

# HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

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## Meeting of Hindlip, Martin Hussingtree & Salwarpe Parish Council held at 7.00 pm on Monday 21<sup>st</sup> November 2016 at Committee Room Salwarpe Village Hall

**PRESENT:** Cllr. P. Oakley (Chairman), Cllr. B. Meddings,  
Cllr. A. Phillips, Cllr. C. Hughes, Cllr. D. Luscombe, Cllr. M. Armitage, Cllr A.Thomas Cllr. J.  
Hill (7.10pm). Cllr.A. Thawley, Cllr. J. Clarke, Cllr. J. Brodrick (7.05pm).

**IN ATTENDANCE** E Gallagher (Clerk)  
District Councillor T Miller (7.12pm)  
District Councillor L. Duffy (7.12pm)

No	Minute	Action
1.	<p><b>Apologies</b></p> <p>None received.</p>	
2.	<p><b>Code of Conduct &amp; Standing Orders</b></p> <p>a) <b>To declare any interest</b> None declared</p> <p>b) <b>To declare any Dispensations</b> None declared.</p> <p>c) <b>To note the Code of Conduct and requirements of the Transparency Regulations</b> Noted.</p> <p>d) <b>To note the right to record meetings: Refer to displayed notice</b> Noted.</p>	
3.	<p><b>Minutes</b></p> <p>a) The draft Minutes of the Parish Council Meeting held on 19<sup>th</sup> September 2016 were approved with one minor amendment, and signed as being a correct record.</p> <p>b) The draft Minutes of the meeting of the Finance Committee held on 24<sup>th</sup> October 2016 were signed as being a correct record.</p>	
4.	<p><b>Clerk - Progress Reports on actions from minutes of 19<sup>th</sup> September 2016</b></p> <p>Councillors requested an update on the following items from the previous Minutes.</p> <p>a) <b>Notice Boards</b> HMP Long Lartin had not made any further contact regarding cost design and the provision of notice boards. Chairman to make contact. Cllr Hill had investigated other local suppliers and details had been forwarded to the Deputy Chair.</p> <p>b) <b>Newland Lane</b> Woodedge Drive and Cuphill Close remained unadopted by County Highways. Legal agreements between Bellway Homes and the County Council had not been completed.</p> <p>c) <b>Persimmon Homes Development – Newland</b> The Clerk confirmed that no progress report had been received from Persimmon Homes Principal Engineer on the issue of obstruction of the Public Right of Way No: 532. The</p>	<p>Pending Chairman/Cllr Hill</p> <p>Pending.Cnty Cllr. Miller</p> <p>Clerk</p>

	Clerk would now contact the case officer and Countryside Centre and copy details to the District Councillors.	Closed
d)	<b>Illuminated Sign/Display of Vehicles– Worcester Rugby Club</b> A retrospective planning application (W/16/02616/AA & W/16/02617/PN) had been submitted for the illuminated totem pole sign.  Vehicles displayed on fixed platforms and flagpoles had been removed.	Closed
e)	<b>Martin Hussingtree Junction Scheme</b> Refer to item 5 (c).	
f)	<b>Middleton Bank.</b> Refer to item 5(c).	
g)	<b>Sling Lane</b> The Clerk would contact Andy Chapness in Spring to discuss help with clearance of the public footpath belonging to the Police Estate.	Clerk
h)	<b>Littered Embankment adjacent to Layby A38</b> District Councillor Miller agreed to investigate and contact the District's Refuse Dept. to establish whether the Litter team could incorporate this site into their litter collection programme.	District Councillor Miller/
i)	<b>Salwarpe Bridge (Listed Building)</b> Refer to item 5 (c).	
j)	<b>Offerton Bridge (Listed Building)</b> Traffic volumes were a concern with regard to the safety and preservation of this structure.	
k)	<b>Overgrown Hedge</b> The County Councillor agreed to contact Alexander Clark-Ellson County Highways Liaison Engineer, to inspect an overgrown hedge along Newland Common Road in the ownership of The Haining impacting on Highway visibility.	County Cllr/Chairman/ County Engineer
l)	<b>Court Farm- Occupied Property</b> Cllr. Thawley reported that Cottage no. 1 was now occupied and registered with the ratings department, cottage number 2. was not yet in a habitable state.	Closed
m)	<b>Path Warden Clearance Initiative</b>	Clerk
n)	<b>Visibility Junction Copcut Lane/A38</b> Reported visibility problems for higher seated vehicles had been investigated. It was agreed that County Councillor Miller should contact Alex Clark-Ellson to discuss repositioning.	Cnty.Cllr.Miller
o)	<b>Paddock adjacent Drury Court</b> Excavation work had been completed	Closed
p)	<b>Remembrance Sunday Wreath Laying - Salwarpe Church</b> A vote of thanks was expressed to Cllr. A Thomas and Mrs J Thomas for laying wreaths on behalf of the Parish Council and parishoners at the remembrance service on the 13 <sup>th</sup> November.	
q)	<b>Drainage Hindlip Lane</b> Blocked drains had been cleared by the lengthsman. It was believed however that there were further hidden drains located at the site. The Deputy Chair agreed to instruct the Lengthsman to investigate.	Deputy Chair
r)	<b>Pershore Lane – Construction Vehicles</b>	

	<p>Non-specified access and egress of construction vehicle route planning at Pershore Lane was causing problems. The Chairman agreed to contact Place Partnership to discuss their agreement regarding the Hindlip Lane Drive.</p> <p>s) <b>A38 Street Trader Licence Layby Adjacent to Brookside Fruits</b> Notification for the issuing of a Street Trader Licence had been issued to the wrong Parish Council and as a result the granting of a Licence had been made without Parish representation. The Clerk would contact WRS (Simon Wilkes) stating concerns regarding this procedural error. A further meeting of WRS had been scheduled for 30<sup>th</sup> November 2016. Representations had been made for revocation due to the proximity and direct conflict of established trader (Brookside Fruits). The District and County Councillors asked to be kept informed of proceedings.</p> <p>t) <b>Memorial Land: Possessory Title 2024</b> Possessory Title to be finalised with the Land Registry in 2024. Draft Standing Orders had been amended and the item would be carried forward in the Annual Meeting minutes until completion of the transfer of title.</p>	<p>Chairman</p> <p>Clerk Dist/Cnty Cllrs.</p> <p>2024</p>
<p>5.</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>c(i)</p> <p>c(ii)</p> <p>c(iii)</p> <p>d)</p> <p>e)</p> <p>f)</p>	<p><b>Reports from District and County Councillors</b></p> <p><b>Updated Web-Based Planning System</b> The District Councillor reported that a new I.T Planning system would be introduced in January 2017. Concerns were expressed that some initial reporting delays might occur due to the implementation of a new system resulting in less time for Parish Council planning consultation. District Councillor Duffy agreed to report concerns. The Clerk would attend training on 6 December 2016.</p> <p><b>Wychavon District Council Budget Meeting</b> The Wychavon District Council Budget Meeting would be held on Wednesday 23<sup>rd</sup> November.</p> <p><b>Highway Issues</b> The County Councillor had met with Alex Clark-Ellson the Highways Liaison Engineer and the following highway updates were reported -:</p> <p><b>Salwarpe Canal Bridge</b> The bridge had been inspected several times since the original inspection. No further movement had been reported but plans were in place to remove vegetation embedded within the structure. Width restriction had been agreed by Kieron Hempstock and signage would be installed.</p> <p><b>Middleton Bank</b> Further inspections of slippage were necessary and the County Councillor agreed to contact Alex Clark-Ellson to discuss.</p> <p><b>Pulley Lane</b> A meeting would be held on 1<sup>st</sup> December 2016 between Karen Hanchett, Simon Rees and the District and County Councillors to discuss the proposed MOVA traffic light system and Newland Lane/Pulley Lane works.</p> <p><b>Pear Tree Inn - Appeal reference APP/H1840/C/16/3150869 -Unauthorised Change of Use. Siting of marquee, laying of concrete base, stationing of shipping container and oil tank</b> This appeal had been refused on 16<sup>th</sup> November 2016.</p> <p><b>Police and Crime Commissioner</b> There would be police representation in the form of ambassador at future Parish Council meetings. This ambassador role had not yet been appointed but once in place, the post-holder would be responsible for reporting parish concerns to the P.C.C. Funding was available to kick-start parish projects. A mobile camera for recording was suggested. District Councillor Miller agreed to obtain a nature-watch camera, from this fund, for siting at Salwarpe Church, where incidents had been previously reported.</p> <p><b>Parliamentary Boundary Proposals</b></p>	<p>Dist. Cllr. Duffy Clerk</p> <p>Cnty. Cllr. Miller</p> <p>Dist/Cnty. Cllrs.</p>

g)	<p>Further information on representations and impact would be available in 2017.</p> <p><b>County Council Budget</b> The County budget was under review with a target saving of £28m.</p>	
6.	<p><b>Chairman's Report</b></p> <p>a) <b>Highway Issues</b> Refer to Item 5. c (c i – c iii).</p> <p>b) <b>Droitwich Neighbourhood Plan Update</b> The Chairman had discussed the report with Cllr. R Morris. The Parish Council were not in favour of Copcut Rise being included in the plan and the Town Clerk had been informed by letter.</p> <p>The Chairman and Deputy Chair attended a meeting at Droitwich Town Council on 26<sup>th</sup> October where the proposal to produce a plan had been passed unanimously.</p> <p>It was suggested that Cllr. B Brookes (District Councillor) should be invited to attend a meeting of the Parish Council to discuss pre-decision benefits and constraints of a Neighbourhood Plan. It was also agreed that Andy Ford should be invited to future meetings if the Parish Council agreed to go ahead with the Plan.</p> <p>The Clerk would invite Cllr. Brookes to the January/March Parish Council Meeting.</p> <p>c) <b>Hindlip Paths Clearance Initiative</b> Details of this initiative would be included in a future Community Magazine article. The Clerk would also contact the Countryside Section to confirm insurance agreements for Footpath Officers operating outside their designated Parishes.</p>	<p>Clerk</p> <p>Clerk</p>
7.	<p><b>Deputy Chair Report</b></p> <p>a) <b>New Homes Bonus Update</b> The Deputy Chair gave the following update:-</p> <ul style="list-style-type: none"> <li>• An application would be progressed in January for the provision of chairs at the Village Hall. The Deputy Chair would contact Fred Randall to discuss (agreed project).</li> <li>• Parking Area at Martin Hussingtree Church – Pending. Deputy Chair to progress application. (agreed project).</li> <li>• Bench at A38 Layby – Consideration to be given for the installation of bench in place of the existing bench sited at A38 bus stop. Worcester County Council had confirmed that there would be no objection to this proposal. A suggestion was made to consider further benches at various locations in light of the development of additional parish pathways.</li> <li>• Flower Tubs. - The Clerk was asked to re-circulate information and costings for consideration at a future meeting.</li> <li>• Bus Shelter - Proposal to be considered at a future meeting.</li> </ul> <p>b) <b>Street Naming – Copcut Rise Miller Homes</b> The developer had agreed to the street naming using all of the names submitted of the Parishes soldiers who served in World War 1. They had also agreed to the naming of William Heading Mitchell Gardens and Dunclent Close. Consideration was now being given to the lists of historic names. The Deputy Chair agreed to liaise with the church and developer to include a history of the names in order to explain their meaning to residents.</p> <p>Cllr. Thomas proposed a vote of thanks for the Deputy Chair for her work in researching and providing information to enable a successful street naming process.</p> <p>c) <b>Pulley Lane Junction</b> Concern had been expressed that a new junction at Pulley Lane would cut off access for residents. Confirmation had been received that the junction created from Oakley Farm</p>	<p>Deputy Chair</p> <p>Deputy Chair</p> <p>Clerk</p>

d)	<p>to the crossroads at Newland Lane would be named 'Woodland Way' whilst the existing junction would remain as Pulley Lane.</p> <p><b>North Claines Neighbourhood Plan</b></p> <p>The independent examiners report had not yet been received. A report was expected in January with a referendum in February/March.</p>	
8.	<p><b>Village Hall Trust Report</b></p> <p>Cllr. Hill reported that a Christmas event would be held in January and tickets would shortly be on sale.</p> <p>Meeting room hire Fees to the Parish Council would increase with immediate effect.</p> <p>District Cllrs. Miller and Duffy left the meeting 8.40pm</p>	
a)	<p><b>Finance</b></p> <p><b>Review of payments made and received since the last meeting (Appx 1)</b> Accepted without query.</p> <p><b>Report of the Year to Date Expenditure compared to Budget.</b> Report circulated and accepted</p> <p><b>2017/18 Audit Report</b> Noted and Finance Committee preliminary recommendations accepted. Further consideration planned for January 2017 meeting.</p>	
10.	<p><b>Planning Consultations &amp; Enforcement (Appendices 2 - 4)</b></p> <p><b>Planning Applications</b> Noted</p> <p><b>Enforcements and Appeals</b> Noted</p> <p><b>Temporary Granted Permissions</b> The Clerk had referred the expiry of Temp Permission W13/0057 Log Cabin at Upper Smite Farm to the Enforcement Team.</p>	
11.	<p><b>Councillor Reports and Items for Future Agendas</b></p> <p><b>a) Newland Road – Damaged Verges</b> Severn Trent to reinstate. Clerk to contact County Councillor Miller to discuss.  Cllr. J. Hill left the meeting 9.10pm</p> <p><b>b) War Memorial - Salwarpe</b> Specialist cleaning required. Deputy Chair to investigate</p> <p><b>c) Worcester Wildlife Trust -Horse Seizures</b> Several horses had been seized over recent weeks. Clerk to write to Chief Executive, Police and Crimes Commissioner's office.</p>	<p>Clerk</p> <p>Deputy Chair</p> <p>Clerk</p>
12.	<p><b>Date of Next Meeting</b></p> <p>The date of the Parish Council Meeting was approved as Monday 16<sup>th</sup> January 2017 at Salwarpe Village Hall to commence at 7.00pm.</p>	

There being no further business the Chairman closed the meeting at 9.20pm.

Signed ..... Date 16<sup>th</sup> January 2017 Chairman

**Police Incident Report**

7.05pm The Chairman read a Police Incident Report, dated 18<sup>th</sup> November 2016 produced by PCSO. A. Goundry.