

**MINUTES OF THE PARISH COUNCIL MEETING OF RUSHWICK PARISH COUNCIL
HELD ON WEDNESDAY 14th DECEMBER 2016 AT 7.30 PM
IN RUSHWICK VILLAGE HALL**

Present: Cllr Deakin (Chairman), Cllr Parker, Cllr Williams, Cllr Elcock, Cllr Bennett, Cllr Rowley and Cllr Haywood.

In Attendance: County Councillor Grove, District Councillors Chambers & Godwin plus 2 members of the public.

1. Apologies for absence: Cllr Wigglesworth (Personal) – accepted.
2. Declaration of Interests
 1. Members were reminded to update their register of interests.
 2. Declaration of Disclosable Pecuniary: None
 3. Other Disclosable Interests: None
3. To consider written requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011): None requested.

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes
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4. Minutes: The minutes of The Parish Council Meetings stated below, having been previously circulated, were signed as a true and correct record.
 - Wednesday 13th July 2016
 - Wednesday 10th August 2016
 - Wednesday 12th October 2016
 - Planning Committee Minutes 3rd November 2016
 - Wednesday 9th November 2016
5. Progress Reports: Matters arising. It was previously resolved to purchase a boiler for the village hall and to pay the remainder of monies up to the value of £650 in total. However due to the emergency of this item the council agreed to pay £650 directly to the VHC as per budget item 2016/17.

The action plan was reviewed and updated.

The Chairman/Cllr Parker to obtain quotes to remove the tree located in Grange lane. WCC has now confirmed this is the landowner's responsibility.

The Chairman had met with Playforce to obtain quotes and drawings in respect of a new toddler play area. These will support the application for section 106 monies. A feasibility assessment is currently being carried out for Village Hall Improvements. This will also assist section 106 application.

The draft football contract has been sent to Oldbury Park Tigers (OPT) for comment and insertion of names/signatures. The Chairman to enquire what insurance cover OPTs has in place.

Cllr Elcock confirmed the flag pole previously identified was beyond repair. A new flag pole would cost in the region of £350 plus VAT. Item to be discussed under agenda item 8.2.

The white T-Bar will be installed at the entrance to Minett Avenue to help with parking problems. This will be monitored.
6. Parish Lengthsman Scheme: An update was received as per worksheet.
7. Reports from representatives: The following updates were received.
 - 7.1 County Councillor - Cllr Grove – The report was noted.
 - 7.2 District Councillors – Cllr Chambers
 - 5 year Strategic Plan is currently underway with extensive consultation and focus groups. Feedback is people are generally content with ideas which need to be delivered within existing budgets. This is on target.
 - Waste Procurement Exercise is under review. A decision will be made in January 2017.

- Site changes are progressing well. It is anticipated staff will move back in in Feb/March.
- Phase 2 – Civic Centre- English Heritage are involved and are working on a plan.

Cllr Godwin

- The Waste Plant based at Hartlebury is ahead of schedule.
- Career advice in school. The District Council is to act as a facilitator for career advice for school leavers/apprenticeships/training.

7.3 Report from Village Hall Committee – Cllr Rowley

- PAT Testing has been completed .Defects need to be rectified.
- Water boiler has been replaced.
- Architect is drawing plans for the rear of the village hall building.
- Advised that Mr Keith Gregory member of the Village Hall and Drama Group sadly passed away recently.

7.4 Footpath Officers report

Cllr Williams confirmed that he had taken delivery of the dog gates and will liaise with Mr Edmonds to install them in January 2017.

7.5 Report from Playscape

- a. Update on Football Contract – In progress.
- b. **RESOLVED** to enter into a grass cutting contract for 2017/18 with J Garness.
(Includes - Grass Cutting £80 per cut and reseeding £160. Hedge cutting price TBC)

7.6 School Representative report – Cllr Wigglesworth - Report available in the Winter Newsletter 2016.

8. Finance

8.1 Payment of accounts as per schedule were authorized.

8.2 Budget for 2017/18 was reviewed and agreed to include a precept request of £24,200.

It was agreed to use up to £7500 from reserves for the following purpose:-

1. NDP £2500
2. Flagstaff £1000 (for whole project flagstaff and base)
3. VAS Sign £2500
4. Defibrillator £1500

9. To Discuss Purchase of a Defibrillator – See item 8. Above.

10. Correspondence for Information

Clerk confirmed she had been advised of an accident on 13.12.16 at Crown East/Scouts Entrance and Bromyard Road involving two cars. Three police cars and an ambulance attended the scene.

11. Councillors' reports and items for future agendas

Cllr Rowley requested if the same person who cleans the bus stops would be prepared to clean the notice boards. Clerk to make enquiries.

Meeting closed at 10.05pm

Sharon Baxter

Clerk

Signed Chairman..... Date.....

PUBLIC QUESTION TIME

John Scott – Broadmore Green

Thanked the Parish Council for the window display of plans and public exhibition being held tomorrow to discuss planning application for 55 dwellings at the side of the village hall.

Abigail Tilling

Echoed Mr Scott's comments above.

She also questioned County Councillor Grove on who she should contact concerning the work schedule on the ring road. He confirmed she needed to contact Jon Fraser.