

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 3rd January, 2017**

Present: Cllrs Mrs R Collie, Messrs D Hubbard, C Bevan, J Rugman, J Barnes, R Lear

In attendance: Clerk, Mrs Karen Yates, Cllr C Dell.

Mr J Rugman chaired the meeting.

1) **Apologies:** K Redfern, J Powell.

The Chairman advised that Pearl now resides in a home in Bewdley, a visit to be planned.

2) **Register / Declarations of Interest** – none

Dispensations – none

Public Question Time

3) **District/County Councillor's Report.** Cllr Dell advised of a consultation in progress regarding a public space protection order involving dogs and the law. Suggestions included all owners to carry dog bags and extending laws to apply to anywhere in the county. Malvern Hills website carries more information and the chance to respond. Works continue at the Council House in Malvern. Thanks were given, C Dell left the meeting.

4) **Minutes:** Minutes of meeting held on 6th December, 2016 were approved.

5) **Correspondence:**

a) Items of correspondence noted.

b) BT Kiosk adoption. A request has been submitted to adopt the kiosk, a response is awaited.

6) **Planning**

a) There were no planning applications.

b) The following determination was read out:

16/01402/HOU Aston Bank Cottage, KoT. Proposed timber outbuilding (retrospective). Approved.

c) Planning applications determined under delegated powers: none.

d) Development at Bickley Lane. Nothing to report.

7) **Finance.**

a) Clerks salary £232.02. Agreed.

b) Draft budget for 2017-2018 – a draft budget was circulated at the meeting, no changes were made since the last meeting. A £100 excess will apply regarding the insurance claim for the seat, this was factored in. It was proposed by C Bevan, seconded by D Hubbard to agree the budget, a precept of £4520 will be requested. All agreed.

- c) Approval of grants for 2017-2018 – It was proposed by R Lear, seconded by J Barnes to approve the grants as follows:
£150-Teme Span, £150-Lindridge pre-school, £150-Knighton Church, £150-CAB. All agreed.
- d) Data Protection renewal – agreed at £35.
- e) Change of bank signatory – a form has been requested and is awaited.

8) **Highways**

- a) Lengthsman Scheme. Account for December agreed at £192.
Water is holding on the road near to Field Farm, grips are required.
- b) Wildlife verges / review of seeds. A request for survey costs has been submitted to Worcestershire Wildlife Trust, a reply is awaited.
- c) Damaged seat outside Maes Court. Delivery estimated for 7th February.
J Rugman advised that he has suitable fixings for securing in place.

9) **Councillors' reports and items for future agenda.**

The public space protection order that C Dell advised of is considered very relevant to us given the problems of dog fouling in the parish, the suggestions put forward are supported by members.

WM Housing who own Station Yard have suggested a site meeting to discuss the overgrown hedges and trees, it was agreed to contact them and arrange a date.

- 10) **Date of next meeting:** 7.30pm on Tuesday 7th February, 2017.
There being no other business, the meeting closed at 7.55pm.

Signed
Chairman

Date