

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Thursday 20th February 2017

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Present

Cllrs. Mrs V Nelson (Chair), Miss J Dalton, Mr M Davies, Mr J Gibbs, Mr P Gillett, Mr P Hancock, Dr J Mortimer, Mrs M Purser,

In Attendance

County Cllr. Mr T Wells, Mr D Sharp (Clerk) and seven members of the public.

14/17 Apologies

Cllrs. Mrs E Horton-Smith, Dr J Humphries, Mrs M Sumner (accepted).
Also District Cllr. Mrs C O'Donnel.

15/17 Interests

- i. ***Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:*** There were none.
- ii. ***Notification of changes to the register of interests:*** There were none.
- iii. ***To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:*** There were none.

16/17 Planning

To consider responses to the following and any late submitted applications:

Application No	From	Details
16/01785/HOU	Mr Graeme Holland Slade Firs Farm, Drake St.	Erection of single storey wood clad garage
17/00087/HOU	Mr & Mrs A & M Mogh 61 The Avenue	Two storey extension to side.

The following responses were agreed:

16/01785/HOU: 'Whilst the Parish Council has no objection to the principle of this development we feel this is of poor design and could be improved. The shell currently erected sits behind the triple garage with pitched tile roofs and this new proposed garage, which sits considerably higher needs to be seen in context on the plan - showing how it will fit with the existing triple garage and house and plot. The access route to the new garage, as it appears from the aerial view, will involve considerable hard standing and a turning circle for the mobile home in the front and side area of the property which lies in a flood zone.

It is a highly visible, prominent location on an exposed corner leading into the village and greater thought into its design and position should be given.'

17/00087/HOU: 'The Parish Council has no objection to the principle of this development, however we have some concerns regarding its proximity to adjacent trees and brook. We also note the parking comment of a neighbour and would ask that the removal of the parking space to the side of the property will not have an adverse effect on the communal parking and turning area.'

17/17 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 16th January: These were accepted as an accurate record and they were signed by the Chairman.

18/17 Progress reports and other matters arising from these minutes

The Clerk had circulated details of monthly usage of the recycling pods by the village hall. Unfortunately figures were not available before doorstep collections had started but it was clear they were still being well used presumably by businesses and those residents who did not have wheelie bins.

19/17 Reports by District and County Councillors and other Representatives.

County Cllr. Tom Wells confirmed that he had allocated some of his ward budget to the Primary School for improvements to the library. Concerns had been raised by the headteacher over the lack of additional funding from the Education Authority to help accommodate the influx of pupils from the new developments.

District Cllr. Mick Davies reported that MHDC were currently planning to undertake alternative weekly collection for recyclable and non recyclable refuse. Renovation works were ongoing at The Council House on Avenue Road and concerns had been raised over the proposed relocation of the Tourist Information Centre from Church Street to the railway station. The new planning website was now up and running and the 'on' and 'off' street parking strategy was being reviewed and residents were encouraged to complete questionnaires online. He commented that the 2017 Worcestershire Skills Show would take place at Sixways Stadium on 8th March and The Great British Spring Clean was taking place on 3rd March and interested parties should contact MHDC.

20/17 Committee & Working Party Reports & Recommendations

i. Neighbourhood Planning Working Group: Reworking of the revised plan was ongoing. It was noted that the Plans for Clifton and Kempsey were currently at the consultation phase.

ii. Communications Working Group:

To consider closing the Neighbourhood Plan website and migrating all information to the Parish Council website: This was agreed – Cllr. Mortimer to facilitate.

Contributions for the next newsletter to be published at the end of March were requested.

iii. Playing Fields/Open Spaces Working Group:

a. To consider approval of the 'Open space recreation plan': This was agreed and would be used as evidence for future S106 applications including the ongoing Spitalfields Drainage Project.

b. To consider future maintenance of village green: Further to the initiative outlined by Malvern Hills Conservators at the December meeting whereby grassed verges in the parish would only be cut from July onwards to encourage flora and fauna, it was agreed to include the village green in the scheme on the understanding that no additional costs would be incurred. A strip surrounding the green would be kept short and any visibility splays would be maintained. Further discussions with the AONB would take place to finalise the scheme.

iv. S106 Projects Working Group:

a. To consider approval of additional funding for Welland Children's Play Area: Following a pre installation site visit with the contractor a small increase in the area covered by safety surface was proposed by the group – this was to reduce the level of wear to grassed surfaces under benches and near the zip wire. This proposal was approved by the meeting and the addition cost of £1000 would be borne by the Parish Council. Work on the project would commence on 27th February.

b. To review progress of acquisition of part of Pursers Orchard: The Clerk reported that he had investigated alternative funding schemes that were available to Parish Councils. It was agreed that a group of interested residents should form to investigate further and perhaps hold a public meeting.

c. To consider approval of Spitalfield drainage project application: The final project (phase 1) was approved and was to be resubmitted to MHDC for consideration. The addition of a fitness track around the field was also to be investigated.

d. Update on Spitalfield Gym Equipment: The Clerk reported that this had been advertised on the government web site and quotations were requested by the end of March.

v. Highways Working Group: Following the meeting on 7th December between the Parish Council, Malvern Hills Conservatives and WCC little progress had been made regarding signage at the edge of Castlemorton Common. County Cllr. Tom Wells agreed to liaise with Highways over the installation of new signs if a letter of consent could be received from Malvern Hills Conservators which Cllr. Davies was to request. Details of a possible VAS at the site were to be posted on the website and comments requested from residents. It was noted that the traffic regulation order for a reduced limit of 50mph between the Plume of Feathers and Coombe Green was currently being considered.

21/17 Correspondence**To review the following correspondence previously circulated:**

From	*email	Subject
CALC	*	Updates
WCC	*	Worcestershire Roadworks Report
Clerk	*	Lawn Farm Footways
Heartstart	*	Launch Invitation
NHS	*	Future of Acute Hospital Services in Worcestershire
Barry Turbot	*	Church Newsletter
MHDC	*	Parish News Update January 2017
MHDC	*	New Planning IT Service - website training
Malvern Hills Conservators	*	Governance Structure
MHDC	*	Quick Guide to Skills and Young People
West Mercia Police	*	Monthly Parish News Letter
Welland Primary School	*	Heartstart Defib. Training 07/03 6:15 pm
MHDC	*	Planning Committee Notification for Pheasant Inn
MHDC	*	Supplementary Planning Document (SPD) Consultations
MHDC	*	Community Infrastructure Levy Charging Schedule
MHDC	*	Parish/Town planning application consultations
MHDC	*	Town and Parish Council Workshop: Health and Well Being 17/03 10:30-13:30
Wychavon District Council	*	Rural Communities programme
Lansdowne Crescent Methodist Church	*	Mental Matters Discussion 25/03 7:45-9:30pm

22/17 Finance**To consider payment of invoices presented:**

The following payment was made between meetings from the **Neighbourhood Plan Account** and was ratified:

From/Due To	Date	Amount	Details
Groundworks UK Ltd	05/02	£187.50	Grant Repayment

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	25/01	£118.00	Lengthman Duties (January)
Broxap	-	£404.40	Litter Bins
E Hardman	20/02	£72.00	Handyman (£90 Gross)
D Sharp	20/02	£329.60	Clerk's Fee (£412.20 Gross SP25)
	TOTAL	£924.00	

A transfer of £200 from the Main Account to the Neighbourhood Plan Account was also approved. It was noted that S106 funding for the new play area had been received.

Accounts Summary

Reserves Lloyds B/F	£96.88	£96.88	Main Account B/F	£7,058.12
Reserves BOI B/F	£2,873.22			
Interest	£0.24	£2,873.46	WCC Lengthman	£236.00
Fête Account	£715.78	£715.78		
Buildings Account	£804.47	£804.47	MHDC	£68,000.00
Neighbourhood Plan Account	£26.75			
Transfer from Main Account	£200.00		Transfer to NP Account	-£200.00
Groundworks	-£187.50	£39.25	February Payments	-£924.00
Total C/F		£4,529.84	Main Account C/F	£74,170.12

23/17 Any other matters for report or for future consideration

Nothing further was discussed.

24/17 Date of the next meeting

Monday 20th March at 7.30pm was confirmed.

There being no further business the meeting concluded at 9.25 pm.