

West Malvern Parish Council

Minutes of the Parish Council Meeting held on Monday 10th October 2016 in the Fisher Hall.

Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Mrs E Harnden, Mr C Rouse, Mr A Turner, Mr T White.

In Attendance

District & County Cllr. Prof. J Raine, Mr D Sharp (Clerk) & one member of the public.

Before the meeting a member of the public raised concerns over the speed of traffic in the parish. County Cllr. Raine agreed to arrange a meeting with David Jew and Gerry Brienza from WCC Highways to look at possible options.

113/16 Apologies

To consider acceptance of apologies for absence from Councillors:

District Cllr. Mr J Roskams & Mr C Penn (Malvern Hills Conservators).

114/16 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda: Cllr. Bower declared a DPI on planning application 16/01304/HOU due to being the applicant.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: Mrs C Bower to take part in discussions for planning application 16/01304/HOU: This was approved and the dispensation was to last until the next ordinary election.

115/15 Reports from other representatives

To receive reports from County and District Councillors, Malvern Hills Conservators, Tree and Footpaths Wardens and other representatives:

County and District Cllr. John Raine reported that the Malvern Vale Primary School planning application had been approved.

In the absence of Mr Charles Penn (Malvern Hills Conservators) Cllr. Rouse confirmed that several of the car parks on the hills were being tarmaced.

116/16 Minutes

To consider for adoption the minutes of the last Parish Council meeting: The minutes of the meeting held on 12th September were approved and signed by the Chairman.

117/16 Progress Reports and other matters arising from the minutes

The Clerk reported that the land off Broadlands Drive which had received outline planning approval for 33 houses was for sale. When a buyer had been found he would proceed with the request to amend the S106 agreement to allow funds to be used in West Malvern.

118/16 Planning

To consider responses to the following applications:

Application No	From	Details
16/01304/HOU	Mrs C Bower 184 West Malvern Road	Proposed canopy
16/01229/FUL	Mrs Anita Farrer Raglan House Westminster Bank	Conversion of former playgroup accommodation and 4 nos offices into 3 nos 2 bedroom flats

The following responses were agreed:

16/01304/HOU, 16/01229/FUL – 'The Parish Council has no objection'.

119/16 Playing Fields

The Clerk reported that the 'springer' in the playground had been repaired and the japanese knotweed had been treated again. It was suggested that the climbing frame should be repainted in the spring.

120/16 Allotments & Community Woodland

The Clerk and Tom Dutton (Allotment Association Chairman) had undertaken an inspection on 11th September. No serious issues had been identified although several plots were not being cultivated adequately. The Allotment Association AGM was to be held on 27th October.

121/16 Highways & Footpaths

Cllr. John Raine reported that the De Walden Road footway was scheduled for resurfacing. Several further blocked gullies were to be reported.

122/16 Herefordshire bus review

To consider making representation regarding the 675 bus service: The Clerk was to submit a letter stressing the importance of local bus routes.

123/16 Finance

i. To consider any issues raised from internal and external audits: Both internal and external audit reports were reviewed and any issues were addressed.

ii. To consider the effectiveness of the internal audit: The internal audit was approved and considered suitable for the needs of the council.

iii. To consider payment of invoices presented.

The following payments were approved:

From/Due to	Date	Amount	Details
J Moore	30/09	£118.00	Lengthman Fees (September)
Michael Barrett	30/09	£86.20	Bus Shelters
Go Greener Ltd	26/08	£240.00	Skip Hire
Wicksteed Leisure Ltd	22/09	£58.09	Play Equipment Parts
Grant Thornton	-	£120.00	External Audit Fee
HM Revenue & Customs	-	£247.20	PAYE (Jul-Sep)
DA Sharp	12/09	£329.60	Clerk's Fees (£412.20 SP25)
	Total	£1,199.09	

After these payments are made bank balances will be as follows:

Savings Account B/F	£14,481.64
Interest	£2.51
Savings Account C/F	£14,484.15

Community Account B/F	£5,450.16
MHDC Precept	£8,700.00
WCC Lengthman	£118.00
October Payments	-£1,199.09
Community Account C/F	£13,069.07

124/16 Correspondence

To consider the following correspondence previously circulated:

FROM	* email	SUBJECT
Brian Harper	*	Harcourt Road Gas Lamps
WCC	*	Parish Conference 26th October
WCC	*	Worcestershire Pollinator Conference
MHDC	*	tell us what you want us to do
MHDC	*	Quality Tour 2016
MHDC	*	Community Awards 2016
MHDC	*	Affordable Housing Training 14 th November
Grant Thornton		Audit
WCC		Waiting Restrictions

125/16 Councillors' items for Report

No further matters were discussed.

126/16 Next Meeting

The date of the next Parish Council Meeting was confirmed as Monday 14th November 2016.

There being no further business the meeting closed at 8.50 pm.