

**The Minutes of the Meeting of Berrow Parish Council**  
**Held at Berrow and Pendock Village Hall on Tuesday 21<sup>st</sup> March 2017 at 8.00pm.**

**Present: Cllrs. Richard Fellows (Chairman), Mike Thomas, Ruth Coates, Angela Tomkinson, Anne Lewis and Paul Lewis.** Also present was the Clerk and Rev. Julie James.

There were no matters raised prior to the meeting
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**1. Apologies:** Were received from Cllr Geof Shail

**2. Declaration of Interests :**

Councillors were reminded that they should keep their Register of Interests up to date. There were no personal interests declared in respect of items on the Agenda.

**3. Minutes:** The minutes of the meeting held on 13<sup>th</sup> December 2016 were approved as a true record of the meeting and signed.

**4. Progress Reports:**

a. **Road Closures School lane and Camers Green:** The Clerk reported that concerns regarding the state of Netherley Lane where causing much concern to Worcestershire Highways who were making every attempt to get Highways England to take responsibility for making good at the end of the M50 bridge repairs. In the meantime Worcestershire highways were doing their best to keep the mud off the road.

b. **Pendock Stores:** Due to the road closure the stores and post office were seeing a considerable fall in their takings to the point where it was feared that they may have to close the facility. The County Council together with Cllr Tom Wells had placed strategic signs in the hope to encourage more trade but with another six months before work is completed on the Bridge the matter has become serious.

**5. Financial Report:**

a. **Financial Statements:** The following transactions had taken place since the last meeting:

		<b>£</b>
<b>Outgoings:</b>	Lengthsman	472.00
	Village Hall	40.00
	Clerks Salary	<u>126.00</u>
	<b>Total</b>	<b>£638.00</b>
		<b>£</b>
<b>Incomings:</b>	Worc. CC	<b><u>£472.00</u></b>

Minutes of Berrow Parish Council 21<sup>st</sup> March 2017

Balance at 13<sup>th</sup> December 2016      £2,205.09  
**Balance at 21<sup>st</sup> March 2017      £2,039.09 as agreed to bank statement**

- b. **Appointment of Internal Auditor:** Mr Mealing was proposed and appointed as the Parish Council's internal auditor for the year to 31<sup>st</sup> March 2017.
- c. **Financial Regulations:** In order for the Chairman to sign off the Governance statement on the Annual Return, Council was asked if they were satisfied with the current Financial Regulations, their execution and management. No changes were proposed and the Council was satisfied that all relevant governance requirements were met.
- d. **Bank Mandate:** It was agreed that a further signature should be obtained on the bank account and Anne Lewis was proposed and agreed. The Clerk to make all the necessary arrangements.

**6. Correspondence:**

- a. Planning Applications:
  - 16/01704/FUL – Hay store, field access and engineering operations to raise the ground level at Farleys Ground, Berrow: REFUSAL OF PLANNING PERMISSION
- b. An email notifying us that Gerry Brienza has temporarily returned to Malvern Hills as our Highways liaison Engineer as well as taking over the management of the lengthsman Scheme.
- c. Upton Police Monthly newsletter which shows no offences in Berrow Parish.
- d. Lengthsman Scheme 2017/18 offering the parish the same funding as last year of £2121 towards the costs of a lengthsman in the parish. It was agreed this should be accepted and the appropriate contracts completed.
- e. Following a review, a notification of a proposed order to re-iterate the 40mph speed limits on the A438 at Sledge Green and at Hollybush. There will be no change to the delineation but it will assist in enforcement.
- f. Malvern Hills Conservators are conducting a detailed review of their governance structure and before it goes to the wider public for consultation they wish to consult the Parish Council.

**7. Berrow Charities:** Further to the earlier meeting of the Berrow Charities it was suggested that if the Berrow Charities donated to the Parish council funds for the purchase of a defibrillator and the Parish Council helped with any shortfall this might be the most efficient way forwards. The Clerk agreed to look into the possibility.

**8. Date of the AGM of the Parish Council:** Tuesday 16<sup>th</sup> May 2017 at 8.00pm at Berrow and Pendock Village Hall.

The meeting closed at 8.35pm.

Signed .....

Date.....