

Minutes of the Ordinary Meeting of the Parish Council
Held at the Pebworth Village Hall at 7:00 pm on Monday 4th September 2017.

Present: Cllrs. David Cranage, John Hyde, Richard Weller, James Pearson, Pam Veal & Denise Meynell

In attendance: *four members of the public were present*

Prior to the meeting: Mr Adrian Roberts addressed the council regarding a planning application he would like to make for Low Furrow Barns in Pebworth.

134) Apologies: were accepted from Cllrs, Cllr Simon Shiers, Alastair Adams and The Clerk- John Stedman

135) In the absence of the Chairman, Cllr Richard Weller chaired the meeting

136) In the absence of the Clerk, Cllr James Pearson took notes to create the minutes

137) Disclosures of Interests:

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interests in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Disclosable Pecuniary Interests –

Cllr David Cranage in minute 119b Old Manor Close, Friday Street as property owner

Other Disclosable Interests – *None declared.*

138) Open Forum: Chairman adjourned the meeting for open forum:

Summary of matters raised by the parishioner's present

A request was made to issue a reminder to the under 11 football team to ensure any rubbish is cleared from the Recreation Field – agreed Clerk to action

PIB requested permission to open the defibrillator cabinet on 30th Sept as part of the opening of that area – Chairman agreed to discuss in the meeting

PIB queries dividing the last remaining allotment plot into four plots when they take a lease on it – Members agreed there was no problem with the request.

A query was raised regarding the objections to the Chapel Road planning appeals and was discussed

Ward Members Report: Cllr Alastair Adams was unable to attend.

139) The Chairman closed the adjournment at 7.30

140) Minutes: The Council agreed the wording of the minutes of the August ordinary meeting of the council and the Chairman signed them as a true record of the meeting.

141) The Clerk's Progress Reports.

- a) Confirmation of a public meeting for CALA Homes presentation on 14th September; Noted
- b) Letter sent to West View Ullington ref: hedge cutting for highway visibility; Noted
- c) Letter sent to MRW Waste Recycling ref: speeding skip lorries; no response received to date
- d) Letter sent to Norton Hall ref: tree canopy cutting on Front Street; It was agreed the Clerk to follow this matter up with County Highways if no action has been undertaken by 15th September (in accordance with letter issued in August)
- e) Street name sign damaged on Ullington X roads reported to WDC for replacement; Noted

142) Planning Applications:**a) Planning Appeal ref: - PP/H1840/W/17/3177678**

Appellant(s) Name Rooftop Housing Association Proposal: Rural exception housing development (12 dwellings) with associated access and landscaping Site at: Land Off, Chapel Road, Pebworth

It was agreed that the Parish Council, having previously voted against both the 14 and the 12 property schemes, should readdress their objections to each of the schemes to the planning inspectorate – Clerk to action

Note:

Cllr David Cranage having declared an interest, left the meeting for the following item

- b) **17/01372/LB** Associated Ref:17/01371/HP: Old Manor Close, Friday Street, Pebworth: Proposed new garage and repairs to existing wall. Listed Building Consent Application. Applicant: Mrs C Taylor.

Council agreed to submit the following comments:

- There should be a condition prohibiting the use of the building for residential purposes
- The amount of windows on the South East elevation is excessive

143) Planning Decisions: None**144) Neighbourhood Development Plan:**

- a) Members discussed the latest steering group meeting and the issues arising. It was agreed that Cllr Pearson will draft an agenda for an appraisal/progress meeting to be held with Brodie Planning. The agenda to be circulated to members for comment and to arrange a date for the meeting with Brodie Planning

145) Finance:

- a) **Payments:** Council approved the Clerk's schedule of payments receipts and balances which is appended to the minutes.
- b) **Internet Banking:** It was agreed to a review at the October meeting

146) Community Matters:

- a) **Dog waste bin:** Council considered a dog waste bin being placed in the vicinity of the Church

The Wychavon District Council quotation for the bin was considered and it was agreed that the current bin provision was adequate and it was noted that the general waste bin at the top of the village could also be used for dog waste and therefore an additional bin was unnecessary. – Matter Resolved

- b) **Noticeboards:** Council noted the three new noticeboards are ready for delivery from HMP Long Lartin and it was agreed the Handyman to liaise with the Clerk regarding locations and installations

- c) **Insurance:** Members approved the council insurance renewal with Aon UK Ltd,

147) Recreation Field and MUGA:

- a) Member's reported on the interviews with representatives from Wicksteed and Total Play regarding the MUGA specification and their responses.

Cllr Weller presented a comprehensive analysis of the presentations made by both Total Play and Wicksteed, having considered all of the agreed assessment criteria Council agreed to award the contract to Total Play, Cllr Weller to draft letters to Total Play and Wicksteed.

Clerk to check that the enlarging of the MUGA to its proposed size is within the existing planning permission.

After considering other sport and recreation facilities it was agreed that any surplus section 106 funds will be allocated to play equipment, principally replacing the roundabout.

It was agreed that Clerk requests a current quote for the roundabout, and Cllr Weller to obtain a quote from Total Play for a golf net to be considered if it is not a material increase in the overall price.

In order to consider the full budget, it was requested that Clerk obtain quotes to meet the landscaping condition within the planning permission for the MUGA.

- b) Members considered a report from Cllr Hyde on the proposals to move the goalposts on the Recreation Field for the Honeybourne under 11s football team. Cllr Hyde has met with the manager of the football team on site and has confirmed that the goalposts do not need to be moved. - Resolved

- c) Council considered several maintenance requests from the Honeybourne under 11s football team manager

“can the grass be cut more regularly and a little bit lower on the recreational ground where the football pitch is?” Supposedly they had to mow it recently before the kids could play. Also, “if the grass cuttings could be collected – at least from the football pitch – then that would be great”.

It was agreed that Clerk writes to the Honeybourne team manager confirming: -

If the manager is going to cut and collect grass he must ensure that the cuttings are removed from the Recreation Field along with any litter left by the team. The Parish Council are not proposing to change the frequency or methodology of our grass cutting rota for the Recreation Field as it is felt the current arrangements are appropriate for the location.

- d) Team manager complaint over very excessive dog mess on the pitch
Members noted that there were very few dogs seen on the area since the introduction of the signage, it was agreed to monitor the situation and review at a future meeting

148) The Close:

- a) **Inspection:** The monthly safety inspection found no safety issues needing attention.
Noted

- b) **Perspex Panels:** Still awaiting fitting, Handyman to review and report to the next meeting.

- c) **Mowing:** It was approved that the Close and Rec would be mowed and the cuttings collected prior to the village show.

149) Street Lighting:

- a) Faulty lights to be reported. None reported

- b) Streetlight upgrade:

Cllr Weller agreed to contact Candela to establish the date for to trial lamp modifications to be made:

- Height reduction Decrease in brightness Warmer colour

Cllr Weller will inform members when the modifications are to be completed to obtain members feedback, if all members approve the lighting after the modification the Clerk will proceed with the order for all other streetlights to be upgraded

150) Highway Matters:

- a) New highway matters to be reported. None
- b) Members noted the report on surface repairs carried out at the Mickleton Lane junction
- c) Members noted the report on the application to WCC for traffic & HGV monitoring devices to be installed in Back Lane and Front Street
- d) Council considered a report on the tree canopy lift request to Norton Hall and any further action required - As the works remain outstanding, the Clerk to report the matter to County highways if no remedial action has been taken by the deadline of the 15th September
- e) Members noted a report on the tree canopy reduction and tree felling on the verge in Friday Street and await action by the County Council.

151) Public Rights of Way:

- a) The report on matters raised by Peter Pearson (PPW) and the County Council Officer regarding PROW issues in Ullington were noted

152) Lengthsman/Handyman

- a) New and outstanding Lengthsman or Handyman matters.
- i) Weed spraying in various sites - ongoing
 - ii) Oak bollard installation in Front Street – Lengthsman reported that this had been delayed due to the wall rebuilding work and associated traffic lights
 - iii) Brambles over the footway on Dorsington Road - Lengthsman had inspected the area and could not find a problem, members to check and report any issues

- b) To consider any new Lengthsman or Handyman matters.
 - i) To inspect a dip highlighted by Cllr Veal in Broadmarston outside Acres End House

153) Pebworth in Bloom(PIB):

Reported by the Chairman on behalf of PIB

- 1) We are attending the Heart of England in Bloom Awards evening in Warwick on 14/9 where we will find out how we've fared in this this year's regional challenge.
- 2) We are attending the national Britain in Bloom Awards finalists ceremony on 27/10 in Llandudno where we are hoping to do well as one of only five village finalists across the UK.
- 3) We were pleased to hear that we've achieved joint second in the Worcestershire Best Kept Churchyard competition (we were fourth two year ago). Apparently Bredon have won so we'll be planning a trip out there to see what we're up against for future years!
- 4) We are planning a 'grand opening' of the new area at the bottom of Front St (previously known as the 'Grot Spot'). More details to follow.
- 5) Our Autumn events calendar is quickly filling up.
PIB are running the the Party in the Park Produce Show and Plant Sales on Sunday.
We are hoping to arrange a village Autumn nature/Wellie walk.
The Village hall is booked for our annual children's Halloween Pumpkin Party.
We will be holding the Remembrance Day get together on 11/11 down at the memorial site.

154) Kiosk and Defibrillator:

- a) Cllr Weller noted the kiosk was awaiting the final electrical connection to enable the defibrillator to be installed – Cllr Weller will contact Mr. Keith Hoskins to establish what is necessary and if Mr. Hoskins can undertake the necessary works
- b) Defibrillator training to be arranged with WAMS – Clerk to obtain a date and then to draft a note for volunteers for the Defibrillator training to go in the Petrus/Piper and to be circulated on the village email list (via Ken Wood)

155) Matters Raised by Members: for consideration and or items for future agendas.

None

156) Confirmation of meeting dates:

- a) Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 2nd October 7.00 pm in the Village Hall

There being no further business the Chairman closed the meeting at 9:20

Chairman

Date

Payments Authorised				
Cheque Number	Payee	Details	Gross Payment	Net Payment
1710	WCC	Traffic Survey Data HN0005	185.00	185.00
1711	Cancelled	Writing error	-	-
1712	Aon Uk Ltd	Insurance Renewal	658.60	658.60
1713	HMPPS	Noticeboards	129.05	107.54
1713	HMPPS	Noticeboards	526.90	439.08
1714	Limebridge RS	Mowing Contract	926.40	772.00
1715	J Stedman	Clerks Salary and Expenses	***	***

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