

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 2nd August, 2016**

Present: Cllrs Mrs P Davies, Mrs K Redfern, Messrs J Rugman, D Hubbard, J Barnes, C Bevan

In attendance: Clerk, Mrs Karen Yates, Cllr C Dell.
Mr J Rugman chaired the meeting.

- 1) **Apologies:** R Collie, J Powell, R Lear
- 2) **Register / Declarations of Interest** – none
Dispensations – none

Public Question Time

- 3) **District/County Councillor's Report.** Cllr Dell advised that the joint refuse service is now only with Wychavon due to a change of Party at Worcester City Council. Cllr Dell continues to update us about Eastham Bridge, and will forward information about MHDC Chairman's walk on 1st September.
- 4) **Minutes:** Minutes of the meeting held on 5th July, 2016 were approved.
- 5) **Correspondence:**
 - a) Items of correspondence noted.
 - b) MHDC Chairman walk for charity on 1st September, Cllr Dell to forward further information.
- 6) **Planning**
 - a) There were no planning applications.
 - b) There were no determinations.
 - c) Development at Bickley Lane. The site has been visited and minor changes identified. The owner is to submit a planning application for a non-material amendment to rectify these discrepancies. The outstanding preoccupation conditions are not currently in breach as the properties are empty, the owner has been made aware that these conditions are to be discharged prior to occupation.
It was agreed to contact the Enforcement Officer to convey our concerns that these discrepancies need to be addressed by the agency concerned and not left to others to sort out. It was also agreed to request that a copy of the planning application is forwarded to us and that we are allowed to comment in this instance.
 - d) Station House
 - future use of site from WM Housing. Due to the housing need study carried out a few years ago showing only a small need for affordable housing and not being able to prove to the local authority they would be able to let them, a scheme was not viable. They are now looking at shared ownership with any interested parties, but no one has approached the PC of late and this will be relayed back to them.

- overgrown hedges and trees – some work has been done, but trees need to be lopped at the back, they have said they will carry this work out.

7) **Finance.**

- a) Clerks salary £232.02. Wage slip checked – hours and hourly rate added.
- b) 1st quarter accounts were circulated for approval, it was proposed by C Bevan, seconded by J Barnes to approve the accounts, all agreed. They were signed by K Redfern

8) **Highways**

- a) Lengthsman Scheme. Account for July approved at £192. Hours to remain at 16 per month.
- b) Blocked gully at High Hall – drainage has been checked and appears to be working, concerns remain about the road which will be monitored and reported if necessary.
- c) Potholes above Aston Bank bridge have been completed.
- d) Potholes on the Shropshire border – completed.
- e) Drain below Tavern Lane – still under review.

9) **Councillors' reports and items for future agenda.**

Road degradation along the A456 towards the Talbot to be reported as a danger for cyclists.

The road above Tavern Lane near to the 30mph sign needs repairing, to be reported.

There being no other business, the meeting closed at 8.15pm.

Signed
Chairman

Date