

WARNDON PARISH COUNCIL

Minutes of a meeting of the Parish Council held
Monday 6th March 2017 at Lyppard HUB commencing at 7.30pm

Present:

Councillors: R. Morris (Chairman), N. Fielden (Vice Chairman), R. Harris, D. Long, V. Barrall, D. Merriman, A. Taylor, L. Morris.

Also present:

Ward Cllr S. Hodgson, County Councillor A. Roberts, PCSOs, James Dinn (Archaeology Officer for Worcester City Council).

Apologies:

Ward Councillor L. Hodgson, Police Sgt Hallam

Declarations of Interest & Councillor Dispensation Requests:

None

Item:	Minute Recorded:	Action By:
83	<p>Confirmation of the Minutes of a meeting held 6th February 2017 – The Minutes were agreed and signed as a true record – proposed N. Fielden, seconded D. Long. All agreed. No matters arising.</p>	
	<p>The meeting was suspended at this point to allow members of the Public to address the Council –</p> <p>Matters discussed –</p> <ul style="list-style-type: none"> • allotments extension and green space user concerns • white van parked in Knotts Avenue (Police matter) • PC accounts on the website 	<p>Clerk to ensure statements of the accounts are published to the website once agreed.</p>
84	<p>Reports –</p> <p>James Dinn, Archaeology Officer for Worcester City Council addressed the Council regarding the Conservation Areas Review. Warndon Court & Trotshill form part of a portfolio of 18 areas across the City. A rolling programme for the appraisal of these areas will be produced in April 2017. The Planning Committee will authorise a public consultation in June & July 2017 – venues to include Lyppard Hub & the Guildhall for Q&A sessions. All responses to be considered and answered with the full appraisal document to go back to Planning in August 2017. It was noted that the canal area has already been appraised in 2011 and will be revisited in 2018/19 programme. Council noted how the 2017 appraisal will fit in with the Neighbourhood Plan re heritage and natural environment at County level (see Worcs CC website).</p>	

	<p>Thanks given to Ward Cllr L. Hodgson for bringing attention to the Conservation Area review to the PC at such a relevant time.</p> <p>Police – mostly issues involving off road bikes which is ongoing. Please make 101 calls to record incidents. The PC is invited to join a mini-op planned to tackle this issue which will include 7 PCSOs, 6 Officers and a drone. Quite a lot of door knocking recently for sales – please report to 101. Some ASB incidents recorded plus a burglary dwelling and car stolen in Caister Ave – investigation ongoing.</p> <p>County Councillor – currently working on LPT4 – see WCC website for details. A survey is to be undertaken - comments re hospital parking would be useful.</p> <p>Ward Councillors – as per email report circulated.</p>	
85	<p>Environmental Matters –</p> <p>Report as circulated by D. Merriman.</p> <p>County Cllr Roberts and Parish Warden are working with the PC on outstanding matters. The dog bin review is also ongoing.</p> <p>There has been a graffiti issue this month locally with a few incidents reported.</p> <p>Fly tipping barrier in Old Tolladine Rd - work in progress. The area at the other end by Woodgreen Dv needs attention as currently looks untidy – A. Booth to take a look.</p> <p>Volunteer events were noted.</p> <p>The Parish Warden report had been circulated.</p> <p>Winter works programme – cost for 2016/17 will be £3060 + vat – invoice awaited from Worcester City for payment before year end. The budget spent for this year was noted against the allocation for the year. It was agreed to plan well ahead re this spend in future with the Finance Working Group.</p>	
86	<p>Planning & Rights of Way matters –</p> <p>L. Morris reported on recent applications – report as circulated.</p> <p>R. Harris updated the PC on Neighbourhood Plan Progress – public meeting held on 1st March – approx. 70 residents attended and their details were noted for future updates. NP timetable meeting to be arranged with Worcester City at</p>	<p>NP objectives to be brought to the next PC meeting.</p>

	<p>their request. Local businesses also to be contacted re NP. A NP website will be developed alongside social media and an article included in the next newsletter. Noted the need to engage with younger people who are a difficult target audience currently.</p> <p>It was agreed to purchase a NP laptop from existing NP funds allocated this year. Proposed by R. Harris, seconded A. Taylor to purchase a laptop and software out of the initial NP allocated funds of £750.00 (using up to £621.00 currently unspent). All agreed.</p> <p>N. Fielden raised the need to account for NP budgets – the Clerk will assist with this for the public record but also needs someone within the project to manage at a local level. All agreed.</p> <p>A draft NP project plan is expected by April.</p>	<p>Clerk to purchase laptop for NP project once spec agreed.</p>
87	<p>Leisure & Community Affairs – V. Barrall updated re fete – PC stall being planned. Neighbourhood Plan to be the theme.</p> <p>D. Merriman updated re the newsletter which should be published mid-April – articles still required please!</p> <p>Allotments – R. Morris had circulated a report by email. Fencing proposal – green mesh panels recommended - all agreed to progress as per the report.</p>	
88	<p>Financial Matters –</p> <p>Statement of accounts as circulated by the Clerk - agreed. Looks like £5K underspend at year end – income as predicted.</p> <p>N. Fielden is working on the Q3 reconciliation.</p> <p>Unity Trust Bank – account opening in progress as agreed.</p>	
89	<p>Reports by Outside Bodies –</p> <p>Lyppard Hub Management Board – no update. Worcester City Standards Board – meeting to be held 13th March. CALC – as per emailed updates.</p>	
90	<p>Councillor Reports & Items for next Agenda</p> <p>R. Morris – defibrillators have arrived – awaiting installation. Public training to be held at the Lyppard Hub – to be arranged.</p>	

	<p>Tesco Express installation location being agreed.</p> <p>VAS – R. Morris report as circulated.</p>	
91	<p>Report of the Clerk –</p> <p>Accounts for payment agreed – £406.07 Clerks salary £9000.00 Worcester City Council Parish Warden contribution £87.50 Newsquest Media Group for newsletter delivery</p> <p>Income - £60.63 allotment fees paid in. Further fees still being collected - £263.68 handed to the Clerk at this meeting.</p>	
	<p>There being no further business the meeting closed at 8.37pm</p>	