

**Pebworth Parish Council**

**Minutes of the Ordinary Meeting of the Parish Council**

Held at the Pebworth Village Hall at 7:00 pm on Monday 3<sup>rd</sup> July 2017.

**Present:** Cllrs. Simon Shiers (Chairman), David Cranage, John Hyde, Richard Weller, James Pearson, Pam Veal & Denise Meynell

**In attendance:** The Clerk- John Stedman Cllr Alastair Adams and two members of the public were present

42) **Apologies None;** all members present

43) **Disclosures of Interests:**

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interests in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

**Disclosable Pecuniary Interests** – None declared.

**Other Disclosable Interests** – None declared.

44) **Open Forum: Chairman adjourned the meeting for open forum:**

**Summary of matters raised by the parishioners present**

The carpets on allotment plot have been removed

Dog mess on The Close by the play equipment and a request to fence the site

Report of three recent car accidents where the police and ambulance have attended to one, it was considered this was due to increased traffic through the village causing anti-social behaviour in cars

**Ward Members Report:** Cllr Alastair Adams gave his report mid-way through the meeting which is appended to the minutes.

45) The Chairman closed the adjournment at 7.08

46) **Minutes:** The Council agreed the wording of the minutes of the June ordinary meeting of the council and the Chairman signed them as a true record of the meeting.

47) **The Clerk's Progress Reports.**

a) Verge erosion on Long Marston Road reported to WCC and will be monitored as no action will be taken at this time.

b) Instruction given to the Lengthsman to replace the handrail on the Church steps, members requested the Lengthsman to treat the new hand rails to protect against decay.

c) The extra wording "Please Respect the Speed Limit", for highway sign for Little Meadows was issued to WCC and its installation is underway.

d) Building works at Norton Hall reported to planning enforcement – the officer confirmed his investigation and found no notifiable works were underway or carried out recently.

e) Confirmation received for members training booked through CALC and noted

48) **Planning Applications:** None received

49) **Planning Decisions Noted:**

- a) **17/00710/LB** - Broad Marston Manor, Broad Marston Road, Broad Marston, Removal of external breeze block wall adjacent to Dovecote. **Granted** with 2 conditions

## Pebworth Parish Council

### 50) Neighbourhood Development Plan:

- a) NDP Members reported that the 200 questionnaires are now processed by Infocorp and the questionnaire analysis will be presented at the NDP meeting tomorrow 4<sup>th</sup> July.

### 51) Finance:

- a) **Payments:** Council approved the Clerk's schedule of payments receipts and balances which is appended to the minutes.
- b) Council approved the first quarterly bank reconciliation, budgets, and account balances and Cllr Denise Meynell checked the balances and signed off the accounts
- c) The Clerk reported a claim for VAT refund of £2,025.26 was made 27<sup>th</sup> June - noted
- d) Members considered a request from the Pebworth Piper for a contribution towards the running costs of the village magazine and agreed a grant of £75.00, this will be paid at the August meeting
- e) **Internet Banking:** The Clerk reported on the ongoing difficulties in achieving internet banking, Cllr Denise Meynell has found further information and will liaise with the Clerk to resolve the difficulties.

### 52) Community Matters:

- a) Cllr Alastair Adams reported on matters arising from the Severn Trent Water's public exhibition at Pebworth village hall 29<sup>th</sup> June for the Broad Marston Flood Alleviation scheme. See his report appended to the minutes. Cllr John Hyde attended the presentation and reported that the Long Marston Road would be closed in August to allow pipe laying and several PROW's would also be closed while the works are underway. He also reported the sewer manhole covers in Broad Marston and Priory Lane would be sealed to prevent any leakage in storm conditions.
- b) Members agreed action should be taken to inform local Skip Hire companies of speeding skip lorries and drivers using mobile phones while driving through the village; Clerk to write to all local companies informing them of the council concerns.  
It was also reported that the public bus service through Broad Marston at 10.00am has been driving along the pavement and the company drivers will be asked to be more considerate while in Broad Marston.

### 53) Recreation Field and MUGA:

- a) Cllr Richard Weller presented his draft letter to be sent to the two favoured MUGA suppliers, Wicksteed and Total Play, asking for clarification of slight specification changes and an option to increase the MUGA length by 4 metres, members agreed the wording of the letter and requested the Clerk to send it to the suppliers. Arrangement to be made for representatives from each company to meet with councillors to discuss final details before the council consider the preferred contractor

### 54) The Close:

- a) **Inspection:** The monthly safety inspection found no safety issues needing attention.
- b) The Clerk confirmed the Perspex panels for the youth shelter are on order from The Plastic Man and delivery is awaited. It was agreed the Handyman would remove the old panels before the Britain in Bloom judging takes place next Thursday.
- c) Members considered any necessary actions over the reported dog fouling on The Close in the vicinity of the Zip Wire. It was agreed to monitor the situation for a month and receive a member's report at the August meeting when the proposed fencing around the play area will be considered.

## Pebworth Parish Council

### 55) Street Lighting:

- a) Faulty lights to be reported. None reported
- b) Streetlight upgrade: The Clerk reported no further information was available, awaiting the test light to be installed in late summer.

### 56) Highway Matters:

- a) New highway matters to be reported. –
  - i) Road surface break up at the Mickleton Road junction reported twice to WCC and resolved
  - ii) The 30PMH repeater signs by the Masons Arms require replacing as they are in very poor condition.
  - iii) A low tree branch is a potential problem on Friday Street and needs removing by a tree surgeon, Quotations for the works will be obtained by councillors who know local contractors.
- b) **One-way traffic:** Having received a comprehensive report from County Highways officer on an information request for one-way traffic through the village it was agreed not to proceed with the proposal at this time.
- c) **7.5 ton weight limit:** Members considered information from WCC regarding a 7.5 ton weight limit through the parish and agreed to request the cost of devices for monitoring the numbers of HGV's passing through. Cllr Alastair Adams to be requested to make the enquiries.
- d) The Clerk's reported the nine oak bollards for Front Street are ready for collection and it was agreed to carry out the installation following the Britain in Bloom Judging.

### 57) Public Rights of Way: no matters reported

### 58) Lengthsman/Handyman

- a) New and outstanding Lengthsman or Handyman matters.
  - i) The steps from Front Street into the Churchyard. Concerns were raised over a potential trip hazard on the steps and the Lengthsman was requested to investigate and rectify the matter
  - ii) The finger post sign on the corner of The Close requires repainting and lettering. Resolved
  - iii) Overhanging bushes from Norton Hall onto Front Street footpath. Some branches removed by the Lengthsman and a request to have the overburden removed by the owner of Norton Hall will be made by the Clerk
  - iv) Gas main sign outside Orchard Dene Hall, Broad Marston is falling over. Resolved
  - v) Verge damage on School Road opposite the school was repaired with the addition of topsoil and is now resolved
  - vi) The Verge damage in Friday Street was reported to be very minimal and will be monitored as further restoration work is considered unnecessary at this time.
- b) To consider any new Lengthsman or Handyman matters.
  - i) Weed control in Back Lane & throughout the village
  - ii) A very low hanging fir tree branch and other bushes are obstructing Back Lane, Lengthsman to investigate and carry out remedial works if appropriate
  - iii) Check verge damage in Friday Street and reinstate if possible

## Pebworth Parish Council

### 59) Allotments:

- a) Members noted the carpets stored on a plot have now been removed – matter resolved.

### 60) Pebworth in Bloom(PIB):

- a) Cllr Simon Shiers confirmed that the annual Britain in Bloom judging will take place on 6<sup>th</sup> July at the new Fire Station at 10.30 am. The judging for the National Britain in Bloom finals will then take place on 2<sup>nd</sup> August in the Village Hall. All members are welcome to attend.
- b) The Chairman reported on a PIB meeting where the involvement of PIB with the Parish Council was discussed. PIB members agreed they were not associated or connected to the Parish Council and operate as an independent parish organisation with their own constitution. The Chairman thanked the Clerk for his attendance at the meeting and the clear advice given to the PIB meeting to clarify the situation of association with the council.
- c) The proposed tree and memorial base protection and enhancement will be carried out using tree bark and encapsulated gravel to ensure safety when site maintenance is carried out.

### 61) Kiosk and Defibrillator:

- a) Nothing to report, awaiting delivery, Clerk to pursue and confirm the delivery date

### 62) Parish Council Chairman's Group

- a) The Chairman reported on the meeting held at Cropthorne which was attended by 12 Parish Council representatives, mostly Chairman, who wish to form a group of Parish Councils to make representations to the District Council regarding officer failures in planning matters and other District Council services. The Chairman confirmed that Pebworth Parish Council did not have any issues or problems with the service from the District Council and felt Pebworth should monitor the progress of the group to assess if we should be involved as the group may focus on matters of interest to Pebworth.

### 63) Members Training:

- a) Members confirmed their agreement to attend specific CALC training sessions during the remainder of the year.

### 64) Matters Raised by Members: for consideration and or items for future agendas.

- a) Cllr John Hyde informed the council he had fitted a wire netting screen in the drainage ditch adjoining The Close to trap large debris thereby keeping the culvert clear of debris
- b) Cllr James Pearson suggested consideration for funding the village website, Pebworth.org, be put on the August agenda

### 65) Confirmation of meeting dates:

- a) Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 7<sup>th</sup> August at 7.00 pm in the Village Hall

There being no further business the Chairman closed the meeting at 8:42 pm

**Chairman** \_\_\_\_\_

**Date** \_\_\_\_\_

## Pebworth Parish Council

Payments Authorised			Gross	Net
Cheque Number	Payee	Details	Payment	Payment
1692	Karen Pearson	NDP Expenses	21.59	21.59
1693	BPS	Church Steps repair	5.44	4.53
1693	BPS	Church steps hand rail	8.34	6.95
1694	Pebworth Village Hall	Hall hire fees to 31/3/18	260.00	260.00
1694	Pebworth Village Hall	Hall hire fees for the Baby Clinic	240.00	240.00
1695	John Hyde	Lengthsman Works	150.15	150.15
1695	John Hyde	Handyman Works	138.35	138.35
1696	Cancelled	Writing Error	-	-
1697	Limebridge RS	Mowing contract + verges	1,208.40	1,007.00
1698	J Stedman	Clerks Salary and Expenses	***	***
1698	J Stedman	Perspex panels Card Payment	***	***
1699	HMRC	PAYE & NIC	384.08	384.08
1700	Infocorp Ltd	NDP Data processing	1,941.73	1,618.11

### **District Councillor & County Councillor Report - Pebworth**

**Month: July 2017**

**Prepared by Alastair Adams**

**Honeybourne & Pebworth Ward, Wychavon District Council**

**Littletons Division, Worcestershire County Council**

#### **1. Fire and Rescue Service Governance Arrangements – Public Consultation**

The Police and Crime Commissioner believes that by changing governance arrangements for our local fire services in Worcestershire, Herefordshire, Shropshire and Telford & Wrekin he can deliver more effective, efficient services to our communities.

He is proposing to take on the roles of our two local Fire Authorities, in order to significantly improve local police and fire services and save the taxpayer £4m a year without impacting frontline services.

The Commissioner is consulting our communities and partners on these proposals and wants to hear from as many people as possible before the closing date on the 11th of September. See his webpage for more information and to join in the public consultation.

<https://www.westmercia-pcc.gov.uk/working-together/west-mercia-fire-governance-consultation/>

#### **2. New interim CEO of Worcestershire County Council appointed** – Steve Stewart

## Pebworth Parish Council

3. **Severn Trent held a one day exhibition at the village hall on 29<sup>th</sup> June on their proposals for the sewage and flood improvements.** Work will start in August and they will use the field owned by WDC by the old sewage works as a store and temporary office. I have asked them to instruct all delivery drivers & HGV's to drive very careful through the village and pay particular attention to Broad Marston Rd because of the possibility of children playing; ie keep speed down! Any damage to road verges will be re-instated.

The sewage pipes in Broad Marston will be improved, the pumping station upgraded, and a new much larger pipe (rising mains) installed pumping the sewage to a huge 12m diameter underground storage tank in Long Marston. This in turn will be pumped to Milcote sewage works via another new rising mains. Works should be completed by February 2018.

As part of the works, some of the footpaths in Pebworth will be closed for a short period whilst work is completed excavating around the high pressure gas mains.

### 4. **Broadband coming to Ullington**

Works continues along Pebworth Rd to install ducting for the Superfast Broadband fibre. Best estimate to go live is now September 2017

### **Highway issues:-**

1. **Sign at the entrance into "Little Meadows" hamlet** on Pebworth Rd has been agreed by WCC Highways. The sign can only comprise of 5 words to conform with the Signing Regulations – wording has now been agreed. Date for installation to be confirmed
2. **Drain in Front Street new stones re-set in cement** – All complete
3. **Mickleton Rd -Broad Marston Rd, Pebworth** –road repair following HGV's site traffic being diverted to new housing site in Mickleton and causing road damage.
4. **A request was made to look at a one way system around the village and a possible weight limit.** The view from Highways is the cost benefit analysis in implementing this would be prohibitive when balanced against the volumes of traffic in Pebworth compared to other villages in Worcestershire. The level of traffic although increasing is still very light compared to neighbouring villages. Other reasons mentioned were:
  - a. May also cause problems for residents – some who may not wish the one way system.
  - b. Potential displacement of traffic onto other routes
  - c. Increase in journey times due to requirement to follow a compulsory one way route.
  - d. In the absence of opposing traffic, the one way flows are likely to move faster. There is often also an initial increased risk to pedestrians, particularly at junctions, narrowing of roads, or on bends, where vehicles can now negotiate a corner in the right hand lane, which would have previously been the wrong side of the road.
  - e. More signage which is often not wanted in Conservation areas, and the cost of associated signage.

As always, if you have any issues on any Highways matters, please report it on the WCC website [http://www.worcestershire.gov.uk/homepage/98/report\\_it](http://www.worcestershire.gov.uk/homepage/98/report_it) Also remember a photo of the Highways problem is as good as "a thousand words" so always take a photo where possible.

If you ever see **the recycling paper/bottle banks in the Masons Arms car park** are full, can you report it to [client.services@wychavon.go.uk](mailto:client.services@wychavon.go.uk) or call 01386 565018 and they will empty them. Les used to do this....

**Your District & County Councillor, Alastair Adams can be contacted on**  
[adams.pebworth@gmail.com](mailto:adams.pebworth@gmail.com) or mobile 07725 979 277 or [www.alastairadams.org](http://www.alastairadams.org)