

# SEDGEBERROW PARISH COUNCIL<sup>1</sup>

Minutes of Sedgeberrow Parish Council Meeting held in the Betteridge Room at Sedgeberrow Village Hall on Wednesday 8<sup>th</sup> November at 7.15pm.

Present Cllr's Mrs S Morris, Mrs M Pratt, Mr C Devereaux-Little [Chairman], Mr J De Paris, Mr R Hunt, and Mr A Thomas.

In Attendance Ms J Shields (Clerk), Cllr E Eyre (County), Cllr G Mackison (District) and Mr M Parker.

## **1. Apologies: To receive apologies and approve reasons for absence.**

No apologies were received.

## **2. Declaration Of Interests.**

Councillors were reminded to update their registers of interest and to declare any Disclosable Pecuniary Interests (DPI) and their nature.

## **3. To Consider The Adoption Of The Minutes Of The Meeting Held On Wednesday 13<sup>th</sup> September 2017.**

The minutes were agreed and signed as a true record.

Cllr Pratt commented that the decision to spend up to £50.00 on a buffet to celebrate the success of the Wychavon Games had not been an agenda item however the clerk used her delegated powers to sanction the payment.

The meeting was closed.

Mr Mike Parker gave a report from SeSeME.

The meeting was re-opened.

## **4. Correspondence.**

a) To suggest a name for the new development off Winchcombe Road.

The council agreed the proposed 'Cotswold View'.

Hedgerows have been removed at the site, Cllr Mackison to liaise with the planning /enforcement department at Wychavon.

b) The Chairman's Diamond Jubilee Community Recognition Award 2017/18.

The council agreed to nominate Jenny Wood, Cllr's Morris and Hunt will draft a proposal for Cllr Pratt to review.

c) The Parish Council as Trustees of the Village Hall.

The parish council is the Custodian Trustee.

"Sometimes a charity also has custodian or holding trustees, whose function is solely to hold its property. Custodian or holding trustees usually have no power to make management decisions and must act on the lawful instruction of the managing trustees." (1).

d) Cllr Stow had tendered his resignation, clerk to notify Wychavon.

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<sup>1</sup> [webarchive.nationalarchives.gov.uk/+/.../what-is-a-holding-or-custodian-trustee](http://webarchive.nationalarchives.gov.uk/+/.../what-is-a-holding-or-custodian-trustee)

**5. To Discuss The 2009 Parish Plan.**

The chairman will advertise for members of the community to be part of a working party to prepare an updated parish plan, Cllr Morris will represent the council.

**6. To Appoint Councillors To The Following Working Parties:-**

a) Community Shop.

The chairman will advertise for members of the community to be part of a working party alongside Cllr's Morris and De Paris.

b) Highways and Traffic.

Cllr's Morris and De Paris will set up a working party to count traffic movements.

c) PR.

The council needs to look at ways in which to engage the community.

**7. Highway Matters.**

a. Speeding in Winchcombe Road and the placing of a 7.5 weight limit.

The council will carry out its own traffic count and compare with the figures proved by Highways.

**8. To Receive the Following Reports.**

a. Police.

Circulated.

b. County Councillor.

Circulated.

c. District Councillor.

Circulated.

**9. Progress Reports For Information.**

a. Clerk.

Circulated.

b. White Gates.

Cllr's Devereaux-Little and Hunt had meet with Mr J Brienza (Highways Engineer) to establish positions for the dates. Clerk to order three sets of gates.

c. Community Shop.

As item 6a.

**10. Finance.**

a. To Receive Accounts To Date.

Accounts had been circulated and the following remittance received.

Wychavon	Grant and Precept	£5299.00
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b. To Approve Payments.

The following were approved for payment.

Village hall	Hall Hire	£60.00
Poppy Appeal	Wreath	£40.00
Clerks Expenses	July – October 2017	£53.50
Cllr Morris	Wychavon Games Buffet	£50.00

c. To Consider Safety Measures At for the Jubilee Area and Parking Cones.

Clerk to order 5 parking cones.

**11. Planning.**

- a. To consider applications since last meeting.  
17/02031/GPOM 12 Main Street Sedgeberrow Evesham. The council has no reason to object,
- b. To ratify decisions made between meetings.  
None received.
- c. To report decisions since last meeting.  
Approved by Wychavon  
17/01662/LB - 3 The Yard Sedgeberrow Evesham  
17/01661/HP - 3 The Yard Sedgeberrow Evesham  
17/01717/HP - Mill Cottage 33 Winchcombe Road Sedgeberrow Evesham  
Refused by Wychavon  
17/01638/FUL - 90 Winchcombe Road Sedgeberrow Evesham.

**12. To Discuss the Maintenance of the Glebe Meadow.**

The council agreed to pay for the grass cutting of Glebe Meadow direct and for it to be included in the Parish Council grass cutting tender, however the Glebe Meadow will be invoiced separately, as the land does not belong to the parish council.

**13. To Discuss the Grass Cutting Contract for 2018/2019.**

Cllr's Morris and the Chairman will prepare an advert, inviting tenders, to go in the Sedgeberrow Post and Evesham Journal.

Cllr's Morris and the Chairman will write a specification etc, for the clerk to send out to the applicants, in time to receive responses before the 31<sup>st</sup> December , to allow for the council to have full sight of tenders for the meeting to be held on the 16<sup>th</sup> January.

**14. Defibrillator Signage and Directory for Emergency Contact.**

Cllr Morris had received information regarding the defibrillator not being registered, which had not been passed to the clerk until the meeting.

Cllr Pratt had registered the Defibrillator with the Heartbeat Trust, after it had been installed. The council voiced its concerns for Sedgeberrow and other parishes. Clerk to check its registration.

The Defibrillator will remain locked in the cabinet however the code will be on the box.

The council agreed to purchase signs and to buy two new sets of pads. Clerk to order pads.

The number and locations of signs were not agreed.

**15. Items For Future Agenda and Councillor Reports.**

- 1. Precept.
- 2. The payment of the Betteridge Room for parish Surgeries.

Two hedges in need of cutting had been reported to Cllr De Paris, who will talk to the residents concerned.

**16. Date Of Next Meeting.**

Wednesday 16<sup>th</sup> January 2017.

The meeting closed at 10.40pm.