

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 6th December, 2016**

Present: Cllrs Messrs D Hubbard, C Bevan, J Rugman, J Barnes, J Powell

In attendance: Clerk, Mrs Karen Yates.

Mr J Rugman chaired the meeting.

1) **Apologies:** K Redfern, R Collie, R Lear, Cllr K Pollock, Cllr C Dell.
The Chairman advised that Pearl now resides in a home in Leominster, a visit to be planned.

2) **Register / Declarations of Interest** – none
Dispensations – none

Public Question Time

3) **District/County Councillor's Report.** Cllr Pollock had submitted a report which will be placed on the website.

4) **Minutes:** Minutes of meeting held on 1st November, 2016 were approved.

5) **Correspondence:**

a) Items of correspondence noted.

b) BT Kiosk adoption. It was agreed to progress the adoption of the red telephone box in the parish, given it is likely to be removed under the current round of consultation. The Clerk will contact BT. If successful, a notice to be placed in the parish and Teme Span requesting ideas for its use.

6) **Planning**

a) The following planning applications had been received:
16/01402/HOU. Aston Bank Cottage, Knighton on Teme.
Proposed timber outbuilding. No objections.

It was noted that the building is partly completed, hence a retrospective application.

16/01574/REM. The Tavern, Tavern Lane, Newnham Bridge.

Application for the approval of reserved matters, access, appearance, landscaping, layout and scale, following approval of 14/00841/OUT for the proposed demolition of existing buildings (3 dwellings) and the erection of 7 dwellings.

Objection. We support Worcestershire Highway's comments regarding the width of the lane, access and visibility, and also the Land Drainage Services comments regarding surface water run-off. These comments also echo local residents concerns.

b) The following determinations were read out
16/01322/HOU Station Bank Cottage, 4 Tavern Lane, NB. Lean-to single storey extensions to front and rear. Approved.

c) Planning applications determined under delegated powers: none.

d) Development at Bickley Lane. Nothing to report.

7) **Finance.**

- a) Clerks salary £232.02, and expenses £20.50. Agreed.
- b) Photocopies £19.80 agreed.
- c) Draft budget for 2017-2018 – to be placed on the next agenda.
- d) Approval of grants for 2017-2018 – to be placed on the next agenda.

8) **Highways**

- a) Lengthsman Scheme. Accounts for September and October agreed £576.
Ian is repairing the culvert at the top of Aston Bank, and lopping overhanging trees at the bottom of Tavern steps.
- b) State of road above Tavern Lane – completed.
- c) State of road – edge buckled on A456 – this has been repaired and is being monitored.
- d) Wildlife verges / review of seeds. A request for survey costs has been submitted to Worcestershire Wildlife Trust, a reply is awaited.
- e) Noisy manhole cover on A456 – reported, repair to date is being monitored and future repairs planned..
- f) Damaged seat outside Maes Court. The cheapest quote has been accepted, delivery charges to be confirmed prior to order. J Powell agreed to take delivery.
- g) Flytipping at Stipershill. Reported and removed.

9) **Councillors' reports and items for future agenda.**

D Hubbard advised the meeting of the Tenbury Christmas food appeal, donations can be left at the church or on his driveway. It was suggested that a new cheque signatory be added to the mandate, and Cllr Davies removed – to be added to the next agenda. Cllr Barnes agreed to be added to the bank mandate.
The Chairman advised that items of post have been stolen from unlocked boxes around the parish. It appears in some cases that accounts have been opened with a view to taking money. Residents are advised to secure their post boxes.

- 10) **Date of next meeting:** 7.30pm on Tuesday 3rd January, 2017.
There being no other business, the meeting closed at 8.10pm.

Signed

Chairman

Date