

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 1st November, 2016**

Present: Cllrs Mrs K Redfern, Miss R Collie, Messrs D Hubbard, C Bevan, J Rugman, J Barnes, J Powell, R Lear

In attendance: Clerk, Mrs Karen Yates.

Mr J Rugman chaired the meeting.

1) **Apologies:** A card will be sent to Pearl with our best wishes, the Chairman and Clerk to visit her.

2) **Register / Declarations of Interest** – none
Dispensations – none

Public Question Time

3) **District/County Councillor's Report.** Cllr Dell advised of a new business loan scheme details to be found at bcrs.org.uk. Ward budget grants are still available.

4) **Minutes:** Minutes of meeting held on 4th October, 2016 were approved.

5) **Correspondence:**

a) Items of correspondence noted.

b) BT payphone removal consultation. Following an email to BT, they confirm that they had sent a letter to the planning authority on 7th October. The Clerk contacted planning who are looking into this. It was reported to us that the phone had not actually been working for the last 12 months, we were unaware of this. The main user of the phone now has a mobile. It was generally agreed that the phone is probably not required any longer, but members agreed that the box should be kept. An adoption scheme still exists for £1 to purchase. This will be looked into, if accepted a request for ideas for use to be advertised.

6) **Planning**

a) There were no planning applications

b) The following determinations were read out

Little Orchard, Woodgate Green, KoT. Proposed demolition of existing single storey office and extension of carport and single storey rear extension.

Approved.

Land adjacent to Post Office Cottage, NB. Retrospective application for fenestration changes, roof mounted solar panels and other minor alterations to dwelling approved under 09/01603/FUL. Approved.

c) Planning applications determined under delegated powers:

16/01322/HOU. Station Bank Cottage, 4 Tavern Lane, NB,

Lean-to single storey extensions to front (entrance porch/utility) and to rear (day room). No objections.

d) Development at Bickley Lane. Nothing to report.

- e) Station House
 - overgrown hedges and trees / Japanese Knotweed. The weeds have been pulled up, some growth appears to have been cut back.

7) **Finance.**

- a) Clerks salary £232.02. Agreed.
- b) 1st quarter accounts amended for approval – agreed.
- c) 2nd quarter accounts for approval – agreed.
- d) Conclusion of audit 2015-2016. The audit is now completed. The precept amount will need to be restated in next years form as there was no council tax grant. Separate minute references are required for sections 1 and 2. It was proposed by K Redfern, seconded by R Lear to accept these points, all agreed.
- e) An initial draft budget was circulated for information, to be placed on the next agenda.

8) **Highways**

- a) Lengthsman Scheme. Accounts for September and October to be placed on the next agenda.
- b) State of road above Tavern Lane – reported.
- c) State of road – edge buckled on A456 – this has been stated as completed, but it appears highways have not been out a second time, to be re-reported.
- d) Autumn litter pick. Sunday 30th October. 12 volunteers attended, the majority of the village was covered, a visual improvement was noticed. To be reviewed in August possibly for September as leaf litter hampered the task. Thank you to all who attended.
- e) Wildlife verges / review of seeds. It was generally agreed that those volunteers who wish to carry out their own experiments on their patch should do so. Cllr Hubbard attended the pollinators conference which gave further advice. WWT to be contacted to ask for costs for a survey to be carried out, possible funding from Cllr Dell’s ward grant.
- f) Hedge below Tavern Lane – completed.
- g) Noisy manhole cover on A456 – reported.
- h) Damaged seat outside Maes Court. Details have been passed to Zurich for the claim, a £100 excess applies.
- i) Woodland Trust – free trees are available for community groups. They need to be planted on publicly accessible land. Noted.

9) **Councillors’ reports and items for future agenda.**

There is an open culvert just past Aston Bank Farm, the Lengthsman will be instructed to look at this. Flytipping on Aston Bank to be reported.

- 10) **Can we hear you?** No further requests have been received to date regarding the document circulated earlier in the year.

11) **Date of next meeting:** 7.30pm on Tuesday 6th December, 2016.

There being no other business, the meeting closed at 8.25pm.

Signed
Chairman

Date