

*MINUTES
of MEETING OF THE PARISH COUNCIL
held at 5 Russell Square, High Street, Broadway,
on Thursday, 17th August 2017, at 7.00 pm*

PRESENT: Councillors B. M. Parmenter (Chairman), Councillors D. W. Folkes, G. J. Franks, Miss D. Hardiman, A. Holmes, G. Love, G. O'Brien, F. L. Penny, N. Robinson, Mrs. R. Rogers, Mrs. S. Stephenson, Mrs. C. Wilson

Also in attendance: County & District Councillor Mrs. Eyre, District Councillor B. Thomas, Broadway Trust and Broadway Traders

(1) APOLOGIES FOR ABSENCE: Apologies were received and accepted from Councillor Dr. Clements and West Mercia Police

(2) DECLARATIONS OF INTEREST: None

(3) POLICE REPORT:

Neither PC Lewis nor CSO Schoenrock were able to attend the meeting due to work commitments, but had submitted the following report stating that since the last meeting one hundred and one calls have been received from residents of Broadway, resulting in the following cases being recorded – burglary of two residential properties which were still under investigation. (neither were linked with extensive enquiries with neighbouring forces for the latter); burglary of non-residential property (premises subsequently found repeatedly insecure on police patrol with the issue being addressed); four criminal damages (2 wanted damage – two with offenders); one theft from store; one theft of pedal cycle; three assaults; one attempt at fraud (telephone calls made to elicit money by caller claiming to be a bailiff); possession of prohibited weapon (offender arrested and prosecuted).

As requested, PC Lewis had arranged for training of councillors with the speed gun which would take place on Friday, 18th August.

Councillor Mrs. Stephenson raised concerns regarding vehicles exiting the entrance of Leedons Park, particularly with traffic exceeding the speed limit through the village causing safety concerns when vehicles are exiting the site. Following discussion, it was suggested that a mirror be fitted on the opposite side of the road to allow any vehicle exiting the site to see any oncoming traffic. The Clerk would contact Highways/Leedons Park to ascertain whether this would be a viable solution.

Several councillors raised concerns regarding motor cycles on Fish Hill, on both speeding and noise levels. The Clerk replied that although the local police could park in the layby on Fish Hill in an effort to deter these motorcyclists, enforcement was the job of a specialist police motorcycle team. The Clerk also stated that the reporting of incidents of speeding/noise levels by locals would help to establish an evidence base of dates and times, and would find out a contact number which residents could call.

(4) MINUTES OF PARISH COUNCIL MEETING HELD ON 22:06:17

Proposed by Councillor Miss Hardiman, seconded by Councillor Mrs. Rogers, the Minutes of the Parish Council meeting held on 22nd June 2017 were unanimously approved by those present, and duly signed and dated as a true record.

(5) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

County Councillor Mrs. Eyre gave a verbal report (a copy of the written version would be forwarded to all councillors after the meeting) as follows:-

It had been announced that West Midlands Trains Limited would be taking over the rail franchise for the Worcester/Malvern area. The government stated that the take-over would mean that over £1 billion would be invested in the West Midlands network including improvements to stations, longer trains with more seats, and additional services at week-ends and evenings. Fares, however, would be rising by 3.6%.

The County Council Transport Team had been working with First Bus to launch a number of service improvements in the south of the county including new services linking Worcester, Pershore, Evesham and the surrounding local community

The development of a transport strategy for Evesham was continuing, and following extensive traffic surveys in and around the town in June 2016 a traffic model was being developed to test various proposed changes and how this might affect traffic flow.

Details/updates on local issues were also listed in the report, a copy of which is available in the Parish office.

The Chairman and the Clerk had met with Mr. Gerry Brienza, senior County Council liaison engineer, to discuss the possibility of a crossing in Leamington Road. A suitable site had been discussed which Councillor Mrs. Eyre would need to put forward for consideration. The Clerk asked Councillor Mrs. Eyre if this matter could be initiated to which she replied that the matter was already being dealt with but would now follow it up to ensure progress was being made. Councillor Folkes raised concerns regarding the bus stop along Station Road stating that the bus stop near to the Cheltenham Road corner was very close to the ditch which was dangerous for people waiting for a bus. Several councillors supported this concern but no obvious solution was forthcoming, and Councillor Mrs. Eyre pointed out that when the proposed development takes place on that site the bus stop may well be moved which would then solve the problem. The Chairman asked Councillor Mrs. Eyre when the pavements in Lifford Gardens would be repaired as some areas were in a particularly poor state. This matter had been previously raised but had still not been actioned, to which Councillor Mrs. Eyre replied that there were other areas of higher priority within the village but would look into the matter and report back accordingly.

There were no further questions for Councillor Eyre.

Councillor Thomas' report had been circulated to all councillors and was summarised as follows -

A detailed reply to the issues raised regarding the removal of the trees on the Spitfire site in Leamington Road was given, together with a response to the matter concerning parking at the URC Church. Several councillors were still aggrieved regarding both matters, but nothing more could be done regarding the trees in Leamington Road, but the URC parking issue required further discussion by officers at the District Council. A copy of the report giving full details of the above was available at the Parish office. There were no further questions for Councillor Thomas.

(6) CLERK'S REPORT AND CORRESPONDENCE:

The Clerk reported that the external auditors, Grant Thornton, had returned the Annual Return, together with the External Auditor report stating that in its opinion the information in the Annual Return was in accordance with proper practices and no other matters had come to its attention giving cause or concern that relevant legislative and regulatory requirements had not been met. The Clerk had posted the Notice of Conclusion of Audit on the Parish Council notice board, office window and 'My Parish' website for the statutory fourteen days.

The Clerk had completed the Declaration of Compliance regarding the Pensions Regulator stating that the legal duties had been met which needed to be completed by the 31st August.

The Parish Council had agreed to adopt the red telephone box in Smallbrook Road. The completion notice had now been received advising that BT was no longer responsible for the kiosk, a copy of which had been placed inside the box. Local residents were willing to help with the maintenance and cleaning and were discussing various options for its future use.

The County Council had issued a temporary closure notice for part of Snowhill Road from its junction with West End Lane to its junction with Church Close in order to facilitate Severn Trent works. Traffic lights would be in operation. Work would commence on August 21st and completed the same day.

Following the GWR presentation, several councillors took up the complementary invitation to visit the facilities at Toddington and Winchcombe, and a trip on a steam train from Toddington to Cheltenham and back to as far as the line could go nearing Broadway. All councillors thoroughly enjoyed the trip on the train together with the very interesting and informative behind-the-scenes visits to the sheds and workshops. On behalf of the Parish Council the Clerk had sent a thank you to Mr. Colin Fewell and the other members of GWR for the most enjoyable time spent.

At the last meeting, during the Police report, concerns were raised regarding the junction at the bottom of Pennylands Bank, and a suggestion was made that stop signs should be put in place. The County Council had visited the site which did not meet the criteria for such signs, but it was acknowledged that the junction was not particularly apparent until very close to it. Taking this into consideration the County Council Highways suggested that an advance 'give-way' sign was installed approximately one hundred yards from the junction and that the large 'give-way' sign at the junction was renewed/straightened up.

Various tree works had taken place around the village including the removal of shoots at the bases of the trees in Leamington Road, and pruning of some of the High Street trees.

At the previous meeting, following an offer of a memorial bench, it was suggested that an additional bench be located along Station Road. The Clerk suggested this location to the family concerned but they stated they would prefer, if possible, that the bench be located in Church Street, where they used to live, near to St. Michael's Church. The Clerk had contacted Reverend Michelle Ward who raised no objections and suggested that the bench be located next to the wall in the shade of the yew tree outside the Church. The Parish Council raised no objections to the amended site, and it was proposed by the Chairman, seconded by Councillor Miss Hardiman, and unanimously agreed, that this site be approved.

Lloyds Bank had confirmed that the mobile bank would be sited next to the War Memorial at the following times - Mondays 1.30 to 3.15 pm, Wednesdays 9.30 to 11.45 am, and Fridays 1.15 to 3.15 pm - and the first planned visit would be Wednesday, 13th September. Leaflets and posters confirming the timing of the visits had been produced and a copy of the poster was displayed in the Parish Council window.

Now that the Post Office had been relocated within Budgens a number of comments had been received asking if a post box could be located outside the store. The Clerk had spoken with the Postmaster at Budgens who had also received similar comments and was very supportive of the suggestion, but the decision rested with the Post Office. The Postmaster suggested that the Parish Council, if it was agreeable, wrote to the Post Office requesting a post box outside the store. It was proposed by Councillor Robinson, seconded by Councillor Mrs. Stephenson, and unanimously agreed, that a letter requesting a post box in Russell Square be sent to the Post Office.

(7) REPORTS OF VARIOUS COMMITTEES AND GROUPS:

Christmas Lights: Mr. Peter Reading had previously raised concerns regarding the future management/costs of running the Christmas lights, and this was now heightened following discussion with the Business Association as there was now a possibility of the Parish Council taking over this task. Mr. Reading, who is part of the team that currently manages the maintenance/installation of the lights, had been asked to provide information/recommendations regarding this proposal. A brief report of the current procedures and state of the equipment used was given, together with a number of options available to the Parish Council should it decide to take over responsibility. Mr Reading had contacted other Parish and Town Councils in the area to enquire how each managed its Christmas lights and costs involved. The current contractor, who also provided the elevated platform needed to install the lights, had indicated a willingness to continue the work, but could not commit beyond 2019. It was agreed unanimously that the Christmas lights were an integral part of the village during the Christmas/New Year period, and that every effort should be made to retain the quality achieved in recent years. It was, therefore, agreed that this matter should be referred to the Finance Working Group for its consideration, and its recommendations brought back to the full Parish Council for further discussion.

Further to the above discussion, the Business Association had submitted a grant application towards the cost of both the installation and replacement lights, together with a contribution towards the cost of the Christmas trees around the village. After discussion, it was proposed by Councillor Holmes, seconded by Councillor Penny and unanimously agreed that a grant of £2,000 (including the £500 grant from the District Council) be awarded matching the grant from last year.

Activity Place: the annual playground inspection had taken place, a copy of which was available in the Parish Office. No major issues had been identified and a copy of the report had been passed to John Hankinson to undertake any necessary action required. Due to wear and tear of the Wetpour in the toddlers' area, a quotation had been obtained to replace a small section where the damage was most prevalent, the cost of which is £339.48. After discussion it was proposed by Councillor Holmes, seconded by Councillor Love, and unanimously agreed that this quotation be accepted and the work be undertaken.

Neighbourhood Plan Group: a meeting was held on Wednesday, 16th August, at the Parish Office, when the following was discussed: (a) questionnaires – over eighteen hundred copies had been sent to Broadway households and to date three hundred and twenty had been returned. The deadline for return was 1st September, and all efforts were being made to encourage the completion of the questionnaire, in particular, three banners were being made to be located on the village green, the Hunt field, and outside the library, together with communication via social media – i.e. facebook. The Chairman asked all councillors to ensure that they had returned their questionnaire and also asked if they could convey a similar message to all groups, clubs etc. with which they were involved; (b) website – this was up and running but was in need of updating to provide adequate information etc., and training was required on how to edit/add information, reports, etc.; (c) housing needs survey – it was agreed to arrange a meeting with the District Council to format/agree the survey; (d) business survey – it was agreed that a representative of the business community be invited to join the steering group in order to help with the survey. Mr. Joe Astley, Chairman of the Business Association, was suggested as the most appropriate person; (e) review of progress against plan – Neil Pearce (consultant) agreed to review and update and also to consider processing land use and site location; (f) finance – it was confirmed that a grant of £5,000 from the District Council had been received, and a grant of £7,250 had been submitted to Locality for approval. Expenditure to date was £2,000.

The date of the next meeting would be Monday, 11th September, commencing at 7.00 pm in the Parish Office. Members of the public could attend and there would be a fifteen minutes slot at the end of the meeting for any questions (maximum three minutes per person).

P.A.C.T. – a meeting was held on Tuesday, 4th July, at the Parish Office, attended by representatives from the Police, and Badsey/Broadway/Childswickham and Wickhamford Parish Councils. Regarding matters relating to Broadway twenty-three surveys were undertaken, the main concern being speeding and, in particular, motorcycles on Fish Hill. CSO Schoenrock stated that the relevant policing team would continue to target the area, but required input from residents regarding dates and times of incidents of both speed and noise levels. It was agreed that PC Lewis would undertake the speed gun training with members of the Parish Council as and when the equipment was available.

The date of the next meeting would be Tuesday, 17th October, at the Parish Office commencing at 7.00 pm.

(8) **PLANNING:**

Councillor Love gave an update on the proposed paper undertaken by the Broadway Trust summarising the Shopfront Guide in order that this document could be better understood and that signage etc. was uniform throughout the High Street. The paper was in line with the District Council's guidelines and had been discussed with the District Council. Any agreed amendments had been made, but the Trust wished to add a condition that both hanging signs and A-boards be within a restricted size. A discussion followed which included (a) reference to recent planning applications/refusals, and a subsequent successful appeal which confused matters even further; (b) Councillor Mrs. Eyre stated that the County Council had a policy that would not support this, as its own policy supported and encouraged businesses in order to make towns/villages vibrant, and this policy had not been fed into the proposed document. Councillor Eyre also stated that the High Street only has footway lighting, and that shop lighting was utilised to support the illumination of the high street, and suggested that consideration be given to improving the lighting; and (c) Councillor Robinson felt that there were too many A-boards in the High Street, and those which were contravening any laws/rules should be removed. It was then agreed that approval from the District Council should be sought in writing and that Councillor Eyre would seek confirmation from County/District officers regarding a number of concerns raised, before the Parish Council, which provisionally supported the document, could give its full support to the document.

Planning Council Comments:

MEETING: 19:06:17

Application W/17/00855/FUL

MR. R. ALBUTT

Land adjacent Withybrook, Childswickham Road
Two-storey Cotswold stone new dwelling and demolish existing dwelling and car port

More information required to be put forward to next meeting

Application W/17/01096/ADV

GORDON RUSSELL MUSEUM, Back Lane

Addition of word 'Design' to front elevation in same size and style as existing, and also addition of similar signs with smaller letters to end elevations

The Parish Council raised no objections but would concur with the removal of the spotlight over the sign

Application W/17/00960/HP

MRS. M. DENNIS, 19 Colletts Gardens

Demolish existing outside toilet, construct ground floor garden and wet rooms

The Parish Council raised no objections to this application

Applications W/17/00989/CU
and W/17/00990/LB

TRINITY HOUSE PAINTINGS, 35 High Street
Change of use of residential element to commercial art gallery and associated offices. Internal alterations to layout, rear extension and re-ordering, replacement of modern glass shop frontage, CCTV cameras, removal of swimming pool and addition of PV's to rear pitched roofs

The Parish Council raise objections to this application in line with the previous application - W/17/00813/J.B. It is detrimental to the amenity of the Conservation Area

Applications W/17/01110/LB
and W/01109/HIP

MR. S. MCGILL, The House on the Green, Church Street
Demolition of derelict garage. New gates and wall to parking area.
Rebuilding of garden wall

The Parish Council raised no objections to this application

MEETING: 03:07:17

Application W/17/00855/FUL

MR. R. ALBUTT
Land adjacent Withybrook, Childswickham Road
Two-storey Cotswold stone new dwelling and demolish existing dwelling and car park

The Parish Council raised no objections to this application

Application W/17/01120/HP

MR. A. GLEAVE, 49 Gordon Close
Replace window in kitchen west facing wall with single opening double glazed hardwood door and refit window to west facing wall of garage

The Parish Council raised no objections to this application

Application W/17/01189/HP

MR. R. THOMPSON, Cleeve, Springfield Lane
Alterations and extensions to dwelling, demolition of part of existing garage as approved under permission W/17/0032.HP but without compliance with Condition No.2 (to amend approved plans)

The Parish Council raised no objections to this application

Application W/17/01199/LB

MR. R. DUDLEY, 6 The Green
Fit conservation rooflight 550mm x 440mm in roof void left by removal of existing defective rear elevation chimney

The Parish Council raised no objections to this application

MEETING: 24:07:17

Application W/17/01229/FUL

MRS. D. ROWLANDS, Pencisely,
Springfield Lane
New semi-detached cottage

The Parish Council raised objections to this application as it was deemed to be over-development.

Application W/17/01182/HP

MR. & MRS. J. PARKER, 19 Smallbrook Rd.
Extension to dwelling and erection of garden room

The Parish Council raised no objections to this application

Application W/17/01285/HP

MR. A. ANDREWS, Smallbrook Bungalow,
Learnington Road
Single storey extension

The Parish Council raised no objections to this application

Application W/17/01338/HP

MR. & MRS. MAYMON, 29 Lifford Gardens
Extension to provide disabled person's bed-sit and shower room

The Parish Council raised no objections to this application

Application W/17/01142/HP

MR. & MRS. HILL, 35 Smallbrook Road
Proposed new porch and extension to create an additional bedroom, improved internal circulation

The Parish Council raised no objections to this application

Application W/17/01134/HP

MR. J. WILLIAMS, 9 The Sands
Two-storey extensions to south and east elevations of existing two-storey detached dwelling

The Parish Council raised no objections to this application

- Application W/1700371/FUL **MR.R.YOUNG**, Kites Nest Farm, Snowhill Road
Replacement of existing timber pole section of agricultural building with new portal frame including extension. Part demolition of a curtilage list stone wall.
The Parish Council raised no objections to this application
- Application W/17/01339/HP **MR.A.ROZWADOWSKI**, Elmwood, 27 Lifford Gardens
Installation of two dormer windows to rear of dwelling
The Parish Council raised no objections to this application
- Application W/17/01359/LB **LLOYDS BANKING GROUP**, 37 High Street
Removal of external signage
The Parish Council raised no objections to this application
- Application W/17/01246/HP **MATTHEWS PLANNING & DESIGN**, 3 Lifford Gardens
Rear extension to create enlarged diner/lounge and enlargement to driveway
The Parish Council raised no objections to this application
- Application W/1701327/LB **MR. R. DUDLEY**, 6 The Green
Change of use to A3 tea shop
The Parish Council raised no objections to this application
- MEETING 07:08:17**
- Application W/17/01440/CLPU **MESSRS. KEYTE & KEENE**, 55 Sandcroft Avenue
Lawful development certificate (proposed) – single storey rear extension
The Parish Council raised no objections to this application
- Application W/17/00642/FUL **MRS. V. WILLS**
1 The Huntings, Church Close
Addition of 'French Canopy' to two south facing windows
The Parish Council raised no objections to this application
- Application W/17/01475/LB **MISS J. WINTERSGILL**, 113 High Street
New entrance through existing stone wall for car and pair of oak gates
(Associated Ref: 17/01474/HP)
The Parish Council wished to maintain the original objections to the previous application W/17/000759/LB., especially objecting to the fact that to access the proposed parking area vehicles needed to cross a grass verge which is County Council owned.
- Application W/17/00722/FUL **MR. J. NOOTT**, Stoneyroyd, Station Road
Demolition of existing dwelling, redevelopment of site with four detached dwellings, plus shared access drive and other associated works
The Parish Council raised no objections to this application
- Application W/17/01464/FUL **MR. & MRS. M. ADAM**, 59 Lime Tree Avenue
Division of existing house into two separate dwellings each with their own private garden and provision for off road parking
The Parish Council raised no objections to this application

Wychavon Approvals:

- 17/00708/FUL **Mr. & Mrs. Jenkins**, New Lyn, Springfield Lane
Replacement dwelling
- 17/00764/LB **Lygon Arms**, 28 High Street
Replacement windows for Room 202, Orchard Wing
- 17/01096/ADV **The Gordon Russell Trust**, Back Lane
Addition of the word 'Design' to front elevation in same size and style as existing, also addition of similar signs with smaller letters to end elevations
- 17/00960/HP **Mrs. M. Dennis**, 19 Colletts Gardens
Demolish existing outside toilet, construct ground floor garden and wet rooms

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| 17/00387/HP | Mr. M. Jones, 121 High Street |
| 17/00388/LB | Replace front door, rear windows and french doors. Remove internal wall between kitchen and dining room. New kitchen, stair arrangement, new bathroom and attic space. New garage and log store to rear. |
| 17/00915/CI.E | Mr. & Mrs. Maymon, Coach House Farm, Cheltenham Road Application for Lawful Development Certificate (existing) – residential dwelling in breach of conditions imposed under W/01/1880/PN |
| 17/01120/HP | Mr. A. Gleave, 49 Gordon Close Replacement of window in kitchen west facing wall with single opening double glazed hardwood door and refit window to west facing wall of garage |
| 17/00990/LB | Trinity House Paintings, 35 High Street |
| 17/00989/CI | Change of use of residential element to commercial art gallery and associated office/s. Internal alterations to layout, rear extension and re-ordering, replacement of modern glass shop frontage, CCTV cameras, removal of swimming pool and addition of PV's to rear pitched roof/s. Alteration to boundary walls and formation of two parking spaces for gallery |
| 17/01189/HP | Cotswold Oak Limited, Cleve, Springfield Lane Alterations and extensions to dwelling, demolition of part of existing garage, as approved under 17/00332/HP but without compliance with Condition 2 (to amend approved plans) |
| 17/00739/HP | Mr. & Mrs. C. Pryer, 33 Averill Close Extension and refurbishment of bungalow incorporating first floor accommodation in roof space, upgrading services and fittings |
| 17/00855/FUI | Mr. R. Albutt, land adjacent to and Withybrook, Childswickham Road Build two storey Cotswold stone new dwelling and demolish existing dwelling and car port |
| 17/01109/HP | Mr. S. McGill, The House on the Green, Church Street, |
| 17/01110/1.B | Demolition of derelict garage. New gates and wall to parking area. Rebuilding of garden wall |

Wychavon Refusal:

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| 17/00758/HP | Miss J. Wintersgill, 113 High Street Entrance through boundary wall and hardstanding for car and timber fence |
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(9) SCHEDULE OF PAYMENTS/RECEIPTS: from 01:06:17 to 31:07:17

| <i>Payments:</i> | verified by the Clerk together with two nominated signatories | <i>net of VAT</i> |
|--|---|-------------------|
| Unicom / office electricity | | -53.54 |
| Cash – milk/coffee/sugar | | 14.70 |
| Cash – office supplies | | 18.83 |
| E-ON – office electricity | | 0.26 |
| Cash / postage | | 6.63 |
| Worcestershire County Council - pension contribution | | 529.61 |
| C. Thomas - activity park maintenance | | 227.50 |
| Maurice Parkinson - activity park maintenance | | 890.00 |
| Maurice Parkinson – lengthsman scheme | | 190.00 |
| Broadway P.C.C. – annual donation | | 2,000.00 |
| Broadway URC / Broadway Youth Activities – grant | | 500.00 |
| Broadway URC / Broadway Pilots - grant | | 500.00 |
| Broadway Community Library – annual donation | | 2,500.00 |
| Smart Cut Limited – mowing contract | | 668.00 |
| A T Woods – tree maintenance | | 75.00 |
| Smart Cut Limited - mowing contract | | 334.00 |
| K. Beasley / clerk's salary – June | | 1,275.15 |
| G. A. Tomkins / assistant clerk's salary – June | | 490.82 |
| HM Revenue & Customs - P.A.Y.E. | | 1,122.32 |
| Unicom / telephone-internet | | 70.07 |
| Worcestershire County Council - pension contribution | | 529.61 |
| Wychavon District Council – refuse collection bin | | 342.00 |
| Unicom - telephone/internet | | 68.02 |

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| Unicom – office electricity | 83.93 |
| Grassroots Garden Services / activity park maintenance | 228.00 |
| EBC Group / (UK) Ltd – photocopier charges | 34.68 |
| Safety Guide Ltd. – Child Safety Awareness Guide | 213.95 |
| Cotswold Building Supplies – activity park maintenance | 47.40 |
| Avon Planning Services – neighbourhood plan | 630.00 |
| Maurice Parkinson – activity park maintenance | 50.00 |
| Smart Cut Limited – mowing contract | 334.00 |
| BT Payphones – adoption of BT telephone box | 1.00 |
| The Play Inspection Company – annual activity park inspection | 125.00 |
| Wychavon Sport – entry fees/Parish Games | 69.00 |
| Scot-Petshop Ltd. – dog waste bags | 107.76 |
| Cartridge World – printer cartridges | 11.65 |
| Smart Cut Limited – mowing contract | 334.00 |
| Grassroots Garden Services / activity park maintenance | 96.00 |
| Came & Company – insurance | 5,517.03 |
| K. Beasley / clerk's salary – July | 1,275.15 |
| G. A. Tomkins / assistant clerk's salary – July | 523.55 |
| Vale Press Limited – neighbourhood plan | 220.00 |
| Smart Cut Ltd – mowing contract | 334.00 |
| A. J. Gregory – neighbourhood plan | 188.00 |
| Cotswold Building Supplies – activity park maintenance | 21.64 |
| <i>Receipts:</i> | |
| Lloyds Bank / gross interest | 4.71 |
| Lloyds Bank / interest re fixed term deposit | 89.75 |
| Wychavon District Council – grant re neighbourhood plan | 5,000.00 |
| Worcestershire County Council – lengthsman scheme | 100.00 |
| Lloyds Bank / gross interest | 4.60 |
| Worcestershire County Council – lengthsman scheme | 105.00 |
| Signpost – contribution to office electricity | 99.72 |

(10) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Mrs. Stephenson had noted that quite a large hole had appeared in the entrance to the Barn Close doctors' surgery car park, to which the Clerk replied that this was not a highways issue since it was privately owned. It was, therefore, suggested that a letter be sent to the Doctors' Surgery asking if this matter could be remedied.

Councillor Miss Hardiman reiterated concerns regarding the unkempt appearance of the frontage of Stoneyroyd in Station Road. A planning application had recently been submitted for this property by Mr. Noott, and Councillor Love had agreed to speak to the gentleman concerned to ask if the area could be tidied.

Councillor Mrs. Wilson again commented on the unkempt state of the escape lane on Fish Hill and cannot comprehend why, when the road is closed for maintenance work, the department responsible for spraying the weeds could not automatically be contacted to undertake a spray of this area at the same time, so that the road/lane does not have to be specifically closed to undertake spraying work. She also raised concerns regarding the overdevelopment of Springfield Lane as the number of properties being built/redeveloped seemed to be every increasing.

Councillor O'Brien raised the following issues – (a) that when work was undertaken on the gravels, black tarmac was used instead of the existing coloured material, and that the contractors should be asked to resurface using the correct material. This was supported by several councillors and the Clerk would contact Highways regarding the matter; (b) that there were issues regarding the unkempt state of several areas around the village including the weeding of the verges, grass cutting and street cleaning in general. The Clerk would arrange to meet Mr. Phil. Childs from the District Council to discuss all matters relating to street cleaning/maintenance.

The Chairman reported that the broadband box on Cheltenham Road/Station Road junction, unlike all others in the village, did not have a sticker stating 'faster broadband', and asked if this could be investigated to ensure the installation of the box had been completed.

(12) The Chairman closed the meeting at 8.50 pm and opened the PUBLIC INFORMATION SESSION:

There being no comments/concerns raised by the members of the public present the Chairman finally closed the meeting at 8.55pm

Date /Time Next Meeting: Thursday, 19th October 2017, at 7.00 pm

Broadway COUNTY and District COUNCIL REPORT Aug 2017

County and District Councillor Liz Eyre

Key focus

Plans for new rail services

An enhanced train service is being announced across Worcester but fares are set to rise by 3.6 per cent. The Department for Transport (DfT) announced the running of services will be handed to West Midlands Trains Ltd West Midlands Trains Ltd, a joint venture between Abellio, East Japan Railway Company and Mitsui and Co Ltd. They won the contract for the rail franchise, which includes many of the services running through Worcester, Malvern and Ledbury. The government says the takeover will mean new longer trains with more seats and more space as nearly £1 billion is invested in the West Midlands network. (WMT) from December 10. Plans include additional services on weekends and evenings between Birmingham and Hereford, more spacious carriages and improvements to Worcester Shrub Hill and Worcester Foregate Street stations

Buses

Our Transport Team has been working with First Bus to launch a number of service improvements in the south of the County. First Bus Company is introducing a number of changes and new services from Sunday 8 October. There will also be new services linking Worcester, Pershore and Evesham and the surrounding local communities. Some routes will also be equipped with Wi-Fi, USB points and next stop Audio-Visual announcements. With real time bus information at bus stops across Worcestershire, passengers will be able to see exactly when the next service is due.

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|-----|--------------------------------|----------------|--|-----------------------------------|
| X50 | Worcester - Pershore - Evesham | Hourly | Route changed to provide faster service, with additional journeys. | |
| 51 | Worcester - Pershore - Evesham | M-F Peak Hours | Route unchanged - Timetable revised to improve punctuality. | Re-numbered Service 551 journeys. |
| 52 | Worcester - Pershore - Evesham | 120 minutes | New Mon-Fri off-peak & Sats service replacing Service 382 & 551. | Increase from 4 buses new service |

I should know even more next week.

Development of a Transport Strategy for Evesham is taking its next significant step forwards with a traffic model of the town nearing completion. The traffic model will be used to test a number of different scenarios or options, each intended to improve Evesham's transport situation both in the near future and in view of the town's forecast growth. To lay the foundations for the Strategy, the County Council carried out extensive traffic surveys in and around Evesham in June 2016. The information gathered by these surveys is helping to ensure that the Strategy's traffic model truly reflects how the town's roads are used. A traffic model is a computer-based simulation of a road network that can be used to test how any proposed changes to that network might affect traffic flows. Once Evesham's traffic model is complete it will be used to test a number of different scenarios or options, each intended to improve Evesham's transport situation both in the near future and in view of the town's forecast growth. The Transport Strategy will be managed by a steering group, made up of local County Councillors for Evesham, representatives of Wychavon District Council and supported by local interest groups, with all evidence, results and decisions made available

on Worcestershire County Council's website in due course. Copies of any reports and information generated will also be made available for public view in Evesham Library.

Procurement locally

The Commercial Team, key buyers and our commissioners are busy organising the next **Find it in Worcestershire** breakfast meeting, a Local Government Procurement special. Alongside our buyers and commissioners from the Council, procurement officers from other local bodies such as NHS and West Mercia Police will be there too. The meeting aims to encourage more local businesses to apply for our contracts. The meeting starts at 6.45am at Sixways Worcester Rugby Club on Tuesday 19 September

Starting in September, there is a **new Community Transport Service** for patients and visitors who need to access the Alexandra and Worcester Royal hospitals. The service has come about as a result of health service providers, the County Council and the not-for-profit transport sector working together. Transport will be provided for people unable to travel by other means who live in Redditch, Worcester and the rural areas in between to the two sites. I am asking about our opportunities. Using volunteer-driven cars and MPVs, this pilot scheme is delivered by the county's existing Community Transport operators and supported by the Department for Transport's Total Transport Fund, Worcestershire County Council and health services.

Ice Age animal archaeology event is coming to Broadway Museum in December.

Local issues

Drains cover Childswickham Road The sustainable schemes team (Lynsey Keir) are looking at this. They will report back to Gerry once they have reviewed the matter and recommended a plan of action.

Severn Trent update required re 2 year capital modelling & planning re sewer flooding. Awaiting an update

Badsey Brook Scheme: work has started- I understand a formal event will take place in early September.

White Gates – work in progress

GWR and Bridge damage– system to address costs around 17k – discussing with GWR 7/7.

Seat needed near where R4 bus stops: corner off Sandcroft/ Sheldon Avenue - outstanding

Parking for the chemist requested - outstanding

Pennylands bank – drainage problems –a spring. Not always present. Will review again this winter.

Leamington Road ditch clearance – one side done by developer. I am still requesting WCC follow up on other side.

Cheltenham Road speeding changes – need to review with clerk

Lifford Gardens yellow lines – lines down still problems pursuing with parking enforcement. District and Council officers reporting back.

Gravels – 1450 sq. feet have been measured. To make affordable not pavement slabs, kerbing stone, car bays – not Lyon area. Either plane to 30ml if ok to do so or new surface – brown material as before but better quality. Replace bollards for better ones. Cost 100-150 – pressing for a date

Parking posts on private land enforcement IN/17/00221 Jane Phelps 565409

Orchids and mowing! In part resolved - officers meeting with BNHS

Above turning circle: parish to clear footway, following this trees to be cut back, then street sweeper to be requested.

High street potholes – outstanding

Motor Bikes on Fish Hill – report to police

Parking outside development on Station Road – resolved?

Bottom of Pennylands – stop sign requested

Footway and Highway list 17/18 – please discuss at the meeting – my list is thin

Footways

Highways – entrance to Bloxham Road

Rooftops – attended the recent Parsons Gardens open day – 250 had expressed interest. Advised them of Parson's heritage – they may add a small plaque and garden

The Mobile Lloyds Bank – - now be near war memorial but very limited times

Access 113 from High street– new application causing concern

Report from District Councillor Bradley Thomas

Leamington Road, Trees

The concerns relating to the Ash trees which have been cut down at the front of the Spitfire site on Leamington Road has been addressed by officers. In summary when the original application was submitted there was a landscaping plan which the Inspector referred to in his appeal decision and stated that "prior to construction full details of the soft landscaping works shall be submitted to and approved by the Local Planning Authority [Wychavon]" and that this should "include an indication of any proposals for felling/pruning".

However, this condition only required an "indication" to be provided and didn't require or state that the indicative elements must be implemented, or in this case, retained.

Subsequently the Inspector hasn't referred to the plan in condition AP002 of the approval which listed all of the approved plans. Therefore whilst initially there was an indication that these trees would be retained, there has been no condition upheld by the inspector actually compelling the retention of those trees. This is a case of the Inspector not acknowledging a previously suggested landscaping plan and thus rendering it non-material in the implementation of the planning permission granted.

Get Wychavon Active

The Get Wychavon Active scheme has been extended until March 2018 and Wychavon has been awarded an additional £50,000 of lottery funding to provide sports and physical activity projects within the district for any project that can deliver at least six sessions of an activity to encourage. The funding can help with costs such as instructor fees, marketing, facility hire and equipment.

Interested parties should email mark.williams@wychavon.gov.uk or call 01386 865 229

URC parking

Clr Eyre and I met with Gary Williams, Head of Housing and Planning and David Hammond, Development Control Manager on 19th July to discuss this issue. What has become apparent is that the principles associated with conservation area status are only deemed relevant for future development i.e. when a new planning application is received. It is much more difficult for a planning authority to measure existing development against the conservation area protected status.

However, Wychavon are currently compiling a report into the issues at URC and looking back at historical applications to address the concerns which were raised at the meeting. This hasn't yet been received as of today (9th August), but Clr Eyre & I should be able to report back at the time of the next meeting.

It was agreed that where possible we would like to see a resolution of these issues, but we now need to await the content of the Wychavon investigation before deciding which other stakeholders should be engaged with in trying to seek a resolution.

August 2017