

Pebworth Parish Council

Minutes of the Ordinary Meeting of the Parish Council

Held at the Pebworth Village Hall at 7:00 pm on Monday 6th November 2017.

Present: Cllrs. Simon Shiers (Chairman), David Cranage, Richard Weller, James Pearson, Pam Veal, John Hyde & Denise Meynell

In attendance: three members of the public were present, and Cllr Alastair Adams arrived at 7:50

176) Apologies: None

177) Disclosures of Interests:

- a) Members were reminded of the need to keep their register of interests updated.
- b) To declare any Disclosable Pecuniary Interests in Items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Disclosable Pecuniary Interests – None declared.

Other Disclosable Interests – None declared.

178) Open Forum:

Members of the public expressed their concerns over traffic speed and volumes in Friday Street and Honeybourne Road, the problem is currently intensified by the Severn Trent Water construction works in Broad Marston and a request was made to carry out monitoring and data collection as was done in Back Lane. A further issue of a parked car regularly obstructing the Friday Street junction was brought to the councils' attention and requesting action be taken.

Ward Members Report: Cllr Alastair Adams gave his report during the meeting which is appended to the minutes.

179) Minutes: The Council agreed the wording of the minutes of the October ordinary meeting of the council and the Chairman signed them as a true record of the meeting.

180) The Clerk's Progress Reports.

- a) The poor state of the pavement down Back Lane was reported to WCC 27/10- noted
- b) The request for a tree canopy lift on Chapel Road was completed by the Lengthsman
- c) Honeybourne Juniors Football Club managers comments over the MUGA siting and moving the fixed goalposts –Cllr John Hyde reported all matters were resolved as the goalposts are moved and checks will be made to ensure the original fixing holes are safely filled
- d) Dislodged bollard on Front Street reported to the Lengthsman, works completed but one more bollard was moved by impact, this was resolved today, and three new bollards installed lower down Front Street
- e) Report received from WCC on the closure of Chapel Road for pavement works - noted

181) Planning Application

- a) **17/01876/FUL:** Low Furrow Farm, Dorsington Road, Proposal: Change of use of mixed use building barn 1 (Class B1 and agriculture) to a mixed use commercial kitchen, bar, restaurant and function room, associated internal and external alterations, porch extension, change of use of agricultural land to amenity land and installation of solar pv equipment, modification of Long Marston Road junction, demolition of stable. The Council has no objection or comment on the application.

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- b) **17/02196/FUL** Location: Meadow Rise, Pebworth Road, Ullington, Description of Proposal: Erection of new shed, Applicant: Mr Andrew Roberts
The Council has no objection or comment on the application

182) Planning Matters

- a) To consider any comments on the Long Marston Airfield Garden Village Draft Framework Masterplan Supplementary Planning Document Consultation – It was agreed Cllr David Cranage would draft a response to the consultation and circulate it to members prior to the Clerk submitting the response to SDC.
- b) Council noted a letter from Stansgate planning referring to Bank Farm development proposals. The letter will be considered at the December meeting as it was not received in time for formal consideration.

183) Neighbourhood Development Plan:

- a) Council considered the Brodie Planning contract meeting report and resolved all matters were concluded therefore the NDP process would continue and the next meeting arranged.
- b) The Clerk reported the request for the return of the NDP questionnaires was in hand with Infocorp and is expected to be returned to Brodie Planning Associates shortly.

184) Finance:

- a) **Payments:** Council approved the Clerk's schedule of payments receipts and balances which is appended to the minutes.
- b) Members agreed the informal budget meeting will be held at Cllr James Pearson Residence on Monday 27th November at 7.30 pm
- c) **Internet Banking:** Delegation forms for access to the council accounts on the internet were sent following the last meeting and further information is awaited.

185) Community Matters:

- a) Cllr John Hyde reported the completion of two new noticeboard installations and outlined the difficulties of installing the Broad Marston Road noticeboard due to its restricted location.
- b) The Chairman updated the meeting on the sale of The Masons Arms Public House and considered a report on the matter should be sent to WDC as no notification of the sale had been received by the community asset registration holders, The Clerk will make enquiries and report the outcome to members.

186) Recreation Field and MUGA:

- a) **Progress:** Member's reported on the Total Play works on the MUGA construction and confirmed the works are scheduled for completion next week. The MUGA base is in place and the Golf net is well under construction leaving the MUGA fencing to be installed.
- b) **Removal of surplus soils:** Confusion has arisen over the surplus soil removal from site as Cllr Richard Weller confirmed it would be removed at the Parish Councils expense as an extra cost to the agreed contract, but the Clerk confirmed the agreed contract stated the cost of soil removal is included in the contract. Cllr Richard Weller will liaise with the contractors to resolve the matter.

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c) **Planning:** it was agreed to proceed with a full planning application to cover the extended size of the MUGA, the Golf Net installation and the discharge of landscaping conditions. The planning application would also necessitate a full site topographical survey and after considering three survey quotations it was agreed to request the survey from Interlocks Surveys Ltd as they were the most cost effective and the shortest delivery time.

Clerk to arrange the planning application and survey as soon as possible.

To discharge the planning condition for the landscaping scheme it is necessary to plot all landscape features, trees and hedges, identify all plant species and issue a full hedge planting specification for the extended landscaping requirements. The Clerk offered to carry out the landscape survey and create the required planting specification in readiness for the planning application. The council agreed to the Clerk's offer and further agreed to reimburse the Clerk for his services.

d) **Sec 106 Project Financing:** The Clerk issued a funding and timeline analysis for the project which demonstrated a potential small risk with cash flow arising from the potential delay in receiving the £60,300 sec 106 funds from WDC and the time scale of five to seven weeks to receive the refund of £11,700.00 VAT on the contract invoices. To mitigate the possible financial risk the council agreed to requesting a potential short term loan of £10,000.00 from Honeybourne Parish Council to ensure the contract invoices can be settled within the requirements of financial regulation i.e. paid within 30 days of the invoice date. The loan would be empowered under the LGA 2003 capital finance Act.

e) **New Roundabout:** Having agreed the proposals for a new roundabout it was agreed to invite a representative from Fenland Leisure Products to the next meeting to consider roundabout options and installation details. Clerk to arrange an appointment for the meeting for the December council meeting.

f) **Contract Finder Web Site:** The Clerk reported the project was now registered with DUNs and uploaded to the website

g) **Tennis Net Box;** A proposed metal box to store the MUGA tennis net and net-posts was agreed in principal and will to be concluded at the next meeting.

h) **Hedge Cutting:** Cllr John Hyde reported the mowing contractor has cut the Recreation Field hedges, but some sections were not accessible due to soil heaps and MUGA contractors equipment, these sections will be cut later in the winter

187) The Close:

a) **Inspection:** The monthly safety inspection found no safety issues needing attention.

b) Council agreed to carrying out cosmetic maintenance of the rocking horse whereby some wooden parts would be replaced and the rocking horse completely repainted

c) Cllr John Hyde reported the youth-shelter re-painting is in hand and a paint matching process is required to ensure the same colour green paint is used.

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188) Street Lighting:

- a) Faulty lights to be reported. None reported
- b) **LUX readings:** Cllr Richard Weller reported on the LUX readings for new and existing streetlights and confirmed the proposed new LED light is considerably less bright than many of the existing orange streetlights but brighter than the much older white lanterns. In considering a chart of LUX values for all the proposed new light locations the new LED streetlights will be less intense than the existing orange sodium lights. Cllr Weller offered to take LUX readings at the front wall of any properties which considered the problem of bright lights may be intensified with new LED lights.
- c) **Purchase Order:** in consideration of the changes to the test light by the Church, the data from the LUX readings and consultation on the lantern design the Chairman proposed a purchase order is issued to Candela for the installation of the 10 new LED streetlights and new steel columns. The proposal was agreed, and the Clerk will action the purchase order to Candela
- d) The Clerk reported that PD Long has decided to retire as streetlight engineer from 1st of March 2018 but will be able to maintain our lights until that date. Council agreed the Clerk to seek a new streetlight maintenance supplier for future consideration.

189) Highway Matters:

- a) New highway matters to be reported. None at this time
- b) **VAS:** Members considered the information and costs received from Westcotec for new VAS devices and agreed to give the matter further consideration at the 2018-19 budget meeting.
- c) Following speeding issues on Honeybourne Road and Friday Street raised in open forum a request will be made to Honeybourne Parish Council to borrow their VAS for a month to allow various locations to be monitored. A speed and vehicle monitoring device will be considered at the next meeting. Clerk to action the request for the VAS
- d) **Parking in Friday Street:** this matter was raised by Friday Street residents as a car regularly parks very close to the Friday Street/Broad Marston Road junction and obscures the highway visibility at the junction. It was agreed to write to the car owner bringing the matter to their attention.
- e) Members reported that Norton Hall has completed the tree canopy lift for trees on Front Street – matter resolved

190) Public Rights of Way: No new PROW matters reported

191) Lengthsman/Handyman

- a) New and outstanding Lengthsman or Handyman matters. - none

192) Allotments

- a) Council considered a complaint regarding the poor state of Plot 7 alleged to be very weedy with the potential of causing a nuisance to other tenants also contravening the allotments tenant's agreement. It was agreed to write to the tenant insisting the plot is tidied within one month.

193) Pebworth in Bloom(PIB):

The Chairman gave a report on behalf of PIB which is appended to the minutes

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194) Kiosk and Defibrillator:

- a) The Chairman reported the Defibrillator training is in hand with WAMS and will be carried out shortly
- b) The Clerk confirmed the Defibrillator has been registered with the Heart safe website and added to the AED map
- c) The Handyman will carry out the required weekly checks on the Defibrillator and log the visits

195) Matters Raised by Members: for consideration and or items for future agendas.

None

196) Confirmation of meeting dates:

- a) Council confirmed the next Ordinary Meeting of the Council is scheduled for Monday 4th December 7.00 pm in the Village Hall

There being no further business the Chairman closed the meeting at 9:50

Chairman _____ Date _____

Payments Authorised			Gross	Net
Cheque Number	Payee	Details	Payment	Payment
DD	Npower	Streetlight Energy	46.92	44.69
DD	Npower	Streetlight Energy	501.78	477.89
1722	Total Play	MUGA 35% deposit	25,202.94	21,002.45
1723	Hartwell & Co Ltd	Maintenance goods	34.12	28.43
1724	WDC	Friday St Dog bin emptying	82.24	82.24
1725	Limebridge RS	Amenity Contract	734.40	612.00
1726	J Stedman	Clerks Salary and Expenses	***	***
1727	John Hyde	Lengthsman Works	102.90	102.90
1727	John Hyde	Handyman Works	52.50	52.50
1728	WDC	MUGA planning fee	97.50	97.50
1729	Grant Thornton	Audit Fees	240.00	200.00

PIB report as follows:

- Pebworth has been awarded a Silver Gilt award at the National Britain in Bloom finals which is an exceptional achievement for this village and for all those who support the “In Bloom” project. Well done to all who helped to make this happen.
- PIB have requested that the grassed area around the MUGA construction site is fully reinstated to allow cars to access the allotments. Members agreed that this will of course be done in line with completion of the project.
- PIB requested details of the replanting scheme for the new hedge surrounding the MUGA. This is to be indigenous hedging plants with a mixture of suitable evergreens.
- Following advice from Britain in Bloom judges it is felt that it may be necessary to move the 6 new trees which surround the memorial site. This is to be discussed further and plans provided to Parish Council.
- PIB are planning to add three more indigenous/local fruit trees (unfortunately one which was planted last year appears to have died) to the mini orchard next to the allotments.

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District Councillor & County Councillor Report - Pebworth

Month: November 2017

Prepared by Alastair Adams

Honeybourne & Pebworth Ward, Wychavon District Council

Littletons Division, Worcestershire County Council

The following development of 3500 new homes in Warwickshire will probably have the biggest impact on our area of Worcestershire over the coming twenty years. Although this development is in the next County but this shouldn't stop you having your say, so read the following.....This new Garden village which is next door to St Modwen's site of Meon Vale will mean nearly 5000 new homes in total – a settlement larger than Alcester and Pershore combined! It will affect transport, schools, work, congestion, health care, and much more. You cannot stop these houses being built as they either have planning permission already or are in the local plan, but you can influence everything else. So I strongly recommend that the Parish Council consider the impact on Pebworth of this new development and write up a list of demands. Brain storm the ideas. For example a cycle route from the new development to Honeybourne station could be one your requests to minimise cars driving through Pebworth, investment in our school to deal with the extra demand, improved bus service, etc. There is no guarantee that Stratford or WCC will incorporate these demands, but there is a chance that by flagging them up to all the authorities at this stage, monies will be allocated to your requests.....

Long Marston Airfield Garden Village – Draft Framework Masterplan Supplementary Planning Document

Consultation - Thursday 19 October to 5.00 pm Friday 1 December 2017

Stratford District Council is undertaking public consultation on the draft Long Marston Airfield (LMA) Garden Village – Supplementary Planning Document (SPD).

The Council's adopted Core Strategy sets out at Proposal LMA the policy basis for the development of a new settlement at Long Marston Airfield that will include up to 3,500 new homes, employment land, a village centre, community hub, new schools, open and green space and landscaping.

In January 2017 the proposed new settlement at Long Marston Airfield was granted Garden Village status by the Government.

The draft SPD takes the form of a Framework Masterplan to guide developers and the local planning authority in respect of environmental, social, design and economic objectives as they seek to create a new community at Long Marston Airfield.

The document sets out:

- the purpose of the SPD
- site constraints and opportunities
- the vision and masterplan for the new settlement
- infrastructure for the new community
- phasing, timing and delivery

The document has been informed by technical analysis as well as engagement with local stakeholders including elected representatives of the communities in the area.

The Council is aware of local concern about the proposed South Western Relief Road (SWRR) which is to be delivered alongside the new settlement. The SPD makes reference to the relief road but it should be noted that this consultation is primarily about the development of the Garden Village on the Long Marston Airfield site. The SWRR will be consulted on separately through the planning application process.

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The consultation document can be viewed on the District Council's website at www.stratford.gov.uk/lma-spd. It is also available to inspect at the District Council offices - Elizabeth House, Church Street, Stratford-upon-Avon CV37 6HX and at Stratford-upon-Avon Library.

The consultation is also being advertised by Public Notice in the Stratford Herald (19 October) and Midweek News (24 October) 2017 and on the Council's website.

How to Comment

Comments are invited on any aspect of the SPD.

- Responses can be made via an on-line comment form using the link above, or
- by downloading a form and emailing it to policy.consultation@stratford-dc.gov.uk, or
- by post to: Freepost Plus RTYG-BGXS-ESLZ, Stratford on Avon District Council, Elizabeth House, Church Street, Stratford-upon-Avon, CV37 6HX, or
- handed in at the Stratford District Council offices in Stratford-upon-Avon.

Whichever of the above methods you use, I would recommend you copy your response to, The Planning Dept, Wychavon District Council, Elizabeth Drive, Pershore WR10 1PT and to Highways Network Development, Worcestershire County Council, County Hall, Spetchley Rd, Worcestershire WR5 2NP. These are your local councils, and they are statutory consultees, so can fight your corner and re-enforce your points to Stratford District Council, and Warwickshire County Council.

What happens next?

The comments submitted during the consultation period will be assessed and the SPD will be amended as appropriate prior to its adoption by the Council.

Comments must be received by Stratford District Council by **5.00 pm on Friday 1 December 2017**.

Cyberbullying Campaign

#BeCyberSmart is the new campaign against cyberbullying and online harassment, led by West Mercia Police. It was launched on the 16th October. It's been developed with support of Worcestershire County Council, and six national organisations, including the NSPCC.

In researching the effects of Cyber Bullying on the development of young people it is hard to find comprehensive national data. The scale of the issue is evident through limited voluntary sector data, in 2015/16 the NSPCC experienced an 88% increase in calls related to on line bullying. In 2016/17 Childline carried out 24,000 counselling sessions for bullying, it is estimated that 16,000 school children are absent from school each year as a result of bullying. Police statistics show that 18% of harassment victims are under the age of 17. Public feedback collated by Worcestershire County Council identifies bullying as one of the biggest concerns for both young people and parents. See the following website for more information:

<https://www.westmercia.police.uk/becybersmart>

Blue Badge inspection

Officers from our Parking Services team, along with our Civic Enforcement Officers, recently completed a week-long operation as part of a county-wide crackdown on the misuse of disabled persons' Blue Badges in the district.

With an estimated three million Blue Badges issued in England and Wales and close to 10,000 badges issued in Worcestershire alone, demand for parking in disabled bays is high.

Between 23 and 28 October, our team inspected a total of 70 badges displayed by drivers parking in Wychavon car parks and on busy on-street disabled bays. Blue Badge misuse is a serious offence that can result in a maximum fine of £1,000, as well as withdrawal of the badge.

Improvements to the Railway infrastructure

Around £53million is being spent by the County Council and its partners on rail improvements up to 2019 including stations such as Kidderminster, Parkway and work already completed at Foregate Street in Worcester, Malvern Link and Bromsgrove. Also improved parking at Honeybourne Station.

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Rural Community Hall Wi-Fi Funding

Rooftop Housing are offering to provide the opportunity for more people to go online and enjoy the benefits of the internet by funding the installation of free Wi-Fi into community venues/ village halls. I have passed the paperwork to Pebworth Village Hall committee to apply.

Appeal on Chapel Rd

No news. Awaiting whether the Planning Inspector has visited the site, and then his decision.

Highways

1. **Chapel Rd Pavements** –Re-surfacing work starts on 5 days commencing 20 November 2017
2. **Patching the pavement along Pebworth Rd** – pavement has been marked up so patching imminent
3. **Repairs to the pavement along Front Street** sealing the cracks is being looked at by Highways.
4. **The Hub has revised their telephone procedures to make it easier to be used by Parish Clerks.....**
5. **Ullington crossroad** – The Traffic Management Advisor to the Police Chief Constable for South Worcestershire, met with Highways engineers at Ullington crossroads on 2nd October to look at ways to improve the safety of this junction. The following was agreed;-
 - a. Buckle Street – **Problem:** Whilst both approaches to the crossroads are relatively straight, with good forward visibility, it was evident that the crossroad junctions did not particularly stand out. This could result in a lack of appreciation of vehicles turning onto/off the main road, possibly resulting in inappropriate approach speeds and harsh braking. It was also noted that the fingerpost direction signs, which often help identify a point of turn, were difficult to pick out due to present location. **Action:** Provide 100 metres of edge of carriageway markings either side of the crossroads, additional 'SLOW' markings and new advance signs highlighting the junction.
 - b. Blakeshill & Back Lane – **Problem:** Potential for vehicle overshoot, particularly at night, due to 'straight through' view on side roads. **Action:** Add high visibility yellow backing to give way signs. This will highlight the give way junction particularly during the hours of darkness.
 - c. Back Lane – **Problem:** Potential to lose view of approaching vehicle from the right due to overgrown verge/hedgerow . **Action:** Organise more regular verge and hedge maintenance.

As always, if you have any issues on any Highways matters, please report it on the WCC website http://www.worcestershire.gov.uk/homepage/98/report_it

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

Divisional Fund

1. Cleeve Prior – grant request for new computer for pre-school
2. Badsey – Freedom Day Centre for people with learning difficulties – new computers
- 3.

If you run a local Community organisation and need a grant for some vital equipment or service, then please feel free to apply for one from the Divisional Fund by contacting me at adams.pebworth@gmail.com

**Your District & County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com
or mobile 07725 979 277 or www.alastairadams.org**