under driveway as agreed with the residents at the site meeting. The residents would be advised of this information.

### **33/2016 Planning**

16/00131/FUL	Retrospective application for the permanent siting of two residential caravans.	Cambridge Hall Farm Livery, Birts Street, Birtsmorton, Worcestershire, WR13 6AW	PC Recommend Approval
16/00853/AGR	Extension to existing steel portal framed agricultural building	Orchard House Farm, Birts Street, Birtsmorton, Worcestershire, WR13 6AW	Applicant withdrew
16/00884/HOU 16/00885/LBC	Erect rear extension, erect carport, insert rear conservation rooflights.	Tracks End, Birts Street, Birtsmorton, Worcestershire, WR13 6AW	PC Recommend Approval MHDC Approved 2/6/16

### **34/2016 District Councillor Report**

Included:

- Meet The Council Day- An informative meeting to share concerns and an opportunity to meet other councillors in the ward.
- Progress continues with plans for a community run bus service following the termination of the present service supported by local authority funding.
- Planning team update at MHDC.
- Customer Service standards- the same customer service standards to be adopted by MHDC and WCC.
- Rationalized accommodation as regards MHDC office buildings presently being evaluated.
- Waste Collection – update on present evaluation process.
- Litter Squad volunteers and a reminder of
- Cllr John Raine, Chairman of MHDC who will be walking the District in September

### **35/2016. Correspondence**

Any information presently sent to Cllrs via email and particular reference to:

- **Western Power:** launch of new number to use in the event of a power loss. To be launched 6 September – **105**.
- **CCllr Tom Wells** has published a letter of acknowledgement in the parish magazine in response to all the good wishes he has received.
- **CALC MH area meeting** – 14 September – County Hall
- **MHDC Parish and town council conference** on Monday 17 October, 6-8.30 pm.

All other correspondence discussed within the agenda

### **36/2015 Parish Council Vacancy**

Clerk confirmed that she had advised MHDC of Parish Council vacancy and would be notified by 23 September if no election requested and the advertising for the co-option process could proceed.

**37/2016. Concluding matters**

Request re minor repairs to notice board to ensure stability in ground and an internal backing board to be attached suitable for use with drawing pins. Mr R Bolton to be asked for advice and support.

**38/2016. Confirmation of date of next meeting**

The next meeting date **Tuesday 29 November** at 7.30 pm at Berrow Village Hall.

The meeting closed at 8.45pm

Signed..... Date.....