

SOUTH LENCHES PARISH COUNCIL.

Minutes of the Full Parish Council meeting held on 4th September 2017 at 7.00 pm in Church Lench Village Hall, Church Lench.

Present:	Cllrs. Mr. Shore (Chairman), Mrs. Fletcher, Mr. Worton, Mr. Jackson and Mr. Ball. In attendance: Mrs. Holland (Clerk), Dist. Cllr. Mr. Wilkinson, Community Speed Watch Co-Ordinator, Adnan Ali, Warwickshire and West Mercia Police and 1 parishioner.
30/17	Apologies: Cllrs. Mrs. Hailwood, Mr. Fletcher (reasons accepted by Council), County Cllr. Mr Hopkins, Police representatives and Dist. Cllr. Mrs. Steel.
31/17	Declaration of Interests: Nil.
32/17	Written requests from Councillors for the Council to grant a dispensation (S33 of the Localism Act 2011) – nil received.
33/17	Presentation on Community Speed Watch from Community Speed Watch Co-Ordinator, Adnan Ali, Warwickshire and West Mercia Police. Main points of the presentation: 1. Data collected along Low Road, Church Lench for a period of 7 days showed that 85% of vehicles were travelling at 33.4 mph or below, noting that 15% of vehicles were travelling above 33.4 mph. The Safer Roads Team would not enforce speeds at this site with these results. 2. They would look at a Community Watch Scheme if it was supported by the Parish Council and residents. To put a scheme in place the Safer Roads Team would carry out a risk assessment. If the results were suitable a team of 6 volunteers would be required to form a Group to work in the speed limit area. All equipment and training would be provided.
34/17	Reports received from County and District Cllr. <u>Dist. Cllr. Mr. Wilkinson</u> reported that the District Councils are looking for substantial projects for new Homes Bonus funding. <u>Police email report:</u> Nil to report in the Parish. Nearest problem attempted house burglary in Inkberrow.
Public Question time: meeting suspended at 7.40pm, reconvening at 7.45pm. Notes appended to these minutes.	
35/17	Minutes: resolved that the minutes of the Full Parish Council meeting held on 03.07.17 and minutes of the Planning meeting held on 14.08.17 were an accurate record, duly signed by the Chairman.
36/17	Clerk's report: <u>New Homes Bonus</u> – currently available £5530. <u>Parking Croft junction</u> – matter referred to the Police, waiting on update. <u>Asset Register</u> – minutes dated September 2004 show that the strimmer and hedge cutter were purchased out of the PP3 account so items removed from the Register. <u>Drain outside October House, Low Road</u> – reported for action by County Cllr.
37/17	Reports from representatives: a) <u>Wychavon CALC area meeting</u> - next meeting 14th September 2017. b) <u>Neighbourhood Plan</u> - Cllr. Mr. Jackson gave a report on the progress of the Plan (Appendix 1). c) <u>Play area</u> -litterbin now being emptied on a regular basis. d) <u>Assets Inspection</u> - Bus Shelter, Handgate Lane, Benches and Notice Boards satisfactory.

SOUTH LENCHES PARISH COUNCIL.

38/17	Planning Matters.
38.1	The following planning application was considered: 17/01698/CU - Badgers Hill Shooting Ground, Sheriffs Lench. Proposal: Retention of static caravan for use as club house in association with shooting club and retention of containers for storage of shooting club equipment. Comments: None.
38.2	Planning applications dealt with by delegation noted: 17/01622/FUL - Bungalow adjacent Five Oaks Farm, Sheriffs Lench. Proposal: Dwelling approved under planning ref: ER73/0667 and 97/0963 without compliance with condition 2 of 97/0963 to allow unrestricted occupancy of dwelling. No comment.
38.3	Decisions received from the Planning Authority duly noted: 17/01122/FUL - The Paddock off Low Road, Church Lench. Permission refused.

39/17	South Lenches Parish matters for discussion/decision.
39.1	<u>Speeding traffic along Low Road, Church Lench</u> – following on from the presentation it was agreed to wait for a response from the Community Speed Watch Co-Ordinator in regard to whether Church Lench is a suitable site for this scheme.
39.2	<u>Bus Shelter, Main Street, Church Lench</u> – quotes for a Structural Surveyor to provide a report on the bus shelter and retaining wall to the adjacent property were discussed. It was agreed to appoint Right Surveyors Midlands Ltd.
39.3	<u>Slide children's play area</u> – correspondence considered in regard to repositioning of the slide on the multi play unit duly noted.
39.4	<u>Defibrillator:</u> Email circular to be sent out to the Parish asking for confirmation of attendance at a training event. Co-Ordinator for Community First Responders at West Midlands Ambulance Service will clarify if the defibrillator is being checked on a weekly basis.

40/17	Financial matters.
40.1	Resolved to authorise payments as listed on 'Schedule of Payments'. (Appendix 2).
40.2	Resolved that the Clerk attend training session on Publication scheme, Transparency Codes and Policies on the 16th October 2017.
40.3	External Auditors report for accounts year ending 31st March 2017 received. No action required.

41/17	Correspondence received duly noted: a) <u>License Village Pool area.</u> Further contact received from the agent acting for the owners who may look at a more reasonable cost to put a lease type document in place. b) <u>Neighbourhood Watch Co-ordinator.</u> Council wished to thank Mrs. Tookey for all her work dealing with the scheme. A new Co-Ordinator from the Parish will take over the work.
--------------	---

42/17	Cllrs. report and items for future agendas: Request that a member of the Village Hall Committee attends to instruct on the use of the Hearing Loop system.
--------------	---

Meeting closed at 8.30pm.

Public Question Time - 1 parishioners in attendance.

Concern raised in regard to latest media report that speeding along country lanes causes more deaths than on the motorways. Asked if the 30mph limit in Church Lench could be extended along Evesham Road where the new houses have been built and along Low Road to include houses that are outside the limit.

SOUTH LENCHES PARISH COUNCIL.

Appendix 1 - Neighbourhood Plan Update - Cllr. Ian Jackson, Chair of the Steering Group.

Because of the disruption of the Summer Holidays there is little to report since July. As previously confirmed teams of residents have walked through Church Lench, Atch Lench and Ab Lench observing and recording details for a Character Assessment. Sheriffs Lench is the only village still outstanding.

256 photographs of buildings, roads, places of interest and important views have been taken.

I have arranged to walk the public footpaths with the previous footpath warden, Geoff Dainty to record views and landscapes which we might want to protect. The Group will be particularly interested in the field called 'The Paddock' which was the subject of recent planning proposals to build 5 houses which has just been refused after over a hundred objections from the Village were recorded.

This incident might serve as a useful reminder of the potential value of a Neighbourhood Plan. The major response from the residents of Church Lench also serves as reinforcement of the community views expressed in the January opinion survey voting significantly against development outside of the Defined Development Boundaries and against backfill.

The process of writing up the first draft of the Character Assessment based on walkabout information and some desktop research has commenced. My vice chair Denise Oates is researching into the background of the two Conservation areas - Church Lench and Atch Lench. This paper exercise will take some time to complete. When ready it will be submitted to Neil Pearce of APS for consideration and recommendations.

The Steering Group's next meeting is on October 23rd and I have advised the Steering Group that I want to use this to start the process of discussing the statistics from the January surveys with a view to starting the process of building a consensus for provisional recommendations to the community to go into the draft Plan. John Tookey, committee member, is leaving the village shortly and so will be obliged to resign.

Appendix 2 Minute No: 23.1 - Payments authorised for payment to 4th September 2017.

V: No:	Chq. No.	Reason	Receipts	VAT	TOTAL
R17-4		Worcestershire County Council P/L receipt	425.00	N/A	-
P17-	1011	Administration + Salary		N/A	678.76
P17-	1012	Lengthsman.		N/A	425.00
P17-	1013	Church Lench Village Hall Hire		N/A	25.00
P17-	1014	Neighbourhood Plan expenses		N/A	23.00
P17-	1015	Internet purchase of printer cartridge.		1.52	9.11
P17-	1016	External Auditor.		20.00	120.00
		TOTAL	425.00	21.52	1280.87

Summary of Accounts.

South Lenches Parish Council	Receipts/ Payments	Budget 2017/18	Under/Over Spend	% Spent
Receipts				
Precept	5197.00	10843.80		
WCC re P/L	425.00	2039.00		
VAT Refund	723.74	0.00		
Other receipts	9.60	0.00		
Total	6355.34	12882.80		
Payments				
Salary	632.32	4000.00	3367.68	16%
Clerk expenses	54.67	150.00	95.33	36%
Locum Clerk	84.00	0.00	84.00	100%

SOUTH LENCHES PARISH COUNCIL.

Admin	76.47	150.00	73.53	51%
Training	0.00	100.00	100.00	0%
Insurance	339.89	400.00	0.00	85%
Subscriptions	347.08	400.00	52.92	87%
Audit Fees	80.00	200.00	120.00	40%
Grants	0.00	1000.00	1000.00	0%
RRR	0.00	100.00	100.00	0%
Village Pool	171.50	600.00	428.50	29%
Play area	1934.13	1000.00	-934.13	193%
NP+Cl.Sal/Exp	77.80	1000.00	922.20	8%
Maintenance	0.00	50.00	0.00	0%
Contingency	0.00	1000.00	1000.00	0%
Parish Lengthsman	0.00	1000.00	1000.00	0%
Transfer to reserves	0.00	694.00	0.00	0%
TOTAL	3797.86	11844.00		
WCC PL	850.00	2039.00	0.00	42%
VAT to recover	815.29	0.00	0.00	
NHBS (VAS)	0.00	170.00	0.00	0%
NHBS (Play)	2050.00	2050.00	0.00	100%
WDC (NP)	1165.32	5000.00	3834.68	23%
TOTAL	8678.47			

Treasurers Account

01.04.17	17907.95
Income received	6355.34
Minus payments	-8678.47
Minus unpaid chq 16-17	-1701.70
Minus transfer to Bus. A/C	-7000.00
Total	6883.12

Bank statement to 27.07.17	7484.12
minus unrepresented cheques	-601.00
Total	6883.12
Minus NHB VAS	-170.00
Minus NHB Play	0.00
Minus WDC NP	-4212.68
	2500.44

Business Instant Access AC	22116.41
----------------------------	-----------------