

**MINUTES OF INKBERROW PARISH COUNCIL ANNUAL MEETING HELD IN THE PAVILION, SANDS ROAD,  
INKBERROW ON WEDNESDAY 17<sup>TH</sup> MAY, 2017.**

**Present:** Councillors Christopher Burdett , Elizabetjh Collins, Rodger Fooks, Dinah Griffin, Anthony Hopkins, Richard Jordan, Robin Lunn, Jane Neal and Mrs. Audrey Steel.

**In attendance:** Janet Cresswell Clerk, Robert Wilcox RFO, Mike Pashby Press Officer.

Prior to the commencement of the meeting Officers from Wychavon DC gave a presentation and answered questions on the requirements of setting up and creating a Neighbourhood Plan.

**DEMOCRATIC FIFTEEN MINUTES PUBLIC QUESTION TIME.** A serious criminal event had taken place in the extended car park at the Village Hall. A suggestion was made that the car park should have a single access and that the road access should be blocked. The CCTV would be examined for evidence. It was noted that the Police were investigating.

An objection regarding planning application 03039 was made in respect of the access which was considered hazardous. It was noted that the application had been approved with the caveat that no off loading would be allowed, that Highways had agreed to provide improvement to the vehicular access and that a parking bay had been requested.

Councillor Anthony Hopkins was congratulated on his appointment as County Councillor.

2297. **ELECTION OF CHAIRMAN.** It was AGREED that Cncllr. Christopher Burdett should remain Chairman for the ensuing year. Cncllr. Burdett signed the Declaration of Acceptance of Office.

2298. **ELECTION OF VICE CHAIRMAN.** It was AGREED that Cncllr. Anthony Hopkins should be Vice Chairman for the ensuing year. Cncllr. Hopkins signed the Declaration of Acceptance of Office.

2299. **DECLARATIONS OF INTEREST.** The Clerk had circulated new copies of the Local Government Code of Conduct to each Member. The Clerk would provide new copies of the PC Standing Orders at the June meeting. Cncllr. Jordan declared an interest in planning applications 03016 and 03015 and signed the Declarations of Interest record book.

2300. **FINANCIAL AFFAIRS.** The RFO advised the first half of the Precept had been received. The accounts had been approved by the Internal Auditor. The required statements were signed by the Chairman and Clerk and would be forwarded to the External Auditor. It was AGREED the following outstanding accounts be paid: Smartcut Ltd. £234, St Peter's Church £20, Clerk £107.97 (Broadband) Lengthsman £197, Robert Evans £1,306.80, Aon Uk £1,122.17, Clerk £416.10, RFO £136. Waterplus £143.50, Atkinson Chittell £1,140.

2301. **ELECTION OF REPRESENTATIVES ON OUTSIDE BODIES.**

**Police:** Cncllr. Robin Lunn

**Trees:** Cncllr. Dinah Griffin

**Allotments:** Cncllr. Anthony Hopkins

**Millennium Green Trust:** Cncllr. Dinah Griffin

**Parish Charities:** Cncllr. Elizabeth Collins

**Inkberrow School Governors:** Cncllr. Richard Jordan

**Inkberrow Community Council:** Cncllr Rodger Fooks

**Inkberrow Sports & Leisure Assoc.** Cncllr. Rodger Fooks  
**Public Rights of Way** Cncllr. Dinah Griffin  
**Press Officer:** Mike Pashby

2302. **TRUST DEEDS.** It was noted that the Trust Deeds were available for inspection if required.

2303. **MINUTES.** The minutes of the PC meeting held on 19<sup>th</sup> April were AGREED and were signed by the Chairman as a correct record.

2304. **PROGRESS REPORTS.**

**Highways.** The Footpath replacement map for the noticeboard was in the process of being printed. It was noted that the notice board for the map was in a poor condition as was the case in the bus shelter. Cnclr Dinah Griffin would report progress. It was noted that the Pepper Street sign impaired the vision of motorists exiting on to the main road. Cncllr Mrs. Steel would enquire re costs and also the cost of a sign at Withybed Lane for "leading to" Ross Crescent. The PC would consider payment. The Clerk would report the pothole in Sands Road at its junction with Earlscommon Road. **Lengthsman.** There was no extra work required of the Lengthsman. **Neighbourhood Speed Watch.** Chairman closed the meeting for this report. It was noted that the signs were not fit for purpose and that more sandbags were required. There were a good number of volunteers going through the training process and more Speed Watches were anticipated. **Tennis Club Lease.** Cncllr Hopkins reported his meetings with the Solicitor and the DC and CC Legal Teams and is liaising further with the Tennis Club. Because of the complications a Charity Law Specialist is now required. Costs were reported to be £1,140. Cncllr Fooks proposed and it was AGREED that specialist advice be sought. **106 Agreement Update.** The Chairman closed the meeting for Sally Banks to give her progress report. Clubs were currently preparing costs for a meeting on 24<sup>th</sup> May. Fresh Air Fitness was being looked at and refurbishment of the play area equipment would be considered. The Chairman thanked Sally and reopened the meeting.

**Village year of Culture.** The events booked through to the end of July were noted.

2305. **REPORT OF THE COUNTY COUNCILLOR.** Cncllr. Hopkins advised that his induction as County Councillor had only just been completed and that he was not yet in a position to make a report.

2306. **REPORT OF THE DISTRICT COUNCILLOR.** Cncllr. Mrs. Steel advised that Liz Eyre had been appointed Chairman at Wychavon and Tony Rowley Vice Chairman. A walking tour of Droitwich had been arranged. Cncllr Mrs Steel was asked if a report of planning decisions could be read out at each meeting as part of her report. An update from the local Member for Upton Snodesbury would be requested in regard to the derelict garage site.

2307. **PLANNING APPLICATIONS** Members were still having problems downloading planning applications. DC would be asked to simplify the method. 17/00552 Greystones, Withybed Lane. One objection had been received. It was noted that the application was going to full planning and that a DC site visit was being arranged. It was AGEED the application be recommended for refusal. Greystones was one of the original stone houses in the village. Access and parking for cars for 3 new dwellings would be both difficult and potentially dangerous. 17/00860 Mearse Field, Alcester Road. It was AGREED the application be approved. Cncllr. Jordan left the room for the following 2 applications. 16/03015 Stonehouse Farm. 16/03016 Carthouse adj. Stonehouse Farm. Parish Council recommended both applications be recommended for approval. Cncllr Jordan returned to the meeting.

2308. **GRASS CUTTING.** It was agreed that the bank against the Bowling Green fence should be included in the grass cutting schedule at 2<sup>nd</sup> level, not primary.

2309. **SAFETY AT EXTENDED CAR PARK.** The issue would be considered at the next PC meeting.

2310. **PLAY AREA INSPECTION.** It was agreed arrangements should be made for Rob Wheyway, Children’s Advisory Service to carry out the annual inspection

Signed.....Chairman  
Date.....