

## 54HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

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### Meeting of Hindlip, Martin Hussingtree & Salwarpe Parish Council held at 7.00 pm on Monday 19<sup>th</sup> September 2016 at Committee Room Salwarpe Village Hall

**PRESENT:** Cllr. P. Oakley (Chairman), Cllr. B. Meddings,  
Cllr. A. Phillips, Cllr. C. Hughes, Cllr. J. Hill (7.05pm). Cllr.A. Thawley,  
Cllr. J. Clarke, Cllr. J. Brodrick (7.15pm).

**IN ATTENDANCE** District Councillor T Miller (7.12pm)  
District Councillor L. Duffy (7.12pm)

No	Minute	Action
1.	<p><b>Apologies</b></p> <p>Apologies had been received from Cllr. D. Luscombe, Cllr. M. Armitage, Cllr A.Thomas and E Gallagher (Clerk).</p>	
2.	<p><b>Code of Conduct &amp; Standing Orders</b></p> <p><b>a) To declare any interest</b> The following declarations were made:  W/16/01810/PP Orchard Cottage Church Lane WR3 8TQ Cllr. C. Hughes non pecuniary W/16/0234/PP Willow Barn Church Lane WR3 8TQ Cllr. C. Hughes non pecuniary</p> <p><b>b) To declare any Dispensations</b> None declared.</p> <p><b>c) To note the Code of Conduct and requirements of the Transparency Regulations</b> Noted.</p> <p><b>d) To note the right to record meetings refer to displayed notice</b> Noted.</p>	
3.	<p><b>Minutes</b></p> <p><b>a)</b> The draft minutes of the Parish Council Meeting held 18<sup>th</sup> July 2016 were approved with one minor amendment, and signed as being a correct record.</p>	
4.	<p><b>Clerk - Progress Reports on actions from minutes of 18<sup>th</sup> July 2016</b></p> <p>Councillors requested an update on the following items from the previous Minutes.</p> <p><b>a) Notice Boards</b> HMP Long Lartin had not made any further contact regarding cost design and the provision of notice boards. Chairman to make contact. Cllr Hill agreed investigate other local suppliers</p> <p><b>b) Newland Lane</b> Woodedge Drive and Cuphill Close remained unadopted by County Highways. Legal agreements between Bellway Homes and the County Council had not been completed.</p>	<p>Pending Chairman/Cllr Hill</p> <p>Clerk</p>

<p>c)</p>	<p><b>Persimmon Homes Development - Newland</b> The Clerk confirmed that no progress report had been received from Persimmon Homes Principal Engineer on the issue of obstruction of the Public Right of Way No: 532. The matter will now be referred to the Countryside Enforcement Officer</p>	<p>Clerk</p>
<p>d)</p>	<p><b>Illuminated Sign/Advertising of Vehicles– Worcester Rugby Club</b> Photographs of the sign had been forwarded to The District Councillor requesting enforcement action.  Photographs of the displayed vehicles on fixed platforms with advertising flags had been forwarded to the enforcement officer who reported that he would be visiting the Rugby Club to discuss these matters.</p>	<p>Clerk/ Chairman</p>
<p>e)</p>	<p><b>Martin Hussingtree Junction Scheme</b> The County Highways had still not received plans for the junction improvement scheme from the developer. It had been noted that Highways had sent a letter to W. Davis Ltd agreeing to allow the installation of a MOVA scheme at the junction.</p>	<p>County Cllr/Chairman/ County Engineer</p>
<p>f)</p>	<p><b>Middleton Bank.</b> Highway surface dressing and the erosion of the embankment remained pending issues and would be inspected by the new engineer during the Parish tour</p>	<p>County Councillor Miller</p>
<p>g)</p>	<p><b>Sling Lane</b> County Councillor Miller and the Police &amp; Crime Commissioner were due to meet during the forthcoming week. The County Councillor would report back to the Parish Council.</p>	<p>County Councillor Miller/</p>
<p>h)</p>	<p><b>Littered Embankment adjacent to Layby A38</b> District Councillor Miller agreed to investigate and contact the District's Refuse Dept. to establish whether the Litter team could incorporate this site into their litter collection programme.</p>	<p>District Councillor Miller/</p>
<p>i)</p>	<p><b>Salwarpe Bridge (Listed Building)</b> The deterioration of the Salwarpe Bridge stonework would be inspected by the new engineer during the Parish tour with a view to consideration of installation of appropriate signage to protect the approach to the village from wide and heavy vehicles.</p>	<p>County Cllr/Chairman/ County Engineer</p>
<p>j)</p>	<p><b>Offerton Bridge (Listed Building)</b> The bridge would be included for inspection during the Parish tour as a result of the increased volume of traffic.</p>	<p>County Cllr/Chairman/ County Engineer</p>
<p>k)</p>	<p><b>Vandalism to Salwarpe Church and Bridge</b> The matter had now been referred to Superintendent Kevin Purcell of the local policing area and one of his team would be contacting the Parish Council in the near future.</p>	<p>County Cllr/Chairman/ County Engineer</p>
<p>l)</p>	<p><b>Chawson Lane</b> The Clerk had contacted Droitwich Town Council to report visibility concerns from parked vehicles adjacent The Barn community centre.</p>	<p>Closed</p>
<p>m)</p>	<p><b>Overgrown Hedge</b> The County Councillor agreed to contact County Highways to inspect an overgrown hedge along Newland Common Road in the ownership of The Haining impacting on Highway visibility.</p>	<p>Cty. Cllr. Miller</p>
<p>n)</p>	<p><b>Court Farm- Occupied Property</b> The occupation of an agricultural cottage had been noted. Cllr. Thawley agreed to notify Wychavon District Council Rating department.</p>	<p>Cllr. Thawley/Clerk</p>

<p><b>o) Police and Crime Commissioner</b> The Commissioners annual report was available to view on-line.</p> <p><b>p) Memorial Land: Possessory Title 2024</b> Possessory Title to be finalised with the Land Registry in 2024. Draft Standing Orders had been amended and the item would be carried forward in the Annual Meeting minutes until completion of the transfer of title.</p>		<p>All Councillors</p> <p>2024</p>
<p><b>5. Reports from District and County Councillors</b></p> <p><b>a) Council Tax</b> The District Councillor reported on the Government’s proposals for the council tax referendum principles for 2017/18 that may impact on Parish Councils when setting their precepts.</p> <p><b>b) Neighbourhood Plans</b> The District Councillor drew attention to grants available to fund Neighbourhood Plans.</p> <p><b>(c) Parish Rural Areas</b> The County Councillor reported that Mr Hunter-Miller had now been appointed to the position of County Highways Engineer. A meeting would be arranged with the Chairman to accompany County Cllr Miller and the new engineer on a tour of the three parishes.</p> <p>Cllr. J. Clarke left the meeting 8.05pm</p>		
<p><b>6. Chairmans Report</b></p> <p><b>a) Highway Issues</b> The Chairman reported on the traffic impact to local residents as a result of the SMART motorway scheme in progress on the M5 motorway when traffic is diverted from jnc. 6 north and jnc. 5 South being diverted onto the A38 and Pershore Lane during the hours of 8.00pm to 6.00am. The diversions are expected to continue to the end of 2016.</p> <p><b>b) Droitwich Neighbourhood Plan</b> The Chairman reported on the feasibility report for the Droitwich Town Council undertaking a Neighbourhood Plan. The Chairman had met with Cllr. R. Morris to discuss a proposal for our Parish Council to consider the inclusion of the Copcut Rise urban extension within the Town Plan. The Parish Council fully discussed the proposal it’s financial implications, benefits, disadvantages and funding. A vote proposed by the Chairman and seconded by the Deputy Chair was taken on the following question ‘What is the view of the Parish Council about Droitwich Town including the Copcut Rise Site into their Neighbourhood Plan?’ The vote concluded 5 not in favour at this stage, 2 in favour of inclusion and abstentions 0 The Chairman would confirm the Council’s decision in writing to Droitwich Town Council and a copy of the letter appended to the Minutes.</p> <p><b>c) Hindlip Pathway Clearance</b> The Parish Path Warden was commended (in absentia) for her Pathway Clearance initiative. Details of the scheme would be included in the Community News to encourage volunteers.</p>		<p>Clerk</p>
<p><b>7. Deputy Chair Report</b></p> <p><b>a) New Homes Bonus</b> Details of the two projects had been included in the October issue of the Community News magazine and a poster had been prepared for insertion on Parish Notice Boards. This final article complied with the requirement that the Community be aware of projects. Further projects were to be considered and the Clerk had obtained details of flower tubs along with other new initiatives.</p> <p><b>b) Remembrance Sunday Wreath Laying</b></p>		

<p>c) <b>North Claines Neighbourhood Plan Representations</b></p>	<p>A Councillor was required to lay the wreath on behalf of the Parish Council at the Remembrance Service at Salwarpe Church on 13<sup>th</sup> November</p> <p>The Parish Council had submitted written representations to the LPA for inclusion in the independent examination on the basis that NCPC consultation strategy had not established a process for wider consultation involving our Parish Council as the neighbouring Parish. The independent examiner would consider the points raised and a Final report with any recommended amendments would be issued by the end of 2016.</p>	<p>Salwarpe Councillors</p>
<p>8.</p>	<p><b>Village Hall Trust Report</b> Cllr. Hill reported that no Committee meeting had been held and had nothing to report.</p> <p>District Cllrs. Miller and Duffy left the meeting 8.35pm</p>	
<p>9.</p>	<p><b>Finance</b></p> <p>a) <b>Review of payments made and received since the last meeting (Appx 1)</b> Accepted without query.</p> <p>b) <b>Report of the Year to Date Expenditure compared to Budget.</b> Report circulated and accepted</p> <p>c) <b>2015/16 Audit Report</b> The Parish Council had received the certified Annual Return. Only one point had been raised regarding the recording of staff costs in the appropriate section of the Return. The Notice of Conclusion of the Audit to be published on the Council website and Notice Boards</p> <p>d) <b>Finance Committee</b> The Finance Committee would meet in October to prepare the draft 2017/18 budget/precept for consideration by the Council at the November meeting.</p>	
<p>10.</p>	<p><b>Planning Consultations &amp; Enforcement (Appendices 2 - 4)</b></p> <p>a) <b>Planning Applications</b> Noted</p> <p>b) <b>Enforcements and Appeals</b> The appeal on the Enforcement Notice issued on the erection of a marquee in the grounds on the Pear Tree Inn was held on the 6<sup>th</sup> September. The Deputy Chair represented the PC at the hearing. The Inspectors decision would be issued later in the year.</p> <p>c) <b>Temporary Granted Permissions</b> The Clerk had referred the expiry of Temp Permission W13/0057 Log Cabin at Upper Smite Farm to the Enforcement Team.</p>	
<p>11.</p>	<p><b>Councillor Reports and Items for Future Agendas</b></p> <p>a) <b>Visibility Junction Copcut Lane/A38</b> A new sign had been erected and was causing visibility problems for higher seated vehicles.</p> <p>Cllr. J. Hill left the meeting 8.55pm</p> <p>b) <b>Paddock adjacent Drury Court</b> Concern was expressed on some excavation work being carried out within the paddock where the National gas pipe line was known to be routed across this land</p> <p>c) <b>PROW</b></p>	<p>Deputy Chair</p> <p>Cllr. Phillips</p>

<p><b>d) Offerton Farm Equine Use</b> Horse jumps and fencing had been erected on a field between Offerton Lane and the M5 motorway.</p> <p><b>e) Drainage Hindlip Lane</b> Drains were blocked along Hindlip Lane from Cummins Farm to the junction at Hindlip Lane. Lenghtsman informed.</p> <p><b>f) Paddock Church Lane</b> The new owner had actioned maintenance of the overgrown field within Martin Hussingtree conservation area.</p>	<p>A new gate was required on the public footpath from Oak Trees Farm to Knoll Farm. The Parish Footpath warden would be notified</p>	<p>Clerk</p> <p>Clerk/Deputy Chair</p> <p>Deputy Chair</p>
<p><b>12. Date of Next Meeting</b></p>	<p>The date of the Parish Council Meeting was approved as Monday 21<sup>st</sup> November at Salwarpe Village Hall to commence at 7.00pm.</p>	

There being no further business the Chairman closed the meeting at 9.20pm.

Signed ..... Date 21<sup>st</sup> November 2016 Chairman

**Police Incident Report**

The Chairman read a Police Incident Report, dated 19 September 2016 produced by PCSO A. Goundry.

DRAFT